



THE REGULAR COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JANUARY 28, 2018 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

CALL TO ORDER – At 6:35 PM, Mayor Nicholas J. Helmer called to order the Regular meeting of the City of Prospect Heights Council at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called roll. A quorum was present.
ELECTED OFFICIALS PRESENT: Mayor Helmer, City Clerk Morgan-Adams, City Treasurer Tibbits
ALDERMEN – Williamson, Rosenthal, Dolick, Ludvigsen
ABSENT – Alderman Messer (by prior notification)
OTHER OFFICIALS IN ATTENDANCE – City Administrator Wade; Assistant to the City Administrator Falcone, Director of Building and Development Peterson, Public Works Superintendent Roscoe, Police Chief Zawlocki, Deputy Clerk Schultheis, City Attorney Kearney, Digital Communications Technician Colvin.

PLEDGE OF ALLEGIANCE – Led by Audience Member – led by Alderman Dolick

INVOCATION – Led by Pastor Rod Krueger – Our Redeemer Lutheran Church

APPROVAL OF MINUTES

A. January 14, 2019 Regular Workshop Meeting Minutes – **Alderman Ludvigsen moved to approve the January 14, 2019 Regular Workshop Meeting Minutes; seconded by Alderman Rosenthal.**

ROLL CALL VOTE:

AYES -	Ludvigsen, Rosenthal, Dolick
NAYS -	None
ABSENT -	Messer
ABSTAIN -	Williamson

Motion carried 3 – 0; One abstention, one absence

PRESENTATIONS

A. Chicago Executive Airport Master Plan Presentation – Chicago Executive Airport Director William Kearns gave an update.

- He noted that the airport had stayed open throughout the bad weather

- Master Plan – the consultants are still compiling comments from residents. There were 150-200 comments. They will be posted on the website in the next few weeks.

- The next public Open House will be in Spring/Early Summer.
- It was noted that TSA workers had not been paid during the government shutdown but they were still working. Members of the community had sent them pizzas and food while they were not being paid.
- The shutdown had caused some slowdowns in FAA non regular activities like grants and new projects.
- Customs – In the February meeting the CEA will be looking at a contract to get to the 30% stage Looking at 30% with interiors, facilities, structural design and preparation for construction plans for bidding. The plan has been purposely elongated so that it coincides with the master plan design. By May, there will be a permanent decision.
- Aviation Education – Lewis University and District 214 collaborated with the Airport to increase interest in aviation jobs. They offered classes and credits. It was so successful that more instructors are being assigned. There were over 1000 students on the waiting list.

Alderman Rosenthal noted that there was a volunteer that was interested in the CEA and could not find the name of a chairman on the website. He also said that he had a resident interested in becoming a Noise Committee volunteer, and will be submitting his application.

B. Police Life Savings Award – Officer Mitchel Webber – Police Chief Zawlocki presented a Lifesaving Award to Officer Mitchell Webber. This is Officer Webber’s third lifesaving award in his 1 ½ years on the Prospect Heights Police Force. On December 14, 2018, a man was having a heart attack and Officer Webber performed lifesaving CPR using chest compressions. A defibrillator was employed and the man regained consciousness.

C. Police Citizen Award – Police Department Volunteers – Volunteer Program was established five years ago and has been growing; assisting with special events and helping largescale police responses. This program bridges the gap between the community and the residents. It allows residents to take ownership of their City. In 2018, volunteers have participated in “Cop on a Rooftop,” Community Days, the Fourth of July Parade, Youth Outreach Trip, Prospect Heights Block Party, Rolling Meadows Law Enforcement Exhibit, Lutheran Church Rummage Sale, Rock the Runway, Fire Victims Assistance, Quincy Park Block Party, National Nite Out, Community Paper Shredding Event, Hawthorne Mall Law Enforcement Exhibit, Police Orientation testing, Halloween Patrol, Thanksgiving Food Drive, Rapid Deployment Training, Christmas Gift Wrapping, Citizen Patrol, and scheduling and coordinating events.

There are over 15 volunteers. They have put in 750 volunteer hours, saving the City over \$24,000. Police Volunteer Coordinator Pardeep Deol, handed out the awards to Cindy Biasi, Jim Chorzempa, Alderman Matt Dolick, Barb Donahue, Jonas Dornseifer, Paul Fischer, Peter Gammariello, Marcia Jendreas, and Jan Warzecha

D. Presentation of the Illinois Association of Code Enforcement Awards:

1) Code Enforcement Agency of the Year Award – Building Department – Jennifer Myzia, Darrell Taylor, Dan Peterson and Michael Porzycki displayed the Code Enforcement Award that was given to the Building and Development Department by the Illinois Association of Code Enforcement. The Association noted that that the City’s Department of Building and Development had gone above and beyond in assisting in flooding in the City and the River Trails fire.

2) Code Enforcement Officer of the Year Award – Dan Peterson – This is the second time in his career that Dan Peterson has won the award. Director Peterson said that the whole community

contributed in the award – the Staff, the residents, the Council and the hotels. He noted that 25 years ago, he had been the first recipient of the Code Enforcement Officer of the Year.

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

(Request to be moved after New Business)

A. Appointment of Tim Kupczyk to the Ad Hoc Willow Road Project Committee

B. Appointment of Dana Sievertson to the Ad Hoc Willow Road Project Committee

C. Appointment of Nick Colombe to the Ad Hoc Willow Road Project Committee

D. Appointment of 3rd Ward Alderman Scott Williamson to the Ad Hoc Willow Road Project Committee

E. Appointment of 4th Ward Alderman Pat Ludvigsen to the Ad Hoc Willow Road Project Committee

F. Appointment of City Administrator Joe Wade to the Ad Hoc Willow Road Project Committee –

The Attorney noted that the Mayor did not ask for the Appointment of Nick Colombe in the request to approve the appointments.

Alderman Dolick called for an omnibus motion to approve Tim Kupczyk, Dana Sievertson, 3rd Ward Alderman Scott Williamson, 4th Ward Alderman Pat Ludvigsen, and City Administrator Joe Wade to the Ad Hoc Willow Road Project Committee; seconded by Alderman Ludvigsen.

Discussion. Alderman Rosenthal noted that the Committee's purpose was to get the neighborhood that was directly involved with the project to have a voice. The issue is to decide the scope of the project, especially regarding the various side streets. Two of the members are supposed to come the area affected; Dana Sievertson of the NRC would not match that description. He does not live in the affected area. He asked that the appointees be voted upon individually.

Mayor Helmer said that there was a big issue regarding controversial opinions regarding the Slough, and that Dana Sievertson was someone from a different side.

Alderman Rosenthal said that further down in the project there would be a role for participation of the NRC.

City Administrator Wade said that the MWRD is working out an agreement with consulting engineers to be presented to the MWRD Board – if they approve the agreement then their legal team will develop an IGA to be presented to the City.

Alderman Williamson noted that Nick Colombe was recommended by other residents that are impacted who said that Mr. Colombe is the person most affected by this project.

Alderman Ludvigsen noted that Mr. Colombe was a choice by those on the HOA in the affected area.

Alderman Dolick withdrew the Motion.

Alderman Ludvigsen moved to appoint Tim Kupczyk, Nick Colombe, Alderman Williamson, Alderman Ludvigsen and City Administrator Wade to the Ad Hoc Willow Road Project Committee; seconded by Alderman Rosenthal.

Mayor Helmer asked that the motion be clarified, as he had appointed Dana Sievertson and removed Nick Colombe; therefore, the Council could not vote on the appointment of a candidate that the Mayor had not put up for appointment. He noted that an omnibus approval could not be made.

Attorney Kearney said that the Mayor had removed Mr. Colombe from appointment approval.

Mayor identifies the appointees that he wants to appoint – Tim Kupczyk, Dana Sievertson, Alderman Ludvigsen, Alderman Williamson, and City Administrator Wade. Mayor removes Nick Colombe as an appointee. The Council may not approve Colombe appointment

Alderman Ludvigsen withdrew his motion.

Alderman Ludvigsen moved to Approve Tim Kupczyk to the Ad Hoc Willow Road Project Committee; seconded by Alderman Dolick.

ROLL CALL VOTE: AYES - Williamson, Rosenthal, Dolick, Ludvigsen
NAYS - None
ABSENT - Messer

Motion carried 4 – 0; one absent.

Alderman Dolick moved to Approve Dana Sievertson Ad Hoc Willow Road Project Committee; seconded by Alderman Williamson.

ROLL CALL VOTE: AYES - None
NAYS - Williamson, Rosenthal, Dolick, Ludvigsen
ABSENT - Messer

Motion failed 0 – 4; one absent.

Alderman Ludvigsen moved to Approve Alderman Williamson of Ward 3 to the Ad Hoc Willow Road Project Committee; seconded by Alderman Dolick.

ROLL CALL VOTE: AYES - Williamson, Rosenthal, Dolick, Ludvigsen
NAYS - None
ABSENT - Messer

Motion carried 4 – 0; one absent.

Alderman Dolick moved to Approve Alderman Ludvigsen of Ward 4 to the Ad Hoc Willow Road Project Committee; seconded by Alderman Rosenthal.

ROLL CALL VOTE: AYES - Williamson, Rosenthal, Dolick, Ludvigsen
NAYS - None
ABSENT - Messer

Motion carried 4 – 0; one absent.

Alderman Ludvigsen moved to Approve City Administrator Wade to the Ad Hoc Willow Road Project Committee; seconded by Alderman Dolick.

ROLL CALL VOTE: AYES - Williamson, Rosenthal, Dolick, Ludvigsen
NAYS - None
ABSENT - Messer

Motion carried 4 – 0; one absent.

Richard Sohlberg of Own Court said that this is the only area that is flooded where there is no way out. Nick Colombe is the only one that was from Owen Court and the Mayor had excluded him from the Committee. He wants Owen Court represented on the Committee.

Aldermen said that they wanted someone affected by the project on the Committee.

The Mayor noted that he did not know Mr. Colombe was on the Appointment list until today.

It was noted that Mr. Kupczyk does not live on Owen Court.

Alderman Rosenthal said that the Appointment paperwork of Mr. Colombe had been in the Agenda packet.

The Mayor said that he would take it under advisement.

Resident Joe Biasi at 406 Hill Court – said that Mr. Kupczyk did not live on Owen Court, but he was a person that is affected by the Road Project, but Mr. Sievertson was not an affected resident.

Resident Tom Comerford from Owen Court – was upset that the Mayor did not want to appoint Nick Colombe from Owen Court. He stated that this was not a Slough issue.

The Mayor said that it would be taken up again at the next meeting; and that the Mayor would be looking into a fifth appointment.

It was noted that this would be a public meeting and anyone could attend.

Alderman Ludvigsen said that in the future when Appointments are made, the ones that are not wanted should not be on the Agenda. Alderman Rosenthal said that his application and resume were on the Agenda that the Mayor approved. The Mayor said that he was not aware until the time of the Meeting that Mr. Colombe was a candidate to be appointed.

PUBLIC COMMENT (agenda matters) - None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Chicago Executive Airport Report Presented by Director Bill Kearns – presented previously by Director Kearns

Police Chief Zawlocki - said that all three recruits were doing well at the Academy. This is their third week.

- RE: the stabbing death – Chief Zawlocki said that Deputy Chief Porlier and Sgt. Duron were working with MCAT and they had identified the suspect and there was a warrant for his arrest. A press release had been issued.

Alderman Rosenthal thanked the Mayor for changing the date of the Mayor's Community Breakfast to April 13th. However, he was concerned that the date of the WPH Chamber "State of the Village/State of the City" event on March 28th being held prior to the election.

- he said that he had received negative feedback on the Reverse 9-1-1 call. He said that residents were concerned about their private phone numbers that were given to the City for emergency calls only were used for robocalls made in favor of the Piper Lane trucking company. He said that some residents were worried about the security of the data on the emergency calling system. He asked that the City Administrator issue a report as to how the emergency tree numbers could be used for robocalls.

City Clerk Morgan-Adams – said that there was nothing unusual about the March 28th Chamber date, as it involved initial input from Wheeling for a date, not Prospect heights.

- NWMC Brunch – City Clerk Morgan-Adams said that she got to meet new legislators and discussing modernizing local pensions and capital; funding.

Director of Building and Development Peterson – said that it would be dangerously cold and warned against using fossil fuel or heaters to heat domiciles. He asked that residents that wanted information about freezing pipes call City Hall ext 211.

Public Works Supervisor Roscoe – said his crews had been battling the snow. He noted that it takes 5-6 hours to do a snow sweep around the City.

B. December Treasurer's Report Presented by Executive Assistant Lara Batten – said that the City is 67% through its fiscal year.

Treasurer Tibbits – Noted that he had sent the Police Pension Board Executive Summaries to the City Council and the Mayor. He stated that the Police Pension Board had rejected call to record their meetings. He said that as the Police Pension was a significant part of the City budget, there should be transparency. He noted that the meetings are public, and that the Board could always

call an executive session if required. He said that the rationale of the Board was that they discuss details of particular officers.

Aldermen asked if certain information could be edited out, and Treasurer Tibbits said that it was not the policy of the City to edit meeting videos.

Attorney Kearney said that the Pension Board is an independent body and they have their own legal counsel.

CONSENT AGENDA - None

OLD BUSINESS - None

NEW BUSINESS

A. R-19-01 Resolution Establishing the Ad Hoc Willow Road Project Committee – City Attorney Kearney said that there was a scrivener’s error and that the wards in the Ad Hoc Committee are Wards 3 and 4, not 2 and 3 as stated in the Resolution. He also noted that there would be five members on the Board, not six as stated in the Resolution.

Alderman Dolick moved to Approve R-19-01 A Resolution Establishing the Ad Hoc Willow Road Project Committee as amended; seconded by Alderman Williamson.

Discussion – Alderman Rosenthal wanted Section 3 “additional staff and officials may be added on an ad hoc basis at the discretion of the Chairman and the city Administrator” **STRICKEN** from the Resolution. He stated that City Administrator Wade should not be able to make appointments at will.

Alderman Rosenthal moved to strike Section 3 “additional staff and officials may be added on an ad hoc basis at the discretion of the Chairman and the city Administrator;” seconded by Alderman Dolick.

Discussion – Attorney Kearney said this is the same language used in the past but there is no harm in striking it from the Resolution.

ROLL CALL VOTE:

AYES –	Rosenthal, Williamson, Dolick, Ludvigsen
NAYS -	None
ABSENT -	Messer

Motion carried 4 – 0; one absent

B. Design Engineering and Construction Observation Services Agreement for 2019 Plaza Drive Reconstruction, with Gewalt Hamilton Associates, for \$27,836.00 – **Alderman Ludvigsen moved to Approve Design Engineering and Construction Observation Services for 2019 Plaza Drive Reconstruction, with Gewalt Hamilton Associates, for \$27,836.00; seconded by Alderman Williamson.**

ROLL CALL VOTE:

AYES –	Rosenthal, Williamson, Dolick, Ludvigsen
NAYS -	None
ABSENT -	Messer

Motion carried 4 – 0; one absent

DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:

City Administrator Wade said that there would be discussion regarding the Budget

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$105,645.96
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$5,045.00
Tourism District	\$270.59
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$7,153.00
Solid Waste Fund	\$27,484.34
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$43,933.10
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$2,947.96
Parking Fund	\$0.00
Sanitary Sewer Fund	\$60,532.86
<u>Road/Building Bond Escrow</u>	<u>\$4,753.00</u>
TOTAL	\$257,765.81



Wire Payments

1/18/2019 PAYROLL POSTING	\$163,625.43
POLICE PENSION PAYMENTS	\$85,938.25
TOTAL WARRANT	\$507,329.49

City Clerk Morgan-Adams read the warrants. **Alderman Williamson moved to Approve the warrants with a TOTAL of \$257,765.81; 1/18/2019 Payroll Posting of \$163,625.43; Police Pension Payments of \$85,938.25; and TOTAL WARRANT of \$507,329.49; seconded by Alderman Dolick.**

ROLL CALL VOTE: AYES – Rosenthal, Williamson, Dolick, Ludvigsen
NAYS - None
ABSENT - Messer

Motion carried 4 – 0; one absent

PUBLIC COMMENT (Non-agenda matters) – Heidi Graham, President of the League of Women Voters of Mount Prospect, Buffalo grove, Arlington Heights, Prospect Heights, and Wheeling – 100% volunteer, non-partisan organization dedicated to empowering voters. Thanks the City for support in engaging young voters to vote. Every student in District 214 and St. Viator High School was given a gift on their 18th birthday to vote. A bag of voting information and giveaways were doled out to the Council.

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 8:07 PM, Alderman Williamson moved to Adjourn; seconded by Alderman Rosenthal.


VOICE VOTE: All ayes, no nays

Motion carried 4- 0, Alderman Messer absent

Approved by the City Council of Prospect Heights on this the 25th day of February, 2019.


City Clerk Morgan-Adams




Mayor Nicholas J. Helmer

