

THE CITY COUNCIL REGULAR TELECONFERENCE MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JANUARY 24, 2022 AT 6:30 P.M.

CALL TO ORDER AND ROLL CALL – At 6:30 PM, City Administrator Wade called to order the Regular Zoom City Council Meeting.

City Clerk Prisiajniouk called roll.

ELECTED OFFICIALS – City Clerk Prisiajniouk, Treasurer Tibbits Aldermen Dolick, Quinn, Dash, Morgan-Adams, Cameron

ABSENT – Mayor Helmer (with previous notification)

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Police Chief Zawlocki, Public Works Director Roscoe, Director of Building and Development Peterson, Deputy Clerk Schultheis, Digital Communications Technician Colvin, Finance Director Graefen, and City Attorney Hess.

MOTION TO ELECT A MAYOR PRO TEM FOR THE MEETING – Alderman Dolick moved to appoint Alderman Quinn as Mayor Pro Tem for the Meeting; seconded by Alderman Morgan-Adams.

ROLL CALL VOTE:

AYES -	Dolick, Morgan-Adams, Cameron, Dash
NAYS -	None
ABSENT -	None
ABSTAIN -	Quinn

Motion passed 4 – 0, one abstention

PLEDGE OF ALLEGIANCE – Led by Public Works Director Roscoe

APPROVAL OF MINUTES

A. January 10, 2022 City Council Workshop Meeting Minutes – Alderman Dolick moved to Approve the January 10, 2022 Workshop Minutes as presented; seconded by Alderman Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Morgan-Adams, Cameron, Quinn, Dash, Dolick
NAYS -	None
ABSENT -	None

Motion carried 5 - 0

PRESENTATION

A. Presentation Regarding the Creation of a Local “708” Wheeling Township Mental Health Board by Arlen Gould, Lorri Grainawi and Hugh Brady – Arlen Gould gave his background regarding his years of service in specialized teaching and trying build a mental health system for Illinois. He noted that it was unfortunate that the biggest provider of mental health in the Cook County is the penal system.

Hugh Brady introduced himself as a District 21 teacher and part of NAMI – National Alliance on Mental Health.

Lorri Grainawi spoke as an advocate for the 708 Board creation. She thanked Police Chief Zawlocki, Fire District Chief Smith and City Administrator Wade for meeting for meeting the Board advocates.

She said that a 708 Board sets plans for people for local residents, in this case, Wheeling Township. She noted that there was a 22% rise in mental health emergency calls. She said that the rates in

autism alone, show that it affects 1 in 42 boys and 1 in 189 girls. She noted the deaths in Wheeling Township due to Opioid overdoses. She said that Americans, in general, have suffered a record amount over overdoses.

She asked that a referendum be put on the ballot to create a Wheeling Township 708 Board. She said that the average cost in taxes to a homeowner would be \$8.55 annually.

Arlen Gould said that if the referendum is approved, Wheeling Township would appoint a free standing Board. then Prospect Heights could apply for a grant from the Board to fund services through the Fiore District and the Police Department.

Hugh Brady stated that the mental health contracts are with outside agencies for services.

Mayor Pro Tem Quinn asked what "708" means.

Mr. Brady responded that it stands for the number assigned to the state statutes. The actual title is community mental health boards.

Mayor Pro Tem Quinn asked who selects the Board? Lorri Grainawi said that individuals are chosen by the Wheeling Board supervisors. They are all volunteers and must be residents of Wheeling Township. The goal is to have volunteers who have some sort of knowledge on the subject.

Alderman Morgan-Adams – asked if the Board members get paid for their services. Lorri Grainawi said they do not.

Alderman Morgan-Adams – asked if the 708 Boards would be asking for grants independently of the City. Lorri Grainawi replied that the Boards would have that ability. She said generally the Boards hire an administrator to apply for grants.

Alderman Morgan-Adams asked what the basis was for the \$8.55 per taxpayer? Ms. Grainawi said that the amount was based on raising \$1.5 million dollars to fund the program. Mr. Gould noted that there was a limit to what could be raised, It would be a separate line item on the tax bill.

Alderman Morgan-Adams asked if the group would be providing educational information for the referendum. She was told that there would be information disseminated.

Alderman Dolick asked what the typical budget was for a 708 Board. Mr. Brady said that in Bloomingdale Township Budget was about \$700,000. Alderman Dolick said that this is a "wonderful" program and he hoped it is approved.

Mayor Pro Tem Quinn asked if they had a Facebook or website page? Ms. Grainawi said that there is a Facebook page and they are working on a website. She added that Facebook page was not for sharing documents.

Mayor Pro Tem Quinn asked if the 708 Board would work with the City's social workers? Ms. Grainawi said the 708 Board does not provide services, it just issues grants.

Alderman Cameron – noted that this is a "great" program. She asked if people would be able to use their insurance for the services that they receive? Mr. Brady said that it is dependent on how the program was organized.

Alderman Dash applauded the effort of the group. She said that the City should provide links to the program through the Enews. Arlen Gould said that he would like to see the City provide a Resolution supporting the 708 Program.

The consensus was that there was support from the Council for this program

City Administrator Wade noted that the City could inform but cannot advocate. Attorney Hess said that he would have to review the options that the City has to show support.

Treasurer Tibbits asked why the 708 Program did not update its name. Ms. Grainawi said that the 708 name is more inclusive than using the words "mental health."

Treasurer Tibbits asked why the 708 Group had to rely on townships and counties. He wanted to know why they did not get funded through the Police Department or Fire Districts. Arlen Gould noted that the townships targeted local communities. Cities and states do spend money on mental health initiatives but "not enough" and not as locally as the township would.

Treasurer Tibbits said that the 708 Group could create content on PHTV.

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) -None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A.Chicago Executive Airport Monthly Update Presented, by Director Kearns – Director Kearns noted that despite the snow events the main runway – Runway 1634 –has stayed open.

- the CEA had a record year in 2021 – with 99,524 operations (that is 22,000 higher than in 2020)
- \$8 million gallons of fuel were consumed.
- Customs had its first cleared aircraft the previous night.
- Noise Program is testing at Willow Heights for 19 units. 16 have qualified for remediation. But, in order to qualify for remediation, at least 30% of the units must be tested. They still have not reached the household threshold.
- airfield lighting improvements will be started in September. That will be covered 100% by the federal government. It is a \$2 million project.
- The CEA received \$1.2 million for two grants from the State of Illinois Capital Program.
- Hawthorne FBO will be adding another hangar. They are presenting to the Wheeling Council. the hangar will be on Tower Road.
- the 5G issue with aircraft has not affected general aviation so far. One aircraft that did have an issue with faulty alarm systems. The 5G issue affects altimeter readings.
- Run and Tock the Runway are scheduled for June 25 at 8 AM.

Alderman Morgan-Adams – asked if the 5G issue was limited to a three-mile radius. Director Kearns replied that the issue did not apply to the CEA. Only Category 3 airports were experiencing the issue. Category 3 airports would be O’Hare-sized.

Mayor Pro Tem Quinn – said that 5G tends to be where traffic lights are, not just towers. Director Kearns noted that there cannot be towers or poles by airports that would impact airspace. He said that the FAA is working with 5G providers.

Director Peterson stated that the City has a Small Cell Ordinance. Providers must come to the City prior to the installation of any small cell, which is along the lines of a 5G repeater style antenna systems. Currently, the City has had a couple, but those have been west on Schoenbeck/Palatine frontage area. The City is currently stable in its tower locations. The City has not received any new applications for tower space. Under the FCC, the City does not always know when a provider comes into upgrade antennae whether its 5G capable or whether it is just normal maintenance. The Department always asks for clarification from the provider, and there has not been a 5G application.

B.December Financial Report Presented by Finance Director Cheri Graefen – Director Graefen said that the Budget process has started. A presentation will be made at the March meeting.

- Vehicle sticker applications will be sent out on February 1
- she said that the City is financially healthy, and that the City is at 73% of total budget. She noted that sales taxes and income have been rising. Expenses are on target.

Alderman Morgan-Adams – asked about hotel grant money. Director Graefen said that the Tourism District is still recovering, and the hotels are up-to-date with taxes. The City had budgeted for \$156,000 and are currently at \$295,000. She noted that because so little funds were collected last year, grant disbursement will not be available until next year.

Alderman Morgan-Adams – asked why the ’22 budget calculation for MFT funds is so high. Director Graefen replied that the MFT Budget expenditures would be tied to projects, but she did not know which ones were underway. She said that she would research the costs and get back to the Alderman.

City Council members and Staff expressed their praise for former Alderman Ward 2 – Larry Rosenthal. They offered their condolences to the family.

Alderman Morgan-Adams – thanked Public Works Director Roscoe, City Administrator Wade, and Police Chief Zawlocki for their assistance with Ward 3 issues.

Alderman Dolick – thanked the Public Works Department for their efforts with snow removal.

Treasurer Tibbits said that he has been the Illinois NATOA (National Association of Telecommunications Officers Associates) Treasurer for 4-5 years. He recently was able to get them tax exempt status. He discussed a new bill in Congress regarding protecting community television act. PEG channels are mandated in what they can and cannot do with the PEG fees. The PEG fee is in addition to the 5% franchise fee from the cable company. The PEG is to purchase equipment, but the franchise does not allow the PEG fee to be used to pay for salaries. Prospect Heights has only had the PEG fee for three years.

-Operators restrict Prospect Heights to standard definition while the City could be operating at Hi definition.

Treasurer Tibbits has put together a letter to the national division of NATOA. To influence Congress and the FCC.

Treasurer Tibbits also acting President of the IL NATOA.

Police Chief Zawlocki – Congratulated Deputy Chief Zawlocki for completing Staff and Command training at Northwestern University.

-Police Officers doing a wellness check on an elderly couple found that they were in need of having their sidewalk shoveled. The officers assisted by shoveling the area. Gratitude was expressed by the recipients of the assistance.

Public Works Director Roscoe – said that there were three winter events that were handled by Public Works. He added that bitter cold was in the forecast. He asked residents not to blow snow into the street.

Director of Building and Development Peterson – there is an Arctic blast in the forecast. He asked that residents check in on their neighbors. He warned residents about the danger of using alternative means to heat the house.

-he noted that rental renewals had 100% compliance last year. Rental renewals, business licenses, and elevator inspections have all been sent out.

CONSENT AGENDA - None

OLD BUSINESS – None

NEW BUSINESS

A.R-22-03 Staff Memo and Resolution Approving an Easement Agreement Between the Board of Education of Prospect Heights School District No. 23 and City of Prospect Heights – **Alderman Dolick moved to Approve R-22-03 Staff Memo and Resolution Approving an Easement Agreement Between the Board of Education of Prospect Heights School District No. 23 and City of Prospect Heights; seconded by Alderman Morgan-Adams.**

Alderman Dash noted that as there was such a short window of time to complete the easement work, was the Staff satisfied that the work could be completed. City Administrator Wade stated that the Staff was confident that the timeframe was manageable.

There was unanimous approval.

ROLL CALL VOTE: AYES - Cameron, Quinn, Dash, Dolick, Morgan-Adams

NAYS - None
 ABSENT - None

Motion carried 5 - 0

B.R-22-04 Staff Memo and Resolution Approving an Agreement Between the City of Prospect Heights and Metropolitan Alliance of Police, Chapter #253 (Sergeants) – **Alderman Dolick moved to Approve R-22-04 Staff Memo and Resolution Approving an Agreement Between the City of Prospect Heights and Metropolitan Alliance of Police, Chapter #253 (Sergeants); seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Quinn, Dash, Dolick, Morgan-Adams
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

DISCUSSION TOPICS FOR FEBRUARY WORKSHOP MEETING:

- A.Discussion Regarding City of Prospect Heights Quarterly Newsletter (Overall Design and Contents)
- B.Discussion Regarding Communications Between Elected Officials and City Legal Council

APPROVAL OF WARRANTS

A.Approval of Expenditures

General Fund	\$150,876.01
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$255.17
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$2,805.50
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$274.47
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$0.00
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$7,892.77
Parking Fund	\$613.02
Sanitary Sewer Fund	\$65,672.23
Road/Building Bond Escrow	\$7,510.00
TOTAL	\$235,899.17
Wire Payments	
1/14/2022 PAYROLL	\$171,507.90

DECEMBER ILLINOIS MUNICIPAL RETIREMENT FUND	\$32,043.94
TOTAL WARRANT	\$439,451.01

City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to Approve the warrants as read; seconded by Alderman Morgan-Adams to include a Total of \$235,899.17; 1/14/2022 Payroll of \$171,507.90; December Illinois Municipal Retirement Fund of \$32,043.94; and a TOTAL WARRANT of \$439,451.01. There was unanimous approval.

ROLL CALL VOTE: AYES - Quinn, Dash, Dolick, Morgan-Adams, Cameron
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (Five Minute Time Limit) - None

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 7:52 PM, Mayor Pro Tem Quinn moved to Adjourn; seconded by Alderman Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE: AYES - Dash, Dolick, Morgan-Adams, Cameron, Quinn
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

Approved by the City Council of Prospect Heights on this the 14th day of February, 2022.



 Deputy Clerk Schultheis





 Mayor Pro Tem Dash