



**City of Prospect Heights
CITY COUNCIL MEETING**

Monday, March 10, 2025 at 6:00 PM

**Prospect Heights City Hall
8 North Elmhurst Road**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT:

The City Council Meeting of the Mayor and City Council of the City of Prospect Heights will be held on MONDAY, MARCH 10, 2025 AT 6:00 PM.

In Person in the Council Chambers, Prospect Heights City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois, Mayor Patrick Ludvigsen presiding.

This meeting will be broadcast live on cable channels: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99. It will also be recorded and rebroadcast on COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99.

Attendees who wish to speak on Agenda or non-agenda items will be provided an opportunity during the meeting. There is a FIVE-MINUTE TIME LIMIT for speakers.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A. February 24th, 2024 City Council Regular Meeting Minutes**
Action Requested: (Motion, Second, Roll Call Vote)
- 4. PRESENTATIONS**
 - A. FY2025-2026 City of Prospect Heights Budget Presentation: General Fund Revenues, General Fund Departmental Expenditures (Police, Community Development, Public Works, Finance and Administration) and 5-yr Capital Improvement Plan**
- 5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS**
- 6. PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT)**
(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

7. CONSENT AGENDA

(All items listed on the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda item.)

Action Requested: (Motion, Second, Voice Vote)

- A. O-25-03** Staff Memo and Ordinance Approving of Sale, Donation, and Destruction of Surplus Property (**2nd Reading**)
- B. R-25-15** Staff Memo and Resolution Approving a Supplemental Local Funding Commitment for Motor Fuel Tax Rebuild Illinois Funded Owen Flood Control Project in the Amount of \$27,296

8. OLD BUSINESS

9. NEW BUSINESS

- A. R-25-13** Staff Memo and Resolution Authorizing and Awarding Bid Recommendation for the Owen Court Flood Control Project with Earthwerks Land Improvement & Development Corp for an Estimated Cost of \$692,296 with a 10% Contingency for unforeseen underground conditions that may arise during construction.

Action Requested: (Motion, Second, Roll Call Vote)

- B. R-25-17** Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Construction Engineering Services for Elm Street Flood Control Project

Action Requested: (Motion, Second, Roll Call Vote)

- C. R-25-18** Staff Memo and Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Construction Engineering Services for Owen Street Flood Control Project

Action Requested: (Motion, Second, Roll Call Vote)

- D. O-25-04** Staff Memo and Ordinance Amending Title 2, Chapter 6 of the Prospect Heights City Code Regarding Products Containing Tetrahydrocannabinol (THC) (**1st Reading**)

Action Requested: (Discussion/Informational)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

11. APPROVAL OF WARRANTS

- A.** Approval of Expenditures

General Fund	\$45,407.42
Motor Fuel Tax	\$0.00

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Fund	
Tourism District	\$86.01
Solid Waste Fund	\$36,697.00
Drug Enforcement Agenda Fund	\$109.99
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$108.51
Capital Improvements	\$0.00
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$4,532.34
Parking Fund	\$412.87
Sanitary Sewer Fund	\$2,459.50
Road/Building Bond Escrow	\$11,968.29
TOTAL	\$101,781.93
Wire Payments	

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02/21/2025 Payroll	\$244,125.21
TOTAL WARRANT	\$345,907.14

- 12. PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT)**
- 13. EXECUTIVE SESSION**
- 14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 15. ADJOURNMENT**
Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, March 7, 2025

CITY OF PROSPECT HEIGHTS
FUND BALANCE PROJECTION

FY2025-26 Fund name	Prelim Fund Balance	Projected FY 24-25 Results			Projected Fund Balance	Proposed Budget FY 25-26			Projected Fund Balance
	04/30/24	Revenue	Expense	Net Revenue (Expense)	04/30/25	Budgeted Revenue	Budgeted Expenditures	Net Revenue (Expense)	04/30/26
General Fund									
General Fund	12,836,319	11,570,390	10,927,693	642,696	13,479,015	11,325,142	11,264,835	60,307	13,539,322
Special Revenue Funds									
Motor Fuel Tax	6,372,163	1,080,000	-	1,080,000	7,452,163	975,000	2,075,000	(1,100,000)	6,352,163 a
Muir Pointe TIF	11,615	18,000	-	18,000	29,615	25,000	75,000	(50,000)	(20,385) b
Tourism District	738,982	700,261	530,938	169,323	908,305	550,500	703,620	(153,120)	755,185 c
DEA Seizure	620,166	445,247	235,750	209,497	829,663	2,500	366,040	(363,540)	466,123 d
Solid Waste	94,740	618,000	602,480	15,520	110,260	618,000	603,000	15,000	125,260
SSA #2	51,957	-	-	-	51,957	-	10,000	(10,000)	41,957 e
SSA #3	339,499	-	-	-	339,499	-	10,000	(10,000)	329,499 e
SSA #4	44,637	-	-	-	44,637	-	10,000	(10,000)	34,637 e
SSA #5	179,772	33,029	21,300	11,729	191,501	34,375	25,500	8,875	200,376
SSA #8	906,968	166,780	43,550	123,230	1,030,198	175,025	51,500	123,525	1,153,723
Capital Project Fund									
Capital Improvements	10,830,181	1,453,207	968,635	484,572	11,314,753	5,486,490	1,914,914	3,571,576	14,886,329
Debt Service Funds									
Road Construction	882,485	1,284,750	1,283,033	1,718	884,203	1,289,133	1,288,633	500	884,703
SSA #6 Construction	219,752	217,997	219,443	(1,446)	218,306	218,800	218,523	277	218,583
Enterprise Funds									
Water	6,254,373	1,190,900	1,034,351	156,549	6,410,922	1,170,600	1,092,950	77,650	6,488,572
Sanitary Sewer	4,138,069	932,000	543,925	388,075	4,526,144	886,000	795,950	90,050	4,616,194
Parking	138,259	128,500	115,615	12,885	151,144	129,500	179,000	(49,500)	101,644 f
Fiduciary Fund									
Police Pension	24,458,946	3,730,072	1,865,344	1,864,728	26,323,674	2,974,507	1,944,156	1,030,351	27,354,025
Total	69,118,883	23,569,134	18,392,056	5,177,077	74,295,960	25,860,572	22,628,621	3,231,951	77,527,911

FY26 Proposed - Net (Expense) Fund Results

- a MFT - spend down fund balance for capital (Owen St Flood Control)
- b TIF - spend down fund balance for professional fees/engineering
- c Tourism - spend down fund balance for capital (Winkleman Ph 2, Squad car)
- d DEA - per eq sharing agreement, cannot budget for revenue
- e SSAs - provision to spend fund balance if needed
- f Parking - spend down fund balance for capital (Stairway repair)
- g Due from Parking Fund and Prepays
- h Narcotics, Seized Assets, DUI
- i 30% of FY25 budgeted expenses
- j 5-year Capital Transfers
- k % of GF expenditures 34%

GENERAL FUND - FUND BALANCE PROJECTION

	4/30/26	4/30/25
Non-Spendable	453,000 g	715,000
Restricted for Public Safety	55,500 h	60,000
Committed - Emergency Reserve	3,456,000 i	3,195,000
Committed - Capital Improvements	5,000,000 j	5,000,000
Unassigned Fund Balance	4,574,822 k	4,509,015
Total Fund Balance Projection 4/30/26	13,539,322	13,479,015

CITY OF PROSPECT HEIGHTS
 BUDGET SUMMARY FY25-26

Fund Name	FY24-25	FY24-25	Current Year	PROPOSED	26 budget	
	10 mos	Projected	FY24-25 Budget	FY25-26 Budget	vs	25 projected
General Fund						
Local Taxes	2,357,817	2,924,251	3,054,000	3,090,000	165,749	5%
Intergovernmental Revenues	3,566,469	4,349,500	4,292,000	4,618,000	268,500	6%
Grant Revenues	51,090	51,090	10,353	20,507	(30,583)	-295%
Vehicle Stickers	295,184	774,819	770,200	770,200	(4,619)	-1%
Licenses	100,778	248,000	235,000	240,000	(8,000)	-3%
Franchise Fees	272,047	319,678	314,000	319,000	(678)	0%
Building & Zoning Fees	456,940	608,178	516,900	590,825	(17,353)	-3%
Public Safety	556,594	696,145	583,500	641,500	(54,645)	-9%
Interfund Service Charges	128,363	171,150	171,150	172,500	1,350	1%
Reimbursable/Other Income	1,179,839	1,198,279	918,750	700,950	(497,329)	-54%
Interfund Transfer In	171,975	229,300	229,300	161,660	(67,640)	-29%
TOTAL REVENUE	9,137,094	11,570,390	11,095,153	11,325,142	(245,248)	-2%
City Council & Boards	176,735	208,326	214,476	179,550	(28,776)	-13%
Administration	626,071	768,121	747,450	813,850	45,729	6%
Finance	113,970	159,720	166,700	182,900	23,180	14%
Legal	214,401	308,901	328,500	317,000	8,099	2%
Community Development	434,989	633,966	666,000	702,000	68,034	10%
Public Works	832,900	1,197,770	1,310,685	1,344,900	147,130	11%
Public Safety	4,984,379	6,228,527	6,208,164	6,304,385	75,858	1%
Transfers Out	1,116,909	1,422,362	1,457,500	1,420,250	(2,112)	0%
TOTAL EXPENSES	8,500,354	10,927,693	11,099,475	11,264,835	337,142	3%
NET (INCOME) LOSS	636,740	642,696	(4,322)	60,307	(582,389)	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-105-3000	PROPERTY TAX	450,452	445,000	449,563	449,563	496,750	Per 2024 tax levy for Police Pension
01-105-3005	USE TAX	610,706	412,516	550,000	627,000	400,000	Illinois Municipal League (IML) estimate -45.6% for FY26
01-105-3006	NON-HOME RULE SALES TAX	559,393	415,456	500,000	520,000	850,000	Based on historical data and rate increase of 1/2%
01-105-3010	UTILITY - ELECTRIC	360,487	267,503	322,000	340,000	340,000	Based on historical data and recent trends
01-105-3011	UTILITY - NATURAL GAS	216,491	124,411	186,616	175,000	185,000	Based on historical data and recent trends
01-105-3012	UTILITY- TELEPHONE	133,255	171,131	195,000	120,000	120,000	Based on historical data, rec'd \$86k in Dec 24 (one-time receipt)
01-105-3030	ROAD & BRIDGE TAXES	29,431	12,965	19,447	25,000	20,000	
01-105-3040	RENTAL CAR TAXES	29,243	24,125	36,188	22,500	30,000	
01-105-3050	PLACES FOR EATING TAX	406,661	340,258	400,000	350,000	400,000	Based on historical data and recent trends
01-105-3060	HANDLE TAX - OTB/SB	187,735	124,381	170,000	185,000	180,000	Based on historical data and recent trends
01-105-3064	CANNABIS TAX	273,290	186,949	240,000	364,500	240,000	Illinois Municipal League (IML) estimate +5.1 % for FY26 and current year estimates
01-105-3065	VIDEO GAMING TAX	317,917	273,888	300,000	320,000	320,000	Based on historical data and recent trends
01-105-3066	PULL TAB AND CHARITABLE GAMING	4,472	4,233	5,000	5,000	5,000	Annual distribution for gaming and pull tab tax
01-110-3100	INCOME TAXES	2,628,929	2,115,764	2,350,000	2,350,000	2,450,000	IML estimate 3.2% increase for FY26
01-110-3101	PERSONAL PROPERTY REPLACE TAX	12,899	6,795	9,500	12,000	8,000	IML estimate -6.7% decrease for FY26
01-110-3110	SALES TAXES	1,855,216	1,364,176	1,650,000	1,650,000	1,750,000	Based on historical data and recent trends
01-110-3111	SHARED REV-GLENVIEW	383,119	24,917	280,000	280,000	350,000	Revenue Sharing includes Airport property (\$280k) and Glenstar (\$70k)
01-110-3113	SHARED REV-WHEELING (CEA)	54,817	54,817	60,000	-	60,000	Revenue Sharing includes PH share of sales tax for CEA business
01-115-3200	GRANT REVENUE	-	40,504	40,504	-	-	
01-115-3211	GRANT REVENUE - DCEO	-	-	-	-	-	
01-115-3215	GRANT-IPFR SAFETY GRANT	14,472	8,448	8,448	7,953	18,007	IL Public Risk Fund grant - Police, PW, Bldg \$5k each, Admin \$3k
01-115-3246	GRANT-POLICE EQUIPMENT	3,000	2,138	2,138	2,400	2,500	Bullet Proof Vest reimbursement - \$440 x 5
01-120-3300	VEHICLE STICKERS	756,856	237,780	700,000	700,000	700,000	Increased compliance, consistent with prior years
01-120-3310	VEH. STICKERS SENIORS	36,965	17,611	35,000	35,000	35,000	
01-120-3320	VEH. STICKERS LATE FEES	64,000	39,619	39,619	35,000	35,000	Planned decrease due to increase in compliance
01-120-3321	VEH. STICKERS TRANSFERS	90	175	200	200	200	
01-120-3342	LICENSES - ANIMALS	11,147	3,881	10,000	10,000	10,000	
01-120-3343	LICENSES - LIQUOR	84,500	8,993	100,000	100,000	100,000	Consistent with prior years
01-120-3344	LICENSES - BUSINESS	56,108	8,356	40,000	40,000	40,000	
01-120-3345	LICENSES - FOOD HANDLERS	297	4,453	10,000	10,000	10,000	Business licenses for establishments considered food handlers

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-120-3346	LICENSES - CONTRACTORS	39,900	37,200	40,000	35,000	35,000	
01-120-3348	LICENSE - AGREEMENTS	43,357	37,895	48,000	40,000	45,000	Rand Road Corridor rental businesses (2) - 1.5% of monthly rentals
01-125-3350	CABLE FRANCHISE FEES	171,986	152,308	160,000	155,000	160,000	Based on historical data and recent trends
01-125-3351	CABLE FRANCHISE FEES-PEG FEES	14,684	11,501	15,000	15,000	15,000	
01-125-3355	SOLID WASTE FRANCHISE FEES	108,200	75,561	112,000	112,000	112,000	Includes franchise and commercial fees of approx \$9k per month
01-125-3360	NATURAL GAS FRANCHISE FEES	35,146	32,678	32,678	32,000	32,000	
01-130-3400	BUILDING PERMITS	311,221	303,487	320,000	240,000	320,000	Flat budget. No major projects in pipeline for FY26
01-130-3402	PUBLIC HEARING FEES	2,650	1,975	2,500	3,000	3,000	Projecting similar applications in FY26
01-130-3403	INSPECTIONS - ELEVATORS	1,100	1,900	5,200	4,900	4,900	49 elevators x \$100 = \$4,900
01-130-3406	INSPECTIONS - BUILDING	1,458	20	16,000	16,000	16,000	FY25 245 bus. x \$50 projected. FY24 reduction due to fire (12) and closings (8).
01-130-3407	ENGINEERING PERMIT FEES	8,631	21,128	21,128	10,000	12,500	Misc engineering permit/review/insp, fees to remain flat.
01-130-3408	VACANT FORECLOSURE REGISTRAT	3,600	2,701	3,300	6,500	3,300	FY 24 fee reduction due to ProChamps bankruptcy. Hera Registry is new vendor
01-130-3411	INSPECTIONS - RENTALS	233,501	122,103	236,500	236,500	231,125	FY 26 Projecting flat as no new units found during audit
01-140-3500	COURT FINES AND REDLIGHT	436,615	344,264	400,000	375,000	400,000	Red Speed revenue and 3rd District Court revenue.
01-140-3505	LOCAL CITATIONS	133,846	98,834	120,000	120,000	123,000	Officer issued local ordinance citations. Several frequent violations have been moved to state statutes and more city sticker compliance is anticipated. Liquor fines and code enforcement
01-140-3515	ADMINISTRATIVE TOW FEE	36,500	34,000	34,000	32,000	32,000	Administrative tows as a result of officer-initiated arrests.
01-140-3520	DUI ASSESSMENTS	700	-	-	1,500	1,500	DUI Assessments
01-140-3525	POLICE ALARM LICENSES & FEES	11,155	6,151	65,000	6,000	5,000	Individual residential and business alarm calls
01-145-3551	POLICE REVENUE-TASK FORCE	23,526	12,200	16,000	19,500	19,500	Reimbursement for DEA Task Force Officer's OT by DEA (predetermined amount)
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	45,804	59,032	59,032	26,000	60,000	Home Bar, Pabcor, and Bridge Church Security and Traffic Details are weekly details.
01-145-3555	POLICE REVENUE - SEIZED ASSETS	-	2,113	2,113	500	500	Seizures are extremely difficult to forecast. Dependent on arrests and ever-changing laws/rules for forfeitures
01-150-3613	CVB/TOURISM SERVICE CHARGE	63,000	49,613	66,150	66,150	67,500	Same as FY25, no increase (last increase 5% in FY25)
01-150-3617	SOLID WASTE SERVICE CHARGE	100,000	78,750	105,000	105,000	105,000	Same as FY25, no increase (last increase 5% in FY24)

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-155-3703	RETIREE HEALTH INS REIMBURSE (92,771	63,639	80,000	103,000	77,500	Reimbursement from retirees for health insurance
01-155-3720	FIRE DISTRICT GAS REIMB.	6,756	4,617	5,000	7,200	5,500	Consistent with last year based on actual usage and increasing costs
01-155-3721	PARK DISTRICT REIMBURSEMENT		8,000	8,000	-	6,000	Includes reimb for NRC intern
01-155-3730	INSURANCE REIMBURSEMENTS	35,030	8,783	8,783	15,000	15,000	Conservative estimate based on potential claims reported
01-155-3741	BUILDING & ENG DEPT REIMB FEES	3,862	972	1,000	1,000	1,000	Reimbursible for specific billable project work
01-155-3745	PUBLIC SAFETY REIMBURSABLE FEES	7,142	3,250	3,250	5,250	8,650	Reimbursement for Flock LPR Cameras by Country Pines HOA (\$3,750), Reimbursement for Police Academy by ILETSB (\$4000), Reimbursement for Ballistic Vests by DOJ (\$450/each x 2 vests)
01-160-3800	INTEREST INCOME	123,877	133,210	133,210	100,000	50,000	Conservative estimate based on current market fluctuations
01-160-3801	INTEREST INCOME - IL FUNDS	770,109	519,605	519,605	475,000	400,000	Conservative estimate based on current market fluctuatoin
01-160-3802	INTEREST INCOME - PMA	208,915	167,669	167,669	175,000	100,000	Conservative estimate based on current market fluctuations
01-160-3810	NEWSLETTER ADVERTISING	3,060	3,800	4,000	5,500	5,500	
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	11,000	8,850	8,850	10,000	10,000	Unrestricted donations and contributions to the City
01-160-3820	SALE OF CITY PROPERTY	12,120	889	1,000	-	-	No anticipated sales in FY26
01-160-3830	GASOLINE REBATE	1,444	-	1,800	1,800	1,800	
01-160-3899	MISCELLANEOUS INCOME	20,055	255,782	255,782	15,000	20,000	Reduction in FY26 due to one time payment in FY25 (Allstate)
01-200-3990	INTERFUND TRANSFERS	234,300	171,975	229,300	229,300	161,660	Tourism District reimb for Police services
General	FUND 01 REVENUE	12,473,302	9,137,094	11,570,390	11,095,153	11,325,142	
DEPT 310 - CITY COUNCIL EXPENDITURES							
01-310-4000	WAGES	108,891	78,559	104,000	104,000	105,100	City Council (43K) PZBA (\$6k) Police/Fire (\$6K) Staff (\$49K) 2 NRC interns (\$12k, \$6k reimb from Park District)
01-310-4003	WAGES - PARTTIME	-	12,951	12,951	-	-	
01-310-4100	HEALTH INSURANCE	10,325	7,923	10,900	10,900	11,500	Based on current premiums for AV Technician
01-310-4110	LIFE INSURANCE	86	76	100	100	100	Based on current premiums for AV Technician
01-310-4200	SOCIAL SECURITY	6,013	5,137	6,450	6,450	6,500	Based on budgeted wages at 6.2%
01-310-4210	MEDICARE	1,406	1,137	1,550	1,550	1,550	Based on budgeted wages at 1.45%
01-310-4220	IMRF	3,360	2,635	3,200	3,200	3,300	2024 rate 6.45%, estimate for 2025 6.77%
01-310-5100	PROFESSIONAL SERVICES	1,285	1,147	1,147	1,000	-	Combined with Aldermanic expenses
01-310-5300	ALDERMANIC EXPENSES	1,612	953	1,200	2,000	3,000	Zoom (1k), PowerTime (600), Business Cards & Name Plates (400), misc (1k)
01-310-5310	MEMBERSHIPS	11,560	10,390	11,000	11,200	12,300	NWMC (8.2k), MMC (800), IML (1.5k), CMAP (800), GWACC (300), NATOA (200), MISC (500)
01-310-5950	SPECIAL EVENTS	39,236	42,115	42,115	43,000	5,000	City Events

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-310-5960	NRC OPERATIONS	10,460	11,108	11,108	8,126	8,200	
01-310-7020	EQUIPMENT	7,740	2,605	2,605	22,950	23,000	AV supplies/repairs, Playout system replacement, consulting and on-call assistance
DEPT 310	TOTAL CITY COUNCIL	201,975	176,735	208,326	214,476	179,550	
DEPT 320 - ADMINISTRATION DEPARTMENT EXPENDITURES							
01-320-4000	WAGES	378,816	297,622	370,000	370,000	388,900	Per analysis of salaries and benefits projected for FY25-26
01-320-4003	WAGES - PARTTIME	-	3,955	3,955	-	-	
01-320-4100	HEALTH INSURANCE	46,220	46,858	63,300	63,300	67,000	Based on current premiums for Department staff
01-320-4110	LIFE INSURANCE	355	288	400	400	350	Based on current premiums for Department staff
01-320-4200	SOCIAL SECURITY	22,523	17,847	23,000	23,000	24,000	Based on budgeted wages at 6.2%
01-320-4210	MEDICARE	5,405	4,288	5,500	5,500	5,600	Based on budgeted wages at 1.45%
01-320-4220	IMRF	26,996	20,894	24,500	24,500	25,900	2025 rate 6.55%, estimate for 2025 6.88%
01-320-5100	PROF SERVICES	18,533	11,483	15,000	14,850	43,700	FSA/HRA (2.4k), Graphic Designer (4.5k) , City Code (3k), Marquee (3k), Vehicle Stickers/tags (4.4k), eNews (800), New Employee Exam (600)
01-320-5105	PROF SERVICES-ENGR	56,788	52,669	61,000	60,000	60,000	Estimate for City engineer - office hrs (6 hrs/wk)
01-320-5106	PROF SERVICES - GIS	35,949	7,336	20,000	20,000	20,000	Estimate per City engineer - (16 hrs/month)
01-320-5130	COMPUTER CONSULTANT	11,221	12,679	14,000	17,000	17,000	CH Allocation (10k), Software (1k), Lic Fee (2K), anti-virus (1k)
01-320-5200	POSTAGE	15,453	16,906	18,000	12,500	15,400	Vehicle sticker (4.5k), newsletter mailing (8.6k), machine rental (2.3k) Late Stickers (3k)
01-320-5220	PHOTOCOPY	8,387	9,708	11,000	11,000	11,000	DeLage lower fees due to recent contract (10.4k), Toner and supplies (600)
01-320-5221	PRINTING	16,654	12,393	15,000	19,000	20,400	Newsletter (9k), Sticker renewals (4k), Rydin (2.7k), Tags/decals (1.7k), Late Stickers (3k)
01-320-5222	LEGAL NOTICES	1,974	644	650	2,000	2,000	Daily Herald, Paddock publications and Journal & Topics
01-320-5230	WEBSITE	10,185	20,690	24,000	10,200	20,400	Annual Civic website (11.3k), Agenda-Minutes (9.1k)
01-320-5310	MEMBERSHIPS	2,571	1,898	1,900	2,300	2,700	Cititech (400), Municipal Clerks of Illinois (100), ICMA (1.3k), ILCMA (400), GFOA (500)
01-320-5330	TRAINING & PROF DEVELOPMENT	57	-	-	-	-	
01-320-5340	TUITION REIMBURSEMENT	-	-	-	-	-	
01-320-5410	UTILITIES	32,207	25,684	28,000	26,000	28,000	AT&T (13k), NICOR (4k), Innovative (6.5k), T-Mobile (500), Comcast (3k), PowerDMS (2k)
01-320-5430	CREDIT CARD & BANK CHARGES	17,581	12,238	15,000	15,000	15,000	Fees for online payment system
01-320-5500	LIABILITY INSURANCE	23,134	25,982	27,000	25,200	27,300	Allocation of City's premiums (24.2k), plus Crime premium (\$1k)
01-320-5501	INSURANCE DEDUCTIBLES	1,000	-	1,000	5,000	2,500	1 claims at \$2500 ea
01-320-5530	WORKERS COMP INSURANCE	4,019	4,042	4,042	3,300	3,200	Allocation of City's premiums (3.3k)
01-320-5700	OFFICE SUPPLIES	9,981	5,092	7,000	8,000	8,000	Estimate based on CY actuals

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-320-5820	PUBLICATIONS	136	687	687	-	-	
01-320-5951	EMPLOYEE RECOGNITION	-	-	-	400	500	Employee appreciation holiday lunch
01-320-7020	EQUIPMENT	3,280	14,186	14,186	9,000	5,000	Replacement desktops (4k), document scanners (1k)
DEPT 320	TOTAL ADMINISTRATION	749,425	626,071	768,121	747,450	813,850	
DEPT 322 - FINANCE DEPARTMENT EXPENDITURES							
01-322-5101	AUDIT	22,801	13,200	19,000	19,800	22,200	Allocated admin cost for Financial Services
01-322-5102	FINANCIAL SERVICES	131,415	93,600	127,920	133,000	146,200	Allocated admin cost for Annual Audit
01-322-5310	MEMBERSHIPS	190	190	800	1,000	1,000	GFOA dues, Certificate of Excellence program
01-322-5541	COMPUTER CONSULTING & SUPP	9,303	6,980	12,000	12,900	13,500	Annual support (DeKind) and enhancements (Caselle)
DEPT 322	TOTAL FINANCE	163,709	113,970	159,720	166,700	182,900	
DEPT 324 - LEGAL DEPARTMENT EXPENDITURES							
01-324-5120	CITY ATTORNEY (TRESSLER)	217,047	110,970	200,000	240,000	240,000	General support, contract language, agreements and Prospect Pointe/Muir Park TIF
01-324-5121	ADJUDICATION FEES (KARM)	-	5,600	11,070	-	12,000	
01-324-5122	CITY PROSECUTOR (TRESSLER)	53,259	45,510	45,510	46,500	33,000	\$2750k per month (Attorney & court reporter)
01-324-5123	LABOR ATTORNEY (ACKERMAN)	32,577	52,322	52,322	40,000	30,000	Police officer and sergeant contract negotiations, grievances, personnel issues etc....
01-324-5125	OUTSIDE COUNSEL (OTHER)	3,248	-	-	2,000	2,000	Liquor hearings, outside counsel financial opinions
DEPT 324	TOTAL LEGAL	306,130	214,401	308,901	328,500	317,000	
DEPT 340 - COMMUNITY DEVELOPMENT DEPARTMENT EXPENDITURES							
01-340-4000	WAGES	342,142	284,251	343,500	343,500	377,000	Per analysis of salaries and benefits projected for FY25-26 including summer intern and PT staff
01-340-4100	HEALTH INSURANCE	40,934	30,672	43,500	43,500	59,000	Based on current premiums for Department staff
01-340-4110	LIFE INSURANCE	440	292	400	400	400	Based on current premiums for Department staff
01-340-4200	SOCIAL SECURITY	20,645	17,047	21,500	21,500	23,000	Based on budgeted wages at 6.2%
01-340-4210	MEDICARE	4,828	3,987	5,000	5,000	5,400	Based on budgeted wages at 1.45%
01-340-4220	IMRF	23,533	18,445	22,500	22,500	23,000	2025 rate 6.55%, estimate for 2025 6.88%
01-340-5100	PROFESSIONAL SERVICES	60,253	54,423	150,000	180,000	160,000	Laserfische license initial yr \$17k (\$11k/yr thereafter), Zoning Code Update, Ph 1 records digitization and mgmt system project plus 3rd Party Insp. Project 4% fee increase
01-340-5111	BILLABLE ENGINEERING	12,980	6,842	10,000	10,000	10,000	Reduction due forecast of less permits

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-340-5221	PRINTING	1,168	1,108	1,500	1,500	1,500	Inspection forms, zoning maps, business cards, placards and document scanning
01-340-5222	LEGAL NOTICES	6,363	1,784	2,000	2,500	2,000	Legal notices for building & zoning cases. Part of this expense is recaptured by hearing fees
01-340-5310	MEMBERSHIPS	330	170	1,500	1,500	1,500	Increase in annual dues. ICC, NWBOCA, SBOC, IACE, AACE, IEDC, ICSC, ED Service
01-340-5330	TRAINING	2,235	544	3,000	5,000	4,000	NWBOCA Fall School, SBOC School, Certification Prep Classes, ICC Certification fees, ICSC Deal Making
01-340-5500	LIABILITY INSURANCE	2,948	2,598	2,700	2,700	2,700	Allocation of City's premiums
01-340-5530	WORKERS COMPENSATION INSUR	4,530	5,053	5,053	4,200	4,000	Allocation of City's premiums
01-340-5700	OFFICE SUPPLIES	134	541	4,000	4,000	4,000	Miscellaneous supplies, inspection tools, shirts
01-340-5751	GASOLINE	3,169	2,113	2,113	2,500	2,500	Gasoline for 3 department vehicles - 8 fillups/mo x 15 gals x \$3.50
01-340-5820	PUBLICATIONS	-	-	5,000	5,000	4,000	2 sets 2021 ICC Code Books \$2,560, (ISO Upgrade) Code reference books, planning journals, subscription services
01-340-7020	EQUIPMENT	16,925	5,121	10,700	10,700	18,000	Scanner lease and safety grant purchases plus laserfische scanners (3)
DEPT 340	TOTAL COMMUNITY DEVELOPMENT	543,557	434,989	633,966	666,000	702,000	
DEPT 350 - PUBLIC WORKS DEPARTMENT EXPENDITURES							
01-350-4000	WAGES	389,053	342,627	436,500	436,500	496,700	Per analysis of salaries and benefits projected for FY25-26 (includes 2.25% incr)
01-350-4001	ALLOCATED WAGES & BENEFITS	(46,300)	(36,461)	(48,615)	(48,615)	(50,000)	Allocated 50% PW staff to Parking Fund
01-350-4003	WAGES - PART-TIME	8,814	13,932	14,000	20,000	17,000	Summer help 2 part timers at \$17-/hr; 40 hrs/wk for 12 wks , + Winter 1,500
01-350-4010	OVERTIME	16,556	13,423	19,000	40,000	25,000	25 misc events/issues -Snow, Ice, Flood and + 8 City Scheduled Events
01-350-4100	HEALTH INSURANCE	143,544	132,528	145,000	142,200	157,000	Based on current premiums for Department staff
01-350-4110	LIFE INSURANCE	489	459	600	600	600	Based on current premiums for Public Works staff
01-350-4200	SOCIAL SECURITY	25,270	21,652	28,000	28,000	31,700	Based on budgeted wages at 6.2%
01-350-4210	MEDICARE	5,910	5,259	6,600	6,600	7,400	Based on budgeted wages at 1.45%
01-350-4220	IMRF	28,725	23,639	29,000	29,000	35,700	2025 rate 6.55%, estimate for 2025 6.88%
01-350-5020	VEHICLE MAINTENANCE	49,887	46,767	55,000	55,000	55,000	Aging fleet- Regular maintenance/replacement parts on 45-50 fleet vehicles plus Dealer/outside repairs
01-350-5031	SIGNAL MAINTENANCE	30,756	28,267	30,000	25,000	27,000	Traffic signal contract and repair including \$3,500 per quarter(\$14k) + speed sign contract with County
01-350-5100	PROFESSIONAL SERVICES	14,130	32,699	32,699	33,400	34,000	IT support \$10200 + Outside professional services including Medical qualification testing, July 2025 Services 3k, employment postings, Hillcrest Lake maintenance (\$7k) and other miscellaneous 6 of 21 evaluations/services plus IT computer support and Caselle upgrade

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-350-5103	PROF SERVICES - FORESTRY	29,775	12,302	25,000	47,000	27,000	Tree trimming, removal, placement, contract storm response, debris removal & miscellaneous forestry related expense.
01-350-5104	PROF SERVICES - BUILDING MAIN	43,489	39,381	65,000	72,000	75,000	Cleaning services, Fire/alarm equipment testing, window cleaning, elevator service, Heating/cooling repairs, carpet cleaning/replacement, plumbing, back-flow system, locks, carpet/uniform rental. Building inspections and repairs. Non-capital expense. Parking lot repairs 25K+ HVAC
01-350-5106	PROF SERVICES - STREETS/DRAIN	48,026	129	60,000	60,000	60,000	Patching/Sealing (\$20k), Spot paving repairs (\$40k) and regular ongoing street maintenance projects
01-350-5310	MEMBERSHIPS	1,123	3,965	4,500	2,000	2,000	Illinois Arborist, Tree City USA, Morton Arboretum, APWA, DP River Watershed Group, IPWMAN, etc
01-350-5330	TRAINING	5,209	5,647	6,500	6,500	6,500	750 ASE mechanic training, \$3k PWX24 conference, Arborist Training, APWA Training/Events, Fuel Tank Certification, FEMA-ISO, Snow and Ice Salt/Liquids training
01-350-5410	UTILITIES/CELL PHONE/CABLE	12,788	10,960	12,500	12,500	12,500	PW Cell phones \$300/m, PW Data/Comcast PW \$250/m
01-350-5411	WATER AND ELECTRIC PURCHASES	12,628	9,265	11,000	10,000	11,000	Payments to Constellation Energy (4 accounts)
01-350-5421	DUMP CHARGES	189	-	1,000	2,000	2,000	Disposal of contaminated soil / sewage / spoil
01-350-5441	LICENSES	-	346	346	-	-	
01-350-5500	LIABILITY INSURANCE PREMIUM	41,762	38,973	42,000	53,000	40,900	Allocation of City's premiums (\$40k) plus Underground Storage Tank premium (\$13k)
01-350-5510	RENTAL EQUIPMENT	-	-	500	500	500	Extra chipper, emergency equipment, sidewalk grinder, trencher, generators
01-350-5530	WORKERS COMPENSATION INSUR	21,744	24,255	24,255	20,000	19,400	Allocation of City's premiums
01-350-5610	EQUIPMENT MAINTENANCE	2,598	317	5,000	5,000	5,000	Tools and lawnmower maintenance, aging equipment, replacement snowblower wear parts, stump grinder parts.
01-350-5632	ICE CONTROL MAINTENANCE	68,871	7,507	52,000	80,000	60,000	Ice Control equipment \$10k, rock salt costs \$65k, Plow blades \$5k
01-350-5634	STONE & CONCRETE	1,074	2,347	15,000	18,000	20,000	Sidewalk repair and replacement, curb failure, storm structure replacements, street culvert pipe, concrete, material, backfill gravel
01-350-5635	STORM SEWER & PIPE	1,655	1,947	4,500	4,500	4,500	Storm sewer pipe and infrastructure maintenance
01-350-5650	LANDSCAPE SUPPLIES	20,414	4,395	17,000	25,000	20,000	Continue Tree City USA, landscaping materials (trees-bushes-mulch-etc.), equipment, seasonal decorations
01-350-5700	OFFICE SUPPLIES	1,390	1,321	1,500	1,500	2,000	General paper, files, supplies, coffee,
01-350-5710	OPERATING SUPPLIES	28,572	17,215	24,000	24,000	24,000	All maintenance work required at City owned buildings (not Metra)
01-350-5721	SIGNS	27,771	2,097	6,000	15,000	4,000	Sign program, includes work area protection, signage upgrades to MUTCD standards as needed
01-350-5730	TOOLS	527	250	4,000	4,000	4,000	Miscellaneous rakes, shovels, power tools , drills, welder
01-350-5751	GASOLINE	25,428	23,886	23,886	18,000	18,000	Fuel expense for all PW Vehicles and equipment
01-350-7011	IMPROVEMENTS - PW	51,475	-	12,000	38,000	38,000	Interior Storage , parking lot repairs

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-350-7020	EQUIPMENT	25,020	-	-	15,000	15,500	Mini excavator \$85k (10%) + misc \$7k
01-350-7023	SAFETY EQUIPMENT	4,743	1,433	4,000	5,000	5,000	Consistent with prior year
01-350-7025	HARDWARE/SOFTWARE	3,599	171	28,500	4,500	31,000	PW Citywide asset program \$16k, \$10k for license + \$28k for implementation (multi-year project), management program for vehicle maintenance, material, and crew Time management software. Equipment set up, software, and contract for GPS units - \$1,800 per year (total \$2.5k) , license renewals
DEPT 350	TOTAL PUBLIC WORKS	1,146,702	832,900	1,197,770	1,310,685	1,344,900	
DEPT 360 - PUBLIC SAFETY DEPARTMENT EXPENDITURES							
01-360-4000	WAGES	587,198	493,661	652,000	652,000	702,000	Chief, DC, Director of Police Administration, 2 FT Records Clerks, 6 PT Desk Officers, 1 FT Social Worker, Longevity
01-360-4001	WAGES - SWORN OFFICERS	2,129,070	1,768,376	2,251,950	2,251,950	2,291,553	21 FT Sworn officers, Stipends, Longevity, MAP contract increase 3.5%(Best Estimate)
01-360-4002	WAGES - EXTRA STRAIGHT PAY	23,020	36,267	40,350	40,350	40,000	Sworn officer holiday time sellback per MAP contract (Up to 60 Hours)
01-360-4004	OFFCRS	128,784	24,120	35,000	112,500	92,500	4 PT sworn officers (\$30/hour - 36 hours/pay period), Required state-mandated training.
01-360-4010	OVERTIME - ADMIN	3,344	2,726	3,750	3,750	4,500	FT Desk officers weekend and after-hour prisoner watch. Records department is at full staff - more OT is expected.
01-360-4011	OVERTIME - SWORN OFFICERS	168,817	202,535	210,000	168,000	168,000	FT Sworn Officer hire back - Total amount does not account for private business reimbursements [YR 24/25 Total (\$70,491) Home Bar (\$25,931), Pabcor (\$15,660), Olive Tree Church (\$1,792), Bridge Church (\$26,031), Rocky Vander's (\$806)] Home Bar, Pabcor, and Bridge Church are weekly details
01-360-4100	HEALTH INSURANCE	449,090	367,914	502,100	502,100	510,500	Based on current premiums for Police Department staff
01-360-4110	LIFE INSURANCE	2,865	1,956	2,675	2,675	2,300	Based on current premiums for Police Department staff
01-360-4120	UNEMPLOYMENT INSURANCE	18,933	1,250	3,500	3,500	3,500	
01-360-4200	SOCIAL SECURITY	20,001	16,375	49,700	49,700	56,500	Based on budgeted wages at 6.2%
01-360-4210	MEDICARE	43,331	36,642	47,400	47,400	42,000	Based on budgeted wages at 1.45%
01-360-4220	IMRF	11,405	15,461	20,800	20,800	26,000	2025 rate 6.55%, estimate for 2025 6.88%
01-360-4230	PENSION CONTRIBUTION - R/E TAX	443,433	445,000	449,563	449,563	496,750	Per 2024 tax levy request
01-360-4231	PENSION CONTRIBUTION-CITY GF	2,840,000	859,367	1,145,822	1,145,822	1,088,530	City contribution based on actuarial recommendation and other City budgeted costs
01-360-5100	PROFESSIONAL SERVICES	62,076	54,946	75,000	80,500	85,000	DeKind (\$30,100), Duty-related physicals, Entry-level psychological and polygraph examinations, Medical/stress test (\$9,000), ME Office body removal (\$3,750), Recruit testing (\$3,000), Lexis Nexis (\$2,500), We Never Walk Alone Peer Support (\$700), Dacra (\$18,000), Court Reporter (\$5,000), PlanIt schedule software (\$2,045), Uniform Criminal Complaints (\$450), Civic Systems LLC (\$5,476), E-Lineup (\$600), First Responders Wellness Center (\$5,000)
01-360-5140	PRISONERS CARE	384	421	500	1,000	1,500	Food and additional prisoner equipment

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-360-5141	KENNEL FEES	360	95	500	800	800	Based on previous years - average of 7-10 stray dogs/year
01-360-5200	POSTAGE	2,000	2,862	3,000	1,300	3,000	Expedited mail and priority mail, Adjudication hearing-related mailings
01-360-5220	PHOTOCOPY	4,381	3,738	5,000	5,000	5,000	Paper and photocopy supplies
01-360-5221	PRINTING	2,061	2,186	2,186	2,000	3,000	Department printing, Arrest jackets, Department letter head, PHPD business cards, Citation and notice ½ and full forms (Safe-T Act mandate)
01-360-5240	NORTHWEST CENTRAL DISPATCH	190,144	191,431	220,000	190,000	185,000	Per NWCDs contract pricing
01-360-5310	MEMBERSHIPS	47,710	23,957	50,000	53,200	76,643	Lexipol (\$8,202), Police Law Institute (\$2,300), FBINA (\$200), NIPAS EST (\$5,700), NIPAS MFF (\$1,300), MCAT (\$3,000), MCAT STAR (\$1,000), Illinois Arson Investigators Assoc. (\$40), Fire and Police Commission Assoc. (\$375), ILACP (\$400), Critical Reach-(\$455), IACP (\$440), North Suburban Association of Chiefs of Police (\$400), Greater Cook County Captains Association (\$150), LERMI (\$40), Rotary (\$400), ILEAS (\$120), Social Workers Assoc. (\$120), Northern Illinois Regional Crime Laboratory (\$26,445), NEMRT Annual Membership (\$2,200), Notary Renewal (\$60), MOCIC (\$150), JEMS (\$23,443)
01-360-5321	AUTO EXPENSE	2,691	1,833	3,000	3,000	4,500	Squad car wash, Biohazard squad cleaning, Vehicle registration stickers (6 vehicles - \$151/squad)
01-360-5330	TRAINING	14,169	15,125	15,125	23,000	30,000	ILETsB New Chiefs of Police Orientation (\$1,500), NUCPS Executive Management (\$2,600), Social Worker Certification Training (\$3,000), FBI LEEDA (\$900), NUCPS Supervision of Police Personnel (\$1,100), Mileage reimbursement (\$1,000), ET and other specialty training (\$4,600), NEMRT Training (\$5,000), Reimburse meals (\$400), Management and Supervisor Courses (\$1,250), Northwest Police Academy (\$1,000), Greater Cook County Captains Association (\$480), North Suburban Association of Chiefs of Police (\$480), Police academy (\$3,800/recruit), Refreshments for in-service training (\$440), Rotary Meetings (\$960), NWCDs training liaison meetings (\$450), ILEAS Conference (\$800), Police Law Institute (\$2,700), NUCPS School of Police Staff & Command (\$4,700)
01-360-5340	TUITION REIMBURSEMENT	17,795	8,015	12,000	14,000	6,000	Tuition reimbursement for Sgt. Deol (graduate School)
01-360-5410	UTILITIES	14,712	13,669	15,000	15,000	15,000	Consistent with prior years
01-360-5500	LIABILITY INSURANCE PREMIUM	69,402	77,946	79,800	79,800	81,800	Allocation of City's annual premium
01-360-5510	RENTAL EQUIPMENT	654	327	500	654	1,000	Postage meter - rates are expected to increase in 12/2025.
01-360-5530	WORKERS COMPENSATION INSURANCE	144,957	161,699	161,699	133,300	129,300	Allocation of City's annual premium
01-360-5610	EQUIPMENT MAINTENANCE	6,803	5,863	5,863	5,600	8,809	Verizon Squad Internet Cards (\$5,500 - Credited by Verizon), S2 solutions, Radar Man, Porter Lee Evidence Software (\$110), PD Carpet Cleaning (\$1,000) and Floor Refinish (\$1,320), PHPD Range lead cleaning, Huuso Bio - Lockup cell biohazard cleanup (\$800)
01-360-5611	RADIO MAINTENANCE	70	-	-	1,500	1,500	Battery replacement
01-360-5700	OFFICE SUPPLIES	3,802	3,853	5,000	5,200	5,200	General office supplies
01-360-5710	OPERATING SUPPLIES	9,282	10,248	10,248	8,000	10,000	Crown Trophy (staff awards), Suburban Accents, Crime Prevention Unit swag, Meetings, Retirements, Graduations, Celebrations, PFC Commission meetings

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
01-360-5740	RANGE SUPPLIES	10,797	10,498	10,498	10,000	12,000	Duty and training ammunition, Weapons cleaning equipment, Range targets
01-360-5741	CLOTHING	22,865	24,415	26,000	26,000	27,000	28 Officers x (\$600), Replacement patches, Staff Promotions (\$2,000), 2 New Officer Initial Uniforms (\$3,000/each), Volunteers (\$500), Records(\$2,250) FT and PT Records employees
01-360-5751	GASOLINE	62,806	42,608	56,000	58,000	58,000	
01-360-5820	PUBLICATIONS	-	-	-	200	200	Journal (\$200)
01-360-7022	POLICE - SMALL EQUIPMENT	18,308	56,698	56,698	36,000	21,500	35th Anniversary Badges (\$5,634), Road Flares (\$900), OC Replacement (\$250), ET Supplies (\$4,750), Fingerprint Station Supplies (\$200), Emergency Vehicle Replacement Equipment (\$3,000), Ballistic Vests (\$850) each X 5 (half of the vest reimbursed through a grant), Police Center Replacement/Upgrade (\$2,500), TASER Cartridge Replacement, AED Pads Replacements, Narcan Replacements, PD Wi-Fi
01-365-5981	DUI EXPENSE	1,715	-	-	5,000	5,000	Breathalyzer tanks, Paper rolls, DRE Re-certification and training, SFST Training
01-365-5983	SEIZED ASSET EXPENSE	-	297	300	-	3,000	Investigations Unit equipment
DEPT 360/65	TOTAL PUBLIC SAFETY	7,584,276	4,984,379	6,228,527	6,208,164	6,304,385	
01-370-4101	RETIREE HEALTH INSUR REIMB	123,273	95,083	103,000	103,000	105,000	Current retiree health insurance premiums, reimb in 01-155-3703
01-370-5102	GRANT WRITER	18,000	15,000	18,000	18,000	18,000	
01-370-5751	GASOLINE	6,756	6,112	6,112	6,000	7,000	Fire dept reimbursement is approximately \$1500 per qtr
01-380-5975	SALES TAX REBATE	204,259	89,344	180,000	215,000	175,000	Estimate based on active incentive agreements
01-380-5999	MISCELLANEOUS EXPENSE	178	121	250	500	250	
01-600-8090	INTERFUND TRANSFER OUT	6,706,694	911,250	1,115,000	1,115,000	1,115,000	General Fund xfers - Parking Fund operations (\$115k), Capital Improvements (\$1MM)
GENERAL	TOTAL OTHER	7,059,160	1,116,909	1,422,362	1,457,500	1,420,250	
GENERAL	FUND 01 EXPENSES	17,754,933	8,500,354	10,927,693	11,099,475	11,264,835	
GENERAL	FUND 01 NET	(5,281,631)	636,740	642,696	(4,322)	60,307	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
FUND 11 - MOTOR FUEL TAX FUND							
11-100-3801	INTEREST INCOME - IL FUNDS	302,415	258,197	345,000	200,000	250,000	Conservative estimate based on current market fluctuations
11-110-3120	MOTOR FUEL TAX	705,265	550,668	735,000	625,000	725,000	Based on IML forecast and historical data
MFT	FUND 11 REVENUE	1,007,679	808,865	1,080,000	825,000	975,000	
11-300-5100	PROFESSIONAL SERVICES	-	-	-	-	25,000	
11-300-5430	BANK FEES	-	-	-	-		
11-300-7020	EQUIPMENT	-	-	-	-		
11-500-7050	ROAD CONSTRUCTION	-	-	-	-	400,000	2025 Street Resurfacing Program
11-500-7051	SIDEWALKS	-	-	-	-		
11-500-7062	STORMWATER IMPROVEMENTS	-	-	-	339,000	1,650,000	Owen St Flood Control (\$1.2MM), Street Repairs (\$400k)
11-600-8090	INTERFUND TRANSFER OUT	-	-	-	-		
MFT	FUND 11 EXPENSES	-	-	-	339,000	2,075,000	
MFT	FUND 11 NET	1,007,679	808,865	1,080,000	486,000	(1,100,000)	
FUND 12 - MUIR POINTE TIF							
12-100-3000	REAL ESTATE TAXES	11,615	17,786	18,000	-	25,000	
TIF	FUND 12 REVENUE	11,615	17,786	18,000	-	25,000	
12-300-5100	PROFESSIONAL SERVICES	-	-	-	-	50,000	
12-300-5105	PROF SERVICES-ENGR	-	-	-	-	25,000	
12-500-7020	IMPROVEMENTS	-	-	-	-		
TIF	FUND 11 EXPENSES	-	-	-	-	75,000	
TIF	FUND 12 NET	11,615	17,786	18,000	-	(50,000)	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
FUND 13 - TOURISM FUND							
13-100-3020	HOTEL TAXES	673,007	530,592	700,000	750,000	550,000	Reflects projected \$0 for Crown (for sale) and Holiday Inn (bankruptcy)
13-100-3800	INTEREST INCOME	924	261	261	500	500	
13-100-3899	MISCELLANEOUS INCOME	-	-	-	-	-	
Tourism	FUND 13 REVENUE	673,932	530,854	700,261	750,500	550,500	
13-300-5101	AUDIT	1,174	600	1,200	1,200	2,200	Allocation of the City's annual audit fees
13-300-5102	FINANCIAL SERVICES	7,142	9,000	12,000	12,000	15,600	Allocation of City's Financial Services costs
13-300-5108	BEAUTIFICATION	74,048	50,316	65,000	81,000	65,000	Required regular maintenance - water/power plus discretionary spending
13-300-5310	MEMBERSHIPS	47,741	57,288	57,288	50,000	60,000	Membership dues for Chicago North Shore CVB
13-300-5401	SERVICE CHARGE - GENERAL FUND	63,000	49,613	66,150	66,150	67,500	5% increase in FY25, no increase previous 3 years
13-300-5430	BANK CHARGES	-	-	-	500	-	
13-300-5950	SPECIAL EVENTS	-	-	-	-	50,000	Block party \$20k, Rock the Runway \$30k
13-300-5610	EQUIPMENT MAINTENANCE	-	-	-	-	3,000	Condor surveillance cameras \$3k
13-300-5920	PROMOTIONAL GRANTS	78,600	48,900	75,000	229,300	114,660	Promotional grants to encourage tourism
13-500-7020	Capital - Improv/Equip	-	23,996	25,000	71,000	164,000	Flailhead mower \$11k, New squad car \$60k + Winkelman street lighting Ph 2 \$93k
13-600-8090	INTERFUND TRANSFER OUT	234,300	171,975	229,300	229,300	161,660	Reimbursement to City for Police Services
Tourism	FUND 13 EXPENSES	506,817	417,909	530,938	740,450	703,620	
Tourism	FUND 13 NET	167,114	112,945	169,323	10,050	(153,120)	
FUND 16 - DEA FUND							
16-100-3551	POLICE REVENUE-TASK FORCE	301,919	437,747	437,747	-	-	No budgeted revenue per State of Illinois guidelines
16-100-3800	INTEREST INCOME	10,025	6,606	7,500	400	2,500	Conservative estimate based on current market fluctuations
DEA	FUND 16 REVENUE	311,944	444,353	445,247	400	2,500	
16-300-4011	OVERTIME-SWORN SERVICES	25,167	22,062	23,000	23,000	23,000	Tactical Unit and gang suppression details (May - September), DEA TFO Overtime compensation, reimbursed to GF \$19,500
16-300-5100	PROFESSIONAL SERVICES	7,142	12,600	20,000	29,900	29,900	Lauterbach & Amen LLP (\$13,000), Children's Advocacy Center (\$3,000)
16-300-5310	MEMBERSHIP	2,419	2,589	2,750	2,500	3,000	Leads on line - Investigative software (\$2,600), GPS Tracking (\$500)

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
16-300-5330	TRAINING	5,834	-	6,000	6,000	15,000	Safe-T Act mandated training
16-300-5610	EQUIPMENT MAINTENANCE	45,204	11,387	15,000	10,000	54,640	Flock LPR cameras (\$4,000) (Country Pines pays \$3750), Flock Condor cameras (\$18,000), Axon BWC (\$27,000), Axon Taser 7 (\$5,639), Misc. (\$5,000)
16-300-5710	OPERATING SUPPLIES	9,749	1,065	4,000	4,000	4,000	SIMS Rapid Deployment training supplies
16-300-5720	POLICE- SMALL EQUIPMENT	-	8,804	15,000	43,000	61,500	Police Vehicle Laptops and cradles (\$3,600 x 10, \$700x10), PD Firewalls and Wifi
16-500-7020	POLICE - EQUIPMENT - CAPITAL	83,637	142,854	150,000	180,000	175,000	2 Police Vehicles and Outfitting (\$115,000), Squad 605 replacement (\$60,000)
DEA	FUND 16 EXPENSES	179,152	201,360	235,750	298,400	366,040	
DEA	FUND 16 NET	132,792	242,993	209,497	(298,000)	(363,540)	
FUND 17 - SOLID WASTE FUND							
17-100-3355	SOLID WASTE FEES	536,761	513,763	618,000	624,000	618,000	Includes \$.75 per unit rate increase in fy25 for increasing costs due to inflation
Solid Waste	FUND 17 REVENUE	536,761	513,763	618,000	624,000	618,000	
17-300-5401	SERVICE CHARGE - GENERAL FUND	100,000	78,750	105,000	105,000	105,000	5% increase in FY25, no increase previous 3 years
17-300-5420	SWANCC CHARGES	383,767	410,480	447,480	404,800	448,000	Includes monthly rate of \$33,731 plus estimated 2024 true-up charges
17-600-8090	INTERFUND TRANSFER OUT	40,000	82,500	50,000	110,000	50,000	Solid Waste Fund transfer for Capital Improvements
Solid Waste	FUND 17 EXPENSES	523,767	571,730	602,480	619,800	603,000	
Solid Waste	FUND 17 NET	12,994	(57,967)	15,520	4,200	15,000	
FUND 22 - SSA #2 FUND							
22-100-3000	REAL ESTATE TAXES	22,217	-	-	-	-	
22-100-3800	INTEREST INCOME	52	39	-	-	-	
SSA #2	FUND 22 REVENUE	22,269	39	-	-	-	
22-300-5100	PROFESSIONAL SERVICES	-	-	-	10,000	10,000	Conservative estimate for preliminary work re: future improvements
SSA #2	FUND 22 EXPENSES	-	-	-	10,000	10,000	
SSA #2	FUND 22 NET	22,269	39	-	(10,000)	(10,000)	
FUND 23 - SSA #3 FUND							
23-100-3000	REAL ESTATE TAXES	12,283	-	-	-	-	
23-100-3800	INTEREST INCOME	156	68	-	-	-	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
SSA #3	FUND 23 REVENUE	12,439	68	-	-	-	
23-300-5100	PROFESSIONAL SERVICES	-	-	-	10,000	10,000	Conservative estimate for preliminary work re: future improvements
SSA #3	FUND 23 EXPENSES	-	-	-	10,000	10,000	
SSA #3	FUND 23 NET	12,439	68	-	(10,000)	(10,000)	
FUND 24 - SSA #4 FUND							
24-100-3000	REAL ESTATE TAXES	15,040	-	-	-	-	
24-100-3800	INTEREST INCOME	45	34	-	-	-	
SSA #4	FUND 24 REVENUE	15,085	34	-	-	-	
24-300-5100	PROFESSIONAL SERVICES	-	-	-	10,000	10,000	
SSA #4	FUND 24 EXPENSES	-	-	-	10,000	10,000	
SSA #4	FUND 24 NET	15,085	34	-	(10,000)	(10,000)	
FUND 25 - SSA #5 FUND							
25-100-3000	REAL ESTATE TAXES	30,714	20,198	32,829	33,550	34,175	Per 2023 tax levy request
25-100-3800	INTEREST INCOME	244	207	200	-	200	
SSA #5	FUND 25 REVENUE	30,959	20,404	33,029	33,550	34,375	
25-300-5050	SYSTEM MAINTENANCE	2,566	10,009	11,000	10,000	15,000	Area structure repairs
25-300-5100	PROFESSIONAL SERVICES	-	-	5,000	5,000	5,000	Contracted pump maintenance, structure replacements and rehab
25-300-5500	LIABILITY INSURANCE	4,627	5,197	5,300	5,300	5,500	Allocation of City's annual premium
25-300-7053	DRAINAGE IMPROVEMENTS	-	-	-	-	-	Eastside Stormwater Improvement to begin in FY26 per City Capital Improvement Plan FY23-27
SSA #5	FUND 25 EXPENSES	7,193	15,206	21,300	20,300	25,500	
SSA #5	FUND 25 NET	23,766	5,199	11,729	13,250	8,875	
FUND 28 - SSA #8 FUND							
28-100-3000	REAL ESTATE TAXES	181,374	93,196	166,480	171,500	174,725	Per 2023 tax levy request
28-100-3800	INTEREST INCOME	374	221	300	500	300	
SSA #8	FUND 28 REVENUE	181,748	93,418	166,780	172,000	175,025	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
28-300-5100	PROFESSIONAL SERVICES	69,344	24,725	35,000	12,000	40,000	Annual pump meg testing (\$3k), generator test, repairs (\$4k), crane rental and wall repairs, engr fees \$20k wall repair
28-300-5500	LIABILITY INSURANCE	4,627	5,197	5,300	5,300	5,500	
28-300-5710	OPERATING SUPPLIES	-	-	750	1,000	1,000	Generator Cord Set, Wear parts, gauge replacement, sluice gate ramp
28-300-7020	EQUIPMENT	749	826	2,500	5,000	5,000	Wear parts, gauge replacement, sluice gate ramp
SSA #8	FUND 28 EXPENSE	74,721	30,747	43,550	23,300	51,500	
SSA #8	FUND 28 NET	107,027	62,670	123,230	148,700	123,525	
FUND 30 - CAPITAL PROJECTS FUND							
30-115-3200	GRANT REVENUE	204,198	343,207	343,207	5,409,538	4,436,490	
30-200-3990	INTERFUND TRANSFER IN	6,540,000	907,500	1,110,000	1,110,000	1,050,000	Solid Waste Fund (\$110k) and General Fund (\$1MM) for capital improvements
CIP	FUND 30 REVENUE	6,744,198	1,250,707	1,453,207	6,519,538	5,486,490	
30-550-7020	CITY IMPROVEMENTS	247,394	32,417	35,000	156,000	306,000	
30-550-7021	CITY EQUIPMENT	-	-	-	-	98,500	Electronic sign for PD (\$45K) + Mini excavator (\$8k)10% + Vehicle for BZ dept
30-550-7050	STREET RESURFACING	-	-	-	20,000	125,000	
30-550-7060	SIDEWALKS	224,980	849,794	849,794	4,384,952	225,414	
30-550-7062	STORMWATER PROJECTS	16,412	25,986	25,986	1,735,200	1,160,000	
30-550-7063	DRAINAGE IMPROVEMENTS	186,296	53,670	53,670	-		
30-550-7064	DRAINAGE IMPR-WILLOW RD	65,850	-	-	-		
30-550-7065	DRAINAGE IMPR-ARLINGTON	394,472	4,184	4,184	-		
Capital	FUND 30 EXPENSE	1,135,403	966,052	968,635	6,296,152	1,914,914	
Capital	FUND 30 NET	5,608,794	284,655	484,572	223,386	3,571,576	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
FUND 41 ROAD CONSTRUCTION DEBT FUND							
41-100-3000	REAL ESTATE TAXES	1,305,542	689,493	1,284,000	1,284,000	1,288,633	Per 2024 tax levy request
41-100-3800	INTEREST INCOME	877	604	750	500	500	
Rd Constr Debt	FUND 41 REVENUE	1,306,419	690,097	1,284,750	1,284,500	1,289,133	
41-400-6000	PRINCIPAL	1,085,000	1,140,000	1,140,000	1,140,000	1,190,000	Debt service requirement per repayment schedule
41-400-6010	INTEREST	184,983	143,033	143,033	143,033	98,633	Debt service requirement per repayment schedule
41-400-6120	BOND ISSUANCE COSTS	-	-	-	-	-	
41-400-6125	BOND PROCEEDS	-	-	-	-	-	
41-400-6126	BOND PROCEEDS DISCOUNT	-	-	-	-	-	
41-400-6127	BOND PROCEEDS PREMIUM	-	-	-	-	-	
41-400-6128	PAYMENT TO ESCROW AGENT	-	-	-	-	-	
Rd Constr Debt	FUND 41 EXPENSES	1,269,983	1,283,033	1,283,033	1,283,033	1,288,633	
Rd Constr Debt	FUND 41 NET	36,436	(592,936)	1,718	1,467	500	
FUND 46 - SSA #6 DEBT FUND							
46-100-3000	REAL ESTATE TAXES	223,219	108,029	217,697	219,000	218,500	Per 2024 tax levy request
46-100-3800	INTEREST INCOME	268	265	300	500	300	
46-160-3899	MISCELLANEOUS INCOME	-	-	-	-	-	
SSA #6	FUND 46 REVENUE	223,487	108,294	217,997	219,500	218,800	
46-300-5430	BANK FEES	1,155	1,155	1,200	1,200	1,200	
46-400-6000	PRINCIPAL	180,000	185,000	185,000	185,000	190,000	Debt service requirement per repayment schedule
46-400-6010	INTEREST	38,733	33,243	33,243	33,243	27,323	Debt service requirement per repayment schedule
SSA #6	FUND 46 EXPENSES	219,888	219,398	219,443	219,443	218,523	
SSA #6	FUND 46 NET	3,599	(111,103)	(1,446)	57	277	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
FUND 51 - WATER FUND							
51-100-3800	INTEREST INCOME	167,903	146,844	150,000	70,000	75,000	Projected conservatively based on current market conditions
51-100-3880	WATER SALES	283,766	268,478	357,700	357,700	409,600	\$8.46/1000 gallons
51-100-3881	WATER DELIVERY CHARGE	431,503	322,085	425,000	425,925	432,200	1090 customer meters x \$33.04/month
51-100-3882	WATER INFRASTRUCTURE RESERVE	162,085	130,567	174,300	174,300	174,300	1090 customers x \$13.33/month
51-100-3883	WATER DEBT RETIREMENT CHARG	81,240	59,723	78,900	78,900	-	Debt fully paid in FY25
51-100-3884	WATER MAINTENANCE RESV	-	-	-	-	72,000	New water rate component for future maintenance (\$5.50/mo/acct)
51-100-3885	PENALTY	5,498	2,630	5,000	7,500	7,500	
Water	FUND 51 REVENUE	1,131,995	930,327	1,190,900	1,114,325	1,170,600	
51-300-4000	WAGES	80,328	68,979	79,800	79,800	92,800	1 fulltime employee and administrative time (increase of 2.25%)
51-300-4010	OVERTIME	-	-	2,000	4,000	4,000	
51-300-4100	HEALTH INSURANCE	49,770	38,059	50,000	28,500	46,600	Based on current premiums for Public Works staff
51-300-4110	LIFE INSURANCE	117	103	125	125	100	Based on current premiums for Public Works staff
51-300-4200	SOCIAL SECURITY	5,261	4,297	5,200	5,200	6,000	Based on budgeted wages at 6.2%
51-300-4210	MEDICARE	1,230	1,005	1,200	1,200	1,400	Based on budgeted wages at 1.45%
51-300-4220	IMRF	(13,004)	4,591	5,500	5,500	6,400	2025 rate 6.55%, estimate for 2025 6.88%
51-300-5000	BUILDING MAINTENANCE	11,507	1,664	16,500	15,000	15,000	Add Insulation, HVAC repair, misc repairs and security system (\$10k)
51-300-5050	SYSTEM MAINTENANCE	8,981	17,475	17,475	30,000	30,000	Repair an estimated 6 water main breaks at \$1200 each, 8 buffalo box repairs at \$200 each, value/pipe repairs \$25k , Failed section replacements and restoral- replace two valves 18k
51-300-5100	PROFESSIONAL SERVICES	28,513	84,951	84,951	53,700	60,000	IT support \$12900 + \$3k IT upgrade, Lab work, Courier expense, Pump servicing, Sensus updates, Emergency locating services, Flow Testing, Flush/exercise hydrants 7k, Valves exercise/assess/GPS add to GIS 15k plus IT computer support
51-300-5101	AUDIT	9,390	4,800	6,000	7,200	8,800	Allocation of City's cost for annual audit
51-300-5102	FINANCIAL SERVICES	42,852	40,500	54,000	54,000	64,800	Allocation of City's annual cost for Financial Services
51-300-5200	POSTAGE	4,593	1,579	6,500	6,500	6,500	
51-300-5221	PRINTING	821	386	600	600	600	
51-300-5310	MEMBERSHIPS	933	1,103	1,500	1,500	1,500	AWWA, IRWA, etc
51-300-5330	TRAINING	1,503	1,782	3,700	4,500	4,500	Water operator training, continuing education and additional training for back-up operator
51-300-5410	UTILITIES	18,927	17,296	20,000	20,000	21,000	Includes Constellation Energy, Nicor, ComEd and Verizon charges/ comcast data
51-300-5412	WATER COST	367,356	296,576	385,000	380,000	385,000	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
51-300-5430	CREDIT CARD & BANK CHARGES	15,179	11,303	13,000	13,000	14,000	Includes credit card processing fees from Paymentech and Xpress Bill Pay for online credit card payments
51-300-5500	LIABILITY INSURANCE	34,701	38,973	39,900	39,900	40,900	Allocation of the City's annual premium
51-300-5530	WORKERS COMPENSATION INSURANCE	4,530	5,053	6,000	4,200	4,000	Allocation of the City's annual premium
51-300-5634	STONE AND CONCRETE	-	1,600	2,000	4,000	4,000	Backfill and restoral of main breaks / concrete replacement
51-300-5661	METERS	4,750	5,448	5,700	5,000	10,000	Replace defective water meters 8 x \$350 and 2 x \$400 - 5yr full program
51-300-5750	CHEMICALS	-	-	500	500	500	Chlorine / Misc
51-300-5751	GASOLINE	1,800	1,057	2,000	2,000	2,000	Annual gasoline provision (150 month avg)
51-400-6000	PRINCIPAL	-	75,000	75,000	75,000	-	Principal payment on outstanding debt - final payment due in 2025
51-400-6010	INTEREST	6,097	3,900	3,900	3,900	-	Interest payment on outstanding debt - final payment due in 2025
51-500-7020	EQUIPMENT & IMPROVEMENTS	-	10,095	22,000	180,000	138,250	\$100k Interconnect Water Resvoir Rehab project + Mini excavator \$38k (45%)
51-600-8000	DEPRECIATION	124,316	93,225	124,300	124,300	124,300	Annual depreciation provision
Water	FUND 51 EXPENSES	810,452	830,801	1,034,351	1,149,125	1,092,950	
Water	FUND 51 NET	321,542	99,526	156,549	(34,800)	77,650	
FUND 52 - PARKING FUND							
52-100-3330	PARKING FEES	15,795	10,808	13,500	14,000	14,500	
52-200-3990	INTERFUND TRANSFER IN	112,000	86,250	115,000	115,000	115,000	Transfer in from General Fund for current year operations
Parking	FUND 52 REVENUE	127,795	97,058	128,500	129,000	129,500	
52-300-4001	ALLOCATED WAGES & BENEFITS	46,300	36,461	48,615	48,615	48,000	
52-300-5000	BUILDING MAINTENANCE	-	1,787	3,500	7,000	59,000	Stairway repair (remove and rebuild)
52-300-5100	PROFESSIONAL SERVICES	150	801	1,000	2,000	2,000	Fire alarm test/repair, hvac work, contracted services
52-300-5410	UTILITIES	7,181	6,038	7,500	7,500	7,500	Includes Constellation Energy and Nicor charges for PW facilities
52-300-5511	FACILITY RENT	19,810	-	20,000	25,000	25,000	Lease expired, renewal pending
52-300-5632	ICE CONTROL MAINTENANCE	950	475	1,000	2,000	1,000	Parking lot salt and bag salt for sidewalks, stairways and snow blower parts.
52-300-5710	OPERATING SUPPLIES	78	-	500	500	500	Paper towels, toilet paper, cleaning supplies, sign repair/replacement, plumbing parts, light bulbs
52-600-8000	DEPRECIATION	32,137	27,000	33,500	36,000	36,000	Annual depreciation provision
Parking	FUND 52 EXPENSES	106,606	72,562	115,615	128,615	179,000	
Parking	FUND 52 NET	21,189	24,497	12,885	385	(49,500)	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
FUND 53 - SEWER FUND							
53-100-3800	INTEREST INCOME	29,680	53,575	65,000	12,000	45,000	Conservative estimate based on curnet market fluctuations
53-100-3801	INTEREST INCOME-PMA	37,770	45,394	50,000	12,000	25,000	
53-100-3884	SANITARY SEWER CHARGES	830,577	618,514	810,000	810,000	810,000	Estimated quarterly billings approx \$200k per qtr
53-100-3885	PENALTY	9,646	6,455	7,000	6,000	6,000	
Sewer	FUND 53 REVENUE	907,673	723,939	932,000	840,000	886,000	
53-300-4000	WAGES	82,338	68,282	90,900	90,900	112,000	Includes one FT employee plus allocation for administrative staff + \$10k OT
53-300-4100	HEALTH INSURANCE	32,842	26,540	32,800	32,800	51,500	Based on current premiums for Public Works staff
53-300-4110	LIFE INSURANCE	-	-	125	125	100	Based on current premiums for Public Works staff
53-300-4200	SOCIAL SECURITY	4,863	4,354	5,600	5,600	6,200	Based on budgeted wages at 6.2%
53-300-4210	MEDICARE	1,137	1,018	1,300	1,300	1,500	Based on budgeted wages at 1.45%
53-300-4220	IMRF	(11,361)	5,153	6,600	6,600	7,400	2025 rate 6.55%, estimate for 2025 6.88%
53-300-5050	SYSTEM MAINTENANCE	1,030	672	7,000	15,000	15,000	Ongoing maintenance work
53-300-5100	PROFESSIONAL SERVICES	35,924	32,709	46,000	46,300	48,000	IT Support \$17,200 (including Caseslle upgrade) +\$3k IT upgrade + Consulting inspector (\$17k = \$9k+ per inspection fee) + Xpress Billpay, MWRD Infiltration and Inflow Compliance
53-300-5101	AUDIT	9,390	4,800	7,200	7,200	13,100	Allocation of City's cost for annual audit
53-300-5102	FINANCIAL SERVICES	89,990	81,900	109,200	109,200	96,000	Allocation of City's cost for Financial Services
53-300-5200	POSTAGE	5,058	6,081	7,000	7,000	7,200	
53-300-5221	PRINTING	753	745	1,000	1,000	1,200	
53-300-5330	TRAINING	160	-	1,000	1,000	1,000	
53-300-5500	LIABILITY INSURANCE	57,835	64,955	66,500	66,500	68,100	Allocated portion of City's general liability insurance premium
53-300-5530	WORKMAN'S COMP	1,812	2,021	1,700	1,700	1,600	Allocated portion of City's workman comp insurance premium
53-500-7020	EQUIPMENT	-	-	-	40,000	38,250	Mini excavator \$85k (45%)
53-500-7051	SYSTEM IMPROVEMENTS	(0)	142,422	160,000	327,800	327,800	Per CIP Plan, includes ongoing system improvements
Sewer	FUND 53 EXPENSES	311,770	441,650	543,925	760,025	795,950	
Sewer	FUND 53 NET	595,902	282,288	388,075	79,975	90,050	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
FUND 71 - POLICE PENSION FUND							
71-100-3000	REAL ESTATE TAXES	443,433	227,614	449,563	480,000	496,750	Per approved 2023 Police Pension tax levy
71-100-3800	INTEREST INCOME	150,759	105,945	125,000	100,000	125,000	Conservative estimate based on current market fluctuations
71-100-3801	NET APPRECIATION - FV INV	1,742,508	1,504,475	1,750,000	350,000	500,000	Conservative estimate based on current market fluctuations
71-100-3860	CITY CONTRIBUTION	2,840,000	540,000	1,145,822	1,145,822	1,585,280	City Contribution
71-100-3861	EMPLOYEE CONTRIBUTION	241,999	166,378	259,687	254,054	267,477	Estimated contributions from active employees
Police Pension	FUND 71 REVENUE	5,418,699	2,544,411	3,730,072	2,329,876	2,974,507	
71-300-4232	DISABILITY BENEFITS	131,779	87,853	110,452	135,733	110,452	Projected costs for FY25 disability pensions
71-300-4233	PENSION PAYMENTS	1,414,545	926,434	1,689,892	1,426,317	1,768,704	Projected costs for FY25 regular pension payments
71-300-5102	ADMINISTRATION	48,369	33,269	50,000	50,000	50,000	Includes professional services, filing and conference fees
71-300-5107	INVESTMENT EXPENSE	11,824	8,395	15,000	15,000	15,000	Annual cost for pension fund investment advisors
Police Pension	FUND 71 EXPENSES	1,606,518	1,055,951	1,865,344	1,627,050	1,944,156	
Police Pension	FUND 71 NET	3,812,180	1,488,460	1,864,728	702,826	1,030,351	
	TOTAL - ALL FUNDS	6,630,795	3,304,758	5,177,077	1,303,174	3,231,951	

CITY OF PROSPECT HEIGHTS		5/1/23	5/1/24		5/1/24	5/1/25	
FY25-26 Budget		4/30/24	2/28/25		4/30/25	4/30/26	
GL ACCT #	Description	FY23 Actual	FY25 10 mos	FY25 ytd est	FY25 budget	FY26 proposed	Comments
	NET ACTIVITY BY FUND						
	GENERAL	(5,281,631)	636,740	642,696	(4,322)	60,307	
	MFT	1,007,679	808,865	1,080,000	486,000	(1,100,000)	
	MUIR POINTE TIF	11,615	17,786	18,000	-	(50,000)	
	TOURISM	167,114	112,945	169,323	10,050	(153,120)	
	DEA	132,792	242,993	209,497	(298,000)	(363,540)	
	SWANCC	12,994	(57,967)	15,520	4,200	15,000	
	SSA'S 1-4	49,793	141	-	(30,000)	(30,000)	
	SSA5	23,766	5,199	11,729	13,250	8,875	
	SSA8	107,027	62,670	123,230	148,700	123,525	
	CAPITAL	5,608,794	284,655	484,572	223,386	3,571,576	
	ROAD CONSTRUCTION DEBT	36,436	(592,936)	1,718	1,467	500	
	SSA6 DEBT	3,599	(111,103)	(1,446)	57	277	
	WATER	321,542	99,526	156,549	(34,800)	77,650	
	PARKING	21,189	24,497	12,885	385	(49,500)	
	SEWER	595,902	282,288	388,075	79,975	90,050	
	POLICE PENSION	3,812,180	1,488,460	1,864,728	702,826	1,030,351	
		6,630,795	3,304,758	5,177,077	1,303,174	3,231,951	



City of Prospect Heights

Department of Public Works
 401 Piper Lane, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 264 -FAX: 847/459-0618
www.prospect-heights.il.us

MEMORANDUM

Date: 2/18/25
 To: Joe Wade
 Cc: Peter Falcone
 From: Mark W. Roscoe, Director of Public Works
 Subject: O-25-03 Declaration of Surplus Property- Public Works Equipment

Purpose-

This memo is to establish a surplus property ordinance which will identify equipment that has outlived its usefulness to the City. Request to surplus Public Works equipment that is being declared surplus due to obsolescence, age, and being beyond economical repair.

Background-

Public Works does periodic reviews of vehicles and equipment insuring they have value and usefulness to the City. When this type of property is declared surplus, it will be sent to auction, traded in, or exchanged for products/services of equal value.

Financial Impact-

There will be no detrimental effects, money raised from the result of the sale of surplus property will be returned to the General fund.

Recommendation-

Approve this ordinance to surplus the attached property.

Items-

The list below of property identified to be declared surplus and removed from the City's inventory.

- 17 various office chairs
- Two round and two oval office tables
- Stihl Saw Cart
- Line Painter/Striper Aerosol Can
- Case of Napa Air Filters
- One case + 5 Napa Fuel Filters
- Two sets of pickup truck side mirrors
- Two 16" and one 18" Stihl chainsaw chains
- Horn for a Ford
- Pack Ford Bolts #N808998-S425
- Power window controls
- Ford Link F6AZ-5K484-AA
- Ford Link 3W1Z-5K484-AA
- Ford Wiring pigtail kit WPT-1141U2Z-14S411-NA
- Ford switch E8TZ-9E939-A
- Ford bolts N805961-S151
- Ford seatbelt assembly for Ford Taurus FODZ54611A72A
- Ford inside door handle
- Electric window switch 5L1A14529AA
- Three Napa Gold oil filters

Thank you,
 Mark Roscoe
 Director of Public Works

ORDINANCE NO. O-25-03

ORDINANCE DIRECTING THE SALE OF SURPLUS PROPERTY

WHEREAS, the City Council has determined according to State Statute that there exists certain personal property owned by the City that is no longer necessary or useful to the City and is hereby declared to be surplus property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, ILLINOIS, as follows:

SECTION 1: That pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council finds the following property to be no longer necessary or useful to the City and is hereby declared surplus property:

- 17 various office chairs
- Two round and two oval office tables
- Stihl saw Cart
- Line Painter/Striper Aerosol Can
- Case of Napa Air Filters
- One case + 5 Napa Fuel Filters
- Two sets of pickup truck side mirrors
- Two 16” and one 18” Stihl chainsaw blades
- Horn for a Ford
- Pack Ford Bolts #N808998-S425
- Power window controls
- Ford Link F6AZ-5K484-AA
- Ford Link 3W1Z-5K484-AA
- Ford wiring pigtail kit WPT-1141U2Z-14S411-NA
- Ford switch E8TZ-9E939-A
- Ford bolts N805961-S151
- Ford seatbelt assembly for Ford Taurus FODZ54611A72A
- Ford inside door handle
- Electric window switch 5L1A4529AA
- Three Napa Gold oil filters

SECTION 2: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council hereby authorizes and directs the City Administrator or her designee to dispose of said surplus property in any manner she sees fit which may include the negotiated sale of the above property, or any other lawful means. The City Administrator need not advertise the property for sale.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

AYES:

NAYS:

ABSENT:

PASSED this 10th day of March, 2025.

APPROVED this 10th day of March, 2025.

Patrick Ludvigsen, Mayor

ATTEST:

City Clerk

Published in pamphlet form 11th day of March, 2025.



To: Mayor Ludvigsen and Members of the City Council
Joe Wade, City Administrator

From: Peter Falcone, Assistant City Administrator

Subject: Authorizing Owen Flood Control Project Revised MFT Resolution

Date: March 5, 2025

Background

On October 28, 2024 the Council passed Resolution No. R-24-43, allocating \$665,000 of MFT funds to the Owen Flood Control project. This step was necessary to utilize MFT funds for the project.

As the Council is aware, the project was split into two separate bid packages, and MFT funds will be utilized on the Owen Court project only. With a higher than expected bid response and parking lot resurfacing costs, the amount of needed MFT funding has increased to \$745,000.

Analysis

The City is utilizing Rebuild Illinois Funds for this project and these funds need to be spent this year or they will be forfeited. Taking into consideration the deadline for spending the Rebuild Illinois Funds and the most beneficial impact on the City, the Owen Street Flood Control Project provides the biggest benefit to the City.

Recommendation

Staff recommends passage of **R-25-15** and authorize \$80,000 in supplemental funding of MFT for the Owen Street Flood Control Project.

Resolution No. R-25-15

A Resolution Approving a Supplemental Local Funding Commitment for Motor Fuel Tax Rebuild Illinois Funded Owen Street Flood Control Project in the Amount of \$80,000

WHEREAS, The City of Prospect Heights is reconstructing/resurfacing Owen court, making improvements, compensatory storage improvements, restoration, and other associated improvements to improve the storm water flood control for Owen Court; and

WHEREAS, the cost of said improvement will be paid with Motor Fuel Taxes (MFT); and

WHEREAS, the lowest responsible bid and the cost of parking lot resurfacing increased the amount of Motor Fuel Taxes needed to fund the project to total of \$745,000. \$80,000 more than previously approved in matching federal local funds.

NOW THEREFORE, BE IT RESOLVED by the City of Prospect Heights City Council that the City of Prospect Heights authorizes a supplemental Eighty Thousand Dollars (\$80,000) needed to match federal funds in the completion of MFT Section Number 23-00056-00-PV.

BE IT FURTHER RESOLVED that the City Mayor and City Administrator be and are hereby authorized and directed to execute the above-mentioned Agreement and any other such documents related to advancement and completion of said project; and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to transmit five certified copies of this resolution to the Illinois Department of Transportation through the Division of Transportation and one certified copy to the City through the City Clerk's Office.

Passed and approved this 10th day of March, 2025.

Attest:

Patrick Ludvigsen, Mayor

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

[X] Yes [] No

Table with Resolution Type (Supplemental), Resolution Number, and Section Number (23-00056-00-PV)

BE IT RESOLVED, by the Council of the City of Prospect Heights

Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Table with columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row: Owen Court, 0.14, Hillcrest Drive, End

For Structures:

Table with columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Reconstruction/resurfacing of Owen court, compensatory storage improvements, restoration, and associated improvements.

2. That there is hereby appropriated the sum of Eighty thousand and 00/100

Dollars (\$80,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Joanna Prisiajniouk, City Clerk in and for said City

of Prospect Heights in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Prospect Heights at a meeting held on March 10, 2025

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date Department of Transportation



City of Prospect Heights

Department of Engineering
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 210-FAX: 847/590-1854
www.prospect-heights.il.us

9A

February 26, 2025

Mr. Joe Wade
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Owen Court Flood Control Project
Bid Recommendation

Dear Mr. Wade:

The City received nine bids for this project on February 25, 2025 at 10:30 AM. We have reviewed all bids and the bid price extensions. The bids ranged from \$692,296.00 to \$1,163,150. The engineer's opinion of probable cost was \$1,085,190.00. A detailed tabulation of all bids is attached.

Based on our review, the lowest responsible bidder was Earthwerks Land Improvement & Development Corp of Lisle, IL with a total bid of \$692,296.00. While they have not worked on previous projects within Prospect Heights, GHA has worked with Earthwerks on several past projects for other municipalities and we are confident they have the experience to successfully complete this project.

We recommend award of the contract to Earthwerks Land Improvement & Development Corp at the unit prices bid and an estimated total cost of \$692,296.00. We further recommend that the Council allow for a 10% contingency for unforeseen underground conditions that may arise during construction.

Please feel free to contact me with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads 'Daniel J. Strahan'.

Daniel J. Strahan, P.E., CFM
City Engineer

cc: Mark Roscoe, PW Director
Wadee Rafati, GHA

Client: City of Prospect Heights
 Project: Owen Court Flood Control Project
 GHA Project No: 4755.077
 Project Manager: Wade Rafati

Bid Opening Date: 2/25/2025
 Bid Opening Time: 10:00AM
 Bid Opening Location: Village Hall, 8 N. Elmhurst Road, Prospect Heights, Illinois 60070

				BID TABULATION															
				<i>Engineer's Estimate of Probable Cost</i>		<i>EarthWerks Land Improvement and Development Corp.</i>		<i>Schroeder Asphalt</i>		<i>Everlast Blacktop</i>		<i>V3</i>		<i>DK Contractors</i>		<i>Foundation Mechanics</i>		<i>Berger Excavating Contractors</i>	
Item No.	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Tree Removal (6 to 15 Units Diameter)	80.0	UNIT	\$35.00	\$2,800.00	\$40.00	\$3,200.00	\$35.50	\$2,840.00	\$44.00	\$3,520.00	\$42.00	\$3,360.00	\$42.00	\$3,360.00	\$15.00	\$1,200.00	\$32.00	\$2,560.00
2	Tree Removal (Over 15 Units Diameter)	100.0	UNIT	\$50.00	\$5,000.00	\$60.00	\$6,000.00	\$53.00	\$5,300.00	\$44.00	\$4,400.00	\$42.00	\$4,200.00	\$42.00	\$4,200.00	\$15.00	\$1,500.00	\$48.00	\$4,800.00
3	Supplemental Watering	40.0	UNIT	\$50.00	\$2,000.00	\$1.00	\$40.00	\$28.00	\$1,120.00	\$110.00	\$4,400.00	\$26.00	\$1,040.00	\$105.00	\$4,200.00	\$1.00	\$40.00	\$25.00	\$1,000.00
4	Earth Excavation	6,300.0	CY	\$45.00	\$283,500.00	\$40.00	\$252,000.00	\$42.00	\$264,600.00	\$46.00	\$289,800.00	\$38.00	\$239,400.00	\$37.00	\$233,100.00	\$40.00	\$252,000.00	\$44.00	\$277,200.00
5	Removal and Disposal of Unsuitable Material	100.0	CY	\$75.00	\$7,500.00	\$40.00	\$4,000.00	\$48.00	\$4,800.00	\$46.00	\$4,600.00	\$47.00	\$4,700.00	\$61.00	\$6,100.00	\$60.00	\$6,000.00	\$63.00	\$6,300.00
6	Furnished Excavation	340.0	CY	\$65.00	\$22,100.00	\$20.00	\$6,800.00	\$32.00	\$10,880.00	\$40.00	\$13,600.00	\$33.00	\$11,220.00	\$19.00	\$6,460.00	\$70.00	\$23,800.00	\$1.00	\$340.00
7	Porous Granular Embankment (Special)	660.0	CY	\$85.00	\$56,100.00	\$50.00	\$33,000.00	\$56.00	\$36,960.00	\$67.50	\$44,550.00	\$75.00	\$49,500.00	\$61.00	\$40,260.00	\$120.00	\$79,200.00	\$106.00	\$69,960.00
8	Porous Granular Embankment, Clean CA1 Special	200.0	CY	\$90.00	\$18,000.00	\$55.00	\$11,000.00	\$60.00	\$12,000.00	\$67.50	\$13,500.00	\$100.00	\$20,000.00	\$104.00	\$20,800.00	\$140.00	\$28,000.00	\$106.00	\$21,200.00
9	Trench Backfill	30.0	CY	\$60.00	\$1,800.00	\$45.00	\$1,350.00	\$55.00	\$1,650.00	\$60.00	\$1,800.00	\$67.00	\$2,010.00	\$38.00	\$1,140.00	\$70.00	\$2,100.00	\$90.00	\$2,700.00
10	Geotechnical Fabric for Ground Stabilization	1,400.0	SY	\$5.00	\$7,000.00	\$6.00	\$8,400.00	\$2.15	\$3,010.00	\$1.80	\$2,520.00	\$2.75	\$3,850.00	\$2.00	\$2,800.00	\$4.00	\$5,600.00	\$4.00	\$5,600.00
11	Stone Riprap, Class B3 (Special)	25.0	SY	\$100.00	\$2,500.00	\$100.00	\$2,500.00	\$195.00	\$4,875.00	\$114.00	\$2,850.00	\$62.00	\$1,550.00	\$75.00	\$1,875.00	\$125.00	\$3,125.00	\$160.00	\$4,000.00
12	Topsoil Excavation & Placement	200.0	CY	\$3.00	\$600.00	\$1.00	\$200.00	\$35.00	\$7,000.00	\$20.00	\$4,000.00	\$45.00	\$9,000.00	\$32.00	\$6,400.00	\$150.00	\$30,000.00	\$65.00	\$13,000.00
13	Topsoil Furnish and Place, Variable Depth	1,300.0	CY	\$10.00	\$13,000.00	\$1.00	\$1,300.00	\$14.35	\$18,655.00	\$6.00	\$7,800.00	\$14.00	\$18,200.00	\$6.00	\$7,800.00	\$20.00	\$26,000.00	\$14.00	\$18,200.00
14	Topsoil Furnish and Place, 4"	1,650.0	SY	\$6.00	\$9,900.00	\$6.00	\$9,900.00	\$8.25	\$13,612.50	\$8.00	\$13,200.00	\$9.50	\$15,675.00	\$7.00	\$11,550.00	\$16.00	\$26,400.00	\$8.00	\$13,200.00
15	Seeding, Class 1	0.4	AC	\$10,000.00	\$3,500.00	\$6,000.00	\$2,100.00	\$3,600.00	\$1,260.00	\$3,500.00	\$1,225.00	\$3,400.00	\$1,190.00	\$3,160.00	\$1,106.00	\$700.00	\$245.00	\$3,200.00	\$1,120.00
16	Seeding, Class 2A	0.2	AC	\$10,000.00	\$1,500.00	\$8,000.00	\$1,200.00	\$3,450.00	\$517.50	\$3,500.00	\$525.00	\$3,300.00	\$495.00	\$3,160.00	\$474.00	\$700.00	\$105.00	\$3,180.00	\$477.00
17	Nitrogen Fertilizer Nutrient	50.0	LB	\$5.00	\$250.00	\$1.00	\$50.00	\$2.75	\$137.50	\$2.00	\$100.00	\$2.75	\$137.50	\$2.00	\$100.00	\$3.00	\$150.00	\$2.50	\$125.00
18	Potassium Fertilizer Nutrient	50.0	LB	\$5.00	\$250.00	\$1.00	\$50.00	\$2.75	\$137.50	\$2.00	\$100.00	\$2.75	\$137.50	\$2.00	\$100.00	\$1.00	\$50.00	\$2.50	\$125.00
19	Erosion Control Blanket	10,950.0	SY	\$5.00	\$54,750.00	\$1.75	\$19,162.50	\$1.45	\$15,877.50	\$3.00	\$32,850.00	\$1.25	\$13,687.50	\$3.00	\$32,850.00	\$2.00	\$21,900.00	\$1.30	\$14,235.00
20	Perimeter Erosion Barrier	300.0	FT	\$6.00	\$1,800.00	\$2.00	\$600.00	\$5.00	\$1,500.00	\$2.00	\$600.00	\$6.25	\$1,875.00	\$4.00	\$1,200.00	\$10.00	\$3,000.00	\$4.00	\$1,200.00
20	Inlet and Pipe Protection	5.0	EA	\$175.00	\$875.00	\$100.00	\$500.00	\$250.00	\$1,250.00	\$220.00	\$1,100.00	\$290.00	\$1,450.00	\$202.00	\$1,010.00	\$250.00	\$1,250.00	\$275.00	\$1,375.00
20	Aggregate Base Course, Type B	240.0	CY	\$100.00	\$24,000.00	\$25.00	\$6,000.00	\$60.00	\$14,400.00	\$52.00	\$12,480.00	\$82.00	\$19,680.00	\$74.00	\$17,760.00	\$200.00	\$48,000.00	\$60.00	\$14,400.00
20	Preparation of Base	1,420.0	SY	\$2.50	\$3,550.00	\$3.00	\$4,260.00	\$3.00	\$4,260.00	\$1.72	\$2,442.40	\$3.25	\$4,615.00	\$1.00	\$1,420.00	\$10.00	\$14,200.00	\$3.00	\$4,260.00
24	Aggregate Base Repair	100.0	TN	\$40.00	\$4,000.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00	\$40.00	\$4,000.00	\$40.00	\$4,000.00	\$29.00	\$2,900.00	\$10.00	\$1,000.00	\$45.00	\$4,500.00
25	Hot-Mix Asphalt Surface Removal - Butt Joint	1.0	EA	\$15.00	\$15.00	\$2,000.00	\$2,000.00	\$200.00	\$200.00	\$1,400.00	\$1,400.00	\$890.00	\$890.00	\$263.00	\$263.00	\$1,500.00	\$1,500.00	\$850.00	\$850.00
26	Hot-Mix Asphalt Binder Course, IL-19.0, N50	250.0	TN	\$100.00	\$25,000.00	\$120.00	\$30,000.00	\$95.00	\$23,750.00	\$98.00	\$24,500.00	\$100.00	\$25,000.00	\$115.00	\$28,750.00	\$100.00	\$25,000.00	\$99.20	\$24,800.00
27	Hot-Mix Asphalt Surface Course, Mix 'D', IL-9.5, N50	500.0	TN	\$105.00	\$52,500.00	\$120.00	\$60,000.00	\$97.00	\$48,500.00	\$98.00	\$49,000.00	\$110.00	\$55,000.00	\$108.00	\$54,000.00	\$105.00	\$52,500.00	\$102.00	\$51,000.00
28	Bituminous Materials (Tack Coat)	900.0	LB	\$1.50	\$1,350.00	\$2.00	\$1,800.00	\$0.01	\$9.00	\$0.01	\$9.00	\$3.00	\$2,700.00	\$2.00	\$1,800.00	\$3.00	\$2,700.00	\$2.95	\$2,655.00
29	Portland Cement Concrete Driveway Pavement, 6"	60.0	SY	\$90.00	\$5,400.00	\$55.00	\$3,300.00	\$200.00	\$12,000.00	\$120.00	\$7,200.00	\$200.00	\$12,000.00	\$126.00	\$7,560.00	\$180.00	\$10,800.00	\$180.00	\$10,800.00
30	Hot-Mix Asphalt Surface Removal, 2"	2,800.0	SY	\$5.00	\$14,000.00	\$3.00	\$8,400.00	\$6.50	\$18,200.00	\$4.20	\$11,760.00	\$5.25	\$14,700.00	\$6.00	\$16,800.00	\$5.00	\$14,000.00	\$4.95	\$13,860.00
31	Driveway Pavement Removal (Special)	100.0	SY	\$20.00	\$2,000.00	\$3.00	\$300.00	\$16.00	\$1,600.00	\$13.00	\$1,300.00	\$15.00	\$1,500.00	\$31.00	\$3,100.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00
32	Aggregate Shoulders, Type B 6"	250.0	SY	\$35.00	\$8,750.00	\$10.00	\$2,500.00	\$19.00	\$4,750.00	\$10.00	\$2,500.00	\$16.00	\$4,000.00	\$22.00	\$5,500.00	\$60.00	\$15,000.00	\$35.00	\$8,750.00
33	Cofferdam - Owen Court (Special)	1.0	LS	\$60,000.00	\$60,000.00	\$55,000.00	\$55,000.00	\$60,000.00	\$60,000.00	\$36,000.00	\$36,000.00	\$49,500.00	\$49,500.00	\$28,718.00	\$28,718.00	\$1.00	\$1.00	\$100,000.00	\$100,000.00
34	Storm Sewer Removal 12"	60.0	FT	\$30.00	\$1,800.00	\$10.00	\$600.00	\$30.00	\$1,800.00	\$30.00	\$900.00	\$41.00	\$1,660.00	\$25.00	\$1,500.00	\$40.00	\$2,400.00	\$20.00	\$1,200.00
35	Storm Sewer Removal 15"	30.0	FT	\$30.00	\$900.00	\$10.00	\$300.00	\$30.00	\$900.00	\$30.00	\$900.00	\$58.00	\$1,740.00	\$23.00	\$690.00	\$40.00	\$1,200.00	\$20.00	\$600.00
36	Steel Plate Beam Guardrail, Type B, 6 Foot Posts	120.0	FT	\$55.00	\$6,600.00	\$100.00	\$12,000.00	\$88.00	\$10,560.00	\$64.00	\$7,680.00	\$84.00	\$10,080.00	\$69.00	\$8,280.00	\$60.00	\$7,200.00	\$55.00	\$6,600.00
37	Traffic Barrier Terminal, Type 2	2.0	EA	\$3,500.00	\$7,000.00	\$2,000.00	\$4,000.00	\$1,900.00	\$3,800.00	\$3,900.00	\$7,800.00	\$1,800.00	\$3,600.00	\$2,107.00	\$4,214.00	\$3,000.00	\$6,000.00	\$3,200.00	\$6,400.00
38	Mobilization	1.0	LS	\$40,000.00	\$40,000.00	\$37,723.50	\$37,723.50	\$2,500.00	\$2,500.00	\$32,043.62	\$32,043.62	\$18,632.50	\$18,632.50	\$90,547.00	\$90,547.00	\$57,000.00	\$57,000.00	\$68,000.00	\$68,000.00
39	Thermoplastic Pavement Marking - Line 24"	10.0	FT	\$10.00	\$100.00	\$250.00	\$2,500.00	\$125.00	\$1,250.00	\$190.00	\$1,900.00	\$210.00	\$2,100.00	\$211.00	\$2,110.00	\$225.00	\$2,250.00	\$250.00	\$2,500.00
40	Full Depth Reclamation, 10.0"	1,300.0	SY	\$5.00	\$6,500.00	\$6.00	\$7,800.00	\$6.50	\$8,450.00	\$7.00	\$9,100.00	\$5.75	\$7,475.00	\$5.00	\$6,500.00	\$8.00	\$10,400.00	\$9.00	\$11,700.00
41	Exploratory Excavation (Special)	2.0	EA	\$1,500.00	\$3,000.00	\$400.00	\$800.00	\$600.00	\$1,200.00	\$500.00	\$1,000.00	\$3,000.00	\$6,000.00	\$2,324.00	\$4,648.00	\$1.00	\$2.00	\$1,300.00	\$2,600.00
42	Clearing and Grubbing	1.0	LS	\$25,000.00	\$25,000.00	\$8,000.00	\$8,000.00	\$9,000.00	\$9,000.00	\$2,000.00	\$2,000.00	\$1,600.00	\$1,600.00	\$1,580.00	\$1,580.00	\$5,500.00	\$5,500.00	\$8,000.00	\$8,000.00
43	Grading and Shaping Ditches (Special)	400.0	FT	\$35.00	\$14,000.00	\$14.00	\$5,600.00	\$15.00	\$6,000.00	\$15.00	\$6,000.00	\$19.00	\$7,600.00	\$1.00	\$400.00	\$15.00	\$6,000.00	\$36.00	\$14,400.00
44	Temporary Access (Private Entrance)	3.0	EA	\$1,000.00	\$3,000.00	\$300.00	\$900.00	\$125.00	\$375.00	\$200.00	\$600.00	\$790.00	\$2,370.00	\$1.00	\$3.00	\$3,000.00	\$9,000.00	\$925.00	\$2,775.00
45	Aggregate Shoulder Removal	40.0	SY	\$25.00	\$1,000.00	\$3.00	\$120.00	\$30.00	\$1,200.00	\$20.00	\$800.00	\$19.00	\$760.00	\$1.00	\$40.00	\$25.00	\$1,000.00	\$35.00	\$1,400.00
46	Traffic Control and Protection, Owen Court (Special)	1.0	LS	\$25,000.00	\$25,000.00	\$7,000.00	\$7,000.00	\$8,000.00	\$8,000.00	\$7,316.86	\$7,316.86	\$4,700.00	\$4,700.00	\$4,740.00	\$4,740.00	\$25,000.00	\$25,000.00	\$204,000.00	\$204,000.00
47	Traffic Control and Protection, Compensatory Storage Area (Special)	1.0	LS	\$15,000.00	\$15,000.00	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$7,390.03	\$7,390.03	\$5,800.00	\$5,800.00	\$1,053.00	\$1,053.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00
48	Mailbox Removal and Reinstallation	6.0	EA	\$400.00	\$2,400.00	\$300.00	\$1,800.00	\$225.00	\$1,350.00	\$150.00	\$900.00	\$200.00	\$1,200.00	\$428.00	\$2,568.00	\$1.00	\$6.00	\$900.00	\$5,400.00
49	Hot-Mix Asphalt Driveway Pavement, 3"	30.0	SY	\$45.00	\$1,350.00	\$60.00	\$1,800.00	\$86.00	\$2,580.00	\$24.00	\$720.00	\$120.00	\$3,600.00	\$64.00	\$1,920.00	\$115.00	\$3,450.00	\$125.00	\$3,750.00
50	Sediment Control, Silt Curtain (Special)	400.0	FT	\$15.00	\$6,000.00	\$30.00	\$12,000.00	\$28.00	\$11,200.00	\$16.00	\$6,400.00	\$2.00	\$800.00	\$64.00	\$25,600.00	\$170.00	\$68,000.00	\$55.00	\$22,000.00
51	Stabilized Construction Entrance (Special)	1.0	LS	\$20,000.00	\$20,000.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$2,800.00	\$2,800.00	\$7,600.00	\$7,600.00	\$10,199.00	\$10,199.00	\$4,000.00	\$4,000.00	\$36,000.00	\$36,000.00
52	Remove and Relocate Sign Panel and Pole Assembly	3.0	EA	\$250.0															

RESOLUTION R-25-13

A RESOLUTION AUTHORIZING AND AWARING BID RECOMMENDATION FOR THE OWEN STREET FLOOD CONTROL PROJECT WITH EARTHWERKS LAND IMPROVEMENT & DEVELOPMENT CORP FOR A COST OF \$692,296 WITH A RECOMMENDED 10% CONTINGENCY FOR UNFORSEEN UNDERGROUND CONDITIONS

WHEREAS, The City held a public bid for the Owen Street Flood Control Project with seven bidders responding, of which, Earthwerks Land Improvement & Development Corp was found to be the lowest responsible bidder for the project; and

WHEREAS, the City engineer, Gewalt Hamilton Associates, recommends Earthwerks Land Improvement & Development Corp as the lowest bidder for the Owen Street Flood Control project at a cost of \$692,296 with a 10% contingency for unforeseen underground conditions; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That a Contract with Earthwerks Land Improvement & Development Corp for the Owen Street Flood Control project be entered into and is hereby approved and accepted.

Section Two: That the City Administrator, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 10th day of March, 2025.

ATTEST:

Pat Ludvigsen, Mayor

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____



To: Mayor Ludvigsen and Members of the City Council
Joe Wade, City Administrator

From: Peter Falcone, Assistant City Administrator

Subject: Resolution Authorizing a Civil Engineering Services Agreement with Gewalt Hamilton Associates, Inc., for Construction Engineering Services for the Elm Street Flood Control Project

Date: March 5, 2025

Background

The City of Prospect Heights was awarded funding in the State's recent budget to assist the City with our local storm water improvement projects. Upon review of the City's storm water needs and consideration of the amount of funding, Staff chose the Elm Street Flood Control Project as the best project to move forward and install oversized culverts at Elm Street to assist in the flow of water in McDonald Creek Tributary A. The project has completed the environmental and design engineering phases and is ready to move into the construction phase requiring an engineering services agreement for construction engineering.

Analysis

With funding secured in the recent State of Illinois budget, the Elm Street Flood Control Project is the best City project to provide the biggest benefit to the City with the least local cost.

Recommendation

Staff recommends passage of **R-25-17** and authorization of a Civil Servicers Agreement with GHA for construction engineering services for the Elm Street Flood Control Project.

RESOLUTION NO. R-25-17

RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC., FOR CONSTRUCTION ENGINEERING SERVICES FOR THE ELM STREET FLOOD CONTROL PROJECT

Whereas, the City of Prospect Heights was awarded funding in the latest State budget to assist the City of Prospect Heights with storm water improvements, and;

Whereas, the environmental and design engineering phases have been completed and the Elm Street Flood Control project is ready to move toward the construction phase, and;

Whereas, construction engineering services are a necessary part of this project, and;

Whereas, Gewalt Hamilton Associates has submitted a scope of services to the City for necessary construction engineering services at a not to exceed cost of \$21,000.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Proposal for Professional Services, construction engineering services for the Elm Street flood control project is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 10th day of March, 2025

Patrick Ludvigsen, City Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

March 5, 2025

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Joe Wade

City Administrator

City of Prospect Heights

8 N. Elmhurst Road

Prospect Heights, IL 60070

jwade@prospect-heights.org

Re: **Proposal for Construction Engineering Services**

Elm Street Flood Control Project

GHA Proposal No. 2025.CS041

Dear Mr. Wade:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal to assist the City of Prospect Heights (the City) with construction engineering services for the Elm Street Flood Control Project. The project includes extension of an additional 36" RCP culvert/storm sewer to reduce flooding where the McDonald Creek Tributary crosses Elm Street, north of Camp McDonald Road.

Scope of Services

The scope of services consists of providing construction engineering services for the proposed drainage improvements. The work required consists of the following primary tasks, detailed below:

1. Construction Engineering and Observation Services
 - GHA will serve as the City's representative in the field on the construction project.
 - GHA will coordinate and attend one (1) pre-construction meeting for the project.
 - GHA will provide construction management to include the following: Enforce the contract and specification requirements, provide necessary contact to ensure Contractor's continued progress, prepare necessary contract change orders (when authorized by the City), review contractor's pay requests and provide recommendations for payment.
 - Construction engineering and observation services will be as-needed from mid March to mid-April (approximately 3-4 weeks). Various staking and layout operations are required prior to construction, while punchlist preparation and quantity/pay request reviews extend beyond completion of construction operations.
 - GHA will maintain the project quantity book over the duration of construction.
 - GHA will maintain daily reports for the days that we are on-site and the weekly summary report over the duration of the project.
 - GHA will assist the City staff with resident concerns/questions, as needed.
2. Project Closeout Documentation
 - GHA will prepare a project punch list at the completion of major construction activities and will follow up with the contractor regarding its timely completion.

- Upon final completion, GHA will review the contractor's final pay request and provide recommendation for final payment.

Compensation for Services

For the above noted services, GHA proposes to complete the work on a time-and-material (T&M) basis in accordance with our previously approved hourly rates. For budgeting purposes, we propose a Not-to-Exceed budget of \$21,000.00.

Reimbursable expenses, including items such as printing, messenger service, mileage, etc., will be billed direct to the City of Prospect Heights without markup. We anticipate that reimbursable expenses will be less than \$500.00 for this project. Invoices will be submitted on a monthly basis and will detail services performed.

General Conditions

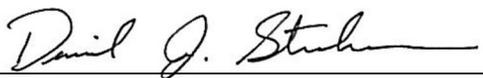
The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages. The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing. By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Submitted By:



Daniel J. Strahan, P.E., CFM
Senior Project Manager II

City of Prospect Heights

Accepted By:

Name: _____

Title: _____

Date: _____

Encl.: Attachment A

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

9. Opinion of Probable Construction Costs. GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

10. Contractor's Work. Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

11. Contractor Submittals. Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

12. Hazardous Materials. Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

13. Record Drawings. If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

14. Disputes. Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



To: Mayor Ludvigsen and Members of the City Council
Joe Wade, City Administrator

From: Peter Falcone, Assistant City Administrator

Subject: Resolution Authorizing a Civil Engineering Servicers Agreement with Gewalt Hamilton Associates, Inc., for Construction Engineering Services for the Owen Street Flood Control Project

Date: March 5, 2025

Background

The City of Prospect Heights has worked with (MWRD) Metropolitan Water Reclamation District and Cook County Department of Transportation (CCDOT) to assist the City with our Owen Street Flood Control project. The project will install oversized culverts at Elm Street to assist in the flow of water in McDonald Creek Tributary A. In significant rainfall events, the flow of water is too great for the culverts and flood waters cross the roadway. This has caused the closure of the road and damage to the Park District baseball fields. The City has completed the environmental and design engineering phases for this project and construction engineering is needed to complete the project.

Analysis

The City is utilizing Rebuild Illinois Funds for this project and these funds need to be spent this year or they will be forfeited. Taking into consideration the deadline for spending the Rebuild Illinois Funds and the most beneficial impact on the City, the Owen Street Flood Control Project has been chosen to provide the biggest benefit to the City with the least local cost.

Recommendation

Staff recommends passage of **R-25-18** and authorization of a Civil Servicers Agreement with GHA for construction engineering services for the Owen Street Flood Control Project.

RESOLUTION NO. R-25-18

RESOLUTION AUTHORIZING A CIVIL ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC., FOR CONSTRUCTION ENGINEERING SERVICES FOR THE OWEN STREET FLOOD CONTROL PROJECT

Whereas, the City of Prospect Heights has been working with the (MWRD) Metropolitan Water Reclamation District and Cook County Department of Transportation (CCDOT) regarding improvements that would raise the elevation of Willow Road and Owen Court to prevent flooding and closure, and;

Whereas, the City has completed the environmental and design engineering phases of the project, leaving only the construction engineering phase for the project, and;

Whereas, Gewalt Hamilton Associates has submitted to the City a scope of services for the construction engineering services of the Owen Street improvements for a not to exceed cost of \$83,000.

Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:

Section 1: That the Proposal for construction engineering services for the Owen Street Flood Control project is approved and accepted.

Section 2: The City Administrator is authorized to take all necessary steps to implement this resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval as required by law.

Passed and Approved this 10th day of March, 2025

Petrick Ludvigsen, Mayor

Attest:

City Clerk

Ayes: _____

Nays: _____

Absent: _____

March 5, 2025

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

www.gha-engineers.com

Mr. Joe Wade

City Administrator

City of Prospect Heights

8 N. Elmhurst Road

Prospect Heights, IL 60070

jwade@prospect-heights.org

Re: **Proposal for Construction Engineering Services**

Owen Court Flood Control Project

GHA Proposal No. 2025.CS042

Dear Mr. Wade:

Gewalt Hamilton Associates, Inc., (GHA) is pleased to submit our proposal to assist the City of Prospect Heights (the City) with construction engineering services for the Owen Court Flood Control Project. The project includes reconstruction and elevation of Owen Street/Owen Court south of Hillcrest Drive to reduce flooding as well as provision of compensatory storage on the property of Our Redeemer Lutheran Church and the Prospect Heights Park District (Somerset Park) upstream of these improvements.

Scope of Services

The scope of services consists of providing construction engineering services for the proposed drainage improvements. The work required consists of the following primary tasks, detailed below:

1. Construction Engineering and Observation Services
 - GHA will serve as the City's representative in the field on the construction project.
 - GHA will coordinate and attend one (1) pre-construction meeting for the project.
 - GHA will provide construction management to include the following: Enforce the contract and specification requirements, provide necessary contact to ensure Contractor's continued progress, prepare necessary contract change orders (when authorized by the City), review contractor's pay requests and provide recommendations for payment.
 - Construction engineering and observation services will be full time from mid April to late June (approximately 10 weeks anticipated). Various staking and layout operations are required prior to construction, while punchlist preparation and quantity/pay request reviews extend beyond completion of construction operations.
 - GHA will maintain the project quantity book over the duration of construction.
 - GHA will maintain daily reports for the days that we are on-site and the weekly summary report over the duration of the project.
 - GHA will assist the City staff with resident concerns/questions, as needed.
2. Project Closeout Documentation
 - GHA will prepare a project punch list at the completion of major construction

- activities and will follow up with the contractor regarding its timely completion.
- Upon final completion, GHA will review the contractor's final pay request and provide recommendation for final payment.

Compensation for Services

For the above noted services, GHA proposes to complete the work on a time-and-material (T&M) basis in accordance with our previously approved hourly rates. For budgeting purposes, we propose a Not-to-Exceed budget of \$83,000.00.

Reimbursable expenses, including items such as printing, messenger service, mileage, etc., will be billed direct to the City of Prospect Heights without markup. We anticipate that reimbursable expenses will be less than \$1,500.00 for this project. Invoices will be submitted on a monthly basis and will detail services performed.

General Conditions

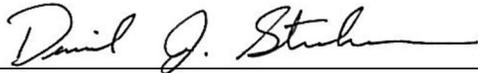
The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages. The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing. By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

Submitted By:



Daniel J. Strahan, P.E., CFM
Senior Project Manager II

City of Prospect Heights

Accepted By:

Name: _____

Title: _____

Date: _____

Encl.: Attachment A

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.
PROFESSIONAL SERVICES AGREEMENT**

1. Standard of Care. The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

2. Duration of Proposal. The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

3. Client Information. Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

4. Payment. Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

5. Instruments of Service. The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

6. Electronic Files. The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

7. Applicable Codes. The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

8. Utilities and Soils. When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

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15. Miscellaneous. Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



To: Mayor Ludvigsen and Members of the City Council

From: Joe Wade, City Administrator

Subject: Ordinance Amending Title 2, Chapter 6 of the Prospect Heights City Code Regarding Products Containing Tetrahydrocannabinol (THC)

Date: March 5, 2025

Background

This proposed ordinance addresses concerns about the safety of unregulated products containing tetrahydrocannabinol (THC), that are used for human consumption. These products are not regulated or tested by state or federal agencies and are often packaged to resemble popular candies and snacks.

THC is a hemp derived product. Hemp and marijuana are different types of cannabis. Both have the active ingredient THC, the compound that gets users high. While hemp has a lesser amount of THC than marijuana, it is understood additives and synthetic processes used by manufacturers may alter products sold as hemp or Delta 8 THC to be stronger.

A recent survey by the Prospect heights Police Department found THC products to be sold at seven locations within the City. THC infused products include beverages (brewed products and sweetened drinks) and edibles (chocolate bars, candies and baked goods, including cookies, brownies and cupcakes).

While it is understood the 2018 Farm Bill allowed THC to be synthesized from hemp, the allowance of THC infused products has obtained significant community opposition. In recent weeks, a considerable number of Chicago suburban communities have banned the sale of these products.

These products often look like feal pieces of candy, brownies or other snacks. However, just one serving may contain several times the recommended dose of THC for adults, making juveniles very sick.

Analysis

City Attorney Jim Hess, with the collaboration of police and administration, has crafted the attached ordinance for City Council consideration. The ordinance amends the Retail Establishment Code, defining and banning the sale of illicit THC products, Used or

intended for human consumption. The City's strength of enforcement is action against an establishment's tobacco and/or business license for non-compliance with this ordinance.

Recommendation

City staff recommends the adoption of this ordinance.

ORDINANCE NO. O-25-04

AN ORDINANCE AMENDING TITLE 2, CHAPTER 6 OF THE PROSPECT HEIGHTS CITY CODE REGARDING PRODUCTS CONTAINING TETRAHYDROCANNABINOL (THC)

WHEREAS, the City of Prospect Heights, Cook County, Illinois (the “City”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Mayor and City Council of the City of Prospect Heights have the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

WHEREAS, Title 2, Chapter 6 of the Prospect Heights City Code regulates, among other things, retail establishments, including tobacco dealers and vendors; and

WHEREAS, the City Council has determined that adoption of the proposed amendment, as set forth in this Ordinance, will serve and be in the best interest of the City and its residents;

NOW, THEREFORE, be it ordained, by the Mayor and City Council of the City of Prospect Heights as follows:

SECTION 1. That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

SECTION 2. Section 2-6D-1 of the City Code of the City of Prospect Heights, titled “License Required; Fee” shall be amended by deleting the following stricken language and adding the following bold and underlined language to read, as follows

2-6D-1: LICENSE REQUIRED; FEE:

A. License Required: It shall be unlawful for any person, firm or corporation to sell, give away, deliver, possess with intent to sell at wholesale or retail, possess with intent to give away or deliver for promotional purposes, either retail or wholesale, any tobacco products within the city without first having obtained a license from the city clerk.

B. Application: A written application for a license hereunder shall be made in writing to the city clerk and shall be processed in accordance with the requirements set forth in section 2-1-2 of this title.

C. License Fee: The license fee for a tobacco dealer/vendor license shall be one hundred sixty five dollars (\$165.00).

D. Tobacco Products Defined: For purposes of this title, "tobacco products" shall mean loose tobacco, plants, or herbs and cigars, cigarettes, pipes, vaporizers which are intended to simulate smoking tobacco, electronic cigarettes (a.k.a. e-cigs or e-cigarettes), or any electronic nicotine delivery system and other

smoking devices for burning tobacco and related smoking accessories. (Ord. 0-15-02, 1-26-2015)

E. Illicit THC Products Defined: for purposes of this title, “illicit THC products” means any product, material, compound, isomer, acid, salt, mixture, or preparation:

(A) used or intended for human consumption;

(B) that is not made, manufactured, sold, given away, bartered, exchanged, distributed, furnished, marketed, advertised, or otherwise held out for sale by cannabis business establishments duly licensed under the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130/1, et seq.) or the Cannabis Regulation and Tax Act (410 ILCS 705/1-1, et seq.); and

(C) that contains: (1) any amount of synthesized tetrahydrocannabinol (THC) of any kind, inclusive of acid forms, regardless of name, and including but not limited to THC-O, delta-8 tetrahydrocannabinol, and delta-10 tetrahydrocannabinol, (2) a total delta-9 tetrahydrocannabinol content concentration level in excess of 0.3% on a dry weight basis, (3) a total delta-9 tetrahydrocannabinol content in excess of 0.5 milligrams per labeled serving or individual unit or 2.5 milligrams per package regardless of the number of labeled servings or individual units therein, or (4) kratom, as that term is defined in Section 5(a) of the Illinois Kratom Control Act, 720 ILCS 642/5(a), as may be amended.

F. Synthesized TCH Defined; Synthesized THC means tetrahydrocannabinol synthesized in a laboratory or by industry using directed or biosynthetic chemistry rather than traditional food preparation techniques such as heating or extracting.

G. Total Delta-9 THC Defined: Total Delta-0 THC means Content is the value determined after the process of decarboxylation, or the application of a conversion factor if the testing methodology does not include decarboxylation, that expressed the potential total delta-9 tetrahydrocannabinol content derived from the sum of the THC and THCA content and reported on a dry weight basis, to be calculated either by using a chromatograph technique using heat, such as gas chromatography, through which THCA is converted from its acid form to its neutral form, or by using a liquid chromatograph technique, which keeps the THCA intact, and using the following conversion: [Total THC=(0.877 x THCA) + THC] which calculates the potential total THC in a given sample.”

SECTION 3. Section 2-6D-4 of the City Code of the City of Prospect Heights, titled “Additional Regulations and Prohibitions” shall be amended by deleting the following stricken language and adding the following bold and underlined language to read, as follows:

2 2-6D-4: ADDITIONAL REGULATIONS AND PROHIBITIONS:

A. Certain Distributions Prohibited: It shall be unlawful for any licensee or any person in the business of selling or otherwise distributing, promoting or advertising tobacco products, or any employee or agent of any such licensee or persons in the course of such licensee's business, to deliver tobacco products to any person on any right of way, playground, park, other property owned by the city, any school district, any park district or any public library.

B. Home Deliveries; Consent Form, Person To Person Delivery:

1. It shall be unlawful to deliver tobacco products to a residence in the city, unless the delivering agency has, on file at the time of delivery, an original consent form, executed by a person twenty one (21) years of age or older in the presence of an employee of the delivering agency.

2. It shall be unlawful to make a home delivery of a tobacco product except by face to face delivery into the hands of an individual providing proof that he or she is twenty one (21) years of age or older.

C. Self-Service Displays: It shall be unlawful for any person to sell or offer for sale, give away, deliver or to keep tobacco products with the intention of selling, giving away, or delivering such products by use of self-service display. (Ord. 0-02-04, 3-18-2002, eff. 3-28-2002; amd. Ord. O-19-19, 6-24-2019)

D. **It is unlawful for any licensee to sell, deliver, or distribute any Illicit THC Product.**

SECTION 4. All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance are hereby modified or repealed to the extent of such conflict. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 5. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION 6: The City Clerk of the City of Prospect Heights is directed hereby to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

PASSED THIS 24th day of March 2025.

Patrick Ludvigsen, City Mayor

ATTEST:

4870-0501-6192,

City Clerk

AYES:

NAYS:

ABSENT:

**CITY OF PROSPECT HEIGHTS
WARRANT LIST SUMMARY
3/10/2025**

Checks

General Fund	\$	45,407.42
Motor Fuel Tax Fund		-
Tourism District		86.01
Solid Waste Fund		36,697.00
Drug Enforcement Agency Fund		109.99
Special Service Area #1		-
Special Service Area #2		-
Special Service Area #3		-
Special Service Area #4		-
Special Service Area #5		-
Special Service Area-Constr#6(Water Main)		-
Special Service Area #8 - Levee Wall #37		108.51
Capital Improvements		-
Special Service Area-Debt#6		-
Road Construction Debt		-
Water Fund		4,532.34
Parking Fund		412.87
Sanitary Sewer Fund		2,459.50
Road/Building Bond Escrow		11,968.29
	TOTAL \$	101,781.93

Wire Payments

02.21.25 PAYROLL	\$	244,125.21
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TOTAL WARRANT	\$	345,907.14
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Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ARTHUR JASTRZEBSKI	BOND REFUN	BOND REFUND #22-542B	02/25/2025	72-000-2310	500.00	.00	
Total ARTHUR JASTRZEBSKI:					500.00	.00	
ASSOCIATED TECHNICAL SERV	39832	LEAK LOCATION SERVICE	02/12/2025	51-300-5100	784.00	.00	
Total ASSOCIATED TECHNICAL SERVICES LTD.:					784.00	.00	
ASSOCIATION OF POLICE SOCI	INV001151	APSS MEMBERSHIP	02/20/2025	01-360-5310	75.00	.00	
Total ASSOCIATION OF POLICE SOCIAL SERVICES:					75.00	.00	
BLUECROSS BLUESHIEDL OF I	MARCH 2025	MAR25 HMO	02/14/2025	01-370-4101	322.53	.00	
BLUECROSS BLUESHIEDL OF I	MARCH 2025	MAR25 HMO	02/14/2025	01-360-4100	4,222.18	.00	
Total BLUECROSS BLUESHIEDL OF IL:					4,544.71	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	OPERATING SUPPLIES	02/20/2025	01-360-5710	23.18	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	OUTDOOR LIGHT WALL	02/20/2025	01-350-5710	159.98	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	NWBOCA MEMBERSHIP	02/20/2025	01-350-5310	50.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	EMERGENCY MEDICAL	02/20/2025	01-360-7022	77.73	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	LAPTOP	02/20/2025	01-310-7020	499.99	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	RECRUIT TESTING	02/20/2025	01-360-5100	30.17	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	DAILY HERALD	02/20/2025	01-320-5820	188.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	COMCAST 101 N WOLFR	02/20/2025	52-300-5410	171.35	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-360-5710	72.76	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-360-5140	14.30	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-360-7022	186.96	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	PHONE STORAGE	02/20/2025	01-350-7025	.99	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	FEB25 CH COMCAST	02/20/2025	01-320-5410	216.90	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	TOOLS PW	02/20/2025	01-350-5730	98.14	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING EVENT	02/20/2025	01-350-5330	65.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT FOR RETURN	02/20/2025	01-350-5020	39.99-	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	MONITOR STAND	02/20/2025	01-360-5700	69.99	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	DAILY HERALD	02/20/2025	01-320-5820	188.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING BEVERAGES	02/20/2025	01-360-5330	6.10	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	PRISONER MEALS	02/20/2025	01-360-5140	124.15	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	MEMBERSHIP	02/20/2025	01-340-5310	100.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	PW SAFETY EQUIPMENT	02/20/2025	01-350-7023	4,427.40	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	PW DATA 1/6/25	02/20/2025	01-350-5410	216.35	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	OFFICE SIGNS PW	02/20/2025	01-350-5710	270.54	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT FOR RETURN	02/20/2025	01-350-5020	23.99-	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	RETIREMENT PARTY	02/20/2025	01-360-5710	111.45	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-360-5140	21.77	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	01-320-5410	642.88	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-360-5700	35.98	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SHOP TOOLS	02/20/2025	01-350-5730	235.97	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	BUILDING SUPPLY	02/20/2025	01-350-5710	90.83	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	INVESTIGATIONS EQ	02/20/2025	01-360-7022	94.08	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-360-5140	47.26	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	51-300-5410	609.90	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING SNACKS	02/20/2025	01-360-5330	76.34	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	OFFICE FURNITURE	02/20/2025	01-350-5710	447.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CARDMEMBER SERVICE	1/22-2/20/2025	ILACE MEMBERSHIP	02/20/2025	01-340-5310	55.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING EVENT	02/20/2025	01-350-5330	31.14	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	RECRUIT TESTING	02/20/2025	01-360-5100	90.98	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT	02/20/2025	01-350-5020	24.99-	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	COMCAST	02/20/2025	01-320-5410	383.78	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	MEETING TABLE	02/20/2025	01-360-5700	164.89	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	01-350-5710	139.58	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	01-350-5410	197.81	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	RACEWAY	02/20/2025	01-360-5321	210.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	IEDC MEMBERSHIP	02/20/2025	01-340-5310	385.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	CHIEFS RETIREMENT	02/20/2025	01-360-5710	46.49	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	HUMVEE HITCH	02/20/2025	01-350-5020	57.50	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	COMPUTER SUPPLIES	02/20/2025	01-310-7020	20.47	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	IL ROAD SCHOLAR - TRAINING	02/20/2025	01-350-5330	854.43	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	OFFICE FURNITURE	02/20/2025	01-350-5710	377.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	DETECTIVE SURVEILLANCE	02/20/2025	01-360-5710	120.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	OPERATING SUPPLIES	02/20/2025	01-360-5710	60.95	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	RECRUIT TESTING	02/20/2025	01-360-5100	91.25	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	1/23-2/22 ZOOM	02/20/2025	01-310-5300	50.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	#844 PARTS	02/20/2025	01-350-5020	29.98	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	01-360-5410	197.81	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	ACCE MEMBERSHIP	02/20/2025	01-340-5310	75.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	PD AWARD SUPPLIES	02/20/2025	16-300-5710	109.99	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	IESC MEMBERSHIP	02/20/2025	01-340-5310	175.00	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT FOR RETURN	02/20/2025	01-360-5700	45.99-	.00	
CARDMEMBER SERVICE	1/22-2/20/2025	COMCAST 801 E CAMP MCDLN	02/20/2025	51-300-5410	132.45	.00	
Total CARDMEMBER SERVICE:					13,592.98	.00	
CHICAGO PARTS AND SOUND L	40V0019287	SQUAD BATTERIES	03/04/2025	01-350-5020	688.72	.00	
Total CHICAGO PARTS AND SOUND LLC:					688.72	.00	
CHI-TOWN CLEANING SERVICE	25-0048	CUSTODIAL FEB 2025	02/27/2025	01-350-5104	1,196.97	.00	
Total CHI-TOWN CLEANING SERVICES:					1,196.97	.00	
COMED-ACCT #271664222	1/13-2/12/25 #	LEVEE 37	02/13/2025	28-300-7020	108.51	.00	
Total COMED-ACCT #271664222:					108.51	.00	
CONSTELLATION NEWENERGY	70206474601	JAN-FEB25 604MILWK	02/14/2025	13-300-5410	45.57	.00	
CONSTELLATION NEWENERGY	70206522401	JAN-FEB25 1250 RIVER RD	02/14/2025	13-300-5410	40.44	.00	
Total CONSTELLATION NEWENERGY INC.:					86.01	.00	
CPS ELK GROVE VILLAGE	40V0017494	CREDIT NOTICE	02/24/2025	01-350-5020	712.95-	.00	
CPS ELK GROVE VILLAGE	40V0017494	SQUAD PARTS	02/24/2025	01-350-5020	688.72	.00	
Total CPS ELK GROVE VILLAGE:					24.23-	.00	
DELTA DENTAL OF ILLINOIS	1897812	MAR25 HMO DENTAL	02/25/2025	01-350-4100	28.67	.00	
DELTA DENTAL OF ILLINOIS	1897812	MAR25 HMO DENTAL	02/25/2025	01-360-4100	122.10	.00	
DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	01-340-4100	32.33	.00	
DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	01-350-4100	20.60	.00	
DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	01-320-4100	46.40	.00	
DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	01-310-4100	6.53	.00	
DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	01-370-4101	38.54	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	01-360-4100	302.98	.00	
DELTA DENTAL OF ILLINOIS	1899816	MAR25 HMO VISION	02/25/2025	01-370-4101	12.74	.00	
DELTA DENTAL OF ILLINOIS	1899816	MAR25 HMO VISION	02/25/2025	01-360-4100	33.66	.00	
Total DELTA DENTAL OF ILLINOIS:					644.55	.00	
ENDEAVOR OMEGA	200856870-01	MEDICAL TESTING PW	01/24/2025	01-350-5100	424.00	.00	
Total ENDEAVOR OMEGA:					424.00	.00	
FAST MRO SUPPLIES, INC.	8689	CUSTODIAL	02/19/2025	01-350-5710	310.75	.00	
Total FAST MRO SUPPLIES, INC.:					310.75	.00	
FOOD & ALCOHOL SERVICE TR	2025-4	HEALTH INSP	03/03/2025	01-340-5100	810.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					810.00	.00	
FP FINANCE PROGRAM	38614588	MAR 25 postage	02/19/2025	01-320-5200	211.95	.00	
Total FP FINANCE PROGRAM:					211.95	.00	
GEWALT HAMILTON ASSOCIAT	CORRECT SP	SHORTPAY INV#4755.017-102 B	02/27/2025	01-320-5106	1,000.00	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					1,000.00	.00	
GRAINGER INC.	1541253340	BUILDING SUPPY	02/21/2025	01-350-5710	57.99	.00	
Total GRAINGER INC.:					57.99	.00	
IMPERIAL SURVEILLANCE	221304	UPGRADE SERVER & TRANSFE	02/14/2025	01-350-5104	443.37	.00	
Total IMPERIAL SURVEILLANCE:					443.37	.00	
IUOE LOCAL 150 ADMIN	FEBRUARY 20	FEB25 ADMIN	02/26/2025	01-000-2050	729.02	729.02	03/05/2025
IUOE LOCAL 150 ADMIN	FEBRUARY 20	FEB 25 MEMBERSHIP	02/26/2025	01-000-2050	146.76	146.76	03/05/2025
Total IUOE LOCAL 150 ADMIN:					875.78	875.78	
JASFR2 LLC	REIMB OVERP	2025 RENTAL INSPECT OVERP	02/25/2025	01-130-3411	50.00	.00	
Total JASFR2 LLC:					50.00	.00	
JG UNIFORMS INC	142434	DO UNIFORM	01/31/2025	01-360-5741	127.90	.00	
Total JG UNIFORMS INC:					127.90	.00	
JRC CONSTRUCTION INC	BOND REFUN	BOND REFUND 22-45B	02/25/2025	72-000-2310	5,321.29	.00	
Total JRC CONSTRUCTION INC:					5,321.29	.00	
KEVIN ORTIZ	CANCEL PER	CANCEL PERMIT 25-08	02/17/2025	01-130-3411	180.00	.00	
Total KEVIN ORTIZ:					180.00	.00	
Law Offices of John L. Fioti	FEBRUARY 20	ADJUDICATION - FEB25	02/28/2025	01-324-5122	700.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total Law Offices of John L. Fiotti:					700.00	.00	
MENARDS	47453	SHOP SUPPLIES	02/18/2025	01-350-5020	11.97	.00	
MENARDS	48011	SHOP SUPPLY	03/03/2025	01-350-5710	21.47	.00	
Total MENARDS:					33.44	.00	
METROPOLITAN ALLIANCE OF	#252 02/2025	FEB25 MAP252	02/07/2025	01-000-2050	720.00	720.00	03/05/2025
METROPOLITAN ALLIANCE OF	#253 02/2025	FEB25 MAP253	02/07/2025	01-000-2050	225.00	225.00	03/05/2025
Total METROPOLITAN ALLIANCE OF POLICE:					945.00	945.00	
MICHAEL WAGNER & SONS INC	1022634	PD TOILET REPAIR	03/04/2025	01-350-5710	133.00	.00	
Total MICHAEL WAGNER & SONS INC:					133.00	.00	
Midwest Print & Imaging	53597	PD BUSINESS CARDS	02/04/2025	01-360-5221	152.00	.00	
Midwest Print & Imaging	53599	PD BUSINESS CARDS	02/04/2025	01-360-5221	58.57	.00	
Total Midwest Print & Imaging:					210.57	.00	
MIHAI POP	BOND REFUN	BOND REFUND #22-362 PERMI	02/24/2025	72-000-2310	2,586.00	.00	
Total MIHAI POP:					2,586.00	.00	
MOE FUNDS	3971281	APR25 MENDEZ PREMIUM	02/27/2025	01-350-4100	974.00	.00	
MOE FUNDS	3971282	APR25 SIARA PREM	02/27/2025	53-300-4100	974.00	.00	
MOE FUNDS	3971282	APR25 SIARA PREM	02/27/2025	51-300-4100	974.00	.00	
MOE FUNDS	3971283	APR25 FAMILY PREM	02/27/2025	51-300-4100	1,485.50	.00	
MOE FUNDS	3971283	APR25 FAMILY PREM	02/27/2025	01-350-4100	8,913.00	.00	
MOE FUNDS	3971283	APR25 FAMILY PREM	02/27/2025	53-300-4100	1,485.50	.00	
Total MOE FUNDS:					14,806.00	.00	
NAPA AUTO PARTS	335546	VEHICLE MAINTENANCE	02/18/2025	01-350-5020	55.15	.00	
NAPA AUTO PARTS	337131	CH A/C UNIT PARTS	02/24/2025	01-350-5710	63.90	.00	
NAPA AUTO PARTS	337132	SQUAD 603	02/24/2025	01-350-5020	110.24	.00	
NAPA AUTO PARTS	337136	SQUAD 603	02/24/2025	01-350-5020	19.98	.00	
NAPA AUTO PARTS	337217	SQUAD 603	02/24/2025	01-350-5020	92.70	.00	
NAPA AUTO PARTS	337389	SHOP SUPPLIES	02/25/2025	01-350-5020	73.57	.00	
Total NAPA AUTO PARTS:					415.54	.00	
NICOR GAS	01/22-2/21/25	01.22-02.21.25 14 E CAMP MCD	02/21/2025	01-320-5410	634.89	.00	
NICOR GAS	1/21-2/20/25 #	NICOR CH	02/20/2025	01-320-5410	539.41	.00	
NICOR GAS	1/22-2/21/25 #	01.22-02.21.25 401 PIPER LN	02/21/2025	01-320-5410	922.31	.00	
NICOR GAS	1/22-2/21/25 #	WELL HOUSE	02/21/2025	51-300-5410	266.49	.00	
NICOR GAS	1/22-2/21/25 #	01.22-2.21.25 101 S WOLF	02/21/2025	52-300-5410	241.52	.00	
Total NICOR GAS:					2,604.62	.00	
PACE ANALYTICAL SERVICES	257205410	WATER TESTING 2/28/25	02/28/2025	51-300-5100	280.00	.00	
Total PACE ANALYTICAL SERVICES:					280.00	.00	
PATELS PERI PERI	ZBA 23-17	ZBA 23-17 1313 E RAND RD	02/07/2025	72-000-2310	500.00	500.00	02/27/2025
PATELS PERI PERI	ZBA 23-17	ZBA 23-17 1313 E RAND RD	02/07/2025	01-155-3741	144.36-	144.36-	02/27/2025

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total PATELS PERI PERI:					355.64	355.64	
PHOTO ENFORCEMENT PROG	170260078060	1702600780606241 - KOCHIKAR	02/23/2025	01-140-3500	100.00	.00	
Total PHOTO ENFORCEMENT PROGRAM:					100.00	.00	
REGIONAL TRUCK EQUIPMENT	284193	SNOW BLADES PRO	02/20/2025	01-350-5632	838.40	.00	
REGIONAL TRUCK EQUIPMENT	284219	SNOW BLADES PRO	02/24/2025	01-350-5632	448.80	.00	
Total REGIONAL TRUCK EQUIPMENT CO:					1,287.20	.00	
RESA CONSTRUCTION INC	BOND REFUN	BOND REFUND #24-535	02/25/2025	72-000-2310	2,141.00	.00	
Total RESA CONSTRUCTION INC:					2,141.00	.00	
RUSSO'S POOL INSTALLATION	BOND REFUN	REFUND BOND #23-49B	02/25/2025	72-000-2310	920.00	.00	
Total RUSSO'S POOL INSTALLATION:					920.00	.00	
SOLID WASTE AGENCY	7788	APR 25 O&M COST W TRUE UP	03/01/2025	17-300-5420	36,697.00	.00	
Total SOLID WASTE AGENCY:					36,697.00	.00	
SPRING-ALIGN OF PALATINE IN	128717	845 PARTS	02/25/2025	01-350-5020	2,262.72	.00	
SPRING-ALIGN OF PALATINE IN	128726	838 TRUCK	03/03/2025	01-350-5020	2,262.64	.00	
Total SPRING-ALIGN OF PALATINE INC:					4,525.36	.00	
STAPLES	6024760771	OFFICE SUPPLIES	02/21/2025	01-320-5700	125.59	.00	
Total STAPLES:					125.59	.00	
TEMPERATURE EQUIPMENT C	8435915-00	PD & CH HEAT SENSORS	02/17/2025	01-350-5710	27.09	.00	
Total TEMPERATURE EQUIPMENT CORP:					27.09	.00	
TS ENGINEERING, LLC	2024-059	STRUCTURAL REVIEW - CELL T	07/04/2024	01-340-5100	700.00	.00	
Total TS ENGINEERING, LLC:					700.00	.00	
UNIFIRST CORPORATION	1320202460	PW UNIFORMS	02/21/2025	01-350-5104	178.63	.00	
Total UNIFIRST CORPORATION:					178.63	.00	
VERIZON WIRELESS	6105731234	JAN25 PD WIRELESS CARDS	02/10/2025	01-360-5610	456.12	.00	
VERIZON WIRELESS	6105731234	JAN25 PD WIRELESS CARDS	02/10/2025	01-000-1100	456.12	.00	
Total VERIZON WIRELESS:					.00	.00	
Grand Totals:					101,781.93	2,176.42	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-1100 ACCOUNTS RECEIVABLE	VERIZON WIRELESS	6105731234	JAN25 PD WIRELESS CARDS	02/10/2025	456.12-	.00	
01-000-2050 UNION DUES	IUOE LOCAL 150 ADMIN	FEBRUARY 20	FEB25 ADMIN	02/26/2025	729.02	729.02	03/05/2025
01-000-2050 UNION DUES	IUOE LOCAL 150 ADMIN	FEBRUARY 20	FEB 25 MEMBERSHIP	02/26/2025	146.76	146.76	03/05/2025
01-000-2050 UNION DUES	METROPOLITAN ALLIANCE OF	#252 02/2025	FEB25 MAP252	02/07/2025	720.00	720.00	03/05/2025
01-000-2050 UNION DUES	METROPOLITAN ALLIANCE OF	#253 02/2025	FEB25 MAP253	02/07/2025	225.00	225.00	03/05/2025
Total :					1,364.66	1,820.78	
BUILDING & ZONING FEES							
01-130-3411 INSPECTIONS - RENTAL	JASFR2 LLC	REIMB OVERP	2025 RENTAL INSPECT OVERP	02/25/2025	50.00	.00	
01-130-3411 INSPECTIONS - RENTAL	KEVIN ORTIZ	CANCEL PER	CANCEL PERMIT 25-08	02/17/2025	180.00	.00	
Total BUILDING & ZONING FEES:					230.00	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3500 TRAFFIC FINES	PHOTO ENFORCEMENT PROG	170260078060	1702600780606241 - KOCHIKAR	02/23/2025	100.00	.00	
Total PUBLIC SAFETY FINES & FEES:					100.00	.00	
REIMBURSABLE INCOME							
01-155-3741 BUILDING & ENG DEPT R	PATELS PERI PERI	ZBA 23-17	ZBA 23-17 1313 E RAND RD	02/07/2025	144.36-	144.36-	02/27/2025
Total REIMBURSABLE INCOME:					144.36-	144.36-	
CITY COUNCIL & BOARDS							
01-310-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	6.53	.00	
01-310-5300 ALDERMANIC EXPENSE	CARDMEMBER SERVICE	1/22-2/20/2025	1/23-2/22 ZOOM	02/20/2025	50.00	.00	
01-310-7020 EQUIPMENT	CARDMEMBER SERVICE	1/22-2/20/2025	LAPTOP	02/20/2025	499.99	.00	
01-310-7020 EQUIPMENT	CARDMEMBER SERVICE	1/22-2/20/2025	COMPUTER SUPPLIES	02/20/2025	20.47	.00	
Total CITY COUNCIL & BOARDS:					576.99	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	46.40	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	CORRECT SP	SHORTPAY INV#4755.017-102 B	02/27/2025	1,000.00	.00	
01-320-5200 POSTAGE	FP FINANCE PROGRAM	38614588	MAR 25 postage	02/19/2025	211.95	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	FEB25 CH COMCAST	02/20/2025	216.90	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	642.88	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	COMCAST	02/20/2025	383.78	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5410 UTILITIES	NICOR GAS	01/22-2/21/25	01.22-02.21.25 14 E CAMP MCD	02/21/2025	634.89	.00	
01-320-5410 UTILITIES	NICOR GAS	1/21-2/20/25 #	NICOR CH	02/20/2025	539.41	.00	
01-320-5410 UTILITIES	NICOR GAS	1/22-2/21/25 #	01.22-02.21.25 401 PIPER LN	02/21/2025	922.31	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	6024760771	OFFICE SUPPLIES	02/21/2025	125.59	.00	
01-320-5820 PUBLICATIONS	CARDMEMBER SERVICE	1/22-2/20/2025	DAILY HERALD	02/20/2025	188.00	.00	
01-320-5820 PUBLICATIONS	CARDMEMBER SERVICE	1/22-2/20/2025	DAILY HERALD	02/20/2025	188.00	.00	
Total ADMINISTRATION:					5,100.11	.00	
LEGAL							
01-324-5122 CITY PROSECUTOR	Law Offices of John L. Fiotti	FEBRUARY 20	ADJUDICATION - FEB25	02/28/2025	700.00	.00	
Total LEGAL:					700.00	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	32.33	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2025-4	HEALTH INSP	03/03/2025	810.00	.00	
01-340-5100 PROFESSIONAL SERVIC	TS ENGINEERING, LLC	2024-059	STRUCTURAL REVIEW - CELL T	07/04/2024	700.00	.00	
01-340-5310 MEMBERSHIPS	CARDMEMBER SERVICE	1/22-2/20/2025	MEMBERSHIP	02/20/2025	100.00	.00	
01-340-5310 MEMBERSHIPS	CARDMEMBER SERVICE	1/22-2/20/2025	ILACE MEMBERSHIP	02/20/2025	55.00	.00	
01-340-5310 MEMBERSHIPS	CARDMEMBER SERVICE	1/22-2/20/2025	IEDC MEMBERSHIP	02/20/2025	385.00	.00	
01-340-5310 MEMBERSHIPS	CARDMEMBER SERVICE	1/22-2/20/2025	ACCE MEMBERSHIP	02/20/2025	75.00	.00	
01-340-5310 MEMBERSHIPS	CARDMEMBER SERVICE	1/22-2/20/2025	IESC MEMBERSHIP	02/20/2025	175.00	.00	
Total BUILDING DEPARTMENT:					2,332.33	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1897812	MAR25 HMO DENTAL	02/25/2025	28.67	.00	
01-350-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	20.60	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	3971281	APR25 MENDEZ PREMIUM	02/27/2025	974.00	.00	
01-350-4100 HEALTH INSURANCE	MOE FUNDS	3971283	APR25 FAMILY PREM	02/27/2025	8,913.00	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT FOR RETURN	02/20/2025	39.99-	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT FOR RETURN	02/20/2025	23.99-	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT	02/20/2025	24.99-	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	1/22-2/20/2025	HUMVEE HITCH	02/20/2025	57.50	.00	
01-350-5020 VEHICLE MAINTENANCE	CARDMEMBER SERVICE	1/22-2/20/2025	#844 PARTS	02/20/2025	29.98	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND L	40V0019287	SQUAD BATTERIES	03/04/2025	688.72	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	40V0017494	CREDIT NOTICE	02/24/2025	712.95-	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	40V0017494	SQUAD PARTS	02/24/2025	688.72	.00	
01-350-5020 VEHICLE MAINTENANCE	MENARDS	47453	SHOP SUPPLIES	02/18/2025	11.97	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	335546	VEHICLE MAINTENANCE	02/18/2025	55.15	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	337132	SQUAD 603	02/24/2025	110.24	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	337136	SQUAD 603	02/24/2025	19.98	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	337217	SQUAD 603	02/24/2025	92.70	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA AUTO PARTS	337389	SHOP SUPPLIES	02/25/2025	73.57	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	128717	845 PARTS	02/25/2025	2,262.72	.00	
01-350-5020 VEHICLE MAINTENANCE	SPRING-ALIGN OF PALATINE IN	128726	838 TRUCK	03/03/2025	2,262.64	.00	
01-350-5100 PROFESSIONAL SERVIC	ENDEAVOR OMEGA	200856870-01	MEDICAL TESTING PW	01/24/2025	424.00	.00	
01-350-5104 PROF SERVICES - BUILD	CHI-TOWN CLEANING SERVICE	25-0048	CUSTODIAL FEB 2025	02/27/2025	1,196.97	.00	
01-350-5104 PROF SERVICES - BUILD	IMPERIAL SURVEILLANCE	221304	UPGRADE SERVER & TRANSFE	02/14/2025	443.37	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320202460	PW UNIFORMS	02/21/2025	178.63	.00	
01-350-5310 MEMBERSHIPS	CARDMEMBER SERVICE	1/22-2/20/2025	NWBOCA MEMBERSHIP	02/20/2025	50.00	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING EVENT	02/20/2025	65.00	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING EVENT	02/20/2025	31.14	.00	
01-350-5330 TRAINING	CARDMEMBER SERVICE	1/22-2/20/2025	IL ROAD SCHOLAR - TRAINING	02/20/2025	854.43	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	PW DATA 1/6/25	02/20/2025	216.35	.00	
01-350-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	197.81	.00	
01-350-5632 ICE CONTROL MAINTEN	REGIONAL TRUCK EQUIPMENT	284193	SNOW BLADES PRO	02/20/2025	838.40	.00	
01-350-5632 ICE CONTROL MAINTEN	REGIONAL TRUCK EQUIPMENT	284219	SNOW BLADES PRO	02/24/2025	448.80	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	OUTDOOR LIGHT WALL	02/20/2025	159.98	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	OFFICE SIGNS PW	02/20/2025	270.54	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	BUILDING SUPPLY	02/20/2025	90.83	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	OFFICE FURNITURE	02/20/2025	447.00	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	139.58	.00	
01-350-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	OFFICE FURNITURE	02/20/2025	377.00	.00	
01-350-5710 OPERATING SUPPLIES	FAST MRO SUPPLIES, INC.	8689	CUSTODIAL	02/19/2025	310.75	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	1541253340	BUILDING SUPPY	02/21/2025	57.99	.00	
01-350-5710 OPERATING SUPPLIES	MENARDS	48011	SHOP SUPPLY	03/03/2025	21.47	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS INC	1022634	PD TOILET REPAIR	03/04/2025	133.00	.00	
01-350-5710 OPERATING SUPPLIES	NAPA AUTO PARTS	337131	CH A/C UNIT PARTS	02/24/2025	63.90	.00	
01-350-5710 OPERATING SUPPLIES	TEMPERATURE EQUIPMENT C	8435915-00	PD & CH HEAT SENSORS	02/17/2025	27.09	.00	
01-350-5730 TOOLS	CARDMEMBER SERVICE	1/22-2/20/2025	TOOLS PW	02/20/2025	98.14	.00	
01-350-5730 TOOLS	CARDMEMBER SERVICE	1/22-2/20/2025	SHOP TOOLS	02/20/2025	235.97	.00	
01-350-7023 SAFETY EQUIPMENT	CARDMEMBER SERVICE	1/22-2/20/2025	PW SAFETY EQUIPMENT	02/20/2025	4,427.40	.00	
01-350-7025 SOFTWARE	CARDMEMBER SERVICE	1/22-2/20/2025	PHONE STORAGE	02/20/2025	.99	.00	
Total PUBLIC WORKS:					27,294.77	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	BLUECROSS BLUESHIEDL OF I	MARCH 2025	MAR25 HMO	02/14/2025	4,222.18	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1897812	MAR25 HMO DENTAL	02/25/2025	122.10	.00	
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	302.98	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-4100 HEALTH INSURANCE	DELTA DENTAL OF ILLINOIS	1899816	MAR25 HMO VISION	02/25/2025	33.66	.00	
01-360-5100 PROFESSIONAL SERVIC	CARDMEMBER SERVICE	1/22-2/20/2025	RECRUIT TESTING	02/20/2025	30.17	.00	
01-360-5100 PROFESSIONAL SERVIC	CARDMEMBER SERVICE	1/22-2/20/2025	RECRUIT TESTING	02/20/2025	90.98	.00	
01-360-5100 PROFESSIONAL SERVIC	CARDMEMBER SERVICE	1/22-2/20/2025	RECRUIT TESTING	02/20/2025	91.25	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	14.30	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	1/22-2/20/2025	PRISONER MEALS	02/20/2025	124.15	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	21.77	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	47.26	.00	
01-360-5221 PRINTING	Midwest Print & Imaging	53597	PD BUSINESS CARDS	02/04/2025	152.00	.00	
01-360-5221 PRINTING	Midwest Print & Imaging	53599	PD BUSINESS CARDS	02/04/2025	58.57	.00	
01-360-5310 MEMBERSHIPS	ASSOCIATION OF POLICE SOCI	INV001151	APSS MEMBERSHIP	02/20/2025	75.00	.00	
01-360-5321 AUTO EXPENSE	CARDMEMBER SERVICE	1/22-2/20/2025	RACEWAY	02/20/2025	210.00	.00	
01-360-5330 TRAINING	CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING BEVERAGES	02/20/2025	6.10	.00	
01-360-5330 TRAINING	CARDMEMBER SERVICE	1/22-2/20/2025	TRAINING SNACKS	02/20/2025	76.34	.00	
01-360-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	197.81	.00	
01-360-5610 EQUIPMENT MAINTENAN	VERIZON WIRELESS	6105731234	JAN25 PD WIRELESS CARDS	02/10/2025	456.12	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	MONITOR STAND	02/20/2025	69.99	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	35.98	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	MEETING TABLE	02/20/2025	164.89	.00	
01-360-5700 OFFICE SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	AMAZON CREDIT FOR RETURN	02/20/2025	45.99-	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	OPERATING SUPPLIES	02/20/2025	23.18	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	72.76	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	RETIREMENT PARTY	02/20/2025	111.45	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	CHIEFS RETIREMENT	02/20/2025	46.49	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	DETECTIVE SURVEILLANCE	02/20/2025	120.00	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	OPERATING SUPPLIES	02/20/2025	60.95	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	142434	DO UNIFORM	01/31/2025	127.90	.00	
01-360-7022 POLICE - SMALL EQUIPM	CARDMEMBER SERVICE	1/22-2/20/2025	EMERGENCY MEDICAL	02/20/2025	77.73	.00	
01-360-7022 POLICE - SMALL EQUIPM	CARDMEMBER SERVICE	1/22-2/20/2025	SUPPLIES	02/20/2025	186.96	.00	
01-360-7022 POLICE - SMALL EQUIPM	CARDMEMBER SERVICE	1/22-2/20/2025	INVESTIGATIONS EQ	02/20/2025	94.08	.00	
Total PUBLIC SAFETY:					7,479.11	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	BLUECROSS BLUESHIEDL OF I	MARCH 2025	MAR25 HMO	02/14/2025	322.53	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1899800	MAR25 PPO VISION	02/25/2025	38.54	.00	
01-370-4101 RETIREE HEALTH INSUR	DELTA DENTAL OF ILLINOIS	1899816	MAR25 HMO VISION	02/25/2025	12.74	.00	
Total REIMBURSABLE EXP:					373.81	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total GENERAL FUND:					45,407.42	1,676.42	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	70206474601	JAN-FEB25 604MILWK	02/14/2025	45.57	.00	
13-300-5410 UTILITIES	CONSTELLATION NEWENERGY	70206522401	JAN-FEB25 1250 RIVER RD	02/14/2025	40.44	.00	
Total EXPENSES:					86.01	.00	
Total TOURISM DISTRICT:					86.01	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND EXPENSES							
16-300-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	1/22-2/20/2025	PD AWARD SUPPLIES	02/20/2025	109.99	.00	
Total EXPENSES:					109.99	.00	
Total DEA SEIZURE FUND:					109.99	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	7788	APR 25 O&M COST W TRUE UP	03/01/2025	36,697.00	.00	
Total EXPENSES:					36,697.00	.00	
Total SOLID WASTE DISPOSAL FUND:					36,697.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8							
EXPENSES							
28-300-7020 EQUIPMENT	COMED-ACCT #271664222	1/13-2/12/25 #	LEVEE 37	02/13/2025	108.51	.00	
Total EXPENSES:					108.51	.00	
Total SSA #8:					108.51	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	3971282	APR25 SIARA PREM	02/27/2025	974.00	.00	
51-300-4100 HEALTH INSURANCE	MOE FUNDS	3971283	APR25 FAMILY PREM	02/27/2025	1,485.50	.00	
51-300-5100 PROFESSIONAL SERVIC	ASSOCIATED TECHNICAL SERV	39832	LEAK LOCATION SERVICE	02/12/2025	784.00	.00	
51-300-5100 PROFESSIONAL SERVIC	PACE ANALYTICAL SERVICES	257205410	WATER TESTING 2/28/25	02/28/2025	280.00	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	JAN25 CH COMCAST	02/20/2025	609.90	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	COMCAST 801 E CAMP MCDLN	02/20/2025	132.45	.00	
51-300-5410 UTILITIES	NICOR GAS	1/22-2/21/25 #	WELL HOUSE	02/21/2025	266.49	.00	
Total EXPENSES:					4,532.34	.00	
Total WATER FUND:					4,532.34	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND EXPENSES							
52-300-5410 UTILITIES	CARDMEMBER SERVICE	1/22-2/20/2025	COMCAST 101 N WOLFR	02/20/2025	171.35	.00	
52-300-5410 UTILITIES	NICOR GAS	1/22-2/21/25 #	01.22-2.21.25 101 S WOLF	02/21/2025	241.52	.00	
Total EXPENSES:					<u>412.87</u>	<u>.00</u>	
Total PARKING FUND:					<u>412.87</u>	<u>.00</u>	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-4100 HEALTH INSURANCE	MOE FUNDS	3971282	APR25 SIARA PREM	02/27/2025	974.00	.00	
53-300-4100 HEALTH INSURANCE	MOE FUNDS	3971283	APR25 FAMILY PREM	02/27/2025	1,485.50	.00	
Total EXPENSES:					2,459.50	.00	
Total SANITARY SEWER FUND:					2,459.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	ARTHUR JASTRZEBSKI	BOND REFUN	BOND REFUND #22-542B	02/25/2025	500.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	JRC CONSTRUCTION INC	BOND REFUN	BOND REFUND 22-45B	02/25/2025	5,321.29	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	MIHAI POP	BOND REFUN	BOND REFUND #22-362 PERMI	02/24/2025	2,586.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	PATELS PERI PERI	ZBA 23-17	ZBA 23-17 1313 E RAND RD	02/07/2025	500.00	500.00	02/27/2025
72-000-2310 DEPOSIT ROAD/BUILDE	RESA CONSTRUCTION INC	BOND REFUN	BOND REFUND #24-535	02/25/2025	2,141.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	RUSSO'S POOL INSTALLATION	BOND REFUN	REFUND BOND #23-49B	02/25/2025	920.00	.00	
Total :					11,968.29	500.00	
Total ROAD & BUILDING BOND ESCROW:					11,968.29	500.00	
Grand Totals:					101,781.93	2,176.42	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	45,407.42	1,676.42	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	86.01	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	109.99	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	36,697.00	.00	
SSA #8			
Total SSA #8:	108.51	.00	
WATER FUND			
Total WATER FUND:	4,532.34	.00	
PARKING FUND			
Total PARKING FUND:	412.87	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	2,459.50	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	11,968.29	500.00	
Grand Totals:	101,781.93	2,176.42	