

THE CITY COUNCIL REVISED WORKSHOP TELECONFERENCE MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, FEBRUARY 8, 2021 AT 6:30 P.M.

CALL TO ORDER AND ROLL CALL – At 6:30 PM, Mayor Nicholas J. Helmer called to order the Regular Zoom City Council Workshop.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Mayor Helmer, Treasurer Tibbits, City Clerk Prisiajniouk; Aldermen – Cameron, Quinn, Morgan-Adams, Dash, Dolick

OTHER OFFICIALS PRESENT: City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Police Chief Zawlocki, Assistant Finance Director Tannehill, Public Works Director Roscoe, Deputy Clerk Schultheis, Digital Communications Technician Colvin, and Attorney O’Driscoll.

APPROVAL OF MINUTES

A. January 25, 2021 City Council Regular Teleconference Meeting Minutes – **Alderman Dolick moved to approve the January 25, 2021 City Council Regular Teleconference Meeting Minutes as presented; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE: AYES - Dolick, Dash, Morgan-Adams, Quinn, Cameron
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

A. Reappointment of William Kearns to the Chicago Executive Airport Board of Directors effective March 26, 2021 – Alderman Quinn asked the length of the term. Mayor Helmer responded that it is a three-year term.

Alderman Morgan-Adams moved to approve the reappointment of William Kearns to the Chicago Executive Airport Board of Directors effective March 26, 2021; seconded by Alderman Dolick.

ROLL CALL VOTE: AYES - Dolick, Morgan-Adams, Cameron, Dash
 NAYS - Quinn
 ABSENT - None

Motion carried 4 - 1

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) - None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Building and Development will be seeking Council concurrence to hire part time intern for records scanning project – Director Peterson said that the City has a leased scanner to start linking documents to GIS. This process is too overwhelming and time-consuming to be completed by Staff. There is \$3200 in the Budget to hire an Intern. Jordan Johnson has been selected. He is a senior at Hersey HS. He will work 7 hours per week.

Anything that will be discarded will be done according to the Public Records Disposal Act. It was also noted that Mr. Johnson has been accepted as an Honors student at the University of Missouri. Director Peterson stated that he would be working with the City during this fiscal year.

Aldermen Dolick, Morgan-Adams, Dash, Cameron, Quinn were in favor of the part-time intern.

Alderman Cameron wanted to know how far back the City was with scanning. Director Peterson said that the Building Department has never historically scanned, and that his Department began scanning files in 2016 to present. This will be an ongoing project – and there must strategic planning because certain documents will need to be kept. Everything current is being scanned in, but files go back as far as 1976 that were never scanned in. This is needed to improve our GIS capability.

Assistant Finance Director Tannehill – said that the vehicle sticker mailing is in progress. Payment of the vehicle stickers has begun online and in person and via mail.

- The Budget season is in progress, and the Finance Department is working with the Department Heads.

City Administrator Wade – Noted that the Public Hearing for the Prospect Pointe/Muir Park TIF will be held on Wednesday, February 10th at 6:30 PM. As the City and Districts are awaiting the review of the proposal from Laube Consulting Group; this meeting will have testimony from residents and questions and then will be continued until a later date.

Police Chief Zawlocki – said that the Police Department is prepared for weather-related accidents, and information on warming centers.

- He said that the Police Department is doing a background check on a potential police candidate.

Public Works Director Roscoe – said that the Public Works Department has been plowing and salting the City. He said that special care was being taken to over-salt areas and do harm to the environment. He noted that appreciative residents have been dropping off cookies and donuts, and one resident had sandwiches from Deli-4-You sent to the Department. He said that the Public Works Department was grateful for the support.

Alderman Quinn – Ward 2 – said that she wanted to remind people that this is Black History Month, and that it is a good time to take note in the Community and the United States of the contribution of African-Americans.

Alderman Morgan-Adams – Ward 3 – thanked the Public Works for the job they are doing with snow removal.

- She is in favor of the Department of Building and Development getting an intern to scan documents.

Alderman Dash – Ward 4 – She thanked everyone who has reached out to her as the new aldermen. She thanked Staff for bringing her up to speed. She is also getting up to speed on the Airport operations and she is looking forward to meeting with Public Works Director Roscoe.

Alderman Dolick – Ward 5 – said that he is also in support of a part-time intern to assist the Building and Development Department in scanning.

City Clerk Prisiajniouk – said that she has heard about the trouble that people are having signing up for the vaccine so she is watching for more updates on that.

Assistant City Administrator Falcone- said that it is vehicle sticker time, and that for those who did not want to come out, they could order online. He noted that the dog/cat pet licenses are also available.

- He said that City Hall was working with the Police Department regarding warming shelters. Due to Covid restrictions, many former warming shelters are not accessible such as Wheeling Township and the Prospect Heights Public Library (which is now closed for renovation). Open as warming shelters currently is City Hall during business hours, the Police Department, and the Park District. The park District is under quarantine restrictions, so only 25 people will be allowed.

Mayor Helmer – said that he would like to remove discussion of Requested Amendment to Sale Agreement of Deli-4-You Parking Lot Regarding Continued Operation Incentive, until a future date.

CONSENT AGENDA -

A.R-21-05 Resolution for Local Funding Commitment for Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing Project

B.R-21-06 Resolution Approving a Local Agency Agreement Between the City of Prospect Heights and the State of Illinois for the Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing Project

C.R-21-07 Resolution Authorizing a Civil Engineering Services Agreement with CKL for Phase III Construction Engineering Services for Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing Project – Alderman Dolick moved for omnibus approval of 21-05 Resolution for Local Funding Commitment for Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing Project, R-21-06 Resolution Approving a Local Agency Agreement Between the City of Prospect Heights and the State of Illinois for the Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing Project, and R-21-07 Resolution Authorizing a Civil Engineering Services Agreement with CKL for Phase III Construction Engineering Services for Surface Transportation Program Funded Old Willow Road/Seminole Lane Resurfacing Project; seconded by Alderman Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE: AYES - Morgan-Adams, Quinn, Cameron, Dolick, Dash,
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

OLD BUSINESS - None

NEW BUSINESS

A.R-21-04 Staff Memo and Resolution approving a subdivision and vacation of right-of-way for 107 E. Camp McDonald Road – Director Peterson noted that Pastor Lindstrom of the Church and Attorney Schwartz, representing the Church were on the call. Director Peterson said that 107 and 105 E Camp McDonald are separated by a 20-foot easement. The easement was part of the property going back 70 years. The 105 East Camp McDonald lot is a single lot, and the Church wants to sell it but that would make lot 107 E Camp McDonald non-conforming. The City does not get any money from the easement, nor did the City even know that the 20-foot easement was City property. The PZBA voted 5 – 0 in favor of vacation of the easement. Director Peterson said that the Church intends upon keeping 107 East Camp McDonald and selling 105 East Camp McDonald. Alderman Dolick moved to Approve R-21-04 Staff Memo and Resolution approving a subdivision and vacation of right-of-way for 107 E. Camp McDonald Road; seconded by Alderman Quinn. There was unanimous approval.

ROLL CALL VOTE: AYES - Cameron, Morgan-Adams, Quinn, Dolick, Dash
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

B.R-21-08 Resolution for Construction on State Highways to Expedite Any Permitted City Work on State Rights of Ways – Alderman Morgan-Adams moved to approve R-21-08 Resolution for Construction on State Highways to Expedite Any Permitted City Work on State Rights of Ways; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE: AYES - Morgan-Adams, Dash, Cameron, Quinn, Dolick,
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

DISCUSSION TOPICS FOR THIS MEETING:

A.Elected Official Term Limits – Alderman Morgan-Adams said that her understanding was that the Council could have term limits apply to one office or be cumulative of all offices. She wanted to know if this could be a

Council vote or referendum. Attorney O'Driscoll said that the Council can vote, by way of Ordinance, to have it go to Referendum or there can be a petition by the voters.

Alderman Morgan-Adams said that she did not feel that term limits were needed.

Alderman Quinn believed that term limits would be created by the voters. She said that the City was not home rule, and it might be difficult to get people to run for office, as the City has a small population. She added that term limits might create negativity. Alderman Dolick also said that he did not think that the Council should deal with the issue, especially as there is only a small subset of people of possible candidates. Alderman Dash said that staggering term limits seemed to be more of a need than term limits. Staggering term limits affects how the Board transitions. **The general consensus of the Board was not to pursue a referendum for term limits.**

Attorney O'Driscoll reminded the officials that Staggered elections can only be pursued by petition from at least 10% of the voters who voted for Mayor in the previous election.

B. Requested Amendment, by Mayor Helmer, to Sale Agreement of Deli-4-You Parking Lot Regarding Continued Operation Incentive - TABLED

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$187,639.28
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$158.00
Tourism District	\$27.68
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$0.00
Solid Waste Fund	\$23,118.89
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$158.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$13,828.21
Palatine Road Tax Increment Financing District	\$0.00

Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$3,782.91
Parking Fund	\$472.07
Sanitary Sewer Fund	\$1,499.68
<u>Road/Building Bond Escrow</u>	<u>\$0.00</u>
TOTAL	\$230,684.72
<u>Wire Payments</u>	
1/29/2021 PAYROLL POSTING	\$167,085.70
DECEMBER ILLINOIS MUNICIPAL RETIREMENT FUND	<u>\$23,707.61</u>
TOTAL WARRANT	\$421,478.03

City Clerk Prisiajniouk read the warrants.

Alderman Quinn moved to approve the warrants as presented; seconded by Alderman Cameron to include a TOTAL of \$230,684.72; 1/29/2021 Payroll Posting of \$167,085.70; December Illinois Municipal Retirement Fund of \$23,707.61; and a TOTAL WARRANT of \$421,478.03. There was unanimous approval.

ROLL CALL VOTE: AYES - Dash, Morgan-Adams, Quinn, Cameron, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) - None

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT –At 7:16 P.M.; Alderman Morgan-Adams moved to Adjourn; seconded by Alderman Quinn. There was unanimous approval.

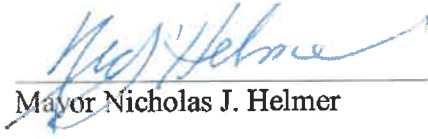
ROLL CALL VOTE: AYES - Dolick, Dash, Morgan-Adams, Quinn, Cameron
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

Approved by the City Council of Prospect Heights on this the 22nd day of February, 2021.



City Clerk Schultheis



Mayor Nicholas J. Helmer



Email from Paul Gebert requested to be read (email of 2/9/2021 – 9:03PM) into the Public Record

Paul Gebert

1105 Drake Ave

No one approached me about my property being a part of a proposed TIF area. I just received a letter in the mail, and then when I did more research, I discovered our house was part of the proposed TIF area. Someone in Prospect Heights city government just went ahead and made the decision without consulting my family.

Why couldn't someone have come to our house? Or called us to discuss the proposal? That behavior is inexcusable and shows a complete lack of consideration and respect for its residents.

How can I entrust someone with my tax dollars who behaves like that?

Since our property taxes are so high, I think it's wrong to force my neighbors to pay even more in taxes to D23, D214, etc. in order to make up the difference in the levies. While I do understand there are flooding problems in this area, the city has found funds to fix other areas in Prospect Heights without having to resort to short-changing the school districts, the fire district, and other taxing bodies. The city can find funds for our area to help alleviate the flooding.

Given how the zoning board, city council, and park district have completely ignored their residents' requests, I have zero confidence that the things we are being told that will benefit the residents will actually occur.

What is the procedure to be removed from the TIF area? I don't want any part of being associated with this sordid affair.