

NOTICE: MEETING MODIFICATION DUE TO COVID-19



Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Council members under the Open Meetings Act is not practical or prudent. The chief administrative officer (Joe Wade) will attend in person. The Council and members of the public may continue to attend the meeting virtually via Zoom as attendance in the board room is not feasible. **A Zoom meeting participation instruction page is available following the agenda.** Public comment may be emailed to Deputy Clerk Karen Schultheis kschultheis@prospect-heights.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Council at said meeting or otherwise placed into the record.

THE CITY COUNCIL BUDGET HEARING TELECONFERENCE MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS WILL BE HELD ON MONDAY, APRIL 26, 2021 AT 6:15 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. COMMENTS FROM THE PUBLIC**
- 4. MOTION TO OPEN PUBLIC HEARING REGARDING THE FY2021-22 BUDGET**
- 5. MAYOR'S STATEMENT:**
 - a. Purpose of the Public Hearing is receiving comments from the public on the proposed Budget.
 - b. Budget was prepared in tentative form and made conveniently available to the public for at least 10 days prior to tonight's hearing.
 - c. Notice of the hearing was published in the Daily Herald on April 19th
 - d. The tentative Budget includes information about the City's anticipated receipts and expenditures for this fiscal year.
- 6. PUBLIC COMMENT ABOUT THE BUDGET**
- 7. COUNCIL COMMENT ABOUT THE BUDGET**
- 8. MOTION TO CLOSE PUBLIC HEARING REGARDING THE FY2021-22 BUDGET**
- 9. MOTION TO ADJOURN MEETING**

This meeting will be recorded and made available on the City's Website

MEETING PARTICIPATION INSTRUCTIONS:

ZOOM Meeting Tips

- **Join early** – up to 10 minutes before the meeting start time
- Find a **quiet space without background noise**
- If using a Computer that has a microphone turned **ON**, please disable the microphone if calling in via telephone. Using **BOTH** the computer microphone and telephone will cause feedback and you will be muted or removed from the meeting if necessary.
- **When calling in by telephone**, please mute your voice using *6 when not talking. The *6 code will mute and unmute your voice on a phone line.
- **Please wait** for your opportunity to speak to **avoid talking over** other participants.
- If using the video camera feature, **please remember you are on camera!**

FOR VIDEO PARTICIPATION

Join by Cell Phone, Tablet, or Computer: <https://us02web.zoom.us/j/81161291210>
Meeting ID: **811 6129 1210**

How to Use Video Feature for ZOOM

Testing your video before a meeting

1. Sign in to the Zoom
2. Click on your profile picture, then click **Settings**
3. Click the **Video** tab
4. You will see a preview video from the camera that is currently selected; you can choose a different camera if another one is available.

Testing your video while in a meeting

1. Click the arrow next to **Start Video / Stop Video in bottom left corner of screen.**
2. Select **Video Settings** - Zoom will display your camera's video and [settings](#).
3. If you don't see your camera's video, click the drop-down menu and select another camera.

[How to rotate your camera if needed](#)

FOR AUDIO ONLY PARTICIPATION

Join by Phone: 1-312-626-6799
Meeting ID: **811 6129 1210**

Please use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open 10 minutes before the posted start time. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during “Public Comment”, will then be unmuted to speak. Items for Public Comment may also be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

Posted by 5:00 PM, April 22, 2021

This meeting will be recorded and made available on the City's Website