

NOTICE: MEETING MODIFICATION DUE TO COVID-19



Pursuant to Governor Pritzker Executive Order 2020-07 which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the City Council will be using the virtual meeting platform, Zoom. All staff and Council members will be meeting virtually through this platform. **See meeting instructions at the bottom of the agenda.** Public comments can be emailed in advance of the meeting to kschultheis@prospect-heights.org.

THE CITY COUNCIL BUDGET HEARING TELECONFERENCE MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS WILL BE HELD ON MONDAY, APRIL 27, 2020 AT 6:15 P.M.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. COMMENTS FROM THE PUBLIC**
- 4. MOTION TO OPEN PUBLIC HEARING REGARDING THE FY2020-21 BUDGET**
- 5. MAYOR'S STATEMENT:**
 - a. Purpose of the Public Hearing is receiving comments from the public on the proposed Budget.
 - b. Budget was prepared in tentative form and made conveniently available to the public for at least 10 days prior to tonight's hearing.
 - c. Notice of the hearing was published [state when and where]
 - d. The tentative Budget includes information about the City's anticipated receipts and expenditures for this fiscal year.
- 6. PUBLIC COMMENT ABOUT THE BUDGET**
- 7. COUNCIL COMMENT ABOUT THE BUDGET**
- 8. MOTION TO CLOSE PUBLIC HEARING REGARDING THE FY2020-21 BUDGET**
- 9. MOTION TO ADJOURN MEETING**

This meeting will be recorded and made available on the City's Website

MEETING PARTICIPATION INSTRUCTIONS:

Computer access: Join the Zoom meeting: <https://zoom.us/j/96059783085>

Meeting ID: **960 5978 3085**

Phone access: Audio participation on telephone: **(312) 626-6799** or **(888) 788-0099**

Meeting ID: **960 5978 3085**

Please be sure to use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open at 6:05pm. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during "Public Comment", will then be unmuted to speak. Items for Public Comment may also be emailed to kschultheis@prospect-heights.org by 4:30pm on the day of the meeting to be read at the meeting.

Posted by 5 PM, April 23, 2020

This meeting will be recorded and made available on the City's Website

**PUBLIC HEARING
ZOOM MEETING REGARDING THE PROPOSED BUDGET FOR THE
CITY OF PROSPECT HEIGHTS FOR THE 2020-2021 FISCAL YEAR**

NOTICE IS HEREBY given that the City Council of the City of Prospect Heights located at 8 N. Elmhurst Road, Prospect Heights, IL, 60070 will be holding a public **ZOOM MEETING HEARING** at 6:15 p.m. on Monday, April 27, 2020 regarding the Proposed Budget for the fiscal year ending April 30, 2021. The Proposed Budget is available for review at the office of the City Clerk, City of Prospect Heights, 8 N. Elmhurst Road, Prospect Heights, IL, 60070. Questions about the Proposed Budget may be directed to the office of the City Administrator.

To listen to or participate in the Hearing, please use the following procedure.

FY2020-21 Budget Public Hearing Zoom Meeting
<https://zoom.us/j/96059783085>

Meeting ID: **960 5978 3085**

Dial by your location
312-626-6799 US (Chicago)
888-788-0099 US Toll-free

Meeting ID: **960 5978 3085**

**CITY OF PROSPECT HEIGHTS
BUDGET SUMMARY FY2020-2021**

Fund #	Fund Name	FY18-19 Actual	Current Year FY19-20 Projected	Current Year FY19-20 Budget	Proposed FY20-21 Budget	Variance to to Prior Year Budget
01	General Fund					
	Local Taxes	\$ 2,752,846	\$ 2,699,552	\$ 2,950,163	\$ 2,448,425	\$ (501,738)
	Intergovernmental Revenues	3,200,178	2,825,616	2,838,000	2,178,750	(659,250)
	Grant Revenues	17,716	27,549	20,000	28,800	8,800
	Vehicle Stickers	821,650	616,000	760,000	776,500	16,500
	Licenses	217,771	139,000	196,500	192,500	(4,000)
	Franchise Fees	338,207	352,158	349,500	348,000	(1,500)
	Building & Zoning Fees	555,029	701,275	695,575	407,075	(288,500)
	Public Safety	768,407	483,100	671,000	614,500	(56,500)
	Interfund Service Charges	193,000	185,000	185,000	160,000	(25,000)
	Reimbursable/Other Income	388,918	684,752	416,750	402,100	(14,650)
	Interfund Transfer In	305,957	267,000	273,000	168,700	(104,300)
	TOTAL REVENUE	9,559,680	8,981,002	9,355,488	7,725,350	(1,630,138)
	City Council & Boards	91,971	95,400	107,386	125,295	17,909
	Administration	811,866	757,813	789,063	825,110	36,047
	Finance	202,926	172,390	178,375	183,900	5,525
	Legal	354,798	292,500	346,200	327,000	(19,200)
	Community Development	527,316	511,850	572,870	551,370	(21,500)
	Public Works	910,054	1,047,700	1,329,269	1,079,100	(250,169)
	Public Safety	4,845,191	5,109,866	5,153,444	5,336,968	183,524
	Reimbursable/Other Expense	225,952	221,500	251,000	233,000	(18,000)
	Grant Expense	20,813	225	1,500	-	(1,500)
	Debt Service	186,938	185,785	185,695	189,207	3,512
	Transfers Out	-	318,000	318,000	55,000	(263,000)
	TOTAL EXPENSES	8,177,825	8,713,029	9,232,802	8,905,950	(326,852)
01	General NET	1,381,855	267,973	122,686	(1,180,600)	(1,303,286)
11	MFT Fund					
	REVENUES	446,119	620,000	420,000	706,700	286,700
	EXPENSES	-	-	265,000	268,000	3,000
11	MFT Fu NET	446,119	620,000	155,000	438,700	283,700
12	TIF - Mil/Palatine Rd Fund					
	REVENUES	1,014,466	738,400	672,500	673,000	500
	EXPENSES	17,548	249,425	219,375	215,175	(4,200)
12	TIF - M NET	996,918	488,975	453,125	457,825	4,700
13	Tourism Fund					
	REVENUES	793,029	671,300	791,000	526,500	(264,500)
	EXPENSES	1,050,056	727,814	785,625	524,250	(261,375)
13	Tourism NET	(257,027)	(56,514)	5,375	2,250	(3,125)
16	DEA Fund					
	REVENUES	23,712	202,500	-	-	-
	EXPENSES	82,029	156,200	146,000	135,500	(10,500)
16	DEA Fu NET	(58,317)	46,300	(146,000)	(135,500)	10,500
17	Solid Waste Fund					
	REVENUES	468,330	452,500	452,500	465,200	12,700
	EXPENSES	452,841	450,000	450,000	490,000	40,000
17	Solid Waste NET	15,489	2,500	2,500	(24,800)	(27,300)

**CITY OF PROSPECT HEIGHTS
BUDGET SUMMARY FY2020-2021**

Fund #	Fund Name	FY18-19 Actual	Current Year FY19-20 Projected	Current Year FY19-20 Budget	Proposed FY20-21 Budget	Variance to to Prior Year Budget
18	TIF 2 Fund					
	REVENUES	72,371	100,600	100,100	100,200	100
	EXPENSES	18,649	12,625	465,625	14,175	(451,450)
18	TIF 2 F NET	53,723	87,975	(365,525)	86,025	451,550
21	SSA 1 Fund					
	REVENUES	194	75	-	-	-
	EXPENSES	-	-	-	-	-
21	SSA 1 F NET	194	75	-	-	-
22	SSA 2 Fund					
	REVENUES	268	250	-	-	-
	EXPENSES	7,500	-	36,000	29,000	(7,000)
22	SSA 2 F NET	(7,232)	250	(36,000)	(29,000)	7,000
23	SSA 3 Fund					
	REVENUES	1,627	1,400	-	-	-
	EXPENSES	-	-	320,000	320,000	-
23	SSA 3 F NET	1,627	1,400	(320,000)	(320,000)	-
24	SSA 4 Fund					
	REVENUES	223	200	-	-	-
	EXPENSES	4,900	-	33,000	29,000	(4,000)
24	SSA 4 F NET	(4,677)	200	(33,000)	(29,000)	4,000
25	SSA 5 Fund					
	REVENUES	7,807	14,500	25,500	25,500	-
	EXPENSES	4,941	25,500	62,775	17,000	(45,775)
25	SSA 5 F NET	2,866	(11,000)	(37,275)	8,500	45,775
28	SSA 8 Fund					
	REVENUES	75,178	129,400	128,696	133,000	4,304
	EXPENSES	1,816	13,000	2,350	15,150	12,800
28	SSA 8 F NET	73,362	116,400	126,346	117,850	(8,496)
30	Capital Projects					
	REVENUES	300,000	250,000	250,000	-	(250,000)
	EXPENSES	1,705,995	409,200	1,073,593	697,000	(376,593)
30	Capital NET	(1,405,995)	(159,200)	(823,593)	(697,000)	126,593
41	Road Construction Debt Fund					
	REVENUES	1,325,967	1,205,000	1,255,000	1,314,000	59,000
	EXPENSES	1,302,283	1,307,835	1,307,736	1,311,860	4,124
41	Road C NET	23,684	(102,835)	(52,736)	2,140	54,876
46	SSA 6 Debt Fund					
	REVENUES	248,482	181,000	237,642	212,500	(25,142)
	EXPENSES	237,143	217,513	240,517	212,490	(28,027)
46	SSA 6 F NET	11,339	(36,513)	(2,875)	10	2,885
	TOTAL GOV'T FUNDS REVENUE	14,337,454	13,548,127	13,688,426	11,881,950	(1,806,476)
	TOTAL GOV'T FUNDS EXPENSES	13,063,525	12,282,141	14,640,398	13,184,550	(1,455,848)
	GOV'T FUNDS NET CHANGE (INCR) DECR	1,273,929	1,265,986	(951,972)	(1,302,600)	(350,628)

**CITY OF PROSPECT HEIGHTS
BUDGET SUMMARY FY2020-2021**

Fund #	Fund Name	FY18-19 Actual	Current Year FY19-20 Projected	Current Year FY19-20 Budget	Proposed FY20-21 Budget	Variance to to Prior Year Budget
51	Water Fund					
	REVENUES	941,586	907,500	900,500	912,500	12,000
	EXPENSES	690,867	791,326	843,970	862,790	18,820
51	Water NET	250,719	116,174	56,530	49,710	(6,820)
52	Parking Fund					
	REVENUES	63,337	65,000	133,000	120,000	(13,000)
	EXPENSES	116,628	104,100	126,750	119,750	(7,000)
52	Parking NET	(53,291)	(39,100)	6,250	250	(6,000)
53	Sewer Fund					
	REVENUES	817,772	807,500	811,000	807,500	(3,500)
	EXPENSES	286,056	227,400	728,270	762,600	34,330
53	Sewer NET	531,715	580,100	82,730	44,900	(37,830)
	TOTAL ENTERPRISE FUNDS REVENUE	1,822,695	1,780,000	1,844,500	1,840,000	(4,500)
	TOTAL ENTERPRISE FUNDS EXPENSES	1,093,551	1,122,826	1,698,990	1,745,140	46,150
	ENTERPRISE FUNDS NET CHANGE (INCR) DECR	729,143	657,174	145,510	94,860	(50,650)
71	Police Pension Fund					
	REVENUES	2,195,457	2,348,971	1,287,709	1,695,208	407,499
	EXPENSES	943,216	992,500	1,061,000	1,151,600	90,600
71	Police NET	1,252,241	1,356,471	226,709	543,608	316,899
	TOTAL CITY REVENUE	18,355,606	17,677,098	16,820,635	15,417,158	(1,403,477)
	TOTAL CITY EXPENSES	15,100,292	14,397,467	17,400,388	16,081,290	(1,319,098)
	TOTAL CITY NET CHANGE (INCR) DECR	\$ 3,255,314	\$ 3,279,632	\$ (579,753)	\$ (664,132)	\$ (84,379)

**CITY OF PROSPECT HEIGHTS
FUND BALANCE PROJECTION
FY 2020-2021**

	Final Fund Balance 04/30/19	Projected FY 19-20 Results			Projected Fund Balance 04/30/20	Preliminary Budget FY 20-21			Projected Fund Balance 04/30/21
		Revenue	Expense	Net Revenue (Expense)		Revenue	Expense	Net Revenue (Expense)	
General Fund									
General Fund	11,043,737	8,981,002	8,713,029	267,973	11,311,710	7,725,350	8,905,950	(1,180,600)	10,131,110
Special Revenue Funds									
Motor Fuel Tax	1,775,790	620,000	-	620,000	2,395,790	706,700	268,000	438,700	2,834,490
Palatine/Milwaukee TIF	1,053,946	738,400	249,425	488,975	1,542,921	673,000	215,175	457,825	2,000,746
Tourism District	78,984	671,300	727,814	(56,514)	22,470	526,500	524,250	2,250	24,720
DEA Seizure	499,337	202,500	156,200	46,300	545,637	-	135,500	(135,500)	410,137
Solid Waste	117,297	452,500	450,000	2,500	119,797	465,200	490,000	(24,800)	94,997
Palatine Road TIF	476,864	100,600	12,625	87,975	564,839	100,200	14,175	86,025	650,864
SSA #1	(108,125)	75	-	75	(108,050)	-	-	-	(108,050)
SSA #2	29,409	250	-	250	29,659	-	29,000	(29,000)	659
SSA #3	325,198	1,400	-	1,400	326,598	-	320,000	(320,000)	6,598
SSA #4	29,316	200	-	200	29,516	-	29,000	(29,000)	516
SSA #5	117,217	14,500	25,500	(11,000)	106,217	25,500	17,000	8,500	114,717
SSA #8	311,168	129,400	13,000	116,400	427,568	133,000	15,150	117,850	545,418
Capital Project Fund									
Capital Improvements	6,244,748	250,000	409,200	(159,200)	6,085,548	-	697,000	(697,000)	5,388,548
Debt Service Funds									
Road Construction	887,607	1,205,000	1,307,835	(102,835)	784,772	1,314,000	1,311,860	2,140	786,912
SSA #6 Construction	199,171	181,000	217,513	(36,513)	162,658	212,500	212,490	10	162,668
Enterprise Funds									
Water	5,014,805	907,500	791,326	116,174	5,130,979	912,500	862,790	49,710	5,180,689
Sanitary Sewer	1,236,711	807,500	227,400	580,100	1,816,811	807,500	762,600	44,900	1,861,711
Parking	140,321	65,000	104,100	(39,100)	101,221	120,000	119,750	250	101,471
Fiduciary Fund									
Police Pension	17,266,401	2,348,971	992,500	1,356,471	18,622,872	1,695,208	1,151,600	543,608	19,166,480
	<u>46,739,902</u>	<u>17,677,098</u>	<u>14,397,467</u>	<u>3,279,632</u>	<u>50,019,534</u>	<u>15,417,158</u>	<u>16,081,290</u>	<u>(664,132)</u>	<u>49,355,402</u>

General Fund - Fund Balance Projection

	<u>4/30/2021</u>	
Non-Spendable	2,664,500	Due from SSA1/Parking Fund, Prepaids and TIF
Restricted for Public Safety	72,300	Narcotics, Seized Assets, DUI
Committed - Emergency Reserve	3,000,000	30% of future budgeted expenses
Unassigned Fund Balance	4,394,310	
Ending General Fund - Fund Balance	<u>10,131,110</u>	