

**Notice: Meeting Modification Due to COVID-19**

Pursuant to the Governor’s Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), it has been determined that an in-person meeting of all the individual Joint Review Board members is not practical or prudent. The City’s representative, Joe Wade, will attend in person at City Hall, 8 N. Elmhurst Road, Prospect Heights, IL 60070. The Joint Review Board and members of the public may continue to attend the meeting virtually via Zoom, as attendance in the Council room is not feasible. **Zoom meeting participation instructions are available at the end of this agenda.** Public comment may be emailed to Deputy Clerk Karen Schultheis [kschultheis@prospect-heights.org](mailto:kschultheis@prospect-heights.org) at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Joint Review Board at said meeting or otherwise placed in the record.

The meeting will be recorded and available on the City’s website. See below for meeting participation instructions.

**Agenda**

**Annual Joint Review Board Meeting**

**Prospect Pointe/Muir Park Tax Increment Financing District**

**October 27, 2021 – 2:00 p.m.**

**Prospect Heights City Hall, 8 N. Elmhurst, Prospect Heights, IL – and Zoom Video Conference**

1. Call to Order
2. Introduction of Representatives and Roll Call
3. Approve Minutes from April 13, 2021 Meeting
4. Approve Agenda
5. Status Report on Prospect Pointe/Muir Park Tax Increment Financing District
6. Public Comment
7. Scheduling, Additional Meetings
  - a. The Joint Review Board is to meet annually 180 days after the close of the municipal fiscal year or as soon as the redevelopment project audit for that fiscal year becomes available to review the effectiveness and status of the redevelopment project area up to that date. 65 ILCS 5/11-74.4-5(e).
8. Other Business
9. Adjourn

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**MEETING PARTICIPATION INSTRUCTIONS:**

**FOR VIDEO PARTICIPATION**

Join by Cell Phone, Tablet, or Computer: <https://us02web.zoom.us/j/85489224525>

Meeting ID: **854 8922 4525**

How to Use Video Feature for ZOOM

Testing your video before a meeting

1. Sign in to the Zoom
2. Click on your profile picture, then click **Settings**
3. Click the **Video** tab
4. You will see a preview video from the camera that is currently selected; you can choose a different camera if another one is available.

Testing your video while in a meeting

1. Click the arrow next to **Start Video / Stop Video in bottom left corner of screen.**
2. Select **Video Settings** - Zoom will display your camera's video and [settings](#).
3. If you don't see your camera's video, click the drop-down menu and select another camera.

[How to rotate your camera if needed](#)

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**FOR AUDIO ONLY PARTICIPATION**

Join by Phone: 1-312-626-6799

Meeting ID: **854 8922 4525**

## **RULES FOR PUBLIC COMMENT**

**AS ADOPTED ON JANUARY 7, 2021**

All meetings of the Joint Review Board (“JRB”) and shall be open to the public in accordance with the Illinois Open Meetings Act.

The JRB recognizes the Illinois Open Meetings Act provides that any person shall be permitted an opportunity to address public officials under rules established by the JRB.

Anyone desiring to speak at any JRB meeting subject to the Open Meetings Act may sign up for public comment in advance as outlined in the meeting notice. The speaker must include their name, agenda topic/JRB concern, and optionally any contact information that they desire to provide. Although not required, speakers are encouraged to provide contact information so that the JRB can be more responsive, including following up on concerns or questions raised.

The following rules shall govern citizen participation in meetings:

1. After the speaker is recognized by the JRB Chairperson or other presiding officer by name, said speaker will approach the designated area to address the JRB or its members at any meeting. The speaker shall begin their statement by stating their name for the record.
2. Comments are limited to five (5) minutes per speaker. A speaker cannot give his or her allotted minutes to another speaker to increase that person’s allotted time.
3. Public comment is not intended to require public officials or JRB members to provide any answers to the speaker.
4. Discussions between speakers and members of the audience will not be allowed.
5. If a group of persons share a particular concern, the group will be encouraged, but not required, to appoint one or more spokespersons to speak on behalf of the group.
6. After the speaker has made his or her statement, he or she shall be seated with no further debate, dialogue or comment.