



**City of Prospect Heights
CITY COUNCIL REGULAR MEETING**

Monday, February 10, 2025 at 6:30 PM

**Prospect Heights City Hall
8 North Elmhurst Road**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT:

The City Council Meeting of the Mayor and City Council of the City of Prospect Heights will be held on MONDAY, FEBRUARY 10, 2025 AT 6:30 PM.

In Person in the Council Chambers, Prospect Heights City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois, Mayor Patrick Ludvigson presiding.

This meeting will be broadcast live on cable channels: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99. It will also be recorded and rebroadcast on COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99.

Attendees who wish to speak on Agenda or non-agenda items will be provided an opportunity during the meeting. There is a FIVE-MINUTE TIME LIMIT for speakers.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A. January 27, 2025 City Council Regular Meeting Minutes**
Action Requested: (Motion, Second, Roll Call Vote)
- 4. PRESENTATIONS**
- 5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS**
- 6. PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT)**
(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)
- 7. CONSENT AGENDA**
(All items listed on the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be

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removed from the general order of business and considered as a separate Agenda item.)

Action Requested: (Motion, Second, Voice Vote)

- A. R-25-09** Staff Memo and Resolution Authorizing and Awarding Bid Recommendation for the Elm Street Flood Control Project with Ganziano Sewer & Water for a Cost of \$134,925
Action Requested: (Motion, Second, Roll Call Vote)
- B. R-25-10** Staff Memo and Resolution Authorizing an Agreement for Public Works Asset & Maintenance Software from PSD Citywide for Software Licensing, Implantation, Training, and Annual Maintenance for a Total Cost of \$53,500
Action Requested: (Motion, Second, Roll Call Vote)

8. OLD BUSINESS

9. NEW BUSINESS

- A. O-25-01** Staff Memo and Ordinance Amending Certain Conditions to Ordinance #O-08-33 for Fence Height and Materials at 1 E Willow Road (**1st Reading**)
Action Requested: (Information and Discussion)
- B. O-25-02** Staff Memo and Ordinance Approving a Special Use for a Sit-down Restaurant at 1209 Unit B, N Elmhurst Road, Tacos Los Gallillos (**1st Reading**)
Action Requested: (Information and Discussion)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$105,024.22
Motor Fuel Tax Fund	\$0.00
Tourism District	\$102.27
Solid Waste Fund	\$0.00
Drug Enforcement Agenda Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00

Special Service Area #4	\$0.00
Special Service Area #5	\$56.71
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$306.00
Capital Improvements	\$39,576.68
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$34,081.96
Parking Fund	\$1,028.72
Sanitary Sewer Fund	\$4,135.90
Road/Building Bond Escrow	\$0.00
TOTAL	\$184,312.46
Wire Payments	
1/24/2025	\$200,414.23
TOTAL WARRANT	\$384,726.69

12. **PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT)**
13. **EXECUTIVE SESSION**
14. **ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
15. **ADJOURNMENT**
Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, February 7th, 2025

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.



City of Prospect Heights

Department of Engineering
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 210-FAX: 847/590-1854
www.prospect-heights.il.us

February 4, 2025

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Elm Street Flood Control Project
Bid Recommendation

Dear Mr. Wade:

The City received nine bids for this project on February 4, 2025 at 10:30 AM. We have reviewed all bids and the bid price extensions. The bids ranged from \$134,925.00 to \$409,944.30. The engineer's opinion of probable cost was \$137,607.33. A detailed tabulation of all bids is attached.

The low bid of \$134,925.00 was received from Ganziano Sewer & Water. Ganziano has worked on several past projects in Prospect Heights and other municipalities and we are confident they have the experience to successfully complete this project.

We recommend award of the contract to Ganziano Sewer & Water at the unit prices bid and an estimated total cost of \$134,925.00. We further recommend that the Council allow for a 10% contingency for unforeseen underground conditions that may arise during construction.

Please feel free to contact me with any questions or comments.

Sincerely,

Daniel J. Strahan, P.E., CFM
City Engineer

cc: Mark Roscoe, PW Director
Brian Sears, GHA

Client:	City of Prospect Heights	Bid Opening Date:	2/4/2025
Project:	Elim Street Flood Control Project	Bid Opening Time:	10:30am
GHA Project No:	4755.084	Bid Opening Location:	8 N. Elmhurst Rd. Prospect Heights, IL 60070
Project Manager:	Dan Strahan		

BID TABULATION																							
				<i>Engineer's Estimate of Probable Cost</i>		BID TABULATION																	
						<i>Ganziano Sewer and Water</i>		<i>Everlast Blacktop Inc</i>		<i>Mauro Sewer Construction, Inc.</i>		<i>MANEVAL CONSTRUCTION</i>		<i>DK Contractors</i>		<i>Campanella & Sons, Inc.</i>		<i>Martam Construction, Inc.</i>		<i>Swallow Construction</i>		<i>Miller Pipeline-Central Region</i>	
Item No.	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Tree Removal (Over 15 Units Diameter)	8.0	UN	\$125.00	\$1,000.00	\$80.00	\$640.00	\$50.00	\$400.00	\$70.00	\$560.00	\$44.00	\$352.00	\$41.00	\$328.00	\$40.00	\$320.00	\$180.00	\$1,440.00	\$41.00	\$328.00	\$480.00	\$3,840.00
2	Tree Trunk Protection	2.0	EA	\$275.00	\$550.00	\$310.00	\$620.00	\$260.00	\$520.00	\$500.00	\$1,000.00	\$275.00	\$550.00	\$91.00	\$182.00	\$250.00	\$500.00	\$380.00	\$760.00	\$400.00	\$800.00	\$275.00	\$550.00
3	Tree Root Pruning	2.0	EA	\$500.00	\$1,000.00	\$250.00	\$500.00	\$210.00	\$420.00	\$500.00	\$1,000.00	\$220.00	\$440.00	\$207.00	\$414.00	\$200.00	\$400.00	\$380.00	\$760.00	\$400.00	\$800.00	\$300.00	\$600.00
4	Earth Excavation	40.0	CY	\$65.00	\$2,600.00	\$50.00	\$2,000.00	\$60.00	\$2,400.00	\$25.00	\$1,000.00	\$40.00	\$1,600.00	\$74.00	\$2,960.00	\$83.00	\$3,320.00	\$71.00	\$2,840.00	\$33.25	\$1,330.00	\$139.00	\$5,560.00
5	Removal and Disposal of Unsuitable Material	40.0	CY	\$40.00	\$1,600.00	\$65.00	\$2,600.00	\$60.00	\$2,400.00	\$60.00	\$2,400.00	\$40.00	\$1,600.00	\$114.00	\$4,560.00	\$83.00	\$3,320.00	\$71.00	\$2,840.00	\$22.00	\$880.00	\$126.00	\$5,040.00
6	Trench Backfill	140.0	CY	\$55.00	\$7,700.00	\$47.00	\$6,580.00	\$67.00	\$9,380.00	\$50.00	\$7,000.00	\$77.00	\$10,780.00	\$55.00	\$7,700.00	\$100.00	\$14,000.00	\$66.00	\$9,240.00	\$50.50	\$7,070.00	\$71.50	\$10,010.00
7	Geotechnical Fabric For Ground Stabilization	50.0	SY	\$2.00	\$100.00	\$7.00	\$350.00	\$2.00	\$100.00	\$25.00	\$1,250.00	\$1.50	\$75.00	\$13.00	\$650.00	\$4.45	\$222.50	\$6.00	\$300.00	\$3.05	\$152.50	\$26.00	\$1,300.00
8	Topsoil Furnish and Place Variable Depth	140.0	SY	\$8.00	\$1,120.00	\$19.00	\$2,660.00	\$6.00	\$840.00	\$10.00	\$1,400.00	\$11.00	\$1,540.00	\$26.00	\$3,640.00	\$10.00	\$1,400.00	\$18.00	\$2,520.00	\$11.00	\$1,540.00	\$34.00	\$4,760.00
9	Seeding, Class 1A	140.0	SY	\$5.00	\$700.00	\$5.00	\$700.00	\$3.00	\$420.00	\$10.00	\$1,400.00	\$7.00	\$980.00	\$7.00	\$980.00	\$3.00	\$420.00	\$10.00	\$1,400.00	\$13.00	\$1,820.00	\$3.75	\$525.00
10	Seeding, Class 4A	140.0	SY	\$5.00	\$700.00	\$7.00	\$980.00	\$5.00	\$700.00	\$10.00	\$1,400.00	\$7.00	\$980.00	\$8.00	\$1,120.00	\$3.00	\$420.00	\$10.50	\$1,470.00	\$21.00	\$2,940.00	\$5.65	\$791.00
11	Nitrogen Fertilizer Nutrient	2.6	LBS	\$10.00	\$26.00	\$100.00	\$260.00	\$1.00	\$2.60	\$50.00	\$130.00	\$11.00	\$28.60	\$8.00	\$20.80	\$1.00	\$2.60	\$7.50	\$19.50	\$1.00	\$2.60	\$185.00	\$481.00
12	Potassium Fertilizer Nutrient	2.6	LBS	\$10.00	\$26.00	\$100.00	\$260.00	\$1.00	\$2.60	\$50.00	\$130.00	\$11.00	\$28.60	\$8.00	\$20.80	\$1.00	\$2.60	\$7.50	\$19.50	\$1.00	\$2.60	\$675.00	\$1,755.00
13	Erosion Control Blanket	140.0	SY	\$5.00	\$700.00	\$7.00	\$980.00	\$2.00	\$280.00	\$10.00	\$1,400.00	\$16.50	\$2,310.00	\$8.00	\$1,120.00	\$20.00	\$2,800.00	\$8.00	\$1,120.00	\$3.05	\$427.00	\$9.65	\$1,351.00
14	Temporary Cofferdam (Special)	2.0	EA	\$10,000.00	\$20,000.00	\$2,500.00	\$5,000.00	\$5,900.00	\$11,800.00	\$10,250.00	\$20,500.00	\$3,650.00	\$7,300.00	\$1,513.00	\$3,026.00	\$6,200.00	\$12,400.00	\$3,500.00	\$7,000.00	\$9,500.00	\$19,000.00	\$7,442.25	\$14,884.50
15	Perimeter Erosion Barrier	30.0	FT	\$2.00	\$60.00	\$25.00	\$750.00	\$3.00	\$90.00	\$35.00	\$1,050.00	\$5.00	\$150.00	\$12.00	\$360.00	\$15.00	\$450.00	\$13.00	\$390.00	\$10.00	\$300.00	\$7.00	\$210.00
16	Inlet Filters	1.0	EA	\$175.00	\$175.00	\$1,000.00	\$1,000.00	\$200.00	\$200.00	\$500.00	\$500.00	\$275.00	\$275.00	\$226.00	\$226.00	\$400.00	\$400.00	\$380.00	\$380.00	\$225.00	\$225.00	\$300.00	\$300.00
17	Stone Riprap, Class B4	40.0	SY	\$300.00	\$12,000.00	\$155.00	\$6,200.00	\$120.00	\$4,800.00	\$125.00	\$5,000.00	\$265.00	\$10,600.00	\$130.00	\$5,200.00	\$194.55	\$7,782.00	\$191.00	\$7,640.00	\$195.00	\$7,800.00	\$275.00	\$11,000.00
18	Aggregate Subgrade Improvement	40.0	CY	\$40.00	\$1,600.00	\$52.00	\$2,080.00	\$41.00	\$1,640.00	\$50.00	\$2,000.00	\$63.00	\$2,520.00	\$73.00	\$2,920.00	\$70.65	\$2,826.00	\$71.00	\$2,840.00	\$34.60	\$1,384.00	\$111.00	\$4,440.00
19	Subbase Granular Material, Type B, 4"	35.0	SY	\$6.00	\$210.00	\$28.00	\$980.00	\$5.00	\$175.00	\$50.00	\$1,750.00	\$6.00	\$210.00	\$32.00	\$1,120.00	\$37.00	\$1,295.00	\$22.00	\$770.00	\$13.00	\$455.00	\$14.00	\$490.00
20	Aggregate Base Course, Type B, 8"	50.0	SY	\$15.00	\$750.00	\$38.00	\$1,900.00	\$10.00	\$500.00	\$25.00	\$1,250.00	\$32.00	\$1,600.00	\$125.00	\$6,250.00	\$34.25	\$1,712.50	\$30.00	\$1,500.00	\$17.25	\$862.50	\$23.00	\$1,150.00
21	Portland Cement Concrete Sidewalk 5 Inch	190.0	SF	\$12.00	\$2,280.00	\$42.00	\$7,980.00	\$15.00	\$2,850.00	\$20.00	\$3,800.00	\$17.00	\$3,230.00	\$20.00	\$3,800.00	\$18.00	\$3,420.00	\$19.00	\$3,610.00	\$22.55	\$4,284.50	\$14.00	\$2,660.00
22	Combination Curb and Gutter Removal	50.0	FT	\$7.00	\$350.00	\$1.00	\$50.00	\$6.00	\$300.00	\$20.00	\$1,000.00	\$20.00	\$1,000.00	\$24.00	\$1,200.00	\$14.00	\$700.00	\$26.00	\$1,300.00	\$1.75	\$87.50	\$23.00	\$1,150.00
23	Sidewalk Removal	190.0	SF	\$5.00	\$950.00	\$2.00	\$380.00	\$2.00	\$380.00	\$5.00	\$950.00	\$16.00	\$3,040.00	\$7.00	\$1,330.00	\$3.95	\$750.50	\$2.00	\$380.00	\$0.50	\$95.00	\$14.00	\$2,660.00
24	Class D Patches, Type III, 4 Inch	50.0	SY	\$90.00	\$4,500.00	\$155.00	\$7,750.00	\$56.00	\$2,800.00	\$200.00	\$10,000.00	\$586.00	\$29,300.00	\$149.00	\$7,450.00	\$126.70	\$6,335.00	\$111.00	\$5,550.00	\$195.00	\$9,750.00	\$23.00	\$1,150.00
25	Precast Reinforced Concrete Flared End Section 36"	2.0	EA	\$2,500.00	\$5,000.00	\$4,000.00	\$8,000.00	\$4,200.00	\$8,400.00	\$5,000.00	\$10,000.00	\$2,985.00	\$5,970.00	\$2,115.00	\$4,230.00	\$4,761.00	\$9,522.00	\$3,320.00	\$6,640.00	\$3,500.00	\$7,000.00	\$4,661.90	\$9,323.80
26	Storm Sewers, Rubber Gasket, Class A, Type 1 12"	14.0	FT	\$90.00	\$1,260.00	\$100.00	\$1,400.00	\$140.00	\$1,960.00	\$100.00	\$1,400.00	\$177.00	\$2,478.00	\$327.00	\$4,578.00	\$150.10	\$2,101.40	\$138.00	\$1,932.00	\$135.00	\$1,890.00	\$208.50	\$2,919.00
27	Storm Sewers, Rubber Gasket, Class A, Type 1 36"	188.0	FT	\$200.00	\$37,600.00	\$175.00	\$32,900.00	\$265.00	\$49,820.00	\$250.00	\$47,000.00	\$218.00	\$40,984.00	\$273.00	\$51,324.00	\$205.20	\$38,577.60	\$344.00	\$64,672.00	\$350.00	\$65,800.00	\$742.00	\$139,496.00
28	Storm Sewer Removal 10"	45.0	FT	\$10.00	\$450.00	\$5.00	\$225.00	\$10.00	\$450.00	\$20.00	\$900.00	\$102.00	\$4,590.00	\$141.00	\$6,345.00	\$27.00	\$1,215.00	\$18.00	\$810.00	\$10.00	\$450.00	\$116.00	\$5,220.00
29	Storm Sewer Removal 36"	40.0	FT	\$20.00	\$800.00	\$20.00	\$800.00	\$40.00	\$1,600.00	\$50.00	\$2,000.00	\$115.00	\$4,600.00	\$77.00	\$3,080.00	\$46.00	\$1,840.00	\$28.00	\$1,120.00	\$13.00	\$520.00	\$104.00	\$4,160.00
30	Catch Basins, Type A, 4'-Diameter, Type 1 Frame, Open Lid	1.0	EA	\$4,000.00	\$4,000.00	\$4,250.00	\$4,250.00	\$4,280.00	\$4,280.00	\$4,000.00	\$4,000.00	\$4,510.00	\$4,510.00	\$7,118.00	\$7,118.00	\$7,525.00	\$7,525.00	\$5,360.00	\$5,360.00	\$9,000.00	\$9,000.00	\$11,620.00	\$11,620.00
31	Manholes, Type A, 6'-Diameter, Type 1 Frame, Closed Lid	2.0	EA	\$5,000.00	\$10,000.00	\$6,250.00	\$12,500.00	\$7,394.00	\$14,788.00	\$9,500.00	\$19,000.00	\$5,710.00	\$11,420.00	\$10,547.00	\$21,094.00	\$17,810.00	\$35,620.00	\$9,890.00	\$19,780.00	\$19,500.00	\$39,000.00	\$26,865.00	\$53,730.00
32	Removing Manholes	1.0	EA	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$400.00	\$400.00	\$600.00	\$600.00	\$1,115.00	\$1,115.00	\$1,479.00	\$1,479.00	\$808.00	\$808.00	\$650.00	\$650.00	\$750.00	\$750.00	\$3,624.00	\$3,624.00
33	Removing Catch Basins	1.0	EA	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$400.00	\$400.00	\$700.00	\$700.00	\$1,115.00	\$1,115.00	\$702.00	\$702.00	\$808.00	\$808.00	\$650.00	\$650.00	\$750.00	\$750.00	\$3,500.00	\$3,500.00
34	Combination Concrete Curb and Gutter, Type B-6.12	50.0	FT	\$40.00	\$2,000.00	\$50.00	\$2,500.00	\$50.00	\$2,500.00	\$100.00	\$5,000.00	\$65.00	\$3,250.00	\$83.00	\$4,150.00	\$80.00	\$4,000.00	\$62.00	\$3,100.00	\$90.00	\$4,500.00	\$77.00	\$3,850.00
35	Mobilization	1.0	LS	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$4,091.95	\$4,091.95	\$5,000.00	\$5,000.00	\$2,653.80	\$2,653.80	\$12,375.00	\$12,375.00	\$16,500.00	\$16,500.00	\$11,000.00	\$11,000.00	\$12,000.00	\$12,000.00	\$33,144.00	\$33,144.00
36	Traffic Control and Protection (Special)	1.0	LS	\$3,900.00	\$3,900.00	\$5,000.00	\$5,000.00	\$4,809.80	\$4,809.80	\$10,000.00	\$10,000.00	\$3,500.00	\$3,500.00	\$3,313.00	\$3,313.00	\$3,200.00	\$3,200.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	\$44,000.00	\$44,000.00
37	Clearing and Grubbing (Special)	1.0	LS	\$1,000.00	\$1,000.00	\$2,350.00	\$2,350.00	\$2,400.00	\$2,400.00	\$3,000.00	\$3,000.00	\$2,100.00	\$2,100.00	\$1,947.00	\$1,947.00	\$1,800.00	\$1,800.00	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00	\$7,000.00	\$7,000.00
38	Remove and Reset Fence (Special)	40.0	FT	\$60.00	\$2,400.00	\$120.00	\$4,800.00	\$100.00	\$4,000.00	\$50.00	\$2,000.00	\$90.00	\$3,600.00	\$60.00	\$2,400.00	\$100.00	\$4,000.00	\$116.00	\$4,640.00	\$30.00	\$1,200.00	\$55.00	\$2,200.00
39	Exploration Excavation (Special)	1.0	EA	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$8,200.00	\$8,200.00	\$1,640.00	\$1,640.00	\$1,000.00	\$1,000.00	\$1,280.00	\$1,280.00	\$1,050.00	\$1,050.00	\$9,500.00	\$9,500.00
Total Base Bid					\$137,607.00		\$134,925.00		\$145,299.95		\$178,970.00		\$180,575.00		\$182,352.60		\$193,715.70		\$196,723.00		\$243,746.20		\$409,944.30
													As Read: \$180,570.00										As Read: \$193,795.70

RESOLUTION R-25-09

A RESOLUTION AUTHORIZING AND AWARDING BID RECOMMENDATION FOR THE ELM STREET FLOOD CONTROL PROJECT WITH GANZIANO SEWER & WATER FOR A COST OF \$134,925 WITH A RECOMMENDED 10% CONTINGENCY FOR UNFORSEEN UNDERGROUND CONDITIONS

WHEREAS, The City held a public bid for the Elm Street Flood Control Project with nine bidders responding, of which, Ganziano Sewer & Water was found to be the lowest responsible bidder for the project; and

WHEREAS, the City engineer, Gewalt Hamilton Associates, recommends Ganziano Sewer & Water as the lowest bidder for the Elm Street Flood Control project at a cost of \$134,925 with a 10% contingency for unforeseen underground conditions; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That a Contract with Ganziano Sewer & Water for the Elm Street Flood Control project be entered into and is hereby approved and accepted.

Section Two: That the City Administrator, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 10th day of February, 2025.

Pat Ludvigsen, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____



City of Prospect Heights

Department of Public Works
 401 Piper Lane, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 264 -FAX: 847/459-0618
www.prospect-heights.il.us

MEMORANDUM

Date: February 10, 2025
 To: Mayor Ludvigsen and City Council
 Cc: Joe Wade, City Administrator
 From: Mark W. Roscoe, Director of Public Works
 Subject: Resolution #R-25-10 Agreement for Public Works Assets & Maintenance Software

ISSUE: Selection of a vendor to provide Public Works Assets and Maintenance software implementation and ongoing product support.

BACKGROUND: The Public Works Department for the City of Prospect Heights is responsible for the maintenance and repair of City assets which include storm, water and sewer systems, roads and signs, facilities, fleet, machinery and equipment, land and land improvements. Historically documentation has been maintained with paper and scanned files. Maintenance requests are documented on paper and verbally prioritized and assigned. Reports are manually created. Computers are used effectively to store documentation but there is limited capability to plan the lifecycle of assets, manage risk and services level and support decisions with detailed data.

SOLUTION: A Public Works software solution has been a wish list item for several years. In October Public Works staff attended an Asset Management Roundtable Meeting hosted by the American Public Works Association. We were able to openly discuss and ask questions about what other nearby communities were using for software. We came away with recommendations on what to look for in a software solution for Prospect Heights and honest reviews about software currently in use. Four software developers were contacted for presentations and proposals. We then conducted a second round of software demonstrations. Costs for the four different options were relatively similar. The decision came down to the availability of certain features, user friendliness of the PC based software and smart phone App and integration with existing City software. The final choice, PSD Citywide, is also part of the Sourcewell purchasing program which further confirmed the decision. The cost is broken down as follows:

- Total Software License \$ 9,600.00
- Implementation Professional Services \$28,200.00
- Training \$ 7,400.00
- Annual Version Protection & Maintenance \$15,700.00

RECOMMENDATION:

That City Council adopt resolution R-25-10 A Resolution Approving Public Works Assets and Maintenance Software Recommendation with Contract Award to PSD Citywide

Mark W. Roscoe

Mark W. Roscoe
 Director of Public Works
 City of Prospect Heights
 847-398-6070 x 264

**RESOLUTION R-25-10
A RESOLUTION APPROVING PUBLIC WORKS ASSETS AND MAINTENANCE SOFTWARE
RECOMMENDATION WITH CONTRACT AWARD TO PSD CITYWIDE**

WHEREAS, the City of Prospect Heights solicited quotes for public works assets and maintenance software; and

WHEREAS, the City of Prospect Heights Public Works department is responsible for the maintenance and repair of City assets; and

WHEREAS, it is necessary to have a central database with an asset registry that will offer advanced asset management and financial reporting capabilities, and will enable the Public Works department to prioritize, schedule and track maintenance requests, events and projects; and

WHEREAS, the City Council of the City of Prospect Heights finds that after consideration of proposals including price, experience and other issues, it is in the best interest of the City to select PSD Citywide and award the contract through the Sourcewell Cooperative Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: The City Council finds the above recitals are true and correct and incorporates the same as part of this resolution.

Section Two: That the Mayor, or his designee, is authorized to take all necessary steps to execute an agreement with PSD Citywide in substantially the form presented, for Public Works Assets and Maintenance software for \$53,500.00 costs will be billed, subject to approval as to form by the City Attorney.

PASSED AND APPROVED this 10th day of February, 2025.

Pat Ludvigsen, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____



Citywide Enterprise Asset Management System

Statement of Work

City of Prospect Heights

Submitted by:

PSD Citywide (US) Inc.

4830 West Kennedy Blvd., Suite 600

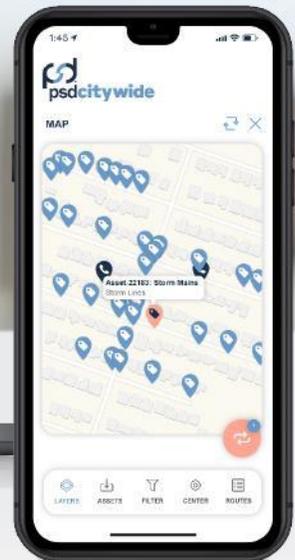
Tampa, Florida, 33609

Name: Matthew Van Dommelen

e: mvd@psdcitywide.com

p: (800) 330-7570 x 708

Asset ID	Asset Category	Asset Segment	Sub-Function	Description	Historical Cost	Closing Cost	Probability of Failure	Consequence of Failure
35151	Buildings	Fleet Transit-Building	No Sub-Function	Mini-Cooper	\$1,500.00	\$1,500.00	1 - Rare	1 - Insignificant
35152	Buildings	Fleet Transit-Building	No Sub-Function	Mini-Cougar	\$7,000.00	\$7,000.00	2 - Unlikely	1 - Insignificant
35151	Buildings	Fleet Transit-Building	No Sub-Function	Argon Gas	\$30,000.00	\$30,000.00	1 - Rare	2 - Minor
35153	Buildings	Fleet Transit-Building	No Sub-Function	Deceptive Black	\$25,000.00	\$25,000.00	1 - Rare	1 - Insignificant
35143	Buildings	Fleet Transit-Building	No Sub-Function	Mini-Quad	\$10,000.00	\$10,000.00	1 - Rare	4 - Major
35148	Machinery & Equipment	Fire	0610 - Fire	0610 - Fire	\$6,512.00	\$6,512.00	2 - Unlikely	1 - Insignificant
35147	Machinery & Equipment	Fire	0610 - Fire	0610 - Fire	\$15,000.00	\$15,000.00	2 - Unlikely	1 - Insignificant
35146	Machinery & Equipment	Fire	0610 - Fire	0610 - Fire	\$22,000.00	\$22,000.00	2 - Unlikely	1 - Insignificant
35145	Roads	Collector - Base	No Sub-Function	Road Base	\$200,000.00	\$200,000.00	1 - Rare	3 - Moderate
35144	Roads	0611 - Road - Paved	No Sub-Function	Road Surface	\$100,000.00	\$100,000.00	2 - Unlikely	3 - Moderate
35143	Land	Right of Way	No Sub-Function	Right of Way	\$15,000.00	\$15,000.00	1 - Rare	3 - Moderate
35143	Land	Right of Way	No Sub-Function	Right of Way	\$17,000.00	\$17,000.00	1 - Rare	3 - Moderate
35141	Land	VL	General Development	Plan-855-Lot-811	\$7,000.00	\$7,000.00	1 - Rare	1 - Insignificant
35141	Land	VL	General Development	Plan-855-Lot-811	\$400.00	\$400.00	1 - Rare	1 - Insignificant
35139	Sanitary System	Sanitary Lines	No Sub-Function	Sanitary Lines	\$4,120.00	\$4,120.00	2 - Unlikely	2 - Minor
35138	Sanitary System	Sanitary Lines	No Sub-Function	Sanitary Lines	\$3,300.00	\$3,300.00	1 - Rare	2 - Minor
35137	Sanitary System	Sanitary Lines	No Sub-Function	Sanitary Lines	\$2,400.00	\$2,400.00	1 - Rare	2 - Minor
35136	Sanitary System	Sanitary Lines	No Sub-Function	Sanitary Lines	\$1,500.00	\$1,500.00	1 - Rare	2 - Minor
35135	Sanitary System	Sanitary Lines	No Sub-Function	Sanitary Lines	\$1,000.00	\$1,000.00	1 - Rare	2 - Minor
35134	Water System	Water Mains	No Sub-Function	Water Mains	\$100.00	\$100.00	1 - Rare	1 - Insignificant
35133	Water System	Catch Basins	No Sub-Function	Catch Basins	\$2,500.00	\$2,500.00	2 - Unlikely	1 - Insignificant
35132	Water System	Catch Basins	No Sub-Function	Catch Basins	\$1,000.00	\$1,000.00	2 - Unlikely	1 - Insignificant



Contact List

Client Name ("Client")

Name	Title	Telephone	E-Mail
Mark Roscoe	Director of Public Works	847-398-6070 Ext. 264	mroscoe@prospectheights.org
Jennifer Pheifer	Public Works Administrative Assistant	847-398-6070 Ext. 268	jpfeifer@prospect-heights.org

PSD Citywide (US) Inc. ("PSD Citywide")

Name	Title	Telephone	E-Mail
Matthew Van Dommelen	Regional Manager	656-206-0012 Ext. 708	mvd@psdcitywide.com
Zak Fenwick	Account Manager	656-206-0012 Ext. 725	zfenwick@psdcitywide.com

Statement of Work Terms

This Statement of Work (SOW), including all pricing and outlined terms, is valid for 60 days. After this date, the terms and pricing outlined within may be subject to revision or withdrawal. We encourage timely review and communication to ensure alignment with the current SOW details.

Statement of Work Date: January 30, 2025

Version: 1.0

Project Deliverables

The purpose of this project is to implement both Citywide Assets and Citywide Maintenance Modules as part of the Citywide Software Suite. The aim is to provide the Client with a complete asset registry for all asset types and a maintenance management solution that encompasses service requests, work orders, and preventative maintenance. This dual implementation will support the Client's financial reporting and enhance its Asset Management practices by offering a centralized system for utilizing data and managing asset maintenance efficiently.

As part of this project's deliverables, PSD will provide the following for both the Citywide Assets and Citywide Maintenance modules:

- Web-hosted solutions for Citywide Assets and Citywide Maintenance, Collector & GIS viewer accessible to an unlimited number of client users
- Provide software as per agreed in the SOW and as reflected within the pricing charts within this document.
- Professional services to implement the software.
- Comprehensive training for admin users on how to effectively use both the Citywide Assets and Citywide Maintenance platforms.
- Ongoing software support for both modules, covering bug reporting and fixes to ensure smooth operation.

1. Citywide Assets

Citywide Assets is a comprehensive enterprise asset management solution that supports all asset classes and serves as a central database for asset information across the organization. Designed to align with industry standards, it offers advanced asset management capabilities, including lifecycle planning, risk management, service level assessment, and decision support.

Users can create asset data hierarchy using industry-standard naming conventions, like Uniformat coding, and create detailed asset profiles. These profiles facilitate the generation of lifecycle strategies, risk matrices, and condition reports. Additionally, Citywide Assets enhances financial reporting accuracy and efficiency, integrating asset data into financial processes seamlessly. The system also features a GIS viewer, enabling users to visualize and access asset information through a dynamic mapping interface, thereby improving infrastructure planning and communication around asset management.

2. Citywide Maintenance

Citywide Maintenance is a comprehensive Computerized Maintenance Management System (CMMS) with built-in service request, work order, and preventative maintenance applications. It is specifically designed to empower all municipal departments to prioritize, schedule, and track maintenance projects seamlessly. Whether in the office or out in the field, users can access and manage service requests and work orders, streamlining day-to-day maintenance operations. Built from the ground up to meet the unique requirements of Public Works, Citywide Maintenance facilitates efficient workflow management, project tracking, and resource allocation. At its core, it supports municipalities in planning, managing, assigning, recording, and reporting on all types of work completed as part of their operations, ensuring transparency and accountability. As an enterprise, cloud-hosted solution, Citywide Maintenance integrates fully with the Citywide suite of modular tools, including asset management, GIS, and permits management. All modules are hosted, developed, and supported by PSD Citywide, offering a unified and robust system for managing municipal operations.

Additionally, Citywide Maintenance includes a mobile application, designed for staff to access and update work order information in real-time while in the field. The mobile app allows users to review and complete work orders, update schedules, and manage priority tasks, even when offline. Once an internet connection is available, all information is automatically synchronized, ensuring that field operations are as efficient and reliable as office-based work.

3. GIS Viewer

Citywide GIS Viewer integrates GIS data into the Citywide platform, offering users an enhanced experience in accessing and managing geographic information. This integration improves data accessibility, reduces manual data entry errors, and supports better decision-making by providing a unified view of geographic data.

Integration Options

1. Automatic Integration

This method seamlessly connects to WMS/WFS services using a common ID, enabling the direct loading of related assets and custom links for immediate access. By automatically displaying GIS data, this approach ensures smooth data integration and enhances workflow efficiency.

2. Manual Integration

This option imports GIS files as points, linking them to inventory assets through unique IDs. Supported by scheduled tasks, this method automates data synchronization, ensuring accurate and up-to-date information is maintained across systems.

Project Scope

Client Business Units to be Implemented

Legend		
✓ = Included in scope	✗ = Not Included in scope	T = Training only

Business Unit	In Scope
Streets, Signs	✓
Stormwater, Water & Wastewater	✓
Fleet, Machinery & Equipment	✓
Facilities	✓

Asset Classes to be Imported

Asset Classes	In Scope	Exists in Inventory	Asset Registry Build or Breakdown Required*
Streets	✓	Yes	Internal Client Resources
Signs	✓	Yes	Internal Client Resources
Storm	✓	Yes	Internal Client Resources
Water	✓	Yes	Internal Client Resources
Wastewater	✓	Yes	Internal Client Resources
Facilities	✓	Yes	Internal Client Resources
Parks	✓	Yes	Internal Client Resources
Machinery	✓	Yes	Internal Client Resources
Vehicles, Equipment	✓	Yes	Internal Client Resources
Land, Land Improvements	✓	Yes	Internal Client Resources
Information Technology	✓	Yes	Internal Client Resources

Software Implementation Scope

Features	Roads, Signs	Stormwater, Water & Wastewater	Fleet	Facilities
Pre-Implementation Needs Analysis	✗	✗	✓	✓
Service Requests (5 Types)	✓	✓	✓	✓
Customers & Properties (Upload existing data)	✗	✗	✗	✗
Activity Based Work Orders (5 Types)	✓	✓	✓	✓
Asset Based Work Orders (5 Types)	✓	✓	✓	✓
Inspection Work Orders (3 Types)	✓	✓	✓	✓
Process Checklists (3 Types)	✓	✓	✓	✓
Preventative & Scheduled Maintenance 3 PM / Schedule Maintenance Types	✓	✓	✓	✓
Workflow Notifications	✓	✓	✓	✓
Sandbox for Training & Testing (1 Year duration)	✓	✓	✓	✓
Training Core & Admin	✓	✓	✓	✓
Training End User	✓	✓	✓	✓
Training Mobile	✓	✓	✓	✓
30/60/90 Day Reviews	Included	Included	Included	Included

Project Schedule

The estimated duration of this project is **4-6**. The detailed project schedule and Gantt chart will be supplied after the kick-off meeting and will be reviewed and approved in phases as the project progresses. The duration of the project is dependent on multiple factors including client availability as well as data activities. Note that Client time and resources will be required regularly throughout the project as part of the following steps:

1. Completing data templates,
2. Testing the system during the designated testing period to ensure proper configuration, and
3. Participation in applicable training sessions.

Project Communication

Clear and efficient communications between the Client and PSD is vital to project success. In the kick-off meeting, the main point of contact for PSD and the Client will be decided upon and the Client will be introduced to PSD's Project Management Tool, Kantata, in which clients can have access to view the progress of the project. All high-level client communications, including project progress updates, scheduling future meetings/workshops and sending of data should be done between these individuals unless stated otherwise throughout the project. In addition, every two weeks starting with the kick-off meeting, the PSD Project Manager will provide a project status update that includes progress of tasks completed to date and the timelines and milestones of activities moving forward. Alternatively, the client can check project progress, statuses, and updates through Kantata.

PSD Citywide project management effort is influenced by the duration of the project. Deviations from the project duration proposed may result in additional costs.

Project Change Management and Client Responsibilities

1. Client Responsibilities and Adherence to Schedule

The Client is required to prioritize scheduled meetings and tasks as detailed in the project plan. Delays in attending these meetings or completing assigned tasks may lead to adjustments in the project timeline and potential additional costs.

2. Adjustments Due to Requirement Changes

If the Client's detailed requirements significantly deviate from the initial assumptions made during project planning and proposal, PSD Citywide may need to revise the project scope and pricing. Any additional work required will need Client approval and may lead to extended project timelines and additional fees.

3. Data Quality Assumptions

The project assumes that the Client will provide data that is complete, consistent, and formatted according to mutually agreed-upon standards. Should significant data quality issues arise—such as missing critical information, data format discrepancies, or inconsistencies that impede processing—

PSD Citywide will provide an estimate for the additional work required to remediate these issues. This may also necessitate adjustments to the project timeline and budget.

4. Change Order Process

For any changes in project scope, requirements, data issues, or significant schedule delays, a formal change order will be issued. The Client must approve this change order before any additional work begins. The change order will detail:

Additional work required.

A revised timeline and resource allocation.

An updated cost estimate for the additional services.

PSD Citywide Software License & Support Terms and Conditions

PSD Citywide (US) Inc. to:

- Provide an enterprise user license for the use of **Citywide Assets, Collector** as per the agreed price.
- Provide an enterprise user license for the use of **Citywide Maintenance and Staff Portal** as per the agreed price.
- Provide user and technical documentation in electronic format.
- Provide software as per agreed in the proposal and as reflected within the pricing charts within this SOW.
- Provide managed data files and storage up to 50GB.

Client to:

- Provide to PSD Citywide (US) Inc. a purchase order for \$9,600.00 for an enterprise user license of **Citywide Assets, Collector, Maintenance and Staff Portal** and \$38,800.00 for implementation/training services of the above-mentioned Citywide modules.
- Provide to PSD Citywide (US) Inc. with a purchase order for \$15,700.00 for Annual Version Protection and Maintenance for **Citywide Assets, Collector, Maintenance & Staff Portal**.

Training

PSD follows the “Train the Trainer” model such that Client Admin users are trained to be comfortable with the system functionality to the level where they can conduct in-house end user training with additional users. Training can occur on-site or remotely (via the web or phone). On-site training is subject to standard travel and accommodation expenses as outlined in the Project Budget section below. Training hours must be used before the completion of the project.

Usage Terms:

WARNING: This Software is protected by copyright.

This software is owned by PSD Citywide (US) Inc. and is protected by U.S. and Canadian copyright laws and international treaty provisions. Therefore, you must treat the software like any other copyrighted material (for example a book). You may print help text or other documentation on hard copy for your own use.

You may not sell, lease or otherwise make available the software or any of the accompanying materials to a third party. You may not reverse engineer, decompile or disassemble the software. The terms for your usage of this software are governed by an agreement between your organization and PSD Citywide (US) Inc.

You are obligated to adhere to the terms of this agreement. If you do not have such an agreement, you are installing this software illegally, and should immediately cease the installation process and return any media to PSD Citywide (US) Inc.

Annual Version Protection and Maintenance Terms and Conditions

The Annual Version Protection and Maintenance fee is billed annually in advance and is payable within 30 days of invoice. Should the licensee opt to discontinue the support service, the invoice should be immediately returned to PSD Citywide (US) Inc. unpaid, with a letter to that effect.

What the Annual Version Protection and Maintenance fee entitles the licensee to:

- ✓ Version Protection such that the Client will have access to added software enhancements without additional cost.
- ✓ Web Hosting such that PSD will provide redundant internet connections, daily backup both on and off-site of client data, 24 Hour video, on-site security, and fire suppression.
- ✓ Access to the Citywide Support Center to report software issues and access the online user guide.
- ✓ Additional requests for guidance, consulting or advice on the use of the software that would not be considered consulting services as determined by PSD Citywide (US) Inc.

What the Version Protection and Maintenance Support fee does not entitle the licensee to:

- ✗ Consulting services: There is sometimes a fine line as to what can be handled as support, vs. a consulting service. While we attempt to handle as much as possible as support, when a request is made to implement a process change or an enhancement which is specific to a customer, and the advice or work extends beyond a general description of the steps required, we will suggest purchasing additional consulting time to implement the new requirement. Services will be billed at the current hourly rate, which will be invoiced at the end of the month. The Client will be made aware of any billing prior to providing assistance.

Pricing

Summary

Citywide Assets Software License	Amount
Citywide Assets	\$9,600.00
Citywide Maintenance	
Total Software License	\$9,600.00

Implementation Services	Amount
Citywide Assets	\$38,800.00
Citywide Maintenance	
Value Added Features & Services [Assets] (Table A)	
Value Added Features & Services [Maintenance] (Table B)	
Total Implementation Services	\$38,800.00

Annual Version Protection & Maintenance	Amount
Citywide Assets, Collector	\$15,700.00
Citywide Maintenance, Staff Portal	
Total Annual Version Protection and Maintenance	\$15,700.00

Project Budget Breakdown (Assets & Maintenance)

Citywide Software License	Amount
Citywide Assets, Maintenance, Collector, Staff Portal	\$9,600.00
Total Software License	\$9,600.00

Implementation & Professional Services		Amount
Project Management	Needs Assessment, Kickoff Meeting, Project Planning, Schedules, Status Reports, Update Meetings, Issues and Go-Live Planning	\$3,200.00
	Total Project Management	\$3,200.00
Implementation & Configuration for Assets	Data Review & Formatting	\$5,400.00
	Database Hierarchy Configuration	
	User Defined Attributes Configuration	
	Data Import	
	Configure Users, Roles & Permissions	
Implementation & Configuration for Maintenance	Service Requests	\$19,600.00
	Work Orders	
	Workflow Process Control	
	Customers and Properties	
	Preventative & Scheduled Maintenance	
	Workflow Notifications	
	Testing – AT, System, Test Cases/Scenarios	
	Go-Live Support	
	Total Implementation & Configuration	
Training	Core Admin Training	\$1,800.00
	Admin Training Assets	
	End User Training Assets	
	Admin Training Maintenance	\$3,200.00

	End User Training Maintenance	\$1,600.00
	Mobile	\$800.00
	Total Training	\$7,400.00
Total Implementation Costs		\$38,800.00

Annual Version Protection & Maintenance	Amount
Citywide Maintenance	\$15,7000.00
Total Annual Version Protection and Maintenance	\$15,700.00

Value Added Features & Services (Table A)

Value Added Services	In Scope	Implementation	Annual Fee
Citywide Asset Collector	✓	Included	Included
Asset Profiles (#) - Condition, Risk, Lifecycle	✗		
Condition Calculator Configured (X Formulas)	✗		
Financial Balancing	✗		
GIS Integration (WMS) - Automatic	✓	Included	Included
Single Sign-on (SSO) Integration	✗		
Image File Upload (Assets)	✗		
Additional Data Storage (XGB)	✗		
Additional/Custom Training	✗		
API / Third Party Integrations	✗		
30/60/90 Day Reviews	Included	Included	Included
TOTAL			

Value Added Features & Services (Table B)

Value Added Services	In Scope	Implementation	Annual Fee
Citywide Customer Portal	✗		
Route Patrol	✗		
Staff Request Portal (Internal)	✓	Included	Included
Asset Collector (via Mobile App)	✓	Included	Included
GIS Integration (WMS) - Automatic	✓	Included	Included
Customized Address Search	✗		
Single Sign-on (SSO) Integration – [SPECIFY PROVIDER]	✗		
Integration – [SPECIFY SYSTEM(S)]	✗		
Legacy Data Import – Bulk Files & Attachments [SPECIFY #FILES]	✗		
Legacy Data Import – SR & WO (Standalone table)	✗		
Resource Costing – Labor	T		
Resource Costing – Equipment	T		
Resource Costing – Parts & Materials	T		
Additional Database (Sandbox)	✓		
API (Set up and Documentation)	✗		
Other	✗		
Total Value-Added Services			

General Terms and Conditions

- Consulting rates are as follows:
 - \$1,800 / day or \$225.00 / hour – a day includes 8 hours of services.
 - Requests for additional consulting services may be made via e-mail or a purchase order from an authorized representative of the Client. This will serve as authorization to perform and invoice the service.
 - Consulting rates are valid for the term of this agreement only.
- During the provision of the implementation services and for 1 year afterward, customers shall not hire PSD employees or subcontractors involved in the delivery of the services
- PSD Citywide (US) Inc. warrants that the professional services shall be performed by its employees or subcontractors in a manner conforming to generally accepted industry standards and practices. No other warranties, expressed or implied, are made with respect to the services or goods to be supplied by PSD Citywide (US) Inc. hereunder, including, without limitation, any implied warranty of merchantability or fitness for a particular purpose.
- The liability of either party to the other or to any third party for any claim of any kind arising out of this Purchase Agreement is limited to monetary damages, and the aggregate amount of such liability for all claims of any kind relating to any product or service is limited to the fees paid to PSD Citywide (US) Inc. under this Agreement for the product or service which gave rise to the claim. Under no circumstances shall PSD Citywide (US) Inc. be liable to customer or any third party for indirect, incidental, special or consequential damages, or damages for loss of profits, revenue, data or use, even if PSD Citywide (US) Inc. has been advised of the possibility of such damages.

Terms of Payment

- Implementation Professional Services will be invoiced in **# equal monthly** amounts beginning after the kick-off meeting. The final invoice will be issued upon project sign-off.
- Software Licenses will be invoiced 30 days following the execution of this agreement by both parties.
- Annual Version Protection & Maintenance will be invoiced 90 days following the kick-off meeting of this project. Subsequent year's maintenance will be invoiced annually from that date. Annual Version Protection & Maintenance will be limited to a maximum annual escalation of 5%.
- All amounts quoted are in USD dollars and will be invoiced as such. The Client shall be responsible for paying any applicable taxes.
- PSD expenses including mileage, accommodation, meals, and ground transportation are extra where applicable and will be billed at cost.
- Taxes are extra where applicable. Consulting rates are valid for the term of this agreement only.
- The Client shall pay invoices within 30 days of receipt of the invoice. Any amounts unpaid after the due date shall be subject to a late charge of 2% per month.
- The Client shall direct all PO information or invoice inquiries to finance@psdcitywide.com.

Additional Considerations

This document has been prepared specifically for the Client. This proposal and all its associated pricing shall remain valid for 60 calendar days from the date of issue.

Ownership and Confidentiality

All Client data stored within the Citywide applications remains the legal ownership of the Client and can be extracted and used without restriction. PSD shall treat as confidential all information obtained by PSD for and from the Client as well as all information compiled by PSD under this Agreement for the Client, including without limitation: business and marketing information, technical data, programs, source codes and other software, plans and projections.

Security

PSD performs regular security audits of our systems to ensure current updates and patches are applied on all hardware, along with updated antivirus software. All users are forced to use secure passwords which are stored on the server only in encrypted format. Nightly backups are done off-site. The PSD Firewall is configured to only allow traffic to enter the network for required services such as our web server.

Authorization

This contract shall be deemed to have come into force when executed by representatives authorized to bind the respective corporations: City of **Prospect Heights** and PSD Citywide (US) Inc.

Terms and Assumptions Accepted Between:

Client Name

401 Piper Lane
Prospect Heights, Illinois, 60070

PSD Citywide (US) Inc.

4830 West Kennedy Blvd., Suite 600
Tampa, Florida, 33609

By: _____
(Print Name)

(Signature)

(Date)

By: _____
(Print Name)

(Signature)

(Date)

By: _____
(Print Name)

(Signature)

(Date)

Additional Information Required to be Completed by Customer

Does your organization require a purchase order (PO) before issuing payment?

No

Yes - The PO# for this order is: _____

All PSD Citywide Invoices be Directed to:

Accounts Payable Contact: _____

Telephone: _____

Email Address: _____

Billing Address: _____

Appendix A – Assets Definitions

Asset Collector: Activation of and training on the mobile app to allow the client to collect point data in the field as well as to update key asset information like attributes and condition.

Finance Integration: Ability to interface with other client systems (i.e. Great Plains) by providing the functionality to export transactions from Citywide into standard formats (e.g., csv, xlsx) and data fields.

Citywide API: Application Programming Interface in the form of a web service allows the ability to interface Citywide with other software systems to import or extract data elements. Setup and documentation provided, client responsible for programming and automating.

Legacy Data Import (Files/Attachments): Ability to import standard format files/attachments (ex. pdf, doc) related to assets from other client systems into Citywide specifically adhering to the Citywide data model and workflow.

Single Sign-On (SSO): Ability to authenticate using the client's identity provider and protocol to automatically log users into Citywide web and mobile.

Citywide GIS Viewer: Allows users to visualize and join spatial information to various Citywide modules (ex. Assets, Permitting, Maintenance Manager, etc.) to aid in decision making processes.

Citywide GIS/Client GIS Integration: Ability to read from the client's enterprise GIS system (i.e. hosted web map/feature services) and display spatial data within the Citywide GIS Viewer.

Post-Implementation 30-60-90 Day Reviews: A personalized support service designed to keep Citywide running smoothly. Benefit from scheduled 30, 60, and 90-day check-ins where our experts conduct comprehensive database reviews and provide tailored recommendations, ensuring your continued success with the system. Involves 3 pre-scheduled 1-hour client meetings at 30, 60, 90 days.

Implementation & Configuration (Data Import): Client must provide data in an excel file. PSD will review the available information in the client's asset listing and suggest classifications based on available data. Some concessions may need to be made to account for client reporting requirements. For example, if PSD suggests an industry standard classification listing but the client has been financially reporting otherwise, they may require additional asset classifications as well.

When the asset listing has been confirmed, PSD will move the initial dataset into the software via the Upload Centre. Additionally, PSD will perform a Quality Assurance check on the data to ensure all the attributes, assets and asset information from the spreadsheet has been moved into the system without anything missing, incorrect or duplicated data.

Financial Balancing: Once the client asset listing is uploaded, PSD Citywide will provide the client with an export that includes a side-by-side comparison of their previously reported financial numbers (closing balances) and the amortization numbers Citywide is generating from the amortization schedule. This list will include:

Citywide Asset ID	Closing NBV - Citywide
Any client financial ID	Closing NBV - Client
Asset Name	Amortization Expense - Citywide
Asset Category	Amortization Expense - Client
Asset Segment	Notes on what may be causing issues
In-Service Date	Columns identifying differences in numbers and potential forecasted changes (i.e.: changes in EUL or In-Service date that would help the asset balance, number of months the asset is off by amortization)
Estimated Useful Life	
Closing Accumulated Amortization - Citywide	
Closing Accumulated Amortization - Client	
Closing Cost - Citywide	
Closing Cost - Client	

PSD Citywide will not be responsible for:

- In-depth review asset-by-asset with the client or the auditor to resolve balancing differences.
- Matching financial adjustments provided by the client that do not align to assets.
- Once the client has completed their review, PSD Citywide will update any in-service dates, EUL's, additions, disposals, etc. so that the listing balances to the best of our ability. Overrides may be used, with client approval within certain situations (i.e.: penny-balancing or an auditor-approved historical issue). PSD will provide a list of all overrides to the client for approval.

Appendix B - Maintenance Definitions

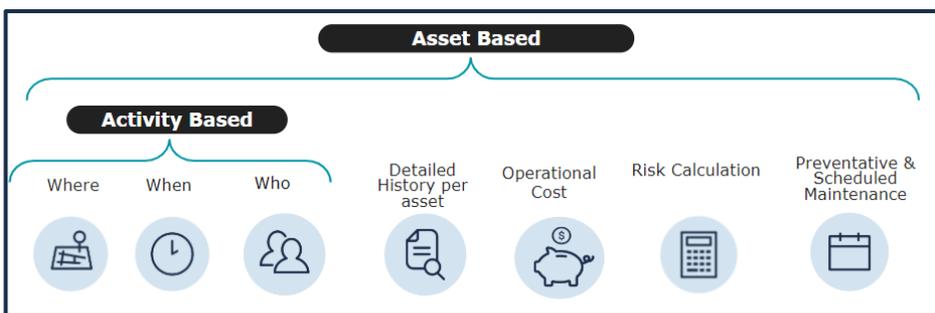
Pre-Implementation Needs Analysis: Involves assessing the specific detailed client requirements and constraints to ensure goals and project activities are focused on the clearly defined objectives of the project.

Customers & Properties (Upload existing data):

Involves the import of customers & properties data from 3rd party system

Activity Based Work Orders: Involves the ability to create work orders without connecting them to Assets. This allows you to record key details such as where, when, what and who completed work.

Asset Based Work Orders: Takes the WO functionality to the next level, where in addition to Activity based functionality, you will also be able to track a detailed history of activity per asset, operational Costs per Asset. You can also utilize Operational activity costs or occurrences as risk calculation factors. Preventative or Scheduled Maintenance Work Orders also fall under the Asset Based Work Orders category.



Inspection Work Orders: Involves the ability to identify and record custom pass/fail inspection criteria which will result in an inspection result of pass or fail.

Process Checklists: Involves the ability to create custom checklists and procedures associated to Work Orders & Inspections and can be made optional or mandatory before completion of the work order.

Workflow Notifications: This will involve the configuration of custom notification rules, based on specific workflow notification requirements, to ensure email notifications are going to the right person at the right time, in response to custom date or status triggers.

Sandbox for Training & Testing: A sandbox database will be available for the duration of the project for configuration testing and training. Configuration transfer will take place to move final signed off configuration for the Sandbox to the Production environment ahead of client go live

Training Only: When the "Training Only" option is selected, the functionality is available for client use but is not included in the implementation or support of the project. Training will be provided in

a demo database to enable the client to use this functionality independently in the future, but it will not be customized to the client's specific environment.

Finance Integration: Ability to interface with other client systems (i.e. Great Plains) by providing the functionality to export transactions from Citywide into standard formats (e.g., csv, xlsx) and data fields.

Citywide API: Application Programming Interface in the form of a web service allows the ability to interface Citywide with other software systems to import or extract data elements. Setup and documentation provided, client responsible for programming and automating.

Citywide Customer Portal: Ability for applicants to create an account with the client and submit applications electronically into Citywide for staff review and processing.

Citywide GIS Viewer: Allows users to visualize and join spatial information to various Citywide modules (ex. Assets, Permitting, Maintenance Manager, etc.) to aid in decision making processes.

Citywide GIS/Client GIS Integration: Ability to read from the client's enterprise GIS system (i.e. hosted web map/feature services) and display spatial data within the Citywide GIS Viewer.

Asset Collector via Mobile App: For Maintenance implementation this add on is required if users will need the ability to download and interact with assets while in the field for such activity as adding an asset to a work order, creating a work order from an asset, or clicking on an asset linked to a work order to view further asset details.

Legacy Data Import (Files/Attachments): Ability to import standard format files/attachments (ex. pdf, doc) of completed applications, permits, or licenses from other client systems into Citywide specifically adhering to the Citywide data model and workflow.

Customer and Property Data Maintenance Service: A pre-paid service allowing the client to send data directly to PSD for processing and importing into Citywide following an agreed upon interval (ex. monthly, quarterly).

Single Sign-On (SSO): Ability to authenticate using the client's identity provider and protocol to automatically log users into Citywide web and mobile.

Test Database (Sandbox): A secondary Citywide database (copy of production) that allows the client to test new features/functions and execute training programs within their organization.

Custom Address Search: Ability to use client data or service to geocode address searching within the Citywide GIS Viewer.

Post-Implementation 30-60-90 Day Reviews: A personalized support service designed to keep Citywide running smoothly. Benefit from scheduled 30, 60, and 90-day check-ins where our experts conduct comprehensive database reviews and provide tailored recommendations, ensuring your continued success with the system. Involves 3 pre-scheduled 1-hour client meetings at 30, 60, 90 days.

Appendix A – Master SaaS Agreement

This Master Software as a Service Agreement (“**SaaS**”) Agreement (this “**Agreement**”), dated as of [DATE] (the “Effective Date”), is by and between PSD Citywide (US) Inc., a Delaware corporation with offices located at [ADDRESS] (“**PSD Citywide**”), and [CUSTOMER NAME], a [STATE OF ORGANIZATION] [ENTITY TYPE] with offices located at [ADDRESS] (“**Customer**”). PSD Citywide and Customer may be referred to herein collectively as the “Parties” or individually as a “Party.”

WHEREAS, PSD Citywide provides access to the Services to its customers; and

WHEREAS, Customer desires to access the Services, and PSD Citywide desires to provide Customer access to the Services, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Definitions:
 - a. “**Aggregated Statistics**” means data and information related to Customer’s use of the Services that is used by PSD Citywide in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services.
 - b. “**Authorized User**” means Customer’s employees, consultants, contractors, and agents (i) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement and (ii) for whom access to the Services has been purchased hereunder.
 - c. “**Customer Data**” means, other than Aggregated Statistics, information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Services.
 - d. “**Documentation**” means PSD Citywide’s documentation relating to the Services available at [URL], as updated by PSD Citywide from time to time.
 - e. “**PSD Citywide IP**” means the Services, the Documentation, and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, PSD Citywide IP includes Aggregated Statistics and any information, data, or other content derived from PSD Citywide’s monitoring of Customer’s access to or use of the Services, but does not include Customer Data.

- f. **“Services”** means the SaaS offering as described on a schedule to this Agreement, substantially in the form of Schedule A attached hereto, or on a separate purchase order, statement of work, or other document between the Customer and PSD Citywide. Such schedule, purchase order, statement of work, or document is referred to herein as a “Schedule”. In addition to ongoing SaaS services, the Services may include implementation services to initiate and integrate the SaaS services for the Customer and consulting services. Additional Services may be added from time to time by the parties entering into additional Schedules that refer to this Agreement.

2. Access and Use:

- a. **Provision of Access.** Subject to terms and conditions of this Agreement, PSD Citywide hereby grants Customer a non-exclusive, non-transferable (except in compliance with Section 24) right to access and use the Services during the Term, solely for use by Authorized Users in accordance with the terms and conditions herein. Such use is limited to Customer’s internal use. PSD Citywide shall provide to Customer the necessary passwords and network links or connections to allow Customer to access the Services subject to Section 6. The total number of Authorized Users will not exceed the number set forth on the applicable Schedule, except as expressly agreed to in writing by the Parties and subject to any appropriate adjustment of the Fees payable hereunder.
- b. **Documentation License.** Subject to the terms and conditions contained in this Agreement, PSD Citywide hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable (except in compliance with Section 24) license to use the Documentation during the Term solely for Customer’s internal business purposes in connection with its use of the Services.
- c. **Use Restrictions.** The Customer will not: (a) reproduce, sell, rent, assign, lease, sublicense, distribute, pledge, serve third parties, market or commercially exploit, in any way, except as provided in this Agreement the Services or any component thereof; (b) use the Services to process data for other parties or for any purpose or function whatsoever other than for its own internal use; (c) use the Services except as authorized herein; (d) remove, modify or obscure any copyright, trademark or other proprietary rights notices that appear during use of any Services; (e) reverse engineer, decompile, disassemble or create derivative works from the Service or any software that is part of the Service; or (f) use the Services for activities that are illegal or unethical.
- d. **Reservation of Rights.** PSD Citywide reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the PSD Citywide IP.

- e. **Suspension.** Notwithstanding anything to the contrary in this Agreement, PSD Citywide may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Services if: (i) PSD Citywide reasonably determines that (A) there is a threat to or attack on any of the PSD Citywide IP; (B) Customer's or any Authorized User's use of the PSD Citywide IP disrupts or poses a security risk to the PSD Citywide IP or to any other customer or vendor of PSD Citywide; (C) Customer, or any Authorized User, is using the PSD Citywide IP for fraudulent or illegal activities, or activities outside of Customer's ordinary course of business; (D) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; or (E) PSD Citywide's provision of the Services to Customer or any Authorized User is prohibited by applicable law; (ii) any vendor of PSD Citywide has suspended or terminated PSD Citywide's access to or use of any third-party services or products required to enable Customer to access the Services; or (iii) in accordance with Section 4(a)(iii) (any such suspension described in subclause (i), (ii), or (iii), a "Service Suspension"). PSD Citywide shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Services following any Service Suspension. PSD Citywide shall use commercially reasonable efforts to resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. PSD Citywide will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.
- f. **Aggregated Statistics.** PSD Citywide may monitor Customer's use of the Services and collect and compile Aggregated Statistics based on Customer Data input into the Services and other sources. As between PSD Citywide and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by PSD Citywide. Customer agrees that PSD Citywide may use Aggregated Statistics to the extent and in the manner permitted under applicable law; provided that such Aggregated Statistics do not identify Customer or Customer's Confidential Information.

3. Service Levels and Support:

- a. **Service Levels.** Subject to the terms and conditions of this Agreement, PSD Citywide will provide support ("Support") for the Services as described on the PSD Citywide Support Schedule, attached hereto as Schedule B.
- b. **Support.** The access rights granted hereunder entitle Customer to the Support described on Schedule B for the Term.

4. Fees:

a. **Fees.** Customer shall pay PSD Citywide the fees (“Fees”) as set forth in the applicable Schedule without offset or deduction. Pricing contained in a Schedule may be based on certain assumptions and exclusions. If any assumptions and exclusions set out on a Schedule turn out to be incorrect, PSD Citywide may treat any additional work required as a change request from the Customer. PSD Citywide may change any fees payable under any Schedule at any time. Customer shall make all payments hereunder in US dollars on or before the due date set forth in the applicable Schedule. Recurring monthly fees are payable in advance. Other fees are payable in arrears within 30 days of the date of invoice. If Customer fails to make any payment when due, without limiting PSD Citywide’s other rights and remedies: (i) PSD Citywide may charge interest on the past due amount at the rate of 2% per month calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse PSD Citywide for all costs incurred by PSD Citywide in collecting any late payments or interest, including attorneys’ fees, court costs, and collection agency fees; and (iii) if such failure continues for 30 days or more, PSD Citywide may suspend Customer’s and its Authorized Users’ access to any portion or all of the Services until such amounts are paid in full. Any payments, or any deposits paid for any Services, are not refundable absent default by PSD Citywide.

b. **Taxes.** All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on PSD Citywide’s income.

c. **Auditing Rights and Required Records.** Customer agrees to maintain complete and accurate records during the Term and for a period of two years after the termination or expiration of this Agreement with respect to matters necessary for accurately determining amounts due hereunder. PSD Citywide may, at its own expense, on reasonable prior notice, periodically inspect and audit Customer’s records with respect to matters covered by this Agreement, provided that if such inspection and audit reveals that Customer has underpaid PSD Citywide with respect to any amounts due and payable during the Term, Customer shall promptly pay the amounts necessary to rectify such underpayment, together with interest in accordance with Section 5(a). Customer shall pay for the costs of the audit if the audit determines that Customer’s underpayment equals or exceeds 10% for any quarter. Such inspection and auditing rights will extend throughout the Term of this Agreement and for a period of two years after the termination or expiration of this Agreement.

5. **Term:** This Agreement will commence upon execution. This Agreement is effective until terminated.

The term (“**Term**”) of the various Services will begin on the date and be for the period contained in the applicable Schedule. The Term of each Schedule will automatically extend for the same period as the initial term. The Customer may terminate the applicable Schedule at the end of the then current Term by giving at least 60 days prior notice to PSD Citywide. PSD Citywide may terminate the applicable Schedule at the end of the then current Term by giving at least 6 months prior written notice.

PSD Citywide may terminate this Agreement and all applicable Schedules or suspend the provision of Services, if not cured within 15 days following receipt of notice of default, upon the occurrence of any of the following events: (a) Customer fails to comply with any provision of this Agreement, uses the Services beyond the scope described herein, or fails to pay when due; (b) Customer attempts to assign, sub-license, or otherwise transfer any of its rights under this Agreement without the consent of PSD Citywide; or (c) Customer files an assignment in bankruptcy or is or becomes bankrupt and/or insolvent, upon the appointment of a receiver for all or substantially all of the property or assets of the Customer, upon the making of any assignment or attempted assignment for the benefit of creditors or on the institution by Customer of any act or proceeding for the winding up of its business. In addition to termination, all fees for the balance of the then current Term will become immediately payable, reflecting that PSD Citywide’s cost of supplying the Services have been spread out over the Term.

6. **Security:** Logon ID’s, passwords or other authentication are required to access the Services. It is the Customer’s responsibility to protect that information, including without limitation, to use effective passwords that are not easily guessed or discoverable, and not share them with others. The Customer is responsible for all activity carried on under its account.

In the event of any suspected unauthorized use of the Services, or any suspected breach of security, including loss, theft, or unauthorized disclosure of password information, the Customer will notify PSD Citywide immediately. In the event of a breach of security, the Customer will remain liable for any unauthorized use of the online Services until it notifies PSD Citywide of such breach.

7. **Intellectual Property Ownership; Feedback.**

- a. **PSD Citywide IP.** Customer acknowledges that, as between Customer and PSD Citywide, PSD Citywide owns all right, title, and interest, including all intellectual property rights, in and to the PSD Citywide IP.
- b. **Customer Data.** PSD Citywide acknowledges that, as between PSD Citywide and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to PSD Citywide a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the

Customer Data and perform all acts with respect to the Customer Data as may be necessary for PSD Citywide to provide the Services to Customer, and a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to reproduce, distribute, modify, and otherwise use and display Customer Data incorporated within the Aggregated Statistics. Upon termination of the Services, the Customer will have 90 days to obtain its Customer Data as may be stored by PSD Citywide subject to the provision of Service, after which PSD Citywide will delete it. Notwithstanding the forgoing, PSD Citywide may retain a copy of Customer Data subject to its record retention policies.

- c. **Feedback.** If Customer or any of its employees or contractors sends or transmits any communications or materials to PSD Citywide by mail, email, telephone, or otherwise, suggesting or recommending changes to the PSD Citywide IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("Feedback"), PSD Citywide is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback. Customer hereby assigns to PSD Citywide on Customer's behalf, and on behalf of its employees, contractors and/or agents, all right, title, and interest in, and PSD Citywide is free to use without any attribution or compensation to any party, any ideas, know-how, concepts, techniques, or other intellectual property rights contained in the Feedback, for any purpose whatsoever, although PSD Citywide is not required to use any Feedback.

8. Updates: The online SaaS Services will be updated by PSD Citywide from time to time in its sole discretion at no additional cost to the extent it provides such updates to its customers generally, provided that the Services are not materially downgraded by doing so. Additional features may be made available from time to time for an additional cost.

9. Customer Responsibility: Customer is responsible and liable for all uses of the Services and Documentation resulting from access provided or enabled by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users or any third party that gains access to the Services or Documentation through Customer or an Authorized User, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Services, and shall cause Authorized Users to comply with such provisions.

10. Service Levels: PSD Citywide will use commercially reasonable efforts to keep online Services operational on a continuous basis, subject to reasonable maintenance requirements and matters beyond PSD Citywide's reasonable control.

If PSD Citywide, in its sole discretion, deems the Customer to be adversely affecting online Service performance, then PSD Citywide may suspend the online Services to the Customer until the problem is rectified.

11. Limited Warranty and Warranty Disclaimer.

- a. PSD Citywide warrants that the Services will conform in all material respects to the service levels set forth in Schedule B when accessed and used in accordance with the Documentation. PSD Citywide does not make any representations or guarantees regarding uptime or availability of the Services unless specifically identified in Exhibit B. The remedies set forth in Schedule B are Customer's sole remedies and PSD Citywide's sole liability under the limited warranty set forth in this Section 12(a).
- b. EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN SECTION 8(a), THE PSD CITYWIDE IP IS PROVIDED "AS IS" AND PSD CITYWIDE HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. PSD CITYWIDE SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN SECTION 12(a), PSD CITYWIDE MAKES NO WARRANTY OF ANY KIND THAT THE PSD CITYWIDE IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

a. PSD Citywide Indemnification.

- i. PSD Citywide shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") that the Services, or any use of the Services in accordance with this Agreement, infringes or misappropriates such third party's United State registered patents or copyrights, provided that Customer promptly notifies PSD Citywide in writing of such Third-Party Claim, cooperates with PSD Citywide, and allows PSD Citywide sole authority to control the defense and settlement of such Third-Party Claim.
- ii. If a Third Party-Claim is made or appears possible, Customer agrees to permit PSD Citywide, at PSD Citywide's sole discretion, to (A) modify or replace the Services, or component or part thereof, to make them non-infringing, or (B) obtain the right for Customer to continue use of the Services in accordance with this Agreement. If PSD Citywide determines that neither alternative is reasonably available, PSD Citywide may terminate this Agreement, in its entirety or with respect to the affected component or

part, effective immediately on written notice to Customer, and require Customer to immediately cease any use of the Services or any specified feature thereof.

- iii. This Section 13(a) will not apply to the extent that the alleged infringement arises from: (A) use of the Services in combination with data, software, hardware, equipment, or technology not provided by PSD Citywide or authorized by PSD Citywide in writing; (B) modifications to the Services not made by PSD Citywide; or (C) Customer Data.
- b. **Customer Indemnification.** Customer shall indemnify, hold harmless, and, at PSD Citywide's option, defend PSD Citywide from and against any Losses resulting from any Third-Party Claim that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Services in a manner not authorized by this Agreement; (iii) use of the Services in combination with data, software, hardware, equipment, or technology not provided by PSD Citywide or authorized by PSD Citywide in writing; or (iv) modifications to the Services not made by PSD Citywide, provided that Customer may not settle any Third-Party Claim against PSD Citywide unless PSD Citywide consents to such settlement, and further provided that PSD Citywide will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.
- c. **Sole Remedy.** THIS SECTION 12 SETS FORTH CUSTOMER'S SOLE REMEDIES AND PSD CITYWIDE'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PSD CITYWIDE IP INFRINGES, MISAPPROPRIATES, OR OTHERWISE VIOLATES ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY. IN NO EVENT WILL PSD CITYWIDE'S LIABILITY UNDER THIS SECTION 12 EXCEED THE AMOUNT OF FEES ACTUALLY PAID TO PSD CITYWIDE BY CUSTOMER.

13. Limitations of Liability. IN NO EVENT WILL PSD CITYWIDE BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY, OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER PSD CITYWIDE WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL PSD CITYWIDE'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL

AMOUNTS PAID TO PSD CITYWIDE UNDER THIS AGREEMENT IN THE 12 MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM OR \$100, WHICHEVER IS LESS.

14. Confidential Information: Confidential Information is all information of either party that is not generally known to the public, whether of a technical, business or other nature (including, without limitation, trade secrets, know-how and information relating to technology, business plans, assets, liabilities, prospects, finances, product capabilities or lack thereof), that is disclosed by a party to the other or that is otherwise learned by the other in the course of its discussions or business dealings with the other, and that has been identified as being proprietary and/or confidential or that by the nature of the circumstances surrounding the disclosure or receipt ought to be treated as proprietary and/or confidential.

Confidential Information will not include (except for any personally identifiable information about an individual that relevant privacy legislation or policies do not allow to be disclosed): (a) any Confidential Information that is in the public domain at the time of its disclosure or which thereafter enters the public domain through no action of the receiving party, direct or indirect, intentional or unintentional; (b) any Confidential Information which the receiving party can demonstrate was in its possession or known to it prior to its receipt, directly or indirectly, from the other party; (c) any Confidential Information that is disclosed to the receiving party by another party not in violation of the rights of the other party or any other person or entity; (d) any Confidential Information which is either compelled by law or by the order of a court of competent jurisdiction to be disclosed; and (e) any ideas, concepts, know-how, or techniques learned while providing the Services.

The parties will (i) not use Confidential Information for any purpose other than that contemplated by this Agreement; (ii) not disclose Confidential Information to anyone without the prior written authorization of the disclosing party, during the term of this Agreement or at any time thereafter; (iii) handle, preserve and protect Confidential Information with at least the same degree of care that it affords or would afford to its own Confidential Information, including taking all reasonable efforts to avoid disclosure of such Confidential Information to any third party, at any time; (iv) disclose Confidential Information only to its employees or subcontractors who require such information in order to perform the party's obligations with the other, and are under confidentiality obligations.

Notwithstanding the above, PSD Citywide may use, share, aggregate and monetize anonymized and aggregate data.

15. Privacy: The parties will treat any personal information in the possession of the other party that they may have access to under this Agreement as required under applicable privacy legislation and each party's own privacy policy as it exists from time-to-time. Neither party will use or disclose such personal information in any way except pursuant to the other party's instructions or to the extent necessary to perform this Agreement. PSD Citywide will use security measures adequate to the sensitivity of the personal information to protect personal information. If PSD

Citywide subcontracts any part of its obligations hereunder it will obtain contractual obligations similar to this section from the subcontractor. See our privacy policy for more detail.

16. Non-Solicitation: During the Term and for a period of 12 months thereafter, the Customer will not (directly or indirectly) recruit, hire as an independent contractor, or offer employment to any individual that is then, or has been within the previous 12 months, an employee of PSD Citywide. If the Customer breaches this section, the Customer shall pay to PSD Citywide as liquidated damages and not as a penalty (the customer acknowledging that the cost and time to PSD Citywide to train and bring a new employee to an efficient level can be significant) an amount equal to the employee's base annual salary as at the date of termination of employment with PSD Citywide.

17. Prior Agreement: This Agreement and all applicable Schedules contains the complete and exclusive statement of the agreement between the parties and supersedes all prior and contemporaneous agreements, purchase orders, understandings, proposals, negotiations, representations or warranties of any kind whether written or oral. No oral or written representation that is not expressly contained in this Agreement is binding on either party. This Agreement cannot be amended or modified, other than by a change made in writing, dated and executed by the parties.

18. Survival: The provisions of this Agreement pertaining to Confidential Information, privacy, and non-solicitation will survive the termination of this Agreement. Other sections pertaining to rights and obligations which by their nature should survive termination are hereby confirmed to so survive.

19. Force Majeure: In no event shall PSD Citywide be liable to Customer, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement, if and to the extent such failure or delay is caused by any circumstances beyond PSD Citywide's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, pandemic, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

20. Notice: All required notices, or notices which may be provided in accordance with this Agreement, will be in writing and will be duly provided for if the notice is remitted to its addressee by courier, mail, or e-mail (provided that notices sent by e-mail are only effective if the recipient confirms receipt by reply email), if to PSD Citywide to the address at the bottom hereof, and if to the Customer to the address set out on the applicable Schedule, or such other address as the party which is to receive the notice indicates to the party providing the notice, in the manner provided for in this section. Every notice delivered in the manner provided for herein will be deemed to have been received: when delivered or by e-mail the first business day after the date received; or the fifth business day following the date of mailing, if sent by mail.

21. Amendment and Modification; Waiver. No amendment to or modification of this Agreement, except as otherwise provided herein, is effective unless it is in writing and signed by an authorized representative of each Party. Nothing in a Schedule may amend this Agreement unless the Schedule explicitly states that the Schedule is amending this Agreement, refers to the section being amended and is signed by both parties. Any specifications, work requests, statements of work, budgets or other documents that are signed by the parties or explicitly incorporated by reference within other signed documents from time to time form part of this Agreement and the applicable Schedule under which they are prepared. No waiver by any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof, and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

22. Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

23. Governing Law; Submission to Jurisdiction. This Agreement is governed by and construed in accordance with the internal laws of the State of Delaware without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Delaware. Any legal suit, action, or proceeding arising out of or related to this Agreement or the licenses granted hereunder will be instituted in the federal courts of the United States or the courts of the State of Delaware, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

24. Assignment. PSD Citywide may assign this Agreement at any time in its sole discretion. Customer may not assign any of its rights or delegate any of its obligations hereunder, in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of PSD Citywide. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns.

25. Export Regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or

other governmental approval), that prohibit or restrict the export or re-export of the Services or any Customer Data outside the US.

26. Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 6 or, in the case of Customer, Section 2(c), would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance, and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity, or otherwise.

27. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

[Signature Page Follows]

IN WITNESS WHEREOF this Agreement has been entered into by the parties hereto as of the _____ day of _____, 2025.

PSD Citywide (US) Inc.

By: _____

Name:

Title:

[CUSTOMER NAME]

By: _____

Name:

Title:

Schedule A
Form of Services Schedule

Customer name, address and contact info

PSD Citywide contact info

Services: [describe business terms of the SaaS product, and any other services such as implementation, and country it will be hosted in] or [The Services are as set forth in the PSD Citywide Proposal/Charter with [Customer Name] dated [DATE] (the "Proposal")].
The Proposal is hereby incorporated by reference and made a part of this Schedule.

Fees:

Term: 36 months

Commencement Date:

This Schedule is subject to the terms of the Master SaaS Agreement referred to above.

IN WITNESS WHEREOF this schedule has been entered into by the parties hereto as of the X day of X, 2025.

PSD Citywide (US) Inc.

By: _____

Name:

Title:

[CUSTOMER NAME]

By: _____

Name:

Title:

Schedule B

Support Schedule

This schedule sets out support levels provided by PSD Citywide for its SaaS products. This schedule is subject to the terms of the SaaS Agreement to which it is attached.

PSD Citywide supports its SaaS products in a number of ways, including in product help, and support web pages.

If the Customer must contact PSD Citywide for support, PSD Citywide will do so based on the metrics below.

Error Classification / Description for reporting to VENDOR	Description & Target Action(s) & Target Response Times from VENDOR
<p>CRITICAL System cannot run. A time critical user job is stopped and affecting a significant number of users.</p>	<p>Response Time: Within 4 hours from the time PSD Citywide is notified of the Error (for Critical Errors first occurring during business hours 8:00AM to 8:00PM EST) Target Resolution Time: Every attempt is made by PSD Citywide to resolve the Error within <u>1 working day</u></p>
<p>HIGH PRIORITY An important operational user job is stopped. A time critical user job is at risk of stopping or malfunctioning; an important function of the System is malfunctioning.</p>	<p>Response Time: Within 8 hours from the time PSD Citywide is notified of the Error (for High Priority Errors first occurring during business hours 8:00AM to 8:00PM EST) Target Resolution Time: Every attempt is to be made by PSD Citywide to resolve the Error within <u>2 working days</u>.</p>
<p>MEDIUM A non-urgent job is not executable. System malfunction has infrequent or minor user impact.</p>	<p>Response Time: Within 2 working days from the time PSD Citywide is notified of the Error (for Medium Priority Errors first occurring during business hours 8:00AM to 8:00PM EST) Target Resolution Time: Every attempt is to be made by PSD Citywide to resolve the Error within <u>3 working days</u></p>
<p>LOW The Error has no current impact on any end user. There is a locally identified cure or workaround available.</p>	<p>Response Time: Within 3 – 5 working days from the time PSD Citywide is notified of the Error (for Low Priority Errors first occurring during business hours 8:00AM to 8:00PM EST) Target Resolution Time: Every attempt is to be made by PSD Citywide to resolve the Error on a best effort basis.</p>

VENDOR'S RESPONSIBILITIES

The Vendor shall:

Provide Support to the client for the System as defined within the Error Priority and Response Chart and correct and resolve any Errors;

Ensure on a best effort basis that the System, and each part or component thereof, will operate and function without Error following the introduction of all Updates provided by the Vendor;

Ensure on a best effort basis that the System will operate and function without Error on any updates, repairs, replacements or fixes including, without limitation, software patches or bug fixes;

Ensure on a best effort basis that the System will operate and function without Error on new releases of any Vendor supplied proprietary tools and components in, or used for, the System and shall provide the Customer with reasonable prior written notice of any planned changes or modifications to all such tools and components;

CUSTOMER RESPONSIBILITIES

The Customer shall:

Provide all necessary information and assistance requested by Vendor to understand and describe an Error in order to allow the Vendor to carry out its duties.

Make all requests for support through the PSD Citywide support portal. Customer shall provide a detailed description of the issue, steps to replicate the problem and other assistance as requested by the Vendor.

The Customer shall advise the Vendor of any changes to their business requirements that may necessitate a review or modification of the Vendor's services.

The Customer will notify Vendor of any planned, scheduled outages or changes to their environment by notifying Vendor at least 14 business days in advance. Customer is responsible for providing all relevant details of changes within the notification and also perform their own integration testing.



City of Prospect Heights

Department of Building & Zoning
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: February 3, 2025

To: Mayor Ludvigsen and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Consideration of Ordinance #25-01 Amending the Conditions of Ord. #O-08-33
 ZBA Case No. #24-13 V – Amending Conditions of Ord. #O-08-33 for height and material

ISSUE: Consideration of a variation amending the restrictions of ordinance #O-08-33 to increase the fence height from 4' to 6' and materials from cedar and chain link to vinyl.

BACKGROUND: Mr. Michaelangelo Monterrosa, property owner, applied for a variation to amend an existing variation regarding a corner side yard encroachment conditioned on maximum fence height of 4' and materials to be cedar and chain link. The PZBA held a public hearing on November 20, 2024. The applicant requested a continuation to gather additional information necessary to answer questions raised by the PZBA members. The PZBA voted to continue the hearing at the next regular meeting on January 29, 2025.

The public hearing for PZBA Case #24-13V was reopened on January 29, 2025. Mr. Monterrosa presented new exhibits and testimony to support his request for variation. Concern was raised about placing a 6' vinyl fence at the property line for approximately 152'. Additionally, any landscaping proposed would be in the city right-of-way and may not be permitted. Members of the PZBA questioned the applicant regarding the standard required for a variation, specifically related to hardship, alternative means to achieve and impact to the character of the immediate neighborhood. The applicant responded it was his desire to increase privacy and safety for pets and children using property due an increase in traffic using Willow Rd. Also, there is extensive bushes and established recreational areas that would be lost with the moving the fence to the building line, where the fence would be allowed at 6' in height and vinyl material. Additionally, Mr. Monterrosa presented color samples of the fence and agreed to change the color from white to a gray and still wanted to landscape to break up the mass of the fence.

After discussion, Commissioner Patel asked the applicant if he would be agreeable to moving the fence off the property line 3' for the length of the property until 5' before the large tree and then move the fence to the property line for the remainder of the property heading east to allow for a 3' landscaping bed on his property that would be planted to cover 50% of the fence to minimize the impact of the solid fence. Mr. Monterrosa stated that he would agree to these conditions.

Commissioner Saewert stated that the hardship standard had not been met. She suggested that a 4' fence be maintained with additional landscaping to address the privacy concern raised by the applicant.

Commissioner DeGraf asked if Ord. #O-08-33 did not have the conditions restricting the height and materials, would a 6' tall vinyl fence be allowed? Director Peterson responded that vinyl is an approved fence material per the zoning code.

No other residents provided testimony.

After all testimony, the Commissioners deliberated and voted 3-2 to recommend to the city council approval of the variance request with three (3) conditions:

1. Fence to be installed three feet (3') south of the northern property line from the driveway \pm 100' east to a point five feet (5') west of the large tree stump and then to the property line east \pm 52' until it meets the rear yard fence; and
2. Installing landscaping in the 3' area to provide 50% coverage of the fence to minimize the impact of the solid fence; and
3. The color of the fence shall be gray per the samples provided at the hearing.

RECOMMENDATION: First reading of Ordinance #O-25-01 Granting Certain Variations Amending the Conditions of Ordinance #O-08-33 for the 1 E. Willow Rd. **(No action requested)**

ORDINANCE NO. O-25-01**AN ORDINANCE GRANTING CERTAIN VARIATIONS FOR
THE PROPERTY AT
1 E. WILLOW RD., PROSPECT HEIGHTS, ILLINOIS****PZBA Case #24-13 V**

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter “Property”) and commonly known as 1 E. Willow Road prescribe that a fence is prohibited within the required 25’ corner side yard setback; and

WHEREAS, the City Council approved ordinance #O-08-33 granting a 25’ corner side yard set encroachment for the construction of a four (4’) cedar and chain link fence for the property; and

WHEREAS, the owner of the Property has submitted an application for a variation to amend the height and materials condition of ordinance #O-08-33 to allow a six (6’) vinyl corner fence at the corner side yard property line; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on November 20, 2024 and continued to January 25, 2025 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals has recommended the Requested Variation be approved with the conditions and has made the necessary findings; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted as recommended.

Section 3. That this variation is conditioned upon applicant’s construction of the fence in accordance with the approved conditions,

1. The six foot high (6') vinyl fence shall be kept 3' south of the corner side yard property line for ±100' to a point ±5' from the existing stump, where the fence can be placed on the corner side yard property line for ±52' to meet existing fence at the rear of the property.
2. Landscape and prairie plantings are required to cover 50% of the fence and be planted within the 3' setback from property line and the fence. Landscape plan to be submitted at time of building permit application.
3. The vinyl fence shall be gray to match the sample provided during the public hearing.

Section 4. That this variation is conditioned upon applicant's construction of the fence in accordance with the approved conditions, plans and documents submitted at the public hearing on this matter and with applicable codes.

Section 5. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's Office at the expense of the Owners.

Section 6. The City Clerk is directed to publish this ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this _____ day of February 2025.

Patrick Ludvigsen, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: February _____, 2025

Exhibit A

Legal Description 1 E. Willow Rd., Prospect Heights, IL

LOT 1 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 AND THE WEST 10 ACRES OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NUMBER 791719, IN COOK COUNTY, ILLINOIS.

PIN #03-22-400-001-0000



PLAT OF SURVEY

DESCRIBED AS :

LOT 1 IN SMITH AND DAWSON SECOND ADDITION TO COUNTRY CLUB ACRES, A SUBDIVISION OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 AND THE WEST 10 ACRES OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED AS DOCUMENT NUMBER 791719, IN COOK COUNTY, ILLINOIS.

RECEIVED OCT 16 2024



NO DIMENSIONS SHALL BE ASSUMED BY SCALE MEASUREMENT UPON THIS PLAT
Scale: 1"=30'
Ordered: ANRIN J. KACZMARECZAK
Page: 22-11-22 G
Drawn: A.M.
Checked: A.M.
Job No.: 040324 G
Municipality: PROSPECT HTS.

STATE OF ILLINOIS }
COUNTY OF COOK } SS MARCH 23RD 2004
I, ANDRZEJ MURZANSKI, AN ILLINOIS REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.
Andrzej Murzanski
ANDRZEJ MURZANSKI PLS. NO. 35-3258 EXPIRES: 11/30/2004
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

This Plat of Survey is for real estate purposes only.

ANDRZEJ MURZANSKI
LAND SURVEYORS, INC.
8110 W. CATHERINE AVE.
NORWOOD PARK TWP.
ILLINOIS 60656
PHONE: 773-763-0346
FAX: 773-763-0593

THE LEGAL DESCRIPTION NOTED ON THIS PLAT IS A COPY OF THE ORDERS AND FOR ACCURACY MUST BE CONSULTED WITH THE SURVEYOR.

ANY DISCREPANCY IN MEASUREMENTS SHOULD BE PROMPTLY REPORTED TO THE SURVEYOR FOR EXPLANATION OR CORRECTION.



monty38910@yahoo.com

FOR OFFICE USE ONLY:
FEE PAID \$150.00
RECIEPT # CASH
DATE 10/16/24
RECV'D BY DM
CASE # 24-13V
MEETING DATE 11/20/24

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400) Map Amendment (Refer to Ord. 0-03-18)
Variation (\$150) Subdivision/PUD (Refer to Ord. 0-03-18)
Text Amendment (\$300) Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

APPLICANT: Michaelangelo Montetoso
ADDRESS: 7 E. Willow Rd.
Prospect HTS, IL 60070
PHONE: 312-218-2477

ADDRESS OF SUBJECT PROPERTY: 7 E. Willow Rd., Prospect HTS, IL 60070

PROPERTY IS LOCATED IN THE R1 ZONING DISTRICT.

APPLICABLE SECTION OF ORDINANCE: 5-3-4(H)1F1

DESCRIPTION OF REQUEST: Amendment of Ord. 0-08-33 to include the allowance of a 6' PVC fence in white in addition to all materials allowed in Secs. 5-3-4 CH) 4a & 4b

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES NO X
If yes, please describe:

Has the property been the subject of previous or pending administrative legislative or court action: YES NO X If yes, give details:

The follow items MUST be submitted at time of filing:

- 1. Application (12 copies)
2. Plat of Survey (12 copies) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Notice to Property Owners (1 copy)
6. List of Property Owners (1 copy) obtained from the Wheeling Township Office, 1616 N. Arlington Heights Rd. Arlington Heights, IL 60004 - Tel.847-259-1515 of all properties lying within 350ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.
7. Application Fee (cash or check made payable to: City of Prospect Heights)

10/15/24
Date:

Signature of Applicant

RECEIVED OCT 16 2024



RECEIVED OCT 16 2024

Letter of Hardship

Dear members of the PZBA,

I have been provided and have read the standards for variation to section 5-3-4(H)1f1 of the Prospect Heights, IL Code of Ordinances as well as the previously approved Ordinance O-08-33 relating to the property at 1 E. Willow Rd. and have determined them to still cause undue hardship for the current needs of our home and family. As such, I request that ordinance O-08-33 be amended to allow for the construction of a fence of up to but not exceeding 6 feet (6') of height on the north lot line and to allow the use of PVC (Polyvinyl Chloride) as a material option in addition to all materials listed in section 5-3-4(H)4a and section 5-3-4(H)4b.

Some of the reasons and benefits for installing this fence include:

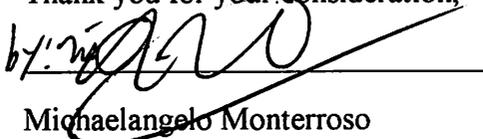
- Enhancing the safety and security of the property by acting as a deterrent to current/potential trespassers and other unauthorized access
- Prevents wandering into the street by guests, children, and pets
- Increases privacy for family, guests, and pets as they have a right to
- Reduces noise from busy traffic as well as excessively noisy vehicles
- Minimizes accidents by increasing visibility of the residence to traffic in instances of inclement weather

This proposed fence will also:

- not impair an adequate amount of light or air to neighboring properties
- not be injurious to other properties or cause undue hardship
- not hinder improvements in the neighborhood
- not be detrimental to the public welfare

I believe this fence to be in the best interest of our home and to be in the spirit and intent of the ordinance. I also intend to plant prairie grasses, sedges, and rushes to minimize the effect, if any, on the essential character of the locality through the "GROW IT DON'T MOW IT" program being offered by the Prospect Heights National Resource Commission (PHNRC).

Thank you for your consideration,

by: 
Michaelangelo Monterroso

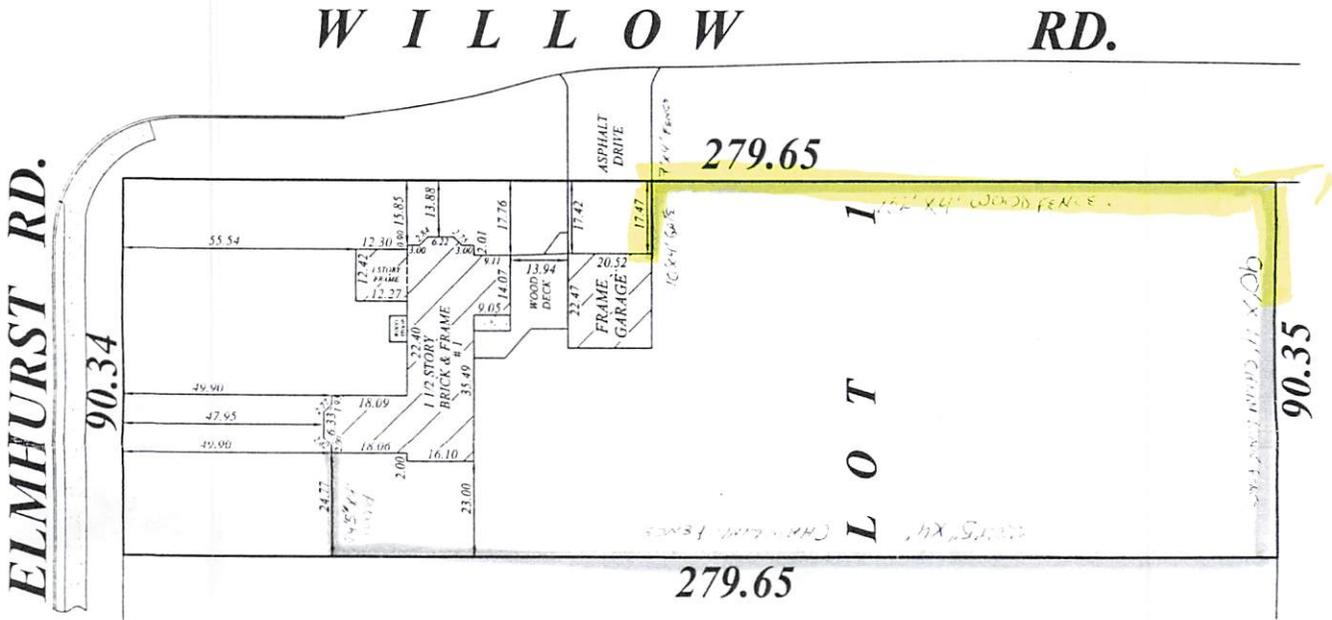
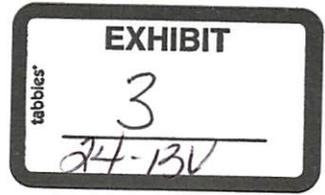
10/15/24

PLAT OF SURVEY

DESCRIBED AS :

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APPROVED
PROSPECT HEIGHTS ENGINEERING DEPT.

AUG 14 2008

NO DIMENSIONS SHALL BE ASSUMED BY SCALE MEASUREMENT UPON THIS PLAT
Scale: 1"=30'
Ordered: MARIA J. KACZMARCZYK
Page: 42-11-22 G
Drawn: A.M.
Checked: A.M.
Job No.: 040324 G
Municipality: PROSPECT HTS.

STATE OF ILLINOIS }
COUNTY OF COOK } SS MARCH 23RD 2004

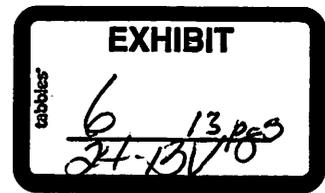
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Andrzej Murzanski
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ILLINOIS 60656
PHONE: 773-763-0346
FAX: 773-763-0593

THE LEGAL DESCRIPTION NOTED ON THIS PLAT IS A COPY OF THE ORDERS AND FOR ACCURACY MUST BE COMPARED WITH THE DEED.

ANY DISCREPANCY IN MEASUREMENTS SHOULD BE PROMPTLY REPORTED TO THE SURVEYOR FOR EXPLANATION OR CORRECTION.



Dear Neighbor,

This is Michael Monterroso, your neighbor at 1 E. Willow Road. Many in the community also know me as Monty and can often see me helping the local nature volunteer group improving our slough as well as other nature areas in our town. I hope you've had the chance to enjoy them but if not, I highly recommend you check them out.

If you've driven by my house anytime recently, I'm sure you've seen the cedar fence near the road that runs along the property. If you have, I'm sure you've also noticed it's seen better days and with the recent storm, even more so. Something you may have not seen, however, are the bottles, trash and other items seemingly being left behind by uninvited evening guests. While the current fence has held up for quite some time, it seems that it's on its last legs and so I intend on putting a new and taller fence made of white vinyl to last longer than the first as well as to keep out the "guests" leaving me souvenirs. This fence will also have a section of prairie grass planted in front of it to keep with our town's natural look. I am in the process of having a new fence installed but need your help in getting approved for the permit.

One of the requirements of the permit appeal process in our town is to get the approval of all residents within 350ft of my home. It just so happens that you fall within this range. I know, lucky you, right? I have brought some images of what the new fence will look like as well as a page that will need your approval or comments on why you don't if not.

RECEIVED OCT 16 2024

Contents

Section	Page
Property Owners and Identification	1
Edited view of Plat	1
View of variance requested	2
Reference Pictures	2

Property owners and Identification

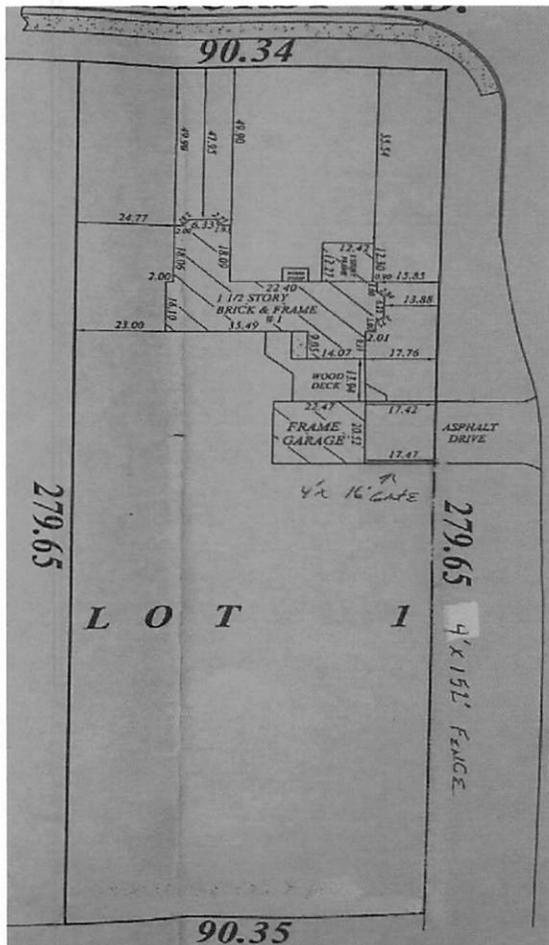
Homeowner: Consuelo Tapia-Monterroso

Consuelo's Phone: 1-847-452-8070

Son's phone (Point of contact): 1-312-218-2477

Plat view of: 1 E. Willow Rd., Prospect Heights IL, 60070

Edited view of Plat

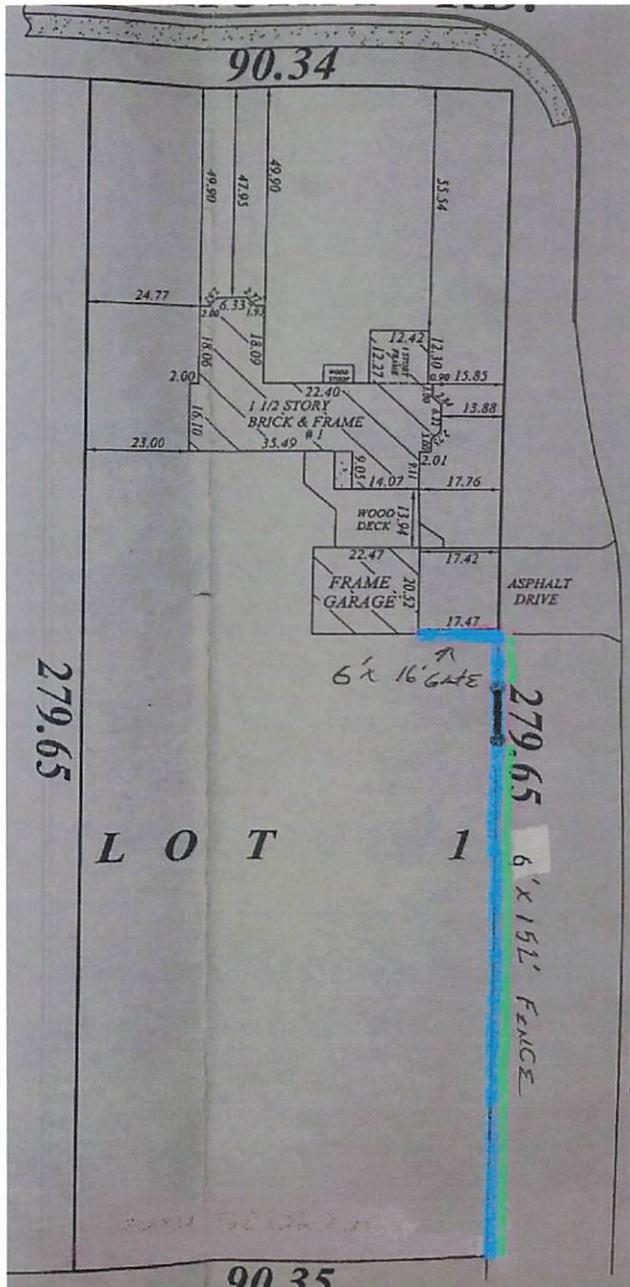


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Figure 1

View of Variance Requested

We would like to install a new fence in the area highlighted in turquoise with a section of prairie grasses, sedges, and rushes to be installed in front of the fence as highlighted in green. The naturalization of the fence will be a part of the GROW IT DON'T MOW IT Program being run by the Prospect Heights Natural Resource Commission ("PHNRC"). The fence will have a double door gate as highlighted in black to accommodate landscaping needs, large family gatherings, and future community social events. The desired fence will be 6' in height of white PVC construction in lieu of the currently inadequate cedar picket style for the reasons mentioned in the letter of hardship. This request would require an amendment to previous ordinance O-08-33 to accommodate a 6' fence of up to but not exceeding 6 feet (6') of height on the north lot line and to allow the use of white PVC (Polyvinyl Chloride) as a material option in addition to all materials listed in section 5-3-4(H)4a and section 5-3-4(H)4b.



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RECEIVED OCT 16 2024

Reference Pictures (North fence—Front view)

Current Style of fence is very rotted and slowly collapsing.



Figure 3



Figure 4

Desired final appearance (North fence –front view)

The prairie grasses will reach a height of ca. 5' and will be emphasized by the fence backdrop.

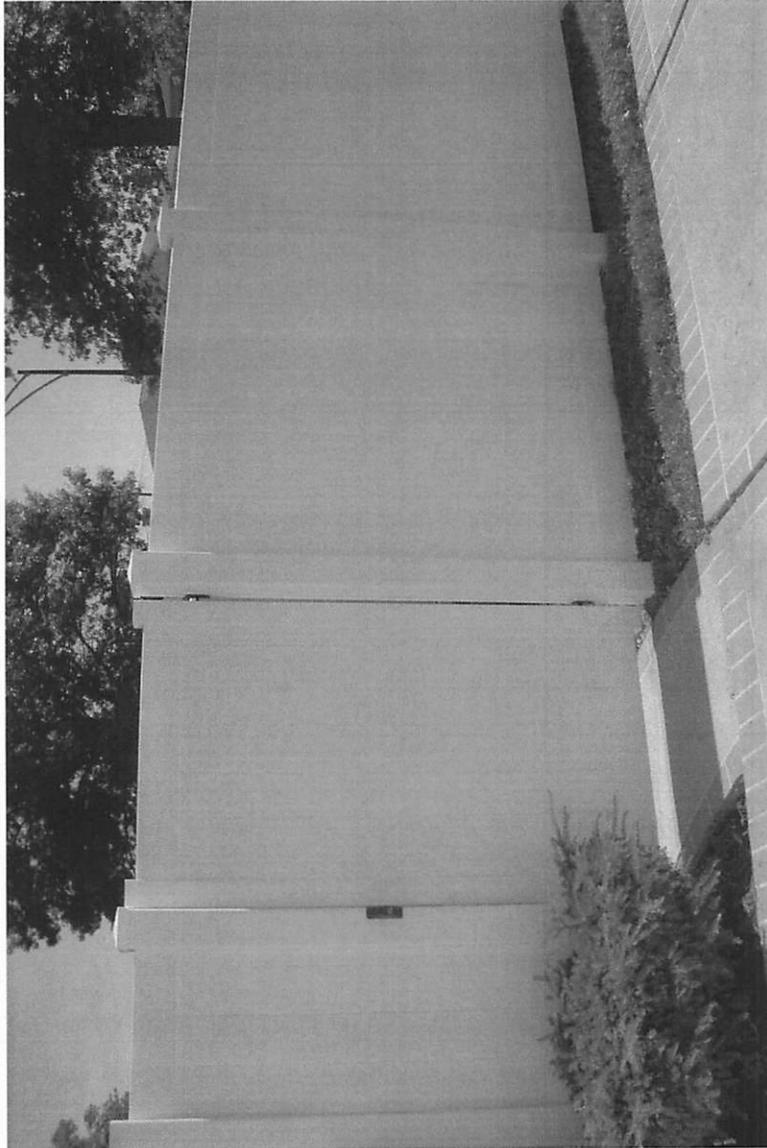


Figure 5



Figure 6

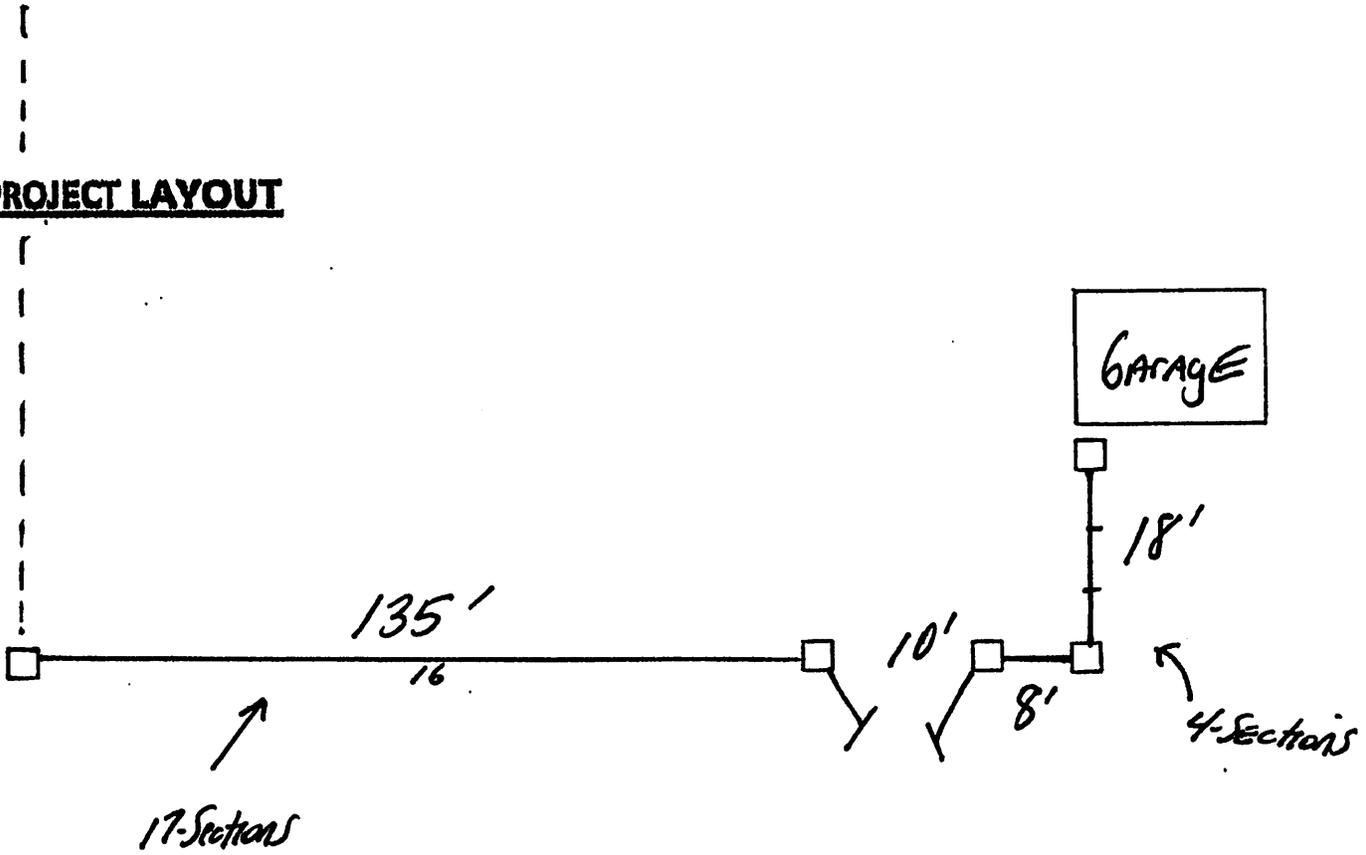
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RECEIVED OCT 16 2024

Fencing Estimate & Proposal

PROJECT LAYOUT



RECEIVED OCT 16 2021

Customer Signature: X. _____

Date: _____

Layout Accepted

Concrete Breaks	Core Drills
0	0
Asphalt Breaks	Haul Dirt
0	YES
Gate In	Gate Out
0	2
Sealcap	Arch
NO	NO
Take Down	Haul Away
171'	171'
Concrete	Reels In & Out
42"	N/A
Follow Grade	Footing Posts
YES	7
Level Top	Trim Bushes
_____	By OWNER

Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

The project description has been provided and discussed with our neighbors at 2 E. Willow Rd.

Neighbor approval? Yes No

Neighbor's comments:

RECEIVED OCT 16 2024

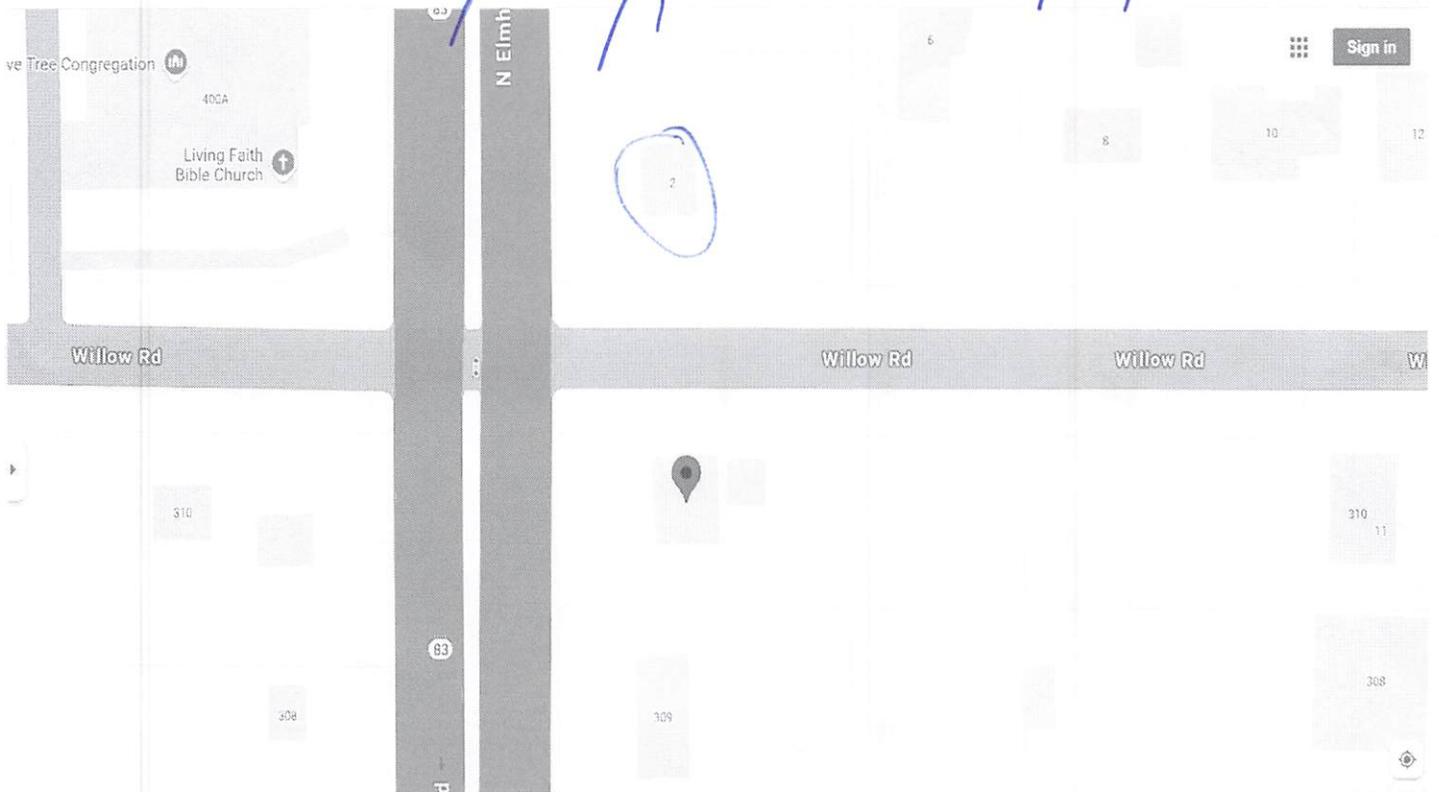
None

Neighbor's signature:

[Handwritten signature]

Date:

10/12/2024



Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

The project description has been provided and discussed with our neighbors at 6 E. Willow rd.

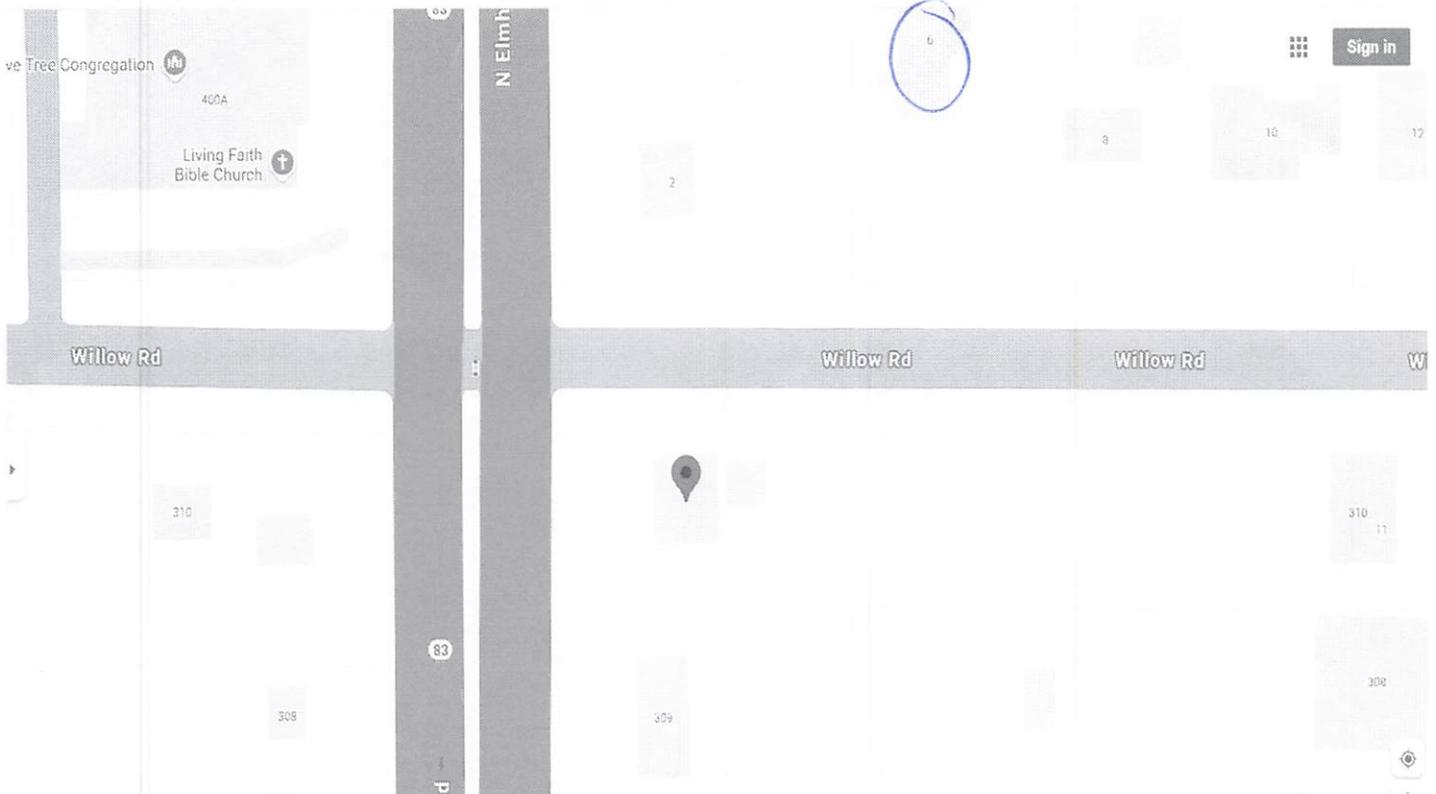
Neighbor approval? Yes No

Neighbor's comments:

RECEIVED OCT 16 2024

Unable to reach in time

Neighbor's signature: _____ Date: _____



Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

The project description has been provided and discussed with our neighbors at 8 E. Willow Rd.

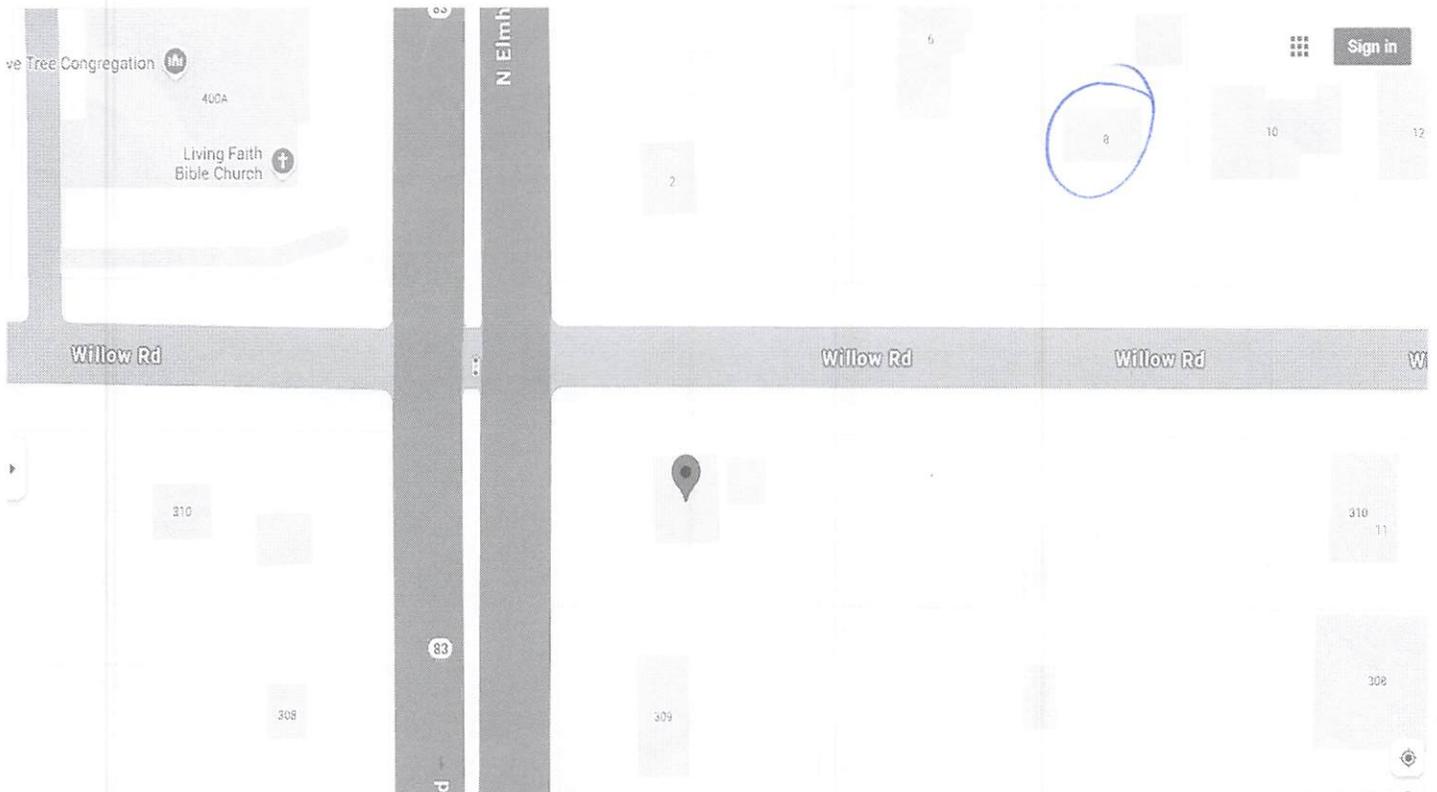
Neighbor approval? Yes No

RECEIVED OCT 16 2024

Neighbor's comments:

**Neighbor approved but refused to sign any documentation.*

Neighbor's signature: _____ Date: _____



Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

The project description has been provided and discussed with our neighbors at 309 N. Elmhurst Rd.

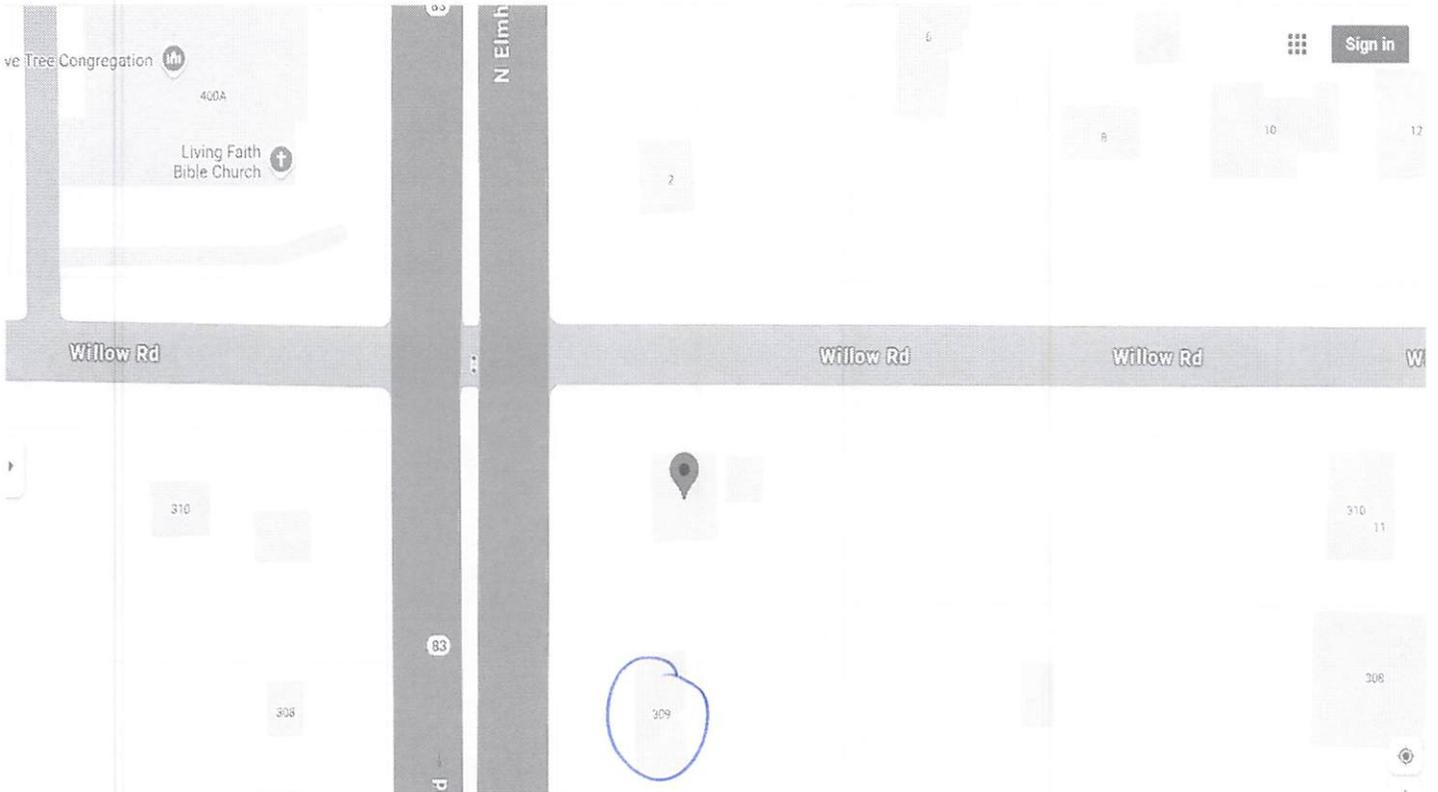
Neighbor approval? Yes No

RECEIVED OCT 16 2024

Neighbor's comments:

None

Neighbor's signature: Al Dronyk Date: 10-15-24



Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

The project description has been provided and discussed with our neighbors at 310 N. Maple St.

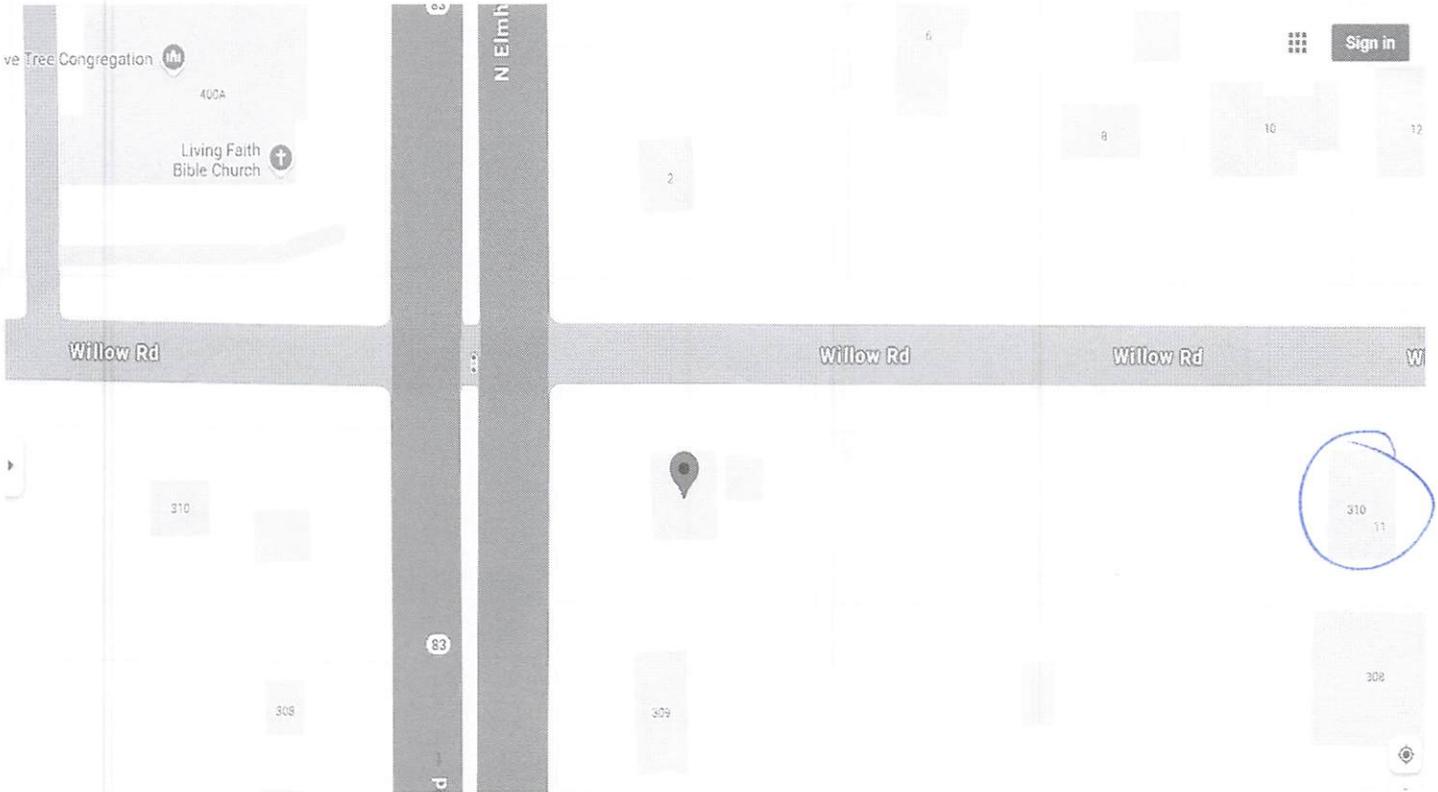
Neighbor approval? Yes No

RECEIVED OCT 16 2024

Neighbor's comments:

Four horizontal lines for writing neighbor comments.

Neighbor's signature: *Alan [Signature]* Date: 10/13/24



Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

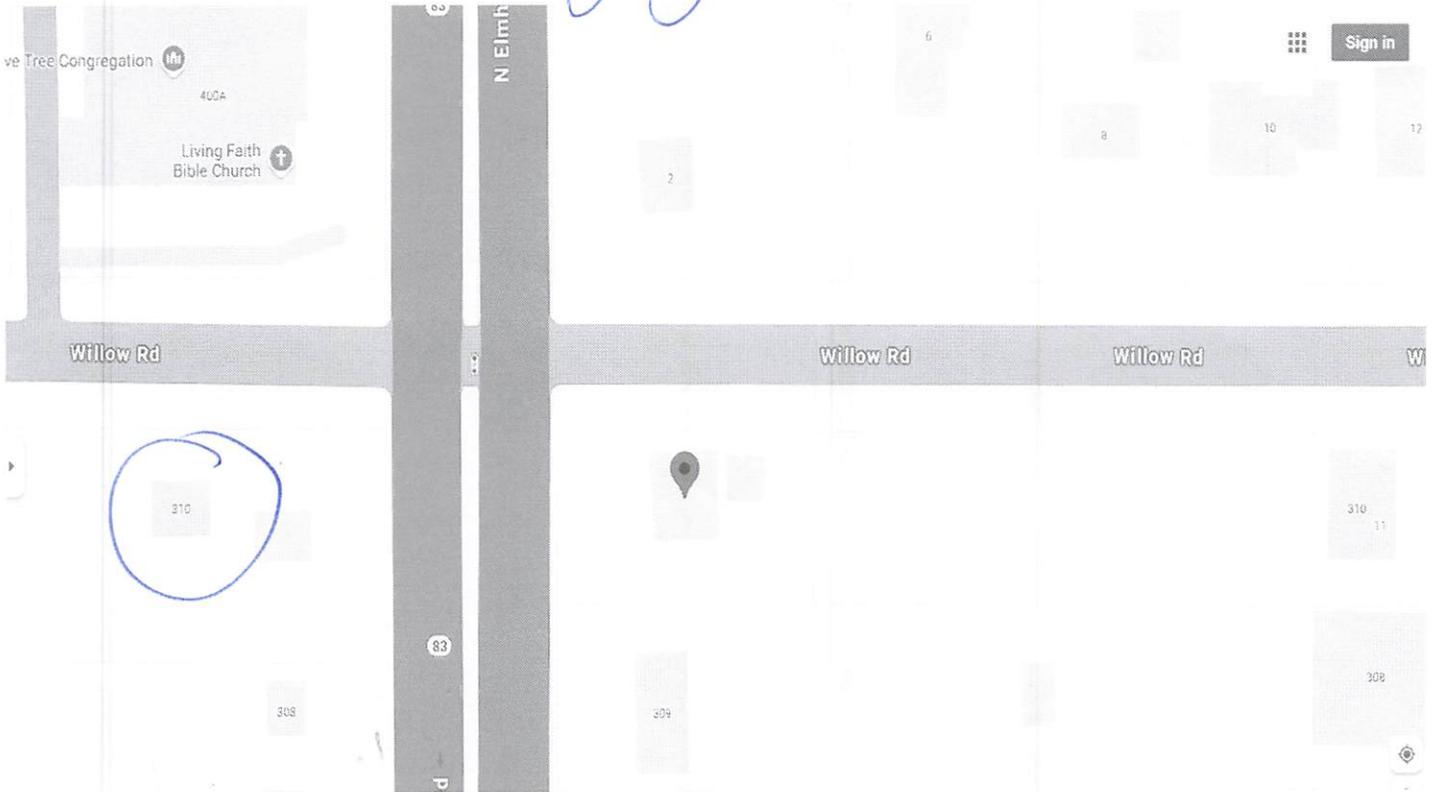
The project description has been provided and discussed with our neighbors at 310 N. Elmhurst Rd.

Neighbor approval? Yes No

Neighbor's comments:

RECEIVED OCT 16 2024

Neighbor's signature: Rita J. Joyce Date: 10-09-2024



Contents

Neighbor Variance Notification

..... 1

Neighbor proximity to 1 E. Willow Rd.

..... 1

Neighbor Variance Notification

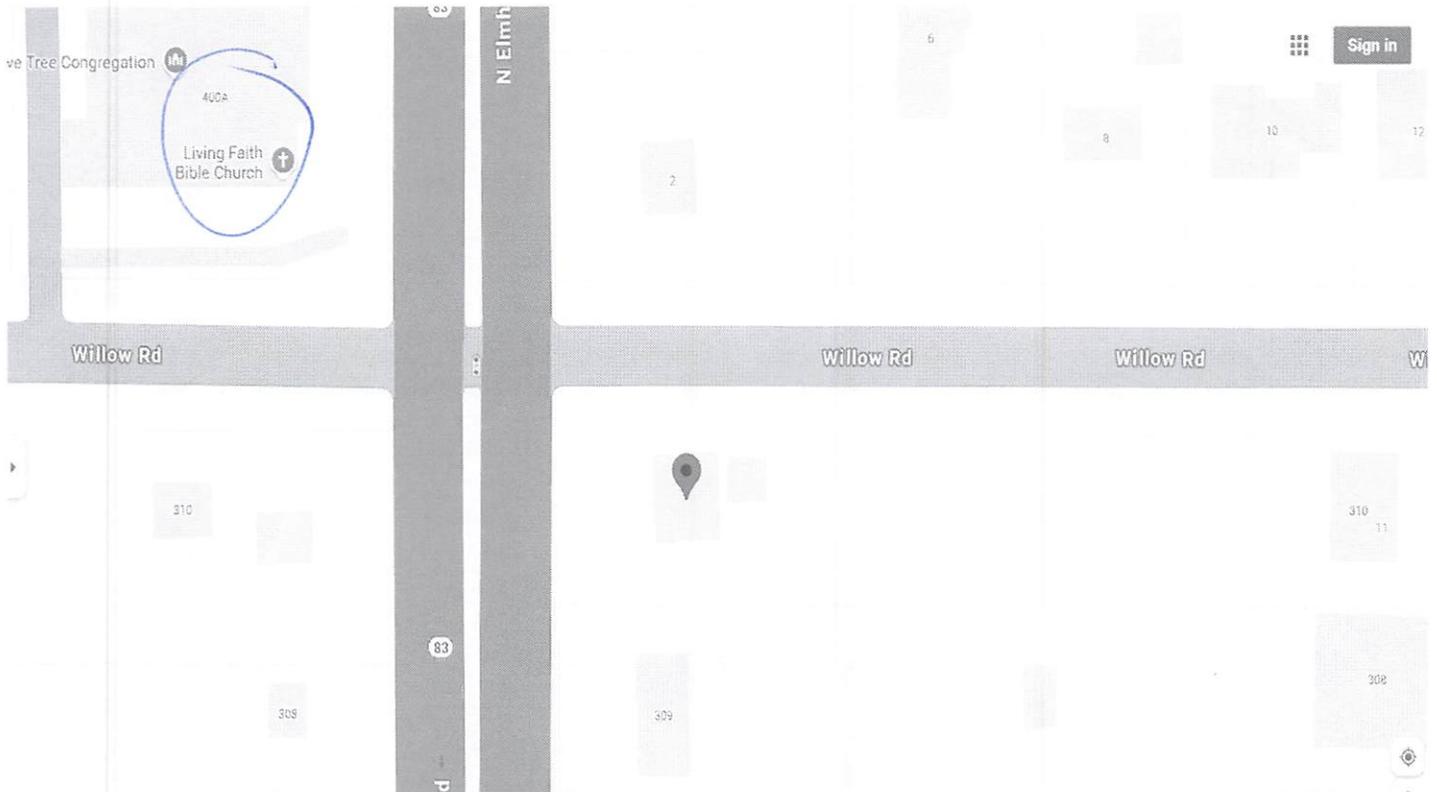
The project description has been provided and discussed with our neighbors at 400 N. Elmhurst Rd.

Neighbor approval? Yes No

Neighbor's comments:

RECEIVED OCT 16 2024

Neighbor's signature: *[Signature]* Date: 10/15/2024



Zoning Review



Date: November 5, 2024

Reviewer: Daniel A. Peterson, Director of Building & Development

Applicant: Michaelangelo Monterrosa

Subject Property: 1 E. Willow Rd., Prospect Heights, IL

Application: Variation for Corner Side Yard Setback for Fences – Section 5-3-4 H1f(2), Amend Ordinance #O-08-33, conditions of approval

Project: Increase fence height by 2' and change materials from cedar to white vinyl and maintain the approved setback variation in the required yard in the R-1 District

Documents Reviewed: Completed Application. See list of exhibits in packet.

Applicable Zoning & Building Code Sections: Fences: 5-3-4 H1f(2) – Corner Side Yard Variation Standards 5-10-8

Current Zoning: R-1 Single Family Residential District
 Current Use: Single Family Residential Permitted Use

Request: Owner of the subject property, is seeking a variation to Section 5-3-4 H1f(2) of City of Prospect Heights Zoning Code to allow the reduction of the required corner side yard setback from 25' to 0' for the construction of a 6' high white vinyl fence amending the conditions of approval for Ordinance #O-08-33.

Standards for Variations:

5-10-8: VARIATIONS:

F. Standards For Variations: The plan/zoning board of appeals shall not recommend variation of the regulations of this title unless it shall make findings of fact based upon the evidence as presented that: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.

Response: The current single-family home is existing legal non-conforming due to lot width of 90.34' in lieu of the required 100' lot width, and due to an existing 13.88' corner side yard setback in lieu of the required 25'.

Ordinance #O-08-33 granting a variation to encroach into the required corner side yard 13.88' to the property line with the condition that the fence be 4' in height and be constructed of cedar and chain link fence materials.

Review owner's hardship letter and variation request supporting documents packet. Safety and security are the primary hardships listed.

2. Literal interpretation of the provisions of this title would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this title.

Response: 1. Property has already received approval for the corner side yard encroachment. The owner is not deprived of rights commonly enjoyed by others.

3. The alleged hardship has not been directly created by any person presently, or a predecessor in interest, having a proprietary interest in the premises.

Response: 1. Review hardship letter.

4. The proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Response: Applicant shall provide additional testimony to support the letter of hardship statements. The letter lacks details to support this standard.

5. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Response: Increasing the height of the existing fence at the property line will not impair adjacent properties or increase congest

6. The proposed variation will not alter the essential character of the locality.

Response: Applicant should provide additional testimony regarding the solid white vinyl fence and how this will not alter the essential character of the neighborhood. There are no other white vinyl fences in the neighborhood.

7. The proposed variation is in harmony with the spirit and intent of this title.

Response: Standard met.

8. Granting the variation requested will not confer the applicant any special privilege that is denied by this title to owners of other lands, structures, or buildings in the same district.

Response: Standard met. Variation previously issued by ordinance #O-08-33.

9. No nonconforming use of neighboring lands, structures, or buildings in the same district, and no permitted use of lands, structures, or buildings in other districts shall be considered grounds for issuance of a variation. (Ord. 0-77-27, 7-18-1977)

Response: The subject property is legal non-conforming and is the only property in question.

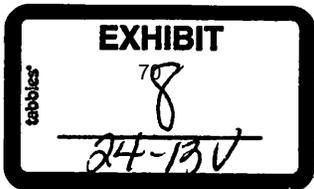
10. The plan/zoning board of appeals shall further make a finding that the reasons set forth in the application justify the granting of the variation, and that the variation is the minimum variation that will make possible the reasonable use of the land, building, or structure. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

The board may impose such conditions and restrictions upon the location, construction, design and use of property benefited by a variation as may be necessary or appropriate to comply with the foregoing standards and to protect adjacent property and property values.

Response: The solid white vinyl fence and the impact on the character or the neighborhood is a concern. A material change to a solid wood may lessen the impact.

Conclusion

The question is does the application meet standards and requirement for amending the original variation ordinance. The applicant can could construct the requested fence by placing the fence at the 17.47' setback line at the front northeast corner of the garage.



ORDINANCE NO. O-08-33

AN ORDINANCE GRANTING A VARIATION TO PERMIT A 25 FOOT ENCROACHMENT INTO THE REQUIRED 25 FOOT CORNER SIDE YARD SETBACK TO PERMIT THE CONSTRUCTION OF A FOUR FOOT (4') CEDAR AND CHAIN LINK FENCE FOR THE PROPERTY LOCATED AT 1 EAST WILLOW ROAD

WHEREAS, the Section 4.04 H.1. f(2) of the Prospect Heights Zoning Ordinance as applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 1 East Willow Road prescribes the construction of a fence in the required twenty-five feet (25.0') corner side yard to the existing legal non-conforming single-family home; and

WHEREAS, the Owners of the property have submitted a petition for a four foot (4.0') cedar and chain link fence that would encroach twenty-five feet (25.0') into the required corner side yard; and

WHEREAS, the current single-family home is existing legal non-conforming due to a lot width of ninety and thirty-four one/hundredths feet, (90.34'), in lieu of the required one hundred feet, (100'), and due to an existing corner side yard of thirteen and eighty eight one/hundredths feet, (13.88'), in lieu of the required twenty-five feet (25.0');

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on June 26, 2008 regarding said petition; and

WHEREAS, the Plan Zoning Board of Appeals has found the petition meets the standards for a variation and has recommended the variation be approved; and

WHEREAS, the Mayor and City Council have reviewed the documents pertinent to the application and the recommendations of the Plan/Zoning Board of Appeals and determined that the standards for the variation have been met; and

WHEREAS, the Mayor and City Council find that the record supports a finding that applicant faces a particular hardship and strict enforcement of the Zoning ordinance prevents applicant from the full use and enjoyment of his land;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby adopts same as part of this Ordinance.

Section 2. That a variation is hereby granted to reduce the required corner side yard setback of twenty-five feet (25.0') as prescribed in the Zoning Ordinance to encroach twenty-five feet (25.0') to permit only the construction of a four foot (4') cedar and chain link fence to the north and east lot lines.

Section 3. That this variation is conditioned upon applicant's construction of the fence in accordance with the approved site plan and documents submitted at the public hearing on this matter.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's office at the expense of the owners.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this 4th day of August, 2008



[Handwritten Signature]

Mayor

ATTEST:

[Handwritten Signature]

City Clerk

AYES: Aldermen Armbruster, Hamen, Higgins, Styler, Vole
NAYES: None
ABSENT: None

Published in pamphlet form: 8/5/08

Effective Date: 8/15/08

EXHIBIT A

Lot 1 in Smith and Dawson Second Addition to Country Club Acres, a Subdivision of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and the West 10 Acres of the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 22, Township 42 North, Range 11, East of the Third principal Meridian, according to the Plat thereof registered as Document Number 791719, in Cook County, Illinois, commonly known as 1 East Willow Road, Prospect Heights, Illinois 60070.

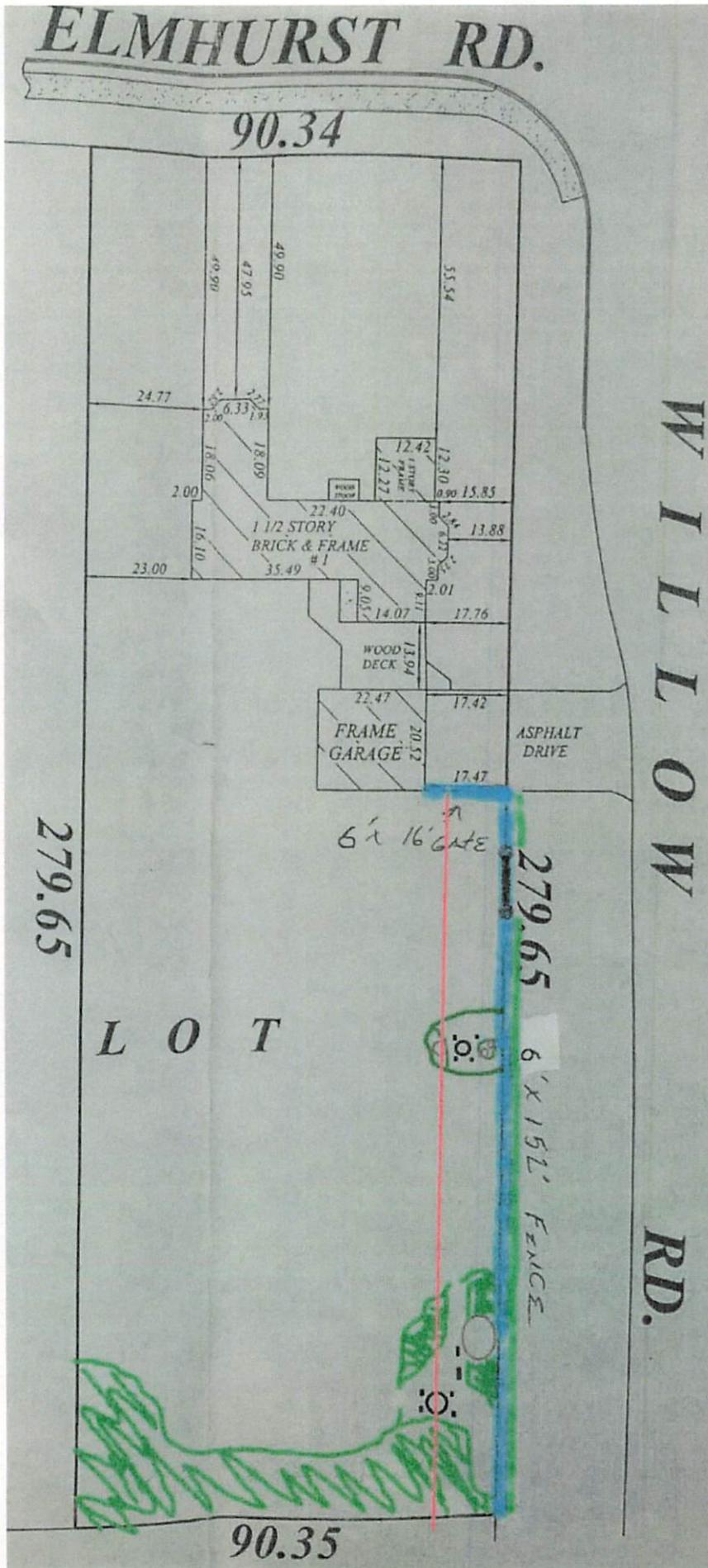
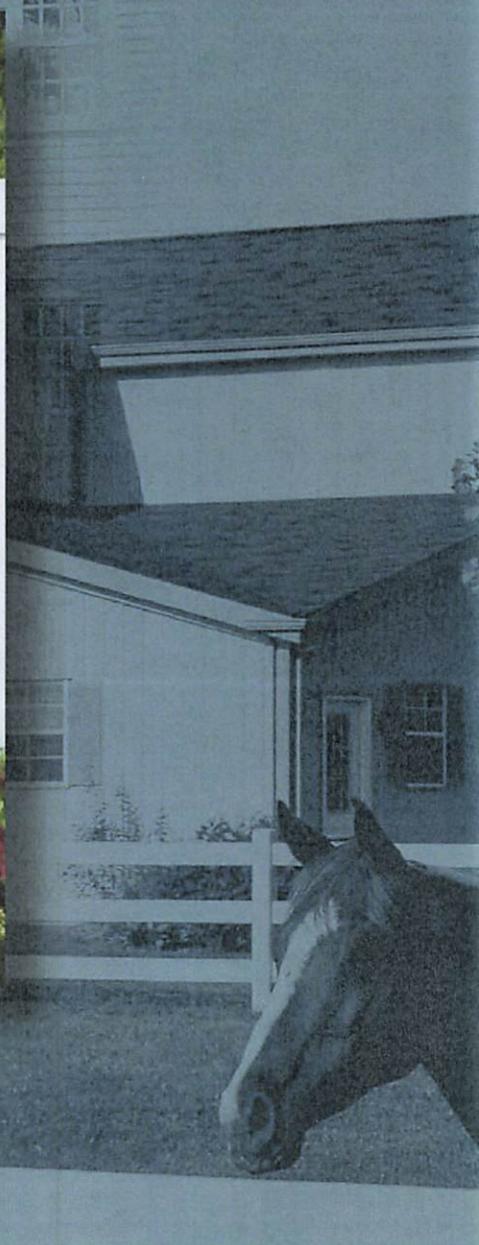


EXHIBIT
tabbies®
10
24-13V



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the first name in fence solutions

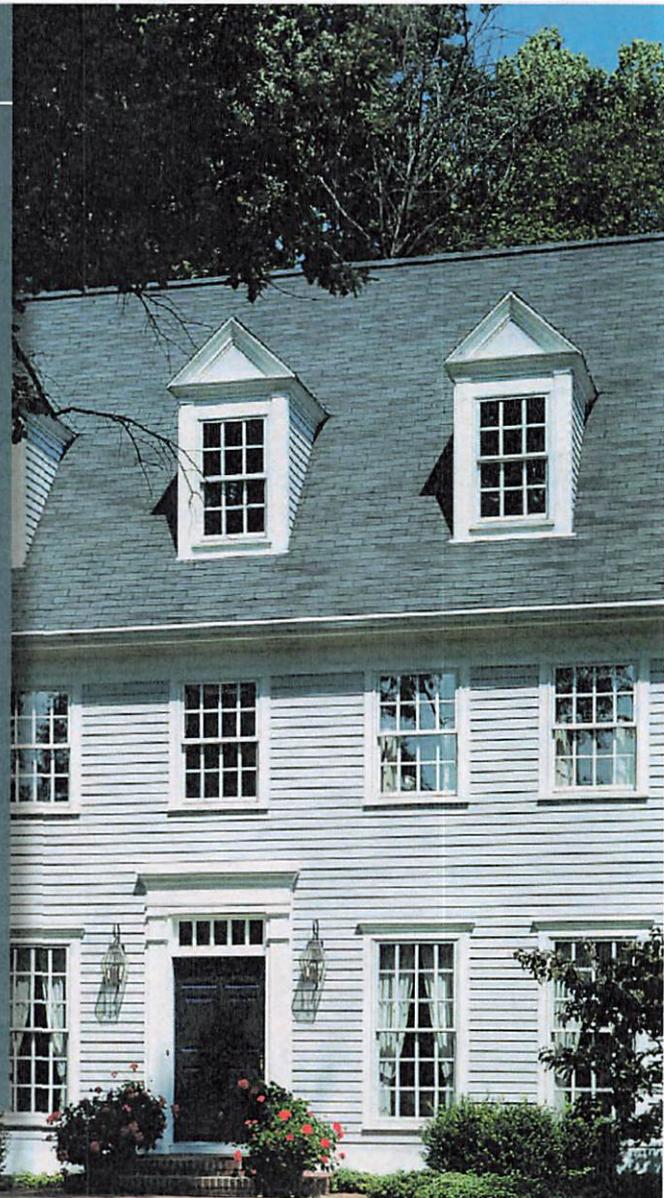
Classically Elegant Vinyl Fence Systems

EverGuard® is the perfect blend of elegance, strength and performance. Designed with clean lines and high quality materials, EverGuard® provides the long lasting beauty and charm that can only be created with a professionally manufactured vinyl fence system.

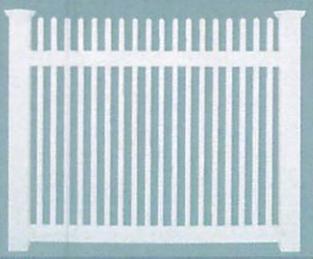
The EverGuard® fencing system is available in Picket, Privacy, Semi-Privacy and Ranch Rail options. Crafted in a variety of heights and styles, EverGuard® has the perfect design to complement your home, property and investment.



- High quality, low maintenance
- Made in the USA
- Limited lifetime warranty
- Available in 3 pocket rail options
- 13 panel styles
- Multiple color options
- Panels with reinforced bottom rails available
- Ranch Rail available in 2, 3 & 4-Rail and crossbuck



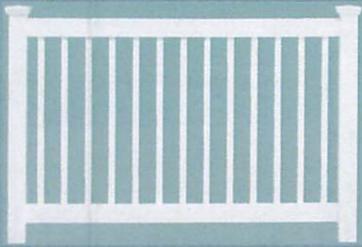
CAMDEN PICKET FENCE



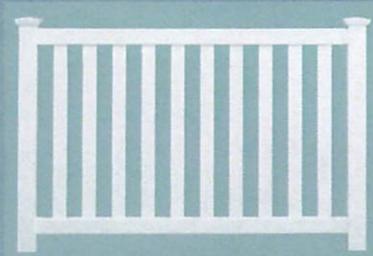
CAMDEN



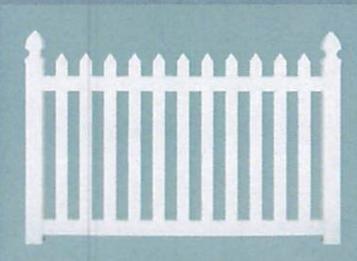
DOWNINGTON



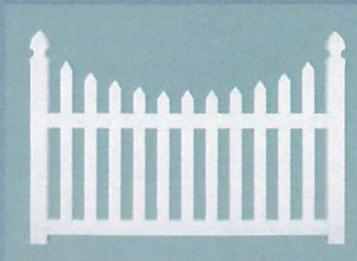
SAVANNAH



REGENCY



MELROSE



SCALLOPED MELROSE

EverGuard® Picket Fence

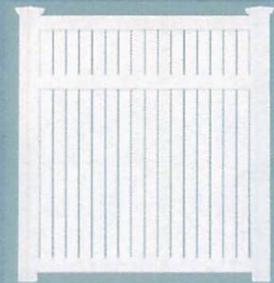
Nothing beats the charm of a vinyl picket fence. EverGuard® offers a wide variety of heights and styles to accent your landscaping and create a beautiful boundary to your property.

PICKET TOP STYLES



SCALLOPED MELROSE

EverGuard® Semi-Privacy



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- 6 standard picket styles available
- Pickets installed with through-rail construction
- Panels offered in 6' and 8' widths
- Assortment of picket top options allowing you to create a distinctive look
- Optional bottom rail insert

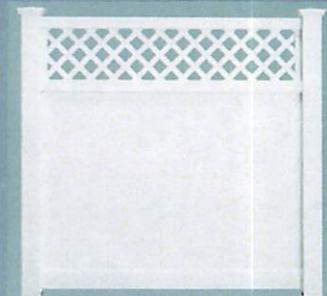


EverGuard® Privacy

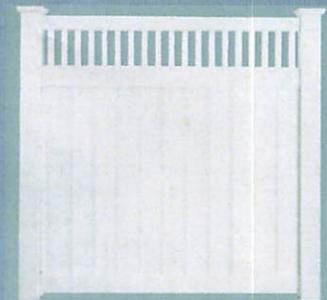
Your privacy fence should be more than just a barrier wall, it should be a reflection of your individual style. With that in mind, we offer a wide variety of rail sizes, decorative tops and colors to choose from, ensuring that you'll find the fence that is right for you.



ESTATE COMBO



ESTATE WITH LATTICE



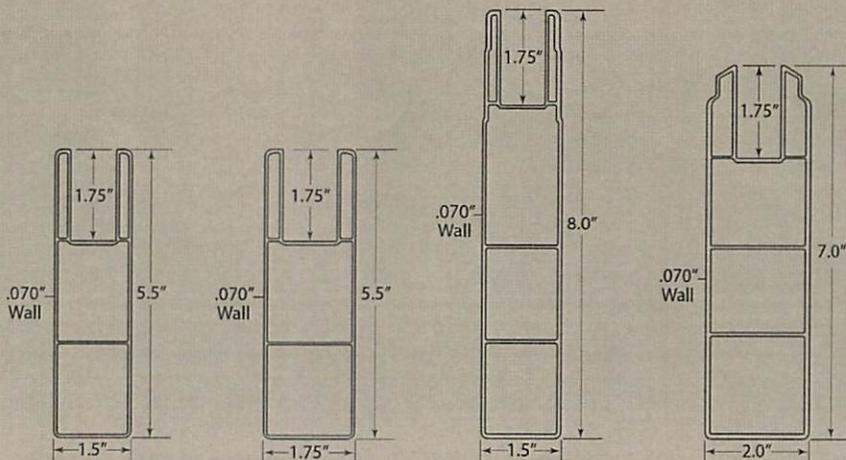
HAMPTON



SUMMIT

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RAIL

KEYSTONE
RAIL

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Gothic



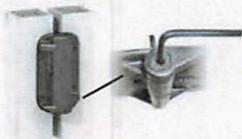
New England



Inside Pyramid

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Nylon Adjustable Self-Closing Hinge



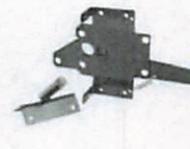
Pool Gate Latch



Cain Bolt



Keyed Nylon Latch



Lockable Steel Latch



Vinyl to Vinyl Self-Closing Hinge



Vinyl to Steel Self-Closing Hinge



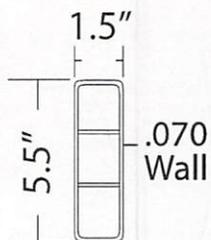
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- Pre-hung Security Gates
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WOOD



GATES



866.888.5611

www.merchantsmetals.com



City of Prospect Heights

Department of Building & Zoning
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: February 3, 2025

To: Mayor Ludvigsen and City Council

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. #25- 01SU - Special Use for a Sit-Down Restaurant
 1209 B. N. Elmhurst Road, Prospect Heights, IL – Tacos Los Gallillos

ISSUE: Consideration of an Ordinance #O-25-02 approving a Special Use Permit for a Sit-Down Restaurant at 1209 Unit B, N. Elmhurst Road, Prospect Heights, IL 60070

BACKGROUND:

The PZBA held public hearings on January 29, 2025, to hear ZBA Case #25-01SU, an application for a Special Use Permit to allow a sit-down restaurant in the B1 Retail Business Zoning District. Maria Gonzalez, owner of Tacos Los Gallillos, lease holder of the unit and applicant presented the application and provided testimony as to the nature of the business and their plans for use of the vacant retail space. The applicant and her architect Jim Tinaglia provided testimony that they plan to operate a sit-down restaurant serving Mexican food. The applicant stated that she will not be seeking a liquor license.

The Plan Zoning Board of Appeals voted 5-0 to recommend approval of the Special Use Permit. Staff concur with the recommendation.

Applicant has requested a waiver of first reading. Staff concurs with the request.

RECOMMENDATION: Waive first reading and approve Ordinance #O-25-02 granting a Special Use Permit for a Sit Down Restaurant at 1209 Unit B, N. Elmhurst Rd., Prospect Heights, IL.

ORDINANCE NO. O-25-02**AN ORDINANCE APPROVING A SPECIAL USE PERMIT TO ALLOW A SIT DOWN RESTAURANT AT 1209 B, N. ELMHURST RD., PROSPECT HEIGHTS, IL**

WHEREAS, the City of Prospect Heights Zoning Ordinance requires a Special Use Permit to operate a sit down restaurant in the B-1 Retail Business Zoning District; and

WHEREAS, Maria Gonzalez, Tacos Los Gallillos, (Petitioner), has filed an application for a sit-down restaurant to be located at 1209 Unit B, N. Elmhurst Road, Prospect Heights, Illinois (the “Property”); and

WHEREAS, the Plan Zoning Board of Appeals (PZBA) held a public hearing on January 29, 2025 regarding said application; and

WHEREAS, the PZBA has found the application meets the standards for a special use and voted 5-0 to recommend approval of the special use to the City Council; and

WHEREAS, the Mayor and City Council have reviewed the documents pertinent to the application and the recommendations of the PZBA, concurs with the findings of the PZBA and finds that the standards for special use have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby finds and determines that the facts and conditions set forth in the preamble hereto are true, correct and appropriate and hereby adopt same as part of this Ordinance.

SECTION TWO. That a Special Use Permit is hereby granted for a sit-down restaurant on the Property and shall run with the use and not with the land.

SECTION THREE. That this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this _____ day of February 2025.

Patrick Ludvigsen, Mayor

ATTEST:

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form: February _____, 2025



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: January 3, 2025

To: Maciej Kempa – Chairman
Plan/Zoning Board Commissioners

From: Daniel A. Peterson, Director of Building & Development

Subject: ZBA Case No. 25-01 SU – 1209 N. Rand Rd. Unit B, Prospect Heights, IL
Special Use Permit for a sit-down restaurant

Please be advised that a Special Use Permit is required for a sit-down restaurant in the B-1 Retail District. The PZBA will conduct a Special Meeting to hold a public hearing on Wednesday January 29, 2025, to hear ZBA Case No. 25-01 SU.

The applicants, Maria Gonzalez, Tacos Los Gallillos, (Applicant) the lease tenant of 1209 N. Elmhurst Rd. Unit A. They are seeking approval for a sit-down restaurant build-out of a vacant 1,050 ± sq. ft. retail space. The parking classification per code is Class #16. Based upon the requirement for off-street parking, the restaurant would require 7 parking spaces. The existing parking lots in the front and side of the property appear to be adequate to accommodate the required parking demand of the center.

The applicants have indicated that they will not be seeking a liquor license.

Thank you.



FOR OFFICE USE ONLY:
FEE PAID
DATE
RECV'D BY
CASE #
MEETING DATE

PLAN/ZONING BOARD OF APPEALS
APPLICATION

Special use (\$400)
Variation (\$150)
Text Amendment (\$300)

Map Amendment (Refer to Ord. 0-03-18)
Subdivision/PUD (Refer to Ord. 0-03-18)
Lot Consolidation (Refer to Ord. 0-03-18)
Appearance Review

In addition to the application fee a refundable deposit not <\$500 nor >\$5,000 shall be required for all zoning applications to offset the direct costs of the application incurred by the City. If costs exceed the available escrow balance applicant will be required to replenish account. If balance remains the money will be refunded or applied to any building permit cost. (Refer to Ord. 0-18-06: 5-10-7(D))

APPLICANT: Maria Gonzalez
ADDRESS: 216 E. Wayne Place
Wheeling IL 60090
PHONE: (847) 732-5410
E-MAIL: Scorpy_1983@yahoo.com

ADDRESS OF SUBJECT PROPERTY: 1209 B N Elmhurst Rd
PROPERTY IS LOCATED IN THE BI - Retail District ZONING DISTRICT.
APPLICABLE SECTION OF ORDINANCE: 5-7-2C

DESCRIPTION OF REQUEST:

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES NO [X]
If yes, please describe:

Has the property been the subject of previous or pending administrative legislative or court action:
YES NO [X] If yes, give details:

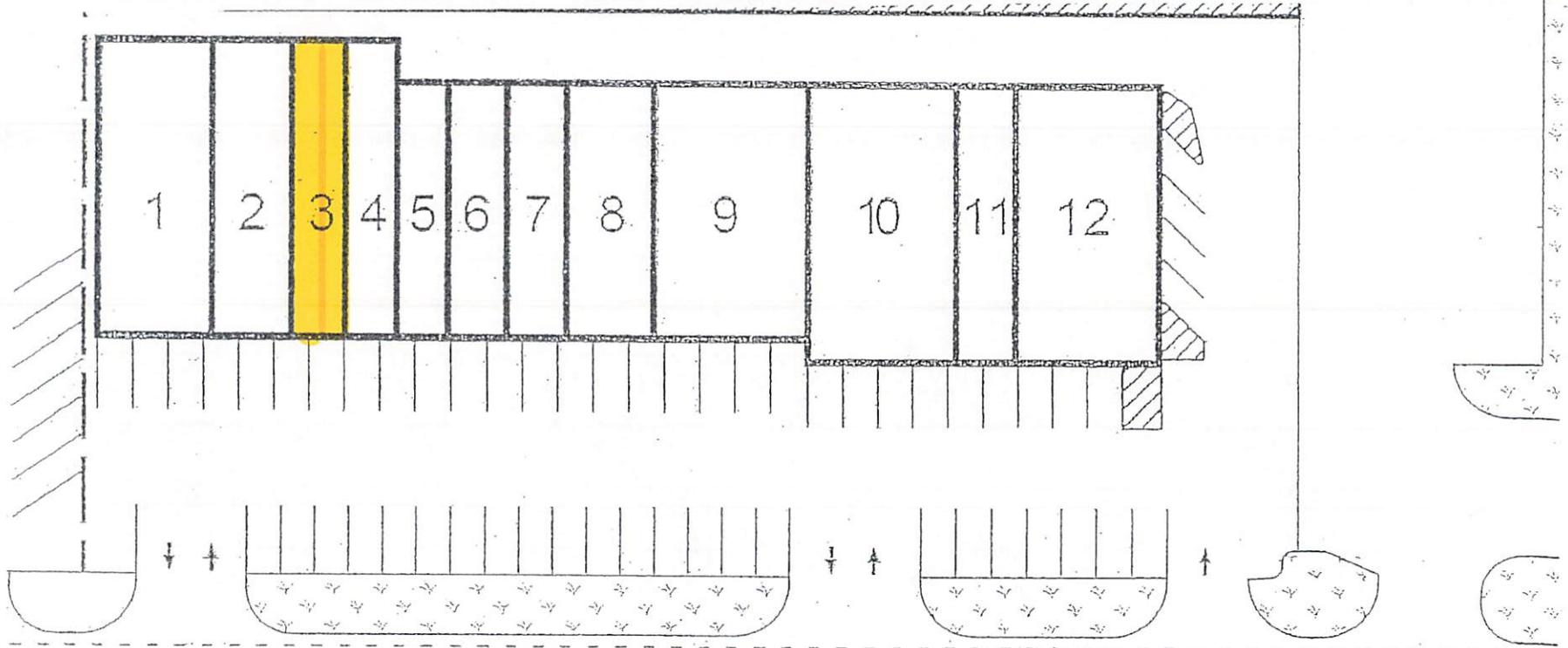
The follow items MUST be submitted at time of filling:

- 1. Application (12 copies)
2. Plat of Survey (12 copies) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application. (12 copies) *Note - please include one copy for file no longer than 11x17.
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (for variations only 12 copies)
5. Application Fee (cash or check made payable to: City of Prospect Heights)
6. Notice to Property Owners (1 copy) - will be supplied to you by the City of Prospect Heights.
7. List of Property Owners (1 copy) for Notice to Property Owners mailing - will be supplied to you by the City of Prospect Heights.

12/5/24
Date:

Maria Gonzalez
Signature of Applicant

Unit #	Address	sq. ft.	Type of business
1201A - 1213 N. Elmhurst Rd.			
1	1213	1,750	Vacant
2	1211	1,400	Papa John's Pizza
3	1209B	1,050	Mexican Restaurant
4	1209A	1,050	Subway
5	1207B	750	Love Boba Tea
6	1207A	1,050	Vacant
7	1205B	900	Z's Salon
8	1203		
9	1203	3900	Convenient Food and Beer
10	1201D	2,275	Spice Mantra, Indian Rest.
11	1201C	975	Vacant
12	1201B	975	T-Mobile
13	1201A	1,050	Stellas Gaming





Business Plan

Tacos Los Gallillos

Prepared by:

Ruben Delacruz, Maria Gonzalez

1209B N Elmhurst Road Prospect Heights, Illinois 60070

-Summary

Tacos Los Gallillos (referred to from hereon in as the "Company") is intended to be established as LLC at 1209B N Elmhurst Road, Prospect Heights, Illinois 60070 with the expectation of rapid expansion in the food industry.

Ruben Delacruz has been in the industry for over 25 years. He is the chef at a Mexican restaurant and his love for what he does is what impulse us to start our own restaurant.

-Business Description

The Company shall be formed as LLC under Illinois state laws and headed by Ruben Delacruz and Maria Gonzalez. The restaurant will be operating seven days a week from 9:00am-8:30pm; serving delicious, traditional, home-style meal favorites.

-Business Mission

Our mission is to Provide the warm and friendly service expected from a family-style restaurant creating an informal, comfortable environment which will make the customers satisfied and want to return again!

-Industry Overview Summary

Research shows that consumers in this industry primarily focus on the following factors when making purchasing decisions:

- Delicious Food
- Good Customer Service
- A variety of menu offerings with a reasonably priced to establish credibility, but not so high as to limit customers.

-Business Goal

Repeat business. Every customer who comes in once should want to return, and recommend us.

-Marketing Summary

The Company's major target markets are as follows:

Good food, Variety, Good Customer Service

-Promotional Strategy

The Company will promote sales using the following methods:

Online advertising, direct Mailings and print ads

-Services

First-rate service is intended to be the focus of the Company and of the brand's success. All clients are to receive upright, one-on-one, timely service in all capacities, be their transactions, conflicts or complaints. This service is expected to create a loyal brand following and return business.



TORTAS

CARNE ASADA (SKIRT STEAK)	\$ 8.50
POLLO (CHICKEN)	\$ 8.00
CARNITAS (FRIED PORK IN LARD)	\$ 8.00
PICADILLO (GROUND BEEF)	\$ 8.00
PASTOR (PORK IN PINEAPPLE JUICE)	\$ 8.00
MACHACA (STEAK & EGG)	\$ 8.50
CHORIZO (MEXICAN SAUSAGE)	\$ 8.00
LENGUA (TONGUE)	\$ 9.50
CHILE RELLENO (STUFFED PEPPER)	\$ 8.50
TILAPIA/CAMARON (FISH OR SHRIMP)	\$ 8.99
JAMON (HAM)	\$ 7.25
MILANEZA (BREADED CUTLET)	\$ 8.50
CHICHARRON (PORK RIND IN SAUCE)	\$ 8.00
VEGGIE	\$ 8.00

MENU

LOS GALLILLOS

DESAYUNO

HUEVOS CON CHORIZO	\$ 9.99
3 SCRAMBLED EGGS W/ MEXICAN SAUSAGE	
HUEVOS CON JAMON	\$ 9.99
3 SCRAMBLED EGGS WITH HAM	
CHILAQUILES	\$ 9.99
3 SCRAMBLED EGGS WITH TORTILLA CHIPS IN RED OR GREEN SALSA	
HUEVOS RANCHEROS	\$ 9.99
4 EGGS ON FRIED CORN TORTILLA COVERED IN SALSA	
HUEVOS A LA MEXICANA	\$ 9.99
4 SCRAMBLED EGGS WITH TOMATOES, ONIONS AND SALSA	
OMELETTE	\$ 9.99
filled with cut up tomatoes, onions, jalapeños	

TACOS

CARNE ASADA (SKIRT STEAK)	\$ 3.79
POLLO (CHICKEN)	\$ 3.50
CARNITAS (FRIED PORK IN LARD)	\$ 3.50
PICADILLO (GROUND BEEF)	\$ 3.50
PASTOR (PORK IN PINEAPPLE JUICE)	\$ 3.50
MACHACA (STEAK & EGG)	\$ 3.50
CHORIZO (MEXICAN SAUSAGE)	\$ 3.50
LENGUA (TONGUE)	\$ 4.00
CHILE RELLENO (STUFFED PEPPER)	\$ 3.75
TILAPIA/CAMARON (FISH OR SHRIMP)	\$ 3.79
CHICHARRON (PORK RIND IN SAUCE)	\$ 3.50
TACO VEGGIE	\$ 3.50

SIDES

ARROZ (RICE)	\$ 2.49
FRIJOLES (BEANS)	\$ 2.49
COMBO (RICE & BEANS)	\$ 3.99
CHIPS & SALSA (RED OR GREEN)	\$ 4.99
GUACAMOLE (PRICE VARIES)	\$ 7.99
AVOCADO	\$ 0.75
CHILES TREADADOS (FRIED PEPPERS)	\$ 0.75
CREMA (SOUR CREAM)	\$ 0.75
PICO DE GALLO	\$ 5.99

BURRITOS

CARNE ASADA (SKIRT STEAK)	\$ 8.50
POLLO (CHICKEN)	\$ 8.00
CARNITAS (FRIED PORK IN LARD)	\$ 8.00
PICADILLO (GROUND BEEF)	\$ 8.00
PASTOR (PORK IN PINEAPPLE JUICE)	\$ 8.00
MACHACA (STEAK & EGG)	\$ 8.50
CHORIZO (MEXICAN SAUSAGE)	\$ 8.00
LENGUA (TONGUE)	\$ 9.99
CHILE RELLENO (STUFFED PEPPER)	\$ 8.50
TALAPIA/CAMARON (FISH OR SHRIMP)	\$ 8.50
VEGGIE	\$ 8.00

DRINKS

AGUAS FRESCAS	Md. \$3.50
horchata, tamarindo and jamaica	Lg. \$4.50
MEXICAN GLASS BOTTLES	\$ 3.29
Coke, Jarritos	
POP CANS	\$ 1.49
Coke, Diet Coke, Pepsi, Diet Pepsi, Sprite, Dr. Pepper	
PLASTIC BOTTLE DRINKS	\$ 2.99
Snapple, Squirt, Sunkist, Diet Coke, Pepsi, Mountain Dew	
BOTTLE WATER	\$ 1.49
GATORADE	\$ 2.99

DINNERS

(served with side of rice and beans or French fries)

FAJITAS	\$ 13.99
chicken, steak, shrimp or mixed	Shrimp \$ 15.99
with sautéed peppers and onion	Mix \$ 15.99
TINGA	\$ 12.49
chicken w/ sautéed onion in chipotle sauce	
ENCHILADAS (3)	\$ 12.99
tortilla rolled around chicken, covered in sauce	Steak \$ 14.99
CHILE RELLENO	\$ 13.99
pepper stuffed with cheese covered in savory tomato sauce	
BISTEC A LA MEXICANA	\$ 13.99
steak strips mixed with jalapeños, onion and tomato	
FILETE DE PESCADO	\$ 12.99
tilapia covered in sautéed tomatoes, onions, cilantro, and lime juice	
QUESADILLA DINNER	\$ 11.99
plain or filled with chicken or steak	Meat \$13.50
FLAUTA DINNER	\$ 12.99
flute shaped fried tacos filled with chicken or potato w/ cheese	
CHIMICHANGA	\$ 12.99
fried burrito	
CAMARONES A LA DIABLA	\$ 15.99
shrimp cooked in spicy sauce made out of dried peppers and tomatoes	
MACHACA DINNER	\$ 13.99
steak and egg	

SPECIALS

(side of rice and beans or French fries and one pop can)

\$ 11.99	
TACO DINNER (2)	
TORTA DINNER	
BURRITO DINNER	
	• steak..... \$12.25
	• chicken
	• fried pork
	• ground beef
	• sausage
	• pastor
	• chicharron

EXTRAS

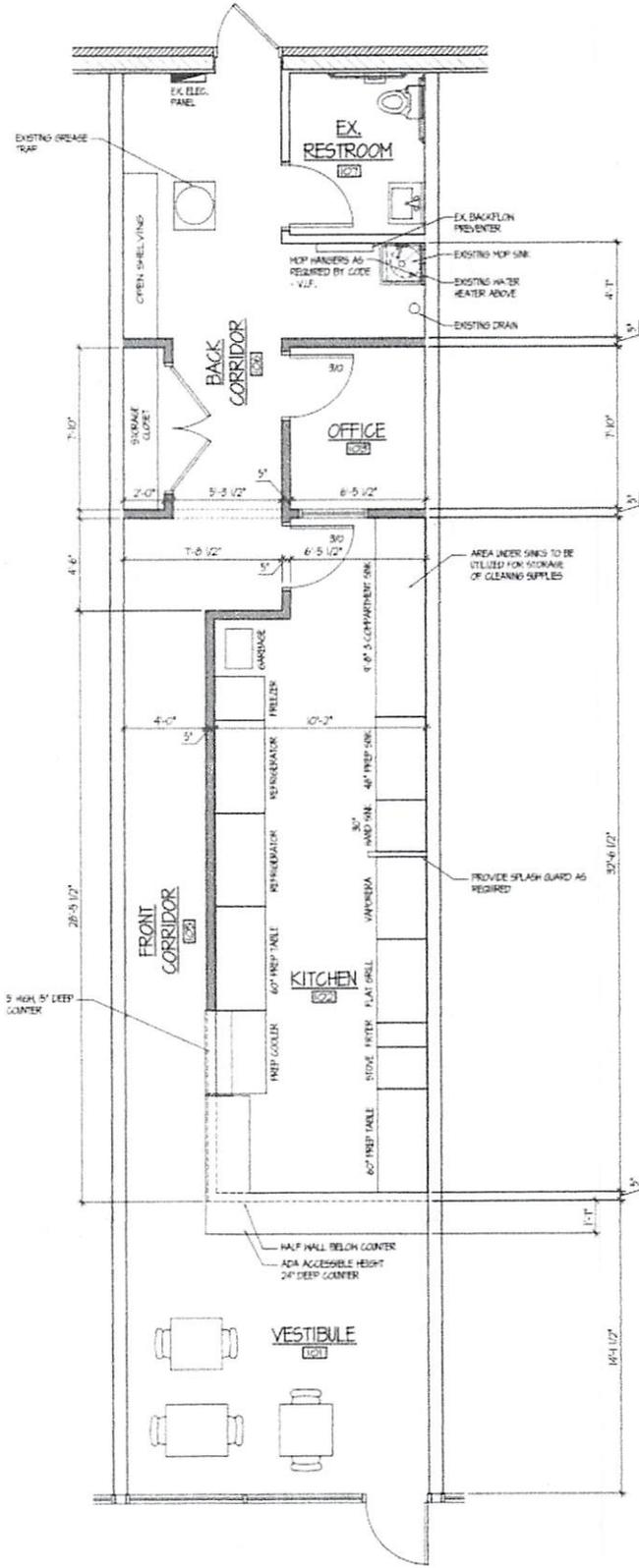
TAMALES	\$ 2.50
steamed corn dough wrapped in corn husk, filled with chicken/pork mixed in red or green salsa	
SOPEs	\$ 3.99
fried corn dough topped with steak, chicken, pastor, chorizo or tinga	Steak \$4.50
SOPA	Md. \$4.99
mexican homemade soup	Lg. \$5.99
COCKTAIL	\$ 13.99
cooked shrimp in sweet/spicy tomato juice topped with tomato, onion, cilantro and avocado	
QUESADILLA	Lg. \$4.99
plain, chicken, or steak	Meat \$6.50
PAPAS SUPREME	\$ 11.99
french fries topped with melted cheddar cheese, steak/chicken or pastor, cilantro, onion, tomato, guacamole and sour cream	
PAPAS (french fries)	\$ 3.50
PAPAS CON QUESO	\$ 4.50
NACHOS	\$ 4.99
corn chips topped with melted cheese	
HOT CHEETOS CON QUESO	\$ 4.50
DORITOS CON QUESO	\$ 4.50
ELOTES	\$ 4.50
corn in a cup	
CHURROS	\$ 3.00
plain, vanilla, chocolate, strawberry	

tabbles®

EXHIBIT

7

25-4 SU



TINAGLIA ARCHITECTS, INC.
 814 W. NORTHWEST HIGHWAY
 ARLINGTON HEIGHTS, IL 60034
 VOICE • 847 253 0012
 DATA • 847 253 3763
 www.tinaglia.com



CLIENT

MARIA GONZALEZ
 215 E WAYNE PLACE
 WHEELING, IL 60090

PROJECT

RESTAURANT BUILD-OUT
 1209B N ELMHURST ROAD
 PROSPECT HEIGHTS, IL 60070

DRAWING TITLE

PROPOSED FLOOR PLANS

FILE NAME: 4248.P
 DRAWN BY: KDB DATE: 11.15.24

NO.	REVISION/REP.	DATE	BY

JOB NO. **424824**

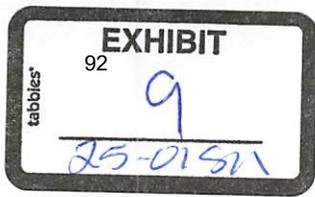
SHEET NO. **2P**

PROPOSED ARCHITECTURAL FLOOR PLAN

SCALE: 1/4" = 1'-0"

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PROFESSIONAL DESIGN FIRM LICENSE # 154 002974



Zoning Review

Date: December 30, 2024
Reviewer: Daniel A. Peterson, Director of Building & Development
Applicant: City of Prospect Heights
Subject Property: 1209 B N. Elmhurst Rd., Prospect heights, IL 60070
Application: ZBA 25-01 SU
Special Use Permit for Sit Down Restaurant in the B-2A General Commercial District
Project: Maria Gonzalez, Los Gallos Mexican Restaurant

Documents Reviewed:

- A. Application prepared by Maria Gonzalez
- B. Plat of Survey dated 1987
- C. Business Plan, menu, floor plan

Applicable Zoning Code Sections: Special Uses: 5-10-9 and 5-7-2 C

Current Zoning: B-1
Proposed: B-1

Current Use: Vacant Retail Space
Proposed: Sit Down Restaurant
Unit Area ±: 1,050 ± sq. ft.

Parking: Class 16. Ten (10) spaces per 700 sf. = 7 spaces required.

5-10-9: SPECIAL USES:

A. Authorization: The locations, construction, extension, or structural alteration of any use for which a special use permit is required pursuant to the provisions of this title may be authorized by a permit issued by the corporate authorities, subject to the standards set forth herein, and such conditions as may be imposed pursuant to this chapter. Prior to such authorization, a public hearing shall be held and a published notice shall be given, in the manner prescribed for amendments by this title.

B. Application For Special Use: Any person owning or having interest in the subject property may file an application to use such land for one or more of the special uses provided for in this title in the zoning district in which the land is situated.

Response: **The applicants, Maria Gonzalez and her husband have a lease interest in the space and have the right to apply for the Special Use Permit to operate a sit down restaurant. They are occupying a space that was vacated after the fire in 2023.**

C. Notice Of Hearing: The same procedure for notice of hearing as required for variations (subsection [5-10-8D](#) of this chapter) shall be followed for special use. (Ord. 0-77-27, 7-18-1977)

Response: Notice was published and has met the notice requirements.

D. Notice To Property Owners: The petitioner for a special use permit shall notify all property owners within three hundred fifty feet (350'), excluding public land and rights of way, but in no event more than four hundred fifty feet (450'), in each direction of the petitioner's property lines, by certified mail or individual notice executed by said property owners, of the date, hour and location of the public hearing and the special use requested. Such notice shall be in the same form as the published public notice and shall be mailed or delivered and executed not less than fifteen (15) and not more than thirty (30) days prior to the date of the public hearing. The owners to be notified are such persons or entities which appear in the authentic tax records of Cook County. Proof of notification shall be submitted by the petitioner to the plan/zoning board of appeals no later than the day of the public hearing. (Ord. 0-06-35, 8-21-2006)

Response: Notice has been mailed to the property owners with three hundred fifty (350') of the subject property as required. Certified mail white receipts proof of mailing received from applicant.

E. Standards: No special use shall be recommended by the plan/zoning board of appeals unless said board shall find: (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

1. That the establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Response: The applicant is proposing a open sit down restaurant serving Mexican family restaurant and carry-out. See business plan and exhibits that includes the proposed floor plan and menu. The restaurant will staff 4-5 employees.

2. That the special use will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminish and impair property values within the community.

Response: A special use for a sit down restaurant is consistent with similar restaurants in the B-1 Retail Business District and will not diminish or impair property values with the community.

3. That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Response: The proposed special use is consistent with a special use on the lot and is in keeping with the City's master plan.

4. That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Response: The special use is for an existing vacant space and all improvements are currently provided. Applicants will complete a full remodel with commercial kitchen equipment.

5. That adequate measures have been or will be taken to provide ingress or egress so designed to minimize traffic congestion in the public streets. (Ord. 0-77-27, 7-18-1977)

Response: **Complies. There is adequate space on the property to accommodate the parking needs of the proposed restaurant and the existing uses on the property.**

6. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the city council pursuant to the recommendations of the plan/zoning board of appeals. (Ord. 0-77-27, 7-18-1977; amd. Ord. 0-03-35, 9-15-2003)

Response: **The special use application conforms to the applicable regulations of the B-1 Retail Business District.**

7. That the area described in the petition does not lie wholly or partly in floodplain, as defined by the flood control ordinances of the city; or, if it does lie wholly or partly within the floodplain, that adequate provisions for storage, runoff control and floodwater retention, as appropriate, have been made.

Response: **The property does not lie within a floodplain.**

F. Conditions And Standards: Prior to granting any special use, the board may recommend, and the city council shall stipulate, such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required. (Ord. 0-77-27, 7-18-1977)

Conclusion:

The application meets the standards of a special use for as a sit down restaurant. The applicant is not seeking a liquor license.

Staff supports the request.

**CITY OF PROSPECT HEIGHTS
WARRANT LIST SUMMARY
2/10/2025**

Checks

General Fund	\$	105,024.22
Motor Fuel Tax Fund		-
Tourism District		102.27
Solid Waste Fund		-
Drug Enforcement Agency Fund		-
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		56.71
Special Service Area-Constr#6(Water Main)		-
Special Service Area #8 - Levee Wall #37		306.00
Capital Improvements		39,576.68
Special Service Area-Debt#6		-
Road Construction Debt		-
Water Fund		34,081.96
Parking Fund		1,028.72
Sanitary Sewer Fund		4,135.90
Road/Building Bond Escrow		-
	TOTAL \$	184,312.46

Wire Payments

01.24.25 PAYROLL	\$	200,414.23
TOTAL WARRANT	\$	384,726.69

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
AFLAC	771660	FEB 25 AFLAC	01/15/2025	01-000-2031	139.32	.00	
Total AFLAC:					139.32	.00	
AMERI-SHINE, INC.	##PHPD-JAN-2	PD CARPET CLEANING	01/27/2025	01-360-7022	250.00	.00	
AMERI-SHINE, INC.	##PHPD-JAN-20	PD GYM CLEANING	01/27/2025	01-350-5104	400.00	.00	
Total AMERI-SHINE, INC.:					650.00	.00	
ANDREW HART	JAN25 PHONE	JAN25 PHONE REIMB	01/31/2025	01-340-5100	50.00	.00	
Total ANDREW HART:					50.00	.00	
ANN MAHONEY	SEWER BILL R	SEWER BILL REFUND #7010100	01/31/2025	53-100-3884	120.00	.00	
Total ANN MAHONEY:					120.00	.00	
BLUECROSS BLUESHIEDL OF I	FEBRUARY 20	FEB25 HMO POLICE OPS.	01/17/2025	01-360-4100	4,222.18	.00	
BLUECROSS BLUESHIEDL OF I	FEBRUARY 20	FEB25 HMO RETIREES	01/17/2025	01-370-4101	3,301.15	.00	
Total BLUECROSS BLUESHIEDL OF IL:					7,523.33	.00	
BUILDERS ASPHALT	159135	ROAD PATCH	01/29/2025	01-350-5634	145.25	.00	
Total BUILDERS ASPHALT:					145.25	.00	
CANON FINANCIAL SERVICES	38246879	FEB25 CH COPIER	01/30/2025	01-340-7020	198.97	.00	
Total CANON FINANCIAL SERVICES:					198.97	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON NAME PLATE	01/21/2025	01-360-5700	15.67	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON TAPE LASER JET PRI	01/21/2025	01-350-5700	346.38	.00	
CARDMEMBER SERVICE	12.20-01.21.25	FP MAILIN SOLUTIONS INK CRT	01/21/2025	01-320-5200	246.50	.00	
CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	01-320-5410	646.84	.00	
CARDMEMBER SERVICE	12.20-01.21.25	TRAFFIC SAFETY WAREHOUSE	01/21/2025	01-360-5710	1,609.30	.00	
CARDMEMBER SERVICE	12.20-01.21.25	COMCAST PD	01/21/2025	01-360-5410	324.17	.00	
CARDMEMBER SERVICE	12.20-01.21.25	I CLOUD	01/21/2025	01-350-7025	.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	COMCAST CH	01/21/2025	01-320-5410	214.90	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BUILDIN SUPPLY	01/21/2025	01-350-5710	166.45	.00	
CARDMEMBER SERVICE	12.20-01.21.25	TONYS FESH MARKET	01/21/2025	01-360-5710	17.37	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON VORTEX OPTICS	01/21/2025	01-340-5700	327.00	.00	
CARDMEMBER SERVICE	12.20-01.21.25	BLOOMING DAISEY	01/21/2025	01-360-5710	83.31	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON SOAP	01/21/2025	01-350-5710	111.60	.00	
CARDMEMBER SERVICE	12.20-01.21.25	LOVIN OVEN PROMOTION	01/21/2025	01-360-5710	318.63	.00	
CARDMEMBER SERVICE	12.20-01.21.25	PIZZA PAVIA- STRATEGIC PLAN	01/21/2025	01-310-5950	117.58	.00	
CARDMEMBER SERVICE	12.20-01.21.25	JEWEL	01/21/2025	01-360-5140	30.51	.00	
CARDMEMBER SERVICE	12.20-01.21.25	CROWN TROPHY	01/21/2025	01-350-5710	63.00	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON POWER STRIP	01/21/2025	01-360-5700	39.98	.00	
CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	01-360-5410	194.27	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON SHARPIE	01/21/2025	01-360-5710	8.86	.00	
CARDMEMBER SERVICE	12.20-01.21.25	HOBBY LOBBY	01/21/2025	01-360-5710	38.90	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON COMPUTER AV DEPT	01/21/2025	01-310-7020	847.97	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON MAKER	01/21/2025	01-350-5020	15.90	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CARDMEMBER SERVICE	12.20-01.21.25	APWA	01/21/2025	01-350-5330	40.00	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON PISTOL SIGHT	01/21/2025	01-360-5740	329.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	NACHOS PIZZA OT MEAL	01/21/2025	01-350-4010	38.03	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON MAGNETS	01/21/2025	01-360-5710	19.98	.00	
CARDMEMBER SERVICE	12.20-01.21.25	COMCAST 801 E CAMP MCDLN	01/21/2025	51-300-5410	133.90	.00	
CARDMEMBER SERVICE	12.20-01.21.25	COMCAST PW DATA	01/21/2025	01-350-5410	202.90	.00	
CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	01-350-5410	194.27	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BUILDING SUPPLY	01/21/2025	01-350-5710	27.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BRAKE LIGHT	01/21/2025	01-350-5020	23.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	51-300-5410	621.56	.00	
CARDMEMBER SERVICE	12.20-01.21.25	LOLAS PIZZA-XMAS LUCHEON	01/21/2025	01-310-5950	380.00	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON	01/21/2025	01-360-5740	329.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON OFFICE SUPPLIES	01/21/2025	01-360-5710	68.98	.00	
CARDMEMBER SERVICE	12.20-01.21.25	FEDEX	01/21/2025	01-360-5221	224.48	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON WORK LIGHT	01/21/2025	51-300-5050	37.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON-OFFCIE SUPPLIES	01/21/2025	01-360-5710	12.84	.00	
CARDMEMBER SERVICE	12.20-01.21.25	TONYS FRESH	01/21/2025	01-350-5710	97.50	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BATHROOM FACUET	01/21/2025	01-350-5710	27.99	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON PROMOTUION CERE	01/21/2025	01-360-5710	56.40	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON TONER	01/21/2025	01-320-5700	142.28	.00	
CARDMEMBER SERVICE	12.20-01.21.25	ZOOM	01/21/2025	01-310-5100	50.00	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BATTERIES	01/21/2025	01-360-5700	29.40	.00	
CARDMEMBER SERVICE	12.20-01.21.25	JEWEL PRISONER MEALS	01/21/2025	01-360-5140	47.81	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BUILDING SUPPLIES	01/21/2025	01-350-5700	48.92	.00	
CARDMEMBER SERVICE	12.20-01.21.25	PLOW PARTS DIRECT	01/21/2025	01-350-5020	126.59	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BINDERS	01/21/2025	01-360-5710	42.58	.00	
CARDMEMBER SERVICE	12.20-01.21.25	IL LANDSCAPE SHOW	01/21/2025	01-350-5330	380.00	.00	
CARDMEMBER SERVICE	12.20-01.21.25	COMCAST 101 N WOLFR	01/21/2025	52-300-5410	157.90	.00	
CARDMEMBER SERVICE	12.20-01.21.25	WALGRRENS	01/21/2025	01-310-5950	7.81	.00	
CARDMEMBER SERVICE	12.20-01.21.25	JEWEL ANNIVERSITY CAKE	01/21/2025	01-350-5710	34.35	.00	
CARDMEMBER SERVICE	12.20-01.21.25	WALGREENS	01/21/2025	01-360-5710	4.94	.00	
CARDMEMBER SERVICE	12.20-01.21.25	AMAZON FILES	01/21/2025	01-360-5700	22.80	.00	
Total CARDMEMBER SERVICE:					9,750.24	.00	
CASH	02.05.26-REIM	COMMUNITY OUTREACH	02/05/2025	01-360-5710	4.24	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	PD FOOD	02/05/2025	01-360-5330	10.00	.00	
CASH	02.05.26-REIM	COMMUNITY EVENT	02/05/2025	01-360-5710	12.25	.00	
CASH	02.05.26-REIM	CLEANING SUPPLIES	02/05/2025	01-360-5710	2.74	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	20.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	CHIEF MEETING	02/05/2025	01-360-5330	40.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	20.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	20.00	.00	
CASH	02.05.26-REIM	COFFEE	02/05/2025	01-360-5330	10.20	.00	
CASH	02.05.26-REIM	PD SUPPLIES	02/05/2025	01-360-5710	17.55	.00	
CASH	02.05.26-REIM	TEA/SOAP/SUPPLIES	02/05/2025	01-360-5710	39.62	.00	
CASH	02.05.26-REIM	CLEANING SUPPLIES	02/05/2025	01-360-5710	2.74	.00	
CASH	02.05.26-REIM	MEETING	02/05/2025	01-360-5330	30.17	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	OFFICE SUPPLIES	02/05/2025	01-360-5710	13.95	.00	
CASH	02.05.26-REIM	COMMUNITY EVENT	02/05/2025	01-360-5710	10.45	.00	
CASH	02.05.26-REIM	CHIEF MEETING	02/05/2025	01-360-5330	20.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	SOAP	02/05/2025	01-360-5710	4.99	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CASH	02.05.26-REIM	COMMUNITY EVENT	02/05/2025	01-360-5710	31.64	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	20.00	.00	
CASH	02.05.26-REIM	MISCELLANEOUS EXPENSES	02/05/2025	01-360-5710	9.04	.00	
CASH	02.05.26-REIM	FOOD DRIVE	02/05/2025	01-360-5710	10.52	.00	
CASH	02.05.26-REIM	PRISONER MEALS	02/05/2025	01-360-5140	4.37	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	01-360-5140	10.00	.00	
Total CASH:					434.47	.00	
CHICAGO PARTS AND SOUND L	40V0012798	SQUAD 693 REPAIR	01/30/2025	01-350-5020	51.15	.00	
Total CHICAGO PARTS AND SOUND LLC:					51.15	.00	
CONSERV FS INC.	101031544	FUEL 02.04.25	02/04/2025	01-350-5751	3,821.25	.00	
Total CONSERV FS INC.:					3,821.25	.00	
CONSTELLATION NEWENERGY	69935500001	801 E CAMP MCDNLD RD 12/13-	01/28/2025	51-300-5410	2,456.24	.00	
CONSTELLATION NEWENERGY	69935500001	O COR EUCLID 12/13-1/15/25	01/28/2025	01-350-5411	310.20	.00	
CONSTELLATION NEWENERGY	69935500001	900 E OLD WILLOW RD 12/13-1/	01/28/2025	25-300-5050	56.71	.00	
CONSTELLATION NEWENERGY	69935500001	711 ELM ST. 12/13-1/15/25	01/28/2025	01-350-5411	310.23	.00	
CONSTELLATION NEWENERGY	69935500001	US RT 45 IL RT 21 APPLE 12/13-	01/28/2025	01-350-5411	569.48	.00	
CONSTELLATION NEWENERGY	70001910201	DEC-JAN25 604 N MILWK	01/14/2025	13-300-5410	48.98	.00	
CONSTELLATION NEWENERGY	70001988001	DEC-JAN25 1250 RIVER	01/14/2025	13-300-5410	53.29	.00	
Total CONSTELLATION NEWENERGY INC.:					3,805.13	.00	
COOK COUNTY DEPT OF TRAN	2024-4	OCT-DEC24 SIGNAL MAINT	01/03/2025	01-350-5031	1,445.00	.00	
Total COOK COUNTY DEPT OF TRANSPORTATION & HIG:					1,445.00	.00	
CROWN TROPHY	25510	SUPPLIES	01/27/2025	01-360-5710	302.00	.00	
Total CROWN TROPHY:					302.00	.00	
DACRA Adjudication System	DT2024-11-080	NOV 24 DACRA MONTHLY FEE	11/30/2024	01-360-5100	1,500.00	.00	
Total DACRA Adjudication System:					1,500.00	.00	
DATA COM	10519	UCC UPDATE	01/06/2025	01-360-7022	449.00	.00	
Total DATA COM:					449.00	.00	
DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	51-300-5100	704.93	.00	
DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	01-320-5130	704.93	.00	
DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	53-300-5100	939.88	.00	
DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	01-350-5100	704.93	.00	
DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	01-360-5100	1,644.83	.00	
DEKIND COMPUTER CONSULT	41173	JAN25 TRIP CHARGES	02/03/2025	01-320-5130	135.00	.00	
Total DEKIND COMPUTER CONSULTANTS:					4,834.50	.00	
DELTA DENTAL OF ILLINOIS	188662	FEB 25 VISION	01/22/2025	01-370-4101	12.74	.00	
DELTA DENTAL OF ILLINOIS	188662	FEB 25 VISION	01/22/2025	01-360-4100	33.66	.00	
DELTA DENTAL OF ILLINOIS	1887699	FEB 25 HMO DENTAL	01/22/2025	01-350-4100	57.34	.00	
DELTA DENTAL OF ILLINOIS	1887699	FEB 25 HMO DENTAL	01/22/2025	01-360-4100	137.60	.00	
DELTA DENTAL OF ILLINOIS	1887700	FEB 25 RETIREE DENTAL	01/22/2025	01-370-4101	28.67	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	01-310-4100	6.53	.00	
DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	01-360-4100	317.24	.00	
DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	01-340-4100	32.33	.00	
DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	01-370-4101	38.54	.00	
DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	01-350-4100	20.60	.00	
DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	01-320-4100	46.40	.00	
Total DELTA DENTAL OF ILLINOIS:					731.65	.00	
ENDEAVOR OMEGA	013302971	NEW OFC EXAM-COLEMAN	12/16/2024	01-360-5100	935.00	.00	
ENDEAVOR OMEGA	236462008	NEW OFC EXAM-HARTH	12/23/2024	01-360-5100	905.00	.00	
Total ENDEAVOR OMEGA:					1,840.00	.00	
FOOD & ALCOHOL SERVICE TR	2025-2	HEALTH INSP	02/03/2025	01-340-5100	990.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					990.00	.00	
FOX VALLEY FIRE & SAFETY C	IN00723587	FIRE ALARM SYSTEM PW	10/29/2024	01-350-5100	125.00	.00	
FOX VALLEY FIRE & SAFETY C	IN00723598	METRA FIRE SYSTEM	10/29/2024	52-300-5100	150.00	.00	
FOX VALLEY FIRE & SAFETY C	IN00730405	FIRE EXT SERVICE	11/25/2024	01-350-5100	365.70	.00	
Total FOX VALLEY FIRE & SAFETY CO. INC.:					640.70	.00	
FP FINANCE PROGRAM	38392984	FEB25 POSTAGE MACHINE	01/22/2025	01-320-5200	185.95	.00	
Total FP FINANCE PROGRAM:					185.95	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.084-7	01/22/2025	30-550-7062	572.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.185-11	01/22/2025	30-550-7060	25,676.07	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.000-133	01/22/2025	01-320-5105	2,056.18	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.076-15	01/22/2025	28-300-5100	198.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.008-34	01/22/2025	01-320-5105	1,620.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.005-121	01/22/2025	01-340-5111	1,400.06	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.079-11	01/22/2025	30-550-7060	7,044.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.411-11	01/22/2025	30-550-7065	576.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.086-3	01/22/2025	51-300-5100	108.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.064-9	01/22/2025	01-320-5105	1,622.70	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.002-43	01/22/2025	28-300-5100	108.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.077-19	01/22/2025	53-500-7051	322.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.017-105	01/22/2025	01-320-5105	1,280.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.085-4	01/22/2025	01-350-5100	464.00	.00	
GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.215-10	01/22/2025	30-550-7060	5,708.61	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					48,755.62	.00	
GRAINGER INC.	9379669733	SUPPLIES	01/21/2025	01-350-5710	63.78	.00	
Total GRAINGER INC.:					63.78	.00	
HOME DEPOT CREDIT SERVIC	01.28.25 2588	POLICE DEPT BUILDING SUPPL	01/28/2025	01-350-5710	17.81	.00	
HOME DEPOT CREDIT SERVIC	01.28.25 2588	ROOF PANELS	01/28/2025	51-300-5000	79.89	.00	
HOME DEPOT CREDIT SERVIC	01.28.25 2588	PD PAINT	01/28/2025	01-350-5710	282.70	.00	
Total HOME DEPOT CREDIT SERVICES:					380.40	.00	
ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	53-300-5530	185.18	.00	
ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	01-350-5530	2,222.16	.00	

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ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	51-300-5530	462.95	.00	
ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	01-360-5530	14,814.40	.00	
ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	01-320-5530	370.36	.00	
ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	01-340-5530	462.95	.00	
ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	01-340-5530	273.38	.00	
ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	51-300-5530	273.38	.00	
ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	01-360-5530	8,748.00	.00	
ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	53-300-5530	109.34	.00	
ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	01-350-5530	1,312.20	.00	
ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	01-320-5530	218.70	.00	
Total ILLINOIS PUBLIC RISK FUND:					29,453.00	.00	
INTERSTATE POWER SYSTEM,	R042049228:0	POWER WORK BALANCE - ADJ	01/23/2025	51-300-5050	787.00	.00	
Total INTERSTATE POWER SYSTEM, INC:					787.00	.00	
IUOE LOCAL 150 ADMIN	01.2025	JAN25 LOCAL 150 MEMBERSHI	02/05/2025	01-000-2050	146.76	.00	
IUOE LOCAL 150 ADMIN	01.2025	JAN 25 LOCAL 150 ADMIN	02/05/2025	01-000-2050	729.02	.00	
Total IUOE LOCAL 150 ADMIN:					875.78	.00	
JEFFREY L BAUREIS	11/4-11/27/202	ELECTRICAL INSP	01/27/2025	01-340-5100	1,390.50	.00	
Total JEFFREY L BAUREIS:					1,390.50	.00	
JG UNIFORMS INC	137935	PD EMBROIDER	10/15/2024	01-360-5741	200.10	.00	
JG UNIFORMS INC	141794	PROMOTION	01/14/2025	01-360-5741	44.45	.00	
JG UNIFORMS INC	142205	PROMOTION	01/27/2025	01-360-5741	175.00	.00	
JG UNIFORMS INC	142241	PROMOTIONS	01/28/2025	01-360-5741	851.75	.00	
Total JG UNIFORMS INC:					1,271.30	.00	
JUDY'S LETTER & SECRETARIA	0048-25	VEHICLE STICKERS FY25/26	01/23/2025	01-320-5200	4,320.35	.00	
JUDY'S LETTER & SECRETARIA	0048-25	VEHICLE STICKERS FY25/26	01/23/2025	01-320-5221	3,879.11	.00	
Total JUDY'S LETTER & SECRETARIAL:					8,199.46	.00	
JUST TIRES MP INC.	0000114990	SQUAD 600	01/20/2025	01-350-5020	603.00	.00	
JUST TIRES MP INC.	0000115003	SQUAD 606	01/21/2025	01-350-5020	594.00	.00	
JUST TIRES MP INC.	0000115272	612 ALIGNMENT	01/28/2025	01-350-5020	75.00	.00	
Total JUST TIRES MP INC.:					1,272.00	.00	
KAPLAN PAVING, LLC.	52194	WATER MAIN PAVE REPAIR	08/22/2024	51-300-5634	1,600.00	.00	
Total KAPLAN PAVING, LLC.:					1,600.00	.00	
Law Offices of John L. Fioti	JANUARY 202	ADJUDICATION - JAN25	02/01/2025	01-324-5122	650.00	.00	
Total Law Offices of John L. Fioti:					650.00	.00	
M.E. SIMPSON CO INC	43136	ROBROY B-BOX GIS	09/30/2024	51-300-5100	11,750.00	.00	
M.E. SIMPSON CO INC	43159	LEAK DETECTION 2024	10/07/2024	51-300-5100	11,750.00	.00	
Total M.E. SIMPSON CO INC:					23,500.00	.00	
MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	01-000-2030	144.00	.00	

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MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	01-350-4110	48.98	.00	
MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	01-360-4110	214.50	.00	
MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	01-310-4110	7.58	.00	
MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	01-320-4110	30.94	.00	
MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	51-300-4110	10.31	.00	
MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	01-340-4110	33.00	.00	
Total MADISON NATIONAL LIFE:					489.31	.00	
METROPOLITAN ALLIANCE OF	#252 01.2025	MAP 252 JAN 25 DUES	02/05/2025	01-000-2050	765.00	.00	
METROPOLITAN ALLIANCE OF	#253 01.2025	MAP 253 JAN 25 DUES	02/05/2025	01-000-2050	225.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					990.00	.00	
MOE FUNDS	3956594	MAR 25 SIARA PREM	02/05/2025	01-350-4100	974.00	.00	
MOE FUNDS	3956595	MAR 25 MENDEZ PREM	02/05/2025	51-300-4100	974.00	.00	
MOE FUNDS	3956595	MAR 25 MENDEZ PREM	02/05/2025	53-300-4100	974.00	.00	
MOE FUNDS	3956596	MAR 25 FAMILY PREM	02/05/2025	01-350-4100	8,913.00	.00	
MOE FUNDS	3956596	MAR 25 FAMILY PREM	02/05/2025	53-300-4100	1,485.50	.00	
MOE FUNDS	3956596	MAR 25 FAMILY PREM	02/05/2025	51-300-4100	1,485.50	.00	
Total MOE FUNDS:					14,806.00	.00	
NAPA AUTO PARTS	330323	L23 BATTERY & 612 REPAIR PA	01/28/2025	01-350-5020	381.64	.00	
NAPA AUTO PARTS	331190	SQUAD 693	01/30/2025	01-350-5020	8.81	.00	
Total NAPA AUTO PARTS:					390.45	.00	
NICOR GAS	12.19-1.21.25	CITY HALL 1/21/25	01/21/2025	01-320-5410	514.53	.00	
NICOR GAS	12.20-1.22.25	DEC-JAN24 101S WOLF	01/22/2025	52-300-5410	245.82	.00	
NICOR GAS	12.20-1.22.25	DEC-JAN25 PIPER LANE	01/22/2025	01-320-5410	923.71	.00	
NICOR GAS	12.20-1.22.25	WELL HOUSE 1/22/25	01/22/2025	51-300-5410	256.31	.00	
NICOR GAS	12.20-1.22.25	DEC-JAN25 14 E CAMP MCDNL	01/22/2025	01-320-5410	675.45	.00	
Total NICOR GAS:					2,615.82	.00	
NORTH SHORE SIGN	125096	JAN 25 SIGN MAINT	01/01/2025	01-320-5100	243.00	.00	
Total NORTH SHORE SIGN:					243.00	.00	
NORTHSHORE OMEGA	011780970-071	MED EXAM FOR INJURY 071522	01/23/2025	01-360-5100	755.00	.00	
Total NORTHSHORE OMEGA:					755.00	.00	
PACE ANALYTICAL SERVICES	257202678	TESTING	01/31/2025	51-300-5100	455.00	.00	
Total PACE ANALYTICAL SERVICES:					455.00	.00	
RAY O'HERRON CO INC	2389320	PROMOTION	01/20/2025	01-360-5741	20.00	.00	
RAY O'HERRON CO INC	2390556	NEW HIRE	01/27/2025	01-360-5741	237.60	.00	
Total RAY O'HERRON CO INC:					257.60	.00	
RONDOUT SERVICE CENTER	13535	848 REPAIR	01/30/2025	01-350-5020	35.50	.00	
Total RONDOUT SERVICE CENTER:					35.50	.00	
RYDIN DECAL	PS-INV125696	25/26 VEHICLE STICKERS	01/02/2025	01-320-5221	2,598.69	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total RYDIN DECAL:					2,598.69	.00	
SOUTH SUBURBAN WATER WO	FY2025-SSW	SSWWA 2025 MEMBERSHIP	02/04/2025	51-300-5310	135.00	.00	
Total SOUTH SUBURBAN WATER WORKS ASSOC:					135.00	.00	
STAPLES	6022336975	OFFICE SUPPLIES	01/25/2025	01-320-5700	181.54	.00	
STAPLES	6022826298	OFFICE SUPPLIES	01/29/2025	01-320-5700	297.14	.00	
Total STAPLES:					478.68	.00	
THOMPSON ELEVATOR INSPEC	25-0250	ELEVATOR INSPCTN	01/27/2025	01-340-5100	86.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					86.00	.00	
T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	01-340-7020	80.18	.00	
T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	01-320-5410	40.09	.00	
T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	01-360-5410	445.23	.00	
T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	01-350-5410	320.72	.00	
Total T-MOBILE:					886.22	.00	
TRUGREEN PROCESSING CEN	203549618	METRA SALT	01/16/2025	52-300-5632	475.00	.00	
Total TRUGREEN PROCESSING CENTER:					475.00	.00	
UNIFIRST CORPORATION	1320195822	PW UNIFORMS	01/24/2025	01-350-5104	177.29	.00	
UNIFIRST CORPORATION	1320197356	PW UNIFORMS	01/31/2025	01-350-5104	192.29	.00	
UNIFIRST CORPORATION	9912397810	CREDIT	01/31/2025	01-350-5104	86.14	.00	
Total UNIFIRST CORPORATION:					283.44	.00	
VELAN SOLUTIONS, LLC	970	PEER SUPPORT TRAINING	01/30/2025	01-360-5330	500.00	.00	
Total VELAN SOLUTIONS, LLC:					500.00	.00	
WILLIAM CAPONIGRO	PD REIMB 1.2	REFURBISH BADGES	01/28/2025	01-360-5710	25.00	.00	
Total WILLIAM CAPONIGRO:					25.00	.00	
Grand Totals:					184,312.46	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	144.00	.00	
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	771660	FEB 25 AFLAC	01/15/2025	139.32	.00	
01-000-2050 UNION DUES	IUOE LOCAL 150 ADMIN	01.2025	JAN25 LOCAL 150 MEMBERSHI	02/05/2025	146.76	.00	
01-000-2050 UNION DUES	IUOE LOCAL 150 ADMIN	01.2025	JAN 25 LOCAL 150 ADMIN	02/05/2025	729.02	.00	
01-000-2050 UNION DUES	METROPOLITAN ALLIANCE OF	#252 01.2025	MAP 252 JAN 25 DUES	02/05/2025	765.00	.00	
01-000-2050 UNION DUES	METROPOLITAN ALLIANCE OF	#253 01.2025	MAP 253 JAN 25 DUES	02/05/2025	225.00	.00	
Total :					2,149.10	.00	
CITY COUNCIL & BOARDS							
01-310-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	6.53	.00	
01-310-4110 LIFE INSURANCE COUN	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	7.58	.00	
01-310-5100 PROFESSIONAL SERVIC	CARDMEMBER SERVICE	12.20-01.21.25	ZOOM	01/21/2025	50.00	.00	
01-310-5950 SPECIAL EVENTS	CARDMEMBER SERVICE	12.20-01.21.25	PIZZA PAVIA- STRATEGIC PLAN	01/21/2025	117.58	.00	
01-310-5950 SPECIAL EVENTS	CARDMEMBER SERVICE	12.20-01.21.25	LOLAS PIZZA-XMAS LUCHEON	01/21/2025	380.00	.00	
01-310-5950 SPECIAL EVENTS	CARDMEMBER SERVICE	12.20-01.21.25	WALGRRENS	01/21/2025	7.81	.00	
01-310-7020 EQUIPMENT	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON COMPUTER AV DEPT	01/21/2025	847.97	.00	
Total CITY COUNCIL & BOARDS:					1,417.47	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	46.40	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	30.94	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	125096	JAN 25 SIGN MAINT	01/01/2025	243.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.000-133	01/22/2025	2,056.18	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.008-34	01/22/2025	1,620.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.064-9	01/22/2025	1,622.70	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.017-105	01/22/2025	1,280.00	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	704.93	.00	
01-320-5130 COMPUTER CONSULTAN	DEKIND COMPUTER CONSULT	41173	JAN25 TRIP CHARGES	02/03/2025	135.00	.00	
01-320-5200 POSTAGE	CARDMEMBER SERVICE	12.20-01.21.25	FP MAILIN SOLUTIONS INK CRT	01/21/2025	246.50	.00	
01-320-5200 POSTAGE	FP FINANCE PROGRAM	38392984	FEB25 POSTAGE MACHINE	01/22/2025	185.95	.00	
01-320-5200 POSTAGE	JUDY'S LETTER & SECRETARIA	0048-25	VEHICLE STICKERS FY25/26	01/23/2025	4,320.35	.00	
01-320-5221 PRINTING	JUDY'S LETTER & SECRETARIA	0048-25	VEHICLE STICKERS FY25/26	01/23/2025	3,879.11	.00	
01-320-5221 PRINTING	RYDIN DECAL	PS-INV125696	25/26 VEHICLE STICKERS	01/02/2025	2,598.69	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	646.84	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	COMCAST CH	01/21/2025	214.90	.00	
01-320-5410 UTILITIES	NICOR GAS	12.19-1.21.25	CITY HALL 1/21/25	01/21/2025	514.53	.00	
01-320-5410 UTILITIES	NICOR GAS	12.20-1.22.25	DEC-JAN25 PIPER LANE	01/22/2025	923.71	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5410 UTILITIES	NICOR GAS	12.20-1.22.25	DEC-JAN25 14 E CAMP MCDNL	01/22/2025	675.45	.00	
01-320-5410 UTILITIES	T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	40.09	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	370.36	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	218.70	.00	
01-320-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON TONER	01/21/2025	142.28	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	6022336975	OFFICE SUPPLIES	01/25/2025	181.54	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	6022826298	OFFICE SUPPLIES	01/29/2025	297.14	.00	
Total ADMINISTRATION:					23,195.29	.00	
LEGAL							
01-324-5122 CITY PROSECUTOR	Law Offices of John L. Fiotti	JANUARY 202	ADJUDICATION - JAN25	02/01/2025	650.00	.00	
Total LEGAL:					650.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	32.33	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	33.00	.00	
01-340-5100 PROFESSIONAL SERVIC	ANDREW HART	JAN25 PHONE	JAN25 PHONE REIMB	01/31/2025	50.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2025-2	HEALTH INSP	02/03/2025	990.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	11/4-11/27/202	ELECTRICAL INSP	01/27/2025	1,390.50	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	25-0250	ELEVATOR INSPCTN	01/27/2025	86.00	.00	
01-340-5111 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.005-121	01/22/2025	1,400.06	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	462.95	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	273.38	.00	
01-340-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON VORTEX OPTICS	01/21/2025	327.00	.00	
01-340-7020 EQUIPMENT	CANON FINANCIAL SERVICES	38246879	FEB25 CH COPIER	01/30/2025	198.97	.00	
01-340-7020 EQUIPMENT	T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	80.18	.00	
Total BUILDING DEPARTMENT:					5,324.37	.00	
PUBLIC WORKS							
01-350-4010 OVERTIME	CARDMEMBER SERVICE	12.20-01.21.25	NACHOS PIZZA OT MEAL	01/21/2025	38.03	.00	
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1887699	FEB 25 HMO DENTAL	01/22/2025	57.34	.00	
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	20.60	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	3956594	MAR 25 SIARA PREM	02/05/2025	974.00	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	3956596	MAR 25 FAMILY PREM	02/05/2025	8,913.00	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	48.98	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON MAKER	01/21/2025	15.90	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BRAKE LIGHT	01/21/2025	23.99	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	12.20-01.21.25	PLOW PARTS DIRECT	01/21/2025	126.59	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	40V0012798	SQUAD 693 REPAIR	01/30/2025	51.15	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000114990	SQUAD 600	01/20/2025	603.00	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000115003	SQUAD 606	01/21/2025	594.00	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000115272	612 ALIGNMENT	01/28/2025	75.00	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	330323	L23 BATTERY & 612 REPAIR PA	01/28/2025	381.64	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	331190	SQUAD 693	01/30/2025	8.81	.00	
01-350-5020 VEHICLE MAINTENANCE	RONDOUT SERVICE CENTER	13535	848 REPAIR	01/30/2025	35.50	.00	
01-350-5031 SIGNAL MAINTENANCE	COOK COUNTY DEPT OF TRAN	2024-4	OCT-DEC24 SIGNAL MAINT	01/03/2025	1,445.00	.00	
01-350-5100 PROFESSIONAL SERVIC	DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	704.93	.00	
01-350-5100 PROFESSIONAL SERVIC	FOX VALLEY FIRE & SAFETY C	IN00723587	FIRE ALARM SYSTEM PW	10/29/2024	125.00	.00	
01-350-5100 PROFESSIONAL SERVIC	FOX VALLEY FIRE & SAFETY C	IN00730405	FIRE EXT SERVICE	11/25/2024	365.70	.00	
01-350-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.085-4	01/22/2025	464.00	.00	
01-350-5104 PROF SERVICES - BUILD	AMERI-SHINE, INC.	#PHPD-JAN-20	PD GYM CLEANING	01/27/2025	400.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320195822	PW UNIFORMS	01/24/2025	177.29	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320197356	PW UNIFORMS	01/31/2025	192.29	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	9912397810	CREDIT	01/31/2025	86.14-	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	12.20-01.21.25	APWA	01/21/2025	40.00	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	12.20-01.21.25	IL LANDSCAPE SHOW	01/21/2025	380.00	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	COMCAST PW DATA	01/21/2025	202.90	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	194.27	.00	
01-350-5410 UTILITIES	T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	320.72	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	69935500001	O COR EUCLID 12/13-1/15/25	01/28/2025	310.20	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	69935500001	711 ELM ST. 12/13-1/15/25	01/28/2025	310.23	.00	
01-350-5411 WATER AND ELECTRIC P	CONSTELLATION NEWENERGY	69935500001	US RT 45 IL RT 21 APPLE 12/13-	01/28/2025	569.48	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	2,222.16	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	1,312.20	.00	
01-350-5634 STONE & CONCRETE	BUILDERS ASPHALT	159135	ROAD PATCH	01/29/2025	145.25	.00	
01-350-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON TAPE LASER JET PRI	01/21/2025	346.38	.00	
01-350-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BUILDING SUPPLIES	01/21/2025	48.92	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BUILDIN SUPPLY	01/21/2025	166.45	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON SOAP	01/21/2025	111.60	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	CROWN TROPHY	01/21/2025	63.00	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BUILDING SUPPLY	01/21/2025	27.99	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	TONYS FRESH	01/21/2025	97.50	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BATHROOM FACUET	01/21/2025	27.99	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	JEWEL ANNIVERSITY CAKE	01/21/2025	34.35	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	9379669733	SUPPLIES	01/21/2025	63.78	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	01.28.25 2588	POLICE DEPT BUILDING SUPPL	01/28/2025	17.81	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	01.28.25 2588	PD PAINT	01/28/2025	282.70	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	101031544	FUEL 02.04.25	02/04/2025	3,821.25	.00	
01-350-7025 SOFTWARE	CARDMEMBER SERVICE	12.20-01.21.25	I CLOUD	01/21/2025	.99	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PUBLIC WORKS:					26,873.72	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	BLUECROSS BLUESHIEDL OF I	FEBRUARY 20	FEB25 HMO POLICE OPS.	01/17/2025	4,222.18	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	188662	FEB 25 VISION	01/22/2025	33.66	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1887699	FEB 25 HMO DENTAL	01/22/2025	137.60	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	317.24	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	214.50	.00	
01-360-5100 PROFESSIONAL SERVIC	DACRA Adjudication System	DT2024-11-080	NOV 24 DACRA MONTHLY FEE	11/30/2024	1,500.00	.00	
01-360-5100 PROFESSIONAL SERVIC	DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	1,644.83	.00	
01-360-5100 PROFESSIONAL SERVIC	ENDEAVOR OMEGA	013302971	NEW OFC EXAM-COLEMAN	12/16/2024	935.00	.00	
01-360-5100 PROFESSIONAL SERVIC	ENDEAVOR OMEGA	236462008	NEW OFC EXAM-HARTH	12/23/2024	905.00	.00	
01-360-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	011780970-071	MED EXAM FOR INJURY 071522	01/23/2025	755.00	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	12.20-01.21.25	JEWEL	01/21/2025	30.51	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	12.20-01.21.25	JEWEL PRISONER MEALS	01/21/2025	47.81	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	20.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	20.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	20.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER MEALS	02/05/2025	4.37	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONJER BLANKETS	02/05/2025	10.00	.00	
01-360-5140 PRISONERS CARE	CASH	02.05.26-REIM	PRISONER BLANKETS	02/05/2025	10.00	.00	
01-360-5221 PRINTING	CARDMEMBER SERVICE	12.20-01.21.25	FEDEX	01/21/2025	224.48	.00	
01-360-5330 TRAINING	CASH	02.05.26-REIM	PD FOOD	02/05/2025	10.00	.00	
01-360-5330 TRAINING	CASH	02.05.26-REIM	CHIEF MEETING	02/05/2025	40.00	.00	
01-360-5330 TRAINING	CASH	02.05.26-REIM	COFFEE	02/05/2025	10.20	.00	
01-360-5330 TRAINING	CASH	02.05.26-REIM	MEETING	02/05/2025	30.17	.00	
01-360-5330 TRAINING	CASH	02.05.26-REIM	CHIEF MEETING	02/05/2025	20.00	.00	
01-360-5330 TRAINING	VELAN SOLUTIONS, LLC	970	PEER SUPPORT TRAINING	01/30/2025	500.00	.00	
01-360-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	COMCAST PD	01/21/2025	324.17	.00	
01-360-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	194.27	.00	
01-360-5410 UTILITIES	T-MOBILE	12.21-1.20.25	12/21-1/20/25 CELL PHONE	01/21/2025	445.23	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	14,814.40	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	8,748.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON NAME PLATE	01/21/2025	15.67	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON POWER STRIP	01/21/2025	39.98	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BATTERIES	01/21/2025	29.40	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON FILES	01/21/2025	22.80	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	TRAFFIC SAFETY WAREHOUSE	01/21/2025	1,609.30	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	TONYS FESH MARKET	01/21/2025	17.37	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	BLOOMING DAISEY	01/21/2025	83.31	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	LOVIN OVEN PROMOTION	01/21/2025	318.63	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON SHARPIE	01/21/2025	8.86	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	HOBBY LOBBY	01/21/2025	38.90	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON MAGNETS	01/21/2025	19.98	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON OFFICE SUPPLIES	01/21/2025	68.98	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON-OFFCIE SUPPLIES	01/21/2025	12.84	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON PROMOTUION CERE	01/21/2025	56.40	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON BINDERS	01/21/2025	42.58	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	WALGREENS	01/21/2025	4.94	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	COMMUNITY OUTREACH	02/05/2025	4.24	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	COMMUNITY EVENT	02/05/2025	12.25	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	CLEANING SUPPLIES	02/05/2025	2.74	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	PD SUPPLIES	02/05/2025	17.55	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	TEA/SOAP/SUPPLIES	02/05/2025	39.62	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	CLEANING SUPPLIES	02/05/2025	2.74	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	OFFICE SUPPLIES	02/05/2025	13.95	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	COMMUNITY EVENT	02/05/2025	10.45	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	SOAP	02/05/2025	4.99	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	COMMUNITY EVENT	02/05/2025	31.64	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	MISCELLANEOUS EXPENSES	02/05/2025	9.04	.00	
01-360-5710 OPERATING SUPPLIES	CASH	02.05.26-REIM	FOOD DRIVE	02/05/2025	10.52	.00	
01-360-5710 OPERATING SUPPLIES	CROWN TROPHY	25510	SUPPLIES	01/27/2025	302.00	.00	
01-360-5710 OPERATING SUPPLIES	WILLIAM CAPONIGRO	PD REIMB 1.2	REFURBISH BADGES	01/28/2025	25.00	.00	
01-360-5740 RANGE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON PISTOL SIGHT	01/21/2025	329.99	.00	
01-360-5740 RANGE SUPPLIES	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON	01/21/2025	329.99	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	137935	PD EMBROIDER	10/15/2024	200.10	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	141794	PROMOTION	01/14/2025	44.45	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	142205	PROMOTION	01/27/2025	175.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	142241	PROMOTIONS	01/28/2025	851.75	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2389320	PROMOTION	01/20/2025	20.00	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	2390556	NEW HIRE	01/27/2025	237.60	.00	
01-360-7022 POLICE - SMALL EQUIPM	AMERI-SHINE, INC.	##PHPD-JAN-2	PD CARPET CLEANING	01/27/2025	250.00	.00	
01-360-7022 POLICE - SMALL EQUIPM	DATACOM	10519	UCC UPDATE	01/06/2025	449.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PUBLIC SAFETY:					42,033.17	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	BLUECROSS BLUESHIEDL OF I	FEBRUARY 20	FEB25 HMO RETIREES	01/17/2025	3,301.15	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	188662	FEB 25 VISION	01/22/2025	12.74	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1887700	FEB 25 RETIREE DENTAL	01/22/2025	28.67	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1889646	FEB 25 PPO VISION	01/22/2025	38.54	.00	
Total REIMBURSABLE EXP:					3,381.10	.00	
Total GENERAL FUND:					105,024.22	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	70001910201	DEC-JAN25 604 N MILWK	01/14/2025	48.98	.00	
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	70001988001	DEC-JAN25 1250 RIVER	01/14/2025	53.29	.00	
Total EXPENSES:					102.27	.00	
Total TOURISM DISTRICT:					102.27	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	69935500001	900 E OLD WILLOW RD 12/13-1/	01/28/2025	56.71	.00	
Total EXPENSES:					56.71	.00	
Total SSA #5:					56.71	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8							
EXPENSES							
28-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.076-15	01/22/2025	198.00	.00	
28-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.002-43	01/22/2025	108.00	.00	
Total EXPENSES:					306.00	.00	
Total SSA #8:					306.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.185-11	01/22/2025	25,676.07	.00	
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.079-11	01/22/2025	7,044.00	.00	
30-550-7060 SIDEWALKS	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.215-10	01/22/2025	5,708.61	.00	
30-550-7062 STORMWATER PROJECT	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.084-7	01/22/2025	572.00	.00	
30-550-7065 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.411-11	01/22/2025	576.00	.00	
Total :					39,576.68	.00	
Total CAPITAL IMPROVEMENTS:					39,576.68	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	3956595	MAR 25 MENDEZ PREM	02/05/2025	974.00	.00	
51-300-4100 HEALTH INSURANCE	MOE FUNDS	3956596	MAR 25 FAMILY PREM	02/05/2025	1,485.50	.00	
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1673746	FEB25 LIFE INS	01/27/2025	10.31	.00	
51-300-5000 BUILDING MAINTENANC	HOME DEPOT CREDIT SERVIC	01.28.25 2588	ROOF PANELS	01/28/2025	79.89	.00	
51-300-5050 SYSTEM MAINTENANCE	CARDMEMBER SERVICE	12.20-01.21.25	AMAZON WORK LIGHT	01/21/2025	37.99	.00	
51-300-5050 SYSTEM MAINTENANCE	INTERSTATE POWER SYSTEM,	R042049228:0	POWER WORK BALANCE - ADJ	01/23/2025	787.00	.00	
51-300-5100 PROFESSIONAL SERVIC	DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	704.93	.00	
51-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.086-3	01/22/2025	108.00	.00	
51-300-5100 PROFESSIONAL SERVIC	M.E. SIMPSON CO INC	43136	ROBROY B-BOX GIS	09/30/2024	11,750.00	.00	
51-300-5100 PROFESSIONAL SERVIC	M.E. SIMPSON CO INC	43159	LEAK DETECTION 2024	10/07/2024	11,750.00	.00	
51-300-5100 PROFESSIONAL SERVIC	PAGE ANALYTICAL SERVICES	257202678	TESTING	01/31/2025	455.00	.00	
51-300-5310 MEMBERSHIPS	SOUTH SUBURBAN WATER WO	FY2025-SSW	SSWWA 2025 MEMBERSHIP	02/04/2025	135.00	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	COMCAST 801 E CAMP MCDLN	01/21/2025	133.90	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	ATT	01/21/2025	621.56	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	69935500001	801 E CAMP MCDNLD RD 12/13-	01/28/2025	2,456.24	.00	
51-300-5410 UTILITIES	NICOR GAS	12.20-1.22.25	WELL HOUSE 1/22/25	01/22/2025	256.31	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	462.95	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	273.38	.00	
51-300-5634 STONE AND CONCRETE	KAPLAN PAVING, LLC.	52194	WATER MAIN PAVE REPAIR	08/22/2024	1,600.00	.00	
Total EXPENSES:					34,081.96	.00	
Total WATER FUND:					34,081.96	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND EXPENSES							
52-300-5100 PROFESSIONAL SERVIC	FOX VALLEY FIRE & SAFETY C	IN00723598	METRA FIRE SYSTEM	10/29/2024	150.00	.00	
52-300-5410 UTILITIES	CARDMEMBER SERVICE	12.20-01.21.25	COMCAST 101 N WOLFR	01/21/2025	157.90	.00	
52-300-5410 UTILITIES	NICOR GAS	12.20-1.22.25	DEC-JAN24 101S WOLF	01/22/2025	245.82	.00	
52-300-5632 ICE CONTROL MAINTEN	TRUGREEN PROCESSING CEN	203549618	METRA SALT	01/16/2025	475.00	.00	
Total EXPENSES:					1,028.72	.00	
Total PARKING FUND:					1,028.72	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND REVENUES							
53-100-3884	SANITARY SEWER CHAR ANN MAHONEY	SEWER BILL R	SEWER BILL REFUND #7010100	01/31/2025	120.00	.00	
Total REVENUES:					120.00	.00	
EXPENSES							
53-300-4100	HEALTH INSURANCE MOE FUNDS	3956595	MAR 25 MENDEZ PREM	02/05/2025	974.00	.00	
53-300-4100	HEALTH INSURANCE MOE FUNDS	3956596	MAR 25 FAMILY PREM	02/05/2025	1,485.50	.00	
53-300-5100	PROFESSIONAL SERVIC DEKIND COMPUTER CONSULT	41022	MAR25 IT CONSULTANTS	02/03/2025	939.88	.00	
53-300-5530	WORKER'S COMP INSUR ILLINOIS PUBLIC RISK FUND	92218	SEPT24 WORKERS COMP	07/15/2024	185.18	.00	
53-300-5530	WORKER'S COMP INSUR ILLINOIS PUBLIC RISK FUND	98146	2024 WC AUDIT	01/23/2025	109.34	.00	
Total EXPENSES:					3,693.90	.00	
CAPITAL OUTLAY GENERAL							
53-500-7051	SYSTEM IMPROVEMENT GEWALT HAMILTON ASSOCIAT	DECEMBER 2	DEC24 4755.077-19	01/22/2025	322.00	.00	
Total CAPITAL OUTLAY GENERAL:					322.00	.00	
Total SANITARY SEWER FUND:					4,135.90	.00	
Grand Totals:					184,312.46	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	105,024.22	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	102.27	.00	
SSA #5			
Total SSA #5:	56.71	.00	
SSA #8			
Total SSA #8:	306.00	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	39,576.68	.00	
WATER FUND			
Total WATER FUND:	34,081.96	.00	
PARKING FUND			
Total PARKING FUND:	1,028.72	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	4,135.90	.00	
Grand Totals:	184,312.46	.00	