



THE WORKSHOP MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, FEBRUARY 10, 2020 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

**THIS MEETING WILL BE RECORDED AND TELEVISED ON THE FOLLOWING CABLE
CHANNELS: COMCAST AND WOW CHANNEL 17 AND AT&T U-VERSE CHANNEL 99**

CALL TO ORDER – At 6:33 PM, Deputy Clerk Schultheis called to order the February 10, 2020 Regular Workshop Meeting of the Prospect Heights City Council at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL FOR QUORUM – City Clerk Prisiajniouk called the roll. There was a quorum present.

ELECTED OFFICIALS PRESENT – Mayor Helmer, City Clerk Prisiajniouk, Treasurer Tibbits, Aldermen – Ludvigsen, Dolick, Morgan-Adams, Quinn, Cameron.

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Police Chief Zawlocki, Public Works Director Roscoe, City Attorney Kearney, Digital Communications Technician Colvin, Deputy Clerk Schultheis and Finance Director DuCharme.

PLEDGE OF ALLEGIANCE - Led by Audience Member

APPROVAL OF MINUTES

A. January 27, 2019 Regular City Council Meeting Minutes – Alderman Quinn moved to Approve the January 27, 2019 Regular City Council Meeting Minutes, as presented; seconded by Alderman Ludvigsen. There was unanimous approval.

ROLL CALL VOTE:

AYES –	Cameron, Ludvigsen, Quinn, Dolick, Morgan-Adams
NAYS -	None
ABSENT -	None

Motion carried 5 – 0.

PRESENTATIONS

A. Presentation of “Invest in Cook” Grant Award for Preliminary Engineering of Camp McDonald Road Sidewalk, Metra Station to Wheeling Road, by Cook County Commissioner Scott Britton – in order to be eligible to build out a sidewalk network, the City must first conduct an engineering

study. Commissioner Britton had contacted CCDOT to obtain an engineering grant for the City. This grant is \$112,000 to help do a complicated Engineering study. Once the study is completed it will enable the City to apply for a larger grant to work on the sidewalk project. Commissioner Britton issued an honorary check to the City, and added that this grant helps demonstrate that the Commissioner's office cares about the northern suburbs. The City Council thanked Commissioner Britton and District Director Karen Paszkiewicz.

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) - None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

Police Chief Zawlocki – discussed the upcoming Citizen's Academy, which begins in April and lasts for nine weeks. There are currently 25 volunteers. The Citizen's Police volunteers save the City about \$30,000 every year.

Aldermen thanked Commissioner Britton for his efforts in securing the engineering grant.

Deputy Clerk Schultheis – asked that the Council and audience save the date for the Annual Community Breakfast which will be held at the Hilton Hotel Northbrook on April 25th. Details will follow.

City Administrator Wade – The State House Traffic Committee passed a bill 11 – 0 to eliminate red lights in non-home rule communities. It was noted that Prospect Heights only has one red-light camera – on Milwaukee and Palatine. It is an area with poor visibility and high speeds. The camera has cut down on accidents and tickets have decreased as drivers have become safer at that intersection with the presence of the camera.

The feeling is that non-home rule communities are being targeted for political reasons. The City Administrator suggested writing letters to the State representatives directly associated with the City to protest the camera's removal. **The City Council directed the City Administrator to write a letter.**

City Clerk Prisiainiouk – asked residents to watch the City's cable channels to learn what is happening in the City and City government.

Alderman Morgan-Adams Ward 3 – gave her condolences for the passing of the former Alderman John Styler.

- She gave a brief update of the Rotary Club fund raiser on February 5th at the Atlantis. She noted that it was a success.

Mayor Helmer – gave a short eulogy for former Alderman Styler, noting that he made great contributions to the City, and as late as three weeks ago was the Chairman of the Census 2020 Committee. He further stated that John Styler spoke his mind and gave good direction to the Council.

There was a Minute of Silence in his honor

Alderman Ludvigsen Ward 4 – Offered condolences to the Styler family, and noted that he had learned a lot from former Alderman Styler.

- Stated that non-home rule communities were being bullied by Springfield, and said that he

thought Representative, Martin Moylan, as Chairman of that Committee should be sent a letter inquiring as to why he was focusing in on the non-home rule communities. He asked that the City pass a Resolution assigning the State culpability if there are any accidents or injuries at the Milwaukee/Palatine once the camera is removed. Attorney Kearney said that if the State passes this bill, the City could adopt a Resolution expressing its displeasure; or, it could adopt a Resolution now before the vote, expressing opposition. He added that State Representative Jonathan Carroll was a Co-sponsor of the bill.

Director of Building and Development Peterson – said that the owners at Prospect Heights Shopping Center have a conceptual façade plan. Deli-4-You will have a full face lift for the entire mall.

- He said that there is consideration for modernization and upgrades made to Wolf Road.
- Director Peterson said that he attended the BISNOW Cannabis Meeting, and learned that there is a great deal of money being invested into the security. There are live feeds going to Springfield.
- Director Peterson said that the Mayor, Assistant City Administrator Falcone and he met with District 214 Superintendent Schuler and the developers of Prospect Crossing to discuss traffic issues that stem from students and parents using Prospect Crossing parking spaces. There is upward of 40-50 cars a day that block the shopping center or use the parking spaces meant for shoppers. He noted that the District is receptive to compromising and looking for solutions to alleviate the congestion, but they are landlocked and do not have many options to expand school parking. The owner of Prospect Crossing has been reluctant to have cars ticketed, as he does not want to lose customers. He noted that there are four major jurisdictional concerns that would have to be involved before any changes could be made to the traffic patterns.

Alderman Ludvigsen reminded the Council and Staff that the City had not approved the construction of the Residences at Prospect Crossing, and that there were still concerns regarding density.

Director Peterson said that the traffic study was not yet complete, and that the main hour of traffic issues was 2:45 PM to 3:45 PM. he noted that until the study was completed the impact of residences would not be known. He also stated that there had not been any formal application regarding the plans for construction.

Assistant City Administrator Falcone – reminded the Staff and Council that there will be an April 18 – Census Block Party from 1 – 7 PM. He said that there will be food, fun bouncy castles, entertainment and census participation. April 1 is Census Day.

- He noted that vehicle stickers are now on sale by mail, online, or in person.

Public Works Director Roscoe – noted the success of the Rotary fundraiser

- Said that the sanitary sewer televising was going through the second half of the City system. He noted that most residents were not disturbed by the work being done. In 2019, the first portion was televised and a bid is out to have repairs started in Spring, 2020.

Treasurer Tibbits – said that if red light cameras were removed, it would cost the City more money in terms of having to put patrol cars at that intersection. Chief Zawlocki added that red light cameras are 24/7 – the Police would not be able to provide that type of coverage.

Treasurer Tibbits asked that a letter of opposition also be addressed to Governor Pritzker. He added that loss of control over the red light cameras was another example of why Home Rule is important.

- He expressed sadness over the death of John Styler. He said that former Alderman Styler, Alderman Ludvigsen and he were elected the same year – 2003. He said that Alderman Styler had been a voice of reason at Council meetings.

- He announced that City Clerk Prisiajniouk had volunteered to read the PHTV news.

CONSENT AGENDA -

A.R-20-02 Staff Memo and Resolution Approving an Amendment to the Employee Manual of the City of Prospect Heights

B.R-20-07 Resolution Relating to the Semi-Annual Review of Closed Session Minutes

C.R-20-08 Staff Memo and Resolution Approving contract with Xylem Water Solutions to replace storm water pump at Willow Woods lift station for \$15,097.60 – **Alderman Ludvigsen moved for omnibus approval R-20-02 Resolution Approving an Amendment to the Employee Manual of the City of Prospect Heights; R-20-07 Resolution Relating to the Semi-Annual Review of Closed Session Minutes; R-20-08 Resolution Approving contract with Xylem Water Solutions to replace storm water pump at Willow Woods lift station for \$15,097.60; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE:

AYES -	Cameron, Ludvigsen, Quinn, Dolick, Morgan-Adams
NAYS -	None
ABSENT -	None

Motion carried 5 – 0.

OLD BUSINESS - None

NEW BUSINESS

A.O-20-05 Staff Memo and Ordinance Granting Certain Variations for the Property at 33 E. Palatine Road, Stery Trucking (**1st Reading**) - **Alderman Morgan-Adams moved to CONTINUE until the next meeting due to the applicant’s illness; seconded by Alderman Cameron. There was unanimous approval.**

VOICE VOTE: All Ayes, no nays

Motion carried 5 – 0

B.R-20-09 Staff Memo and Resolution Approving Contract with Gewalt Hamilton GHA to Proceed on a Street Light Project for Winkelman Road in the Tourism District – Public Works Director Roscoe said that his request was strictly for Winkelman Road, but that he had asked to look at Apple and Plaza Drive. He noted that the Resolution was only for engineering, and not to do the actual work. Director Roscoe said that the money was coming from the Tourism Board and not the General Fund.

Director Roscoe said that the engineering would determine how many lumens are needed in that area. They are hoping to determine how many poles are needed.

Alderman Cameron suggested that they have one light on Apple Drive.

Director Roscoe said that there had been a suggestion by the Tourism Board that lighting was needed the length of Apple Drive; but one light on Apple Drive would be more reasonable. It was also noted that there was the possibility of a company moving onto the Old Denny’s and there would be spillover lighting on Apple.

Alderman Cameron confirmed that there would be review of lighting for Apple Drive.

Alderman Ludvigsen stated that the implementation of this lighting project could use the entire Tourism District Budget.

He added that the lighting should be a uniform pattern throughout the Tourism District.

Alderman Dolick moved to approve R-20-09 Resolution Approving Contract with Gewalt Hamilton GHA to Proceed on a Street Light Project for Winkelman Road in the Tourism District; seconded by Alderman Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE: AYES - Quinn, Cameron, Dolick, Morgan-Adams, Ludvigsen
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

C.O-20-04 Staff Memo and Ordinance Directing the Sale of Surplus Property (*1st Reading*) – Chief Zawlocki said that the Police were auctioning off obsolete equipment. – **No action was taken.**

DISCUSSION TOPICS FOR WORKSHOP MEETING:

A.2020 Census – Assistant City Administrator Falcone said that the Census Block Party is April 18. He said that the City is working with local organizations. He said that the Census Committee has suffered a setback with the loss of Chairman John Styler.

He added that the City is trying to educate and assure people of the importance of the census count; and let them know that the information is not released to the State of Federal government for 70 years.

The Mayor added that the Census is offering good paying jobs. – **no action was taken.**

B.Staggered Elections and Term Limits – Attorney Kearney stated that the Council could not advocate for staggered elections. The initiative must be citizen-driven. Mayor Helmer added that the Council could not advocate for or against or use City funds. But as individuals, they can get signatures to have it on the ballot.

Alderman Ludvigsen asked for more information about the statute.

Attorney Kearny said that should a staggered elections referendum pass, there is no set system for selecting which wards would be staggered. He said that there is a default but it is not statutory. –

It was decided to remove Staggered Elections from the Workshop Topics.

Home Rule will be added to the Workshop Topics at the request of Treasurer Tibbits.

APPROVAL OF WARRANTS

A.Approval of Expenditures

General Fund	\$79,666.88
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$549.90
Tourism District	\$549.90
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$277.50
Solid Waste Fund	\$32,411.77

Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$762.30
Special Service Area #8 – Levee Wall #37	\$3,600.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$6,032.91
Palatine Road Tax Increment Financing District	\$549.90
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$8,409.15
Parking Fund	\$1,163.47
Sanitary Sewer Fund	\$24,538.98
<u>Road/Building Bond Escrow</u>	<u>\$0.00</u>
TOTAL	\$158,512.66
<u>Wire Payments</u>	
1/31/2020 PAYROLL POSTING	\$177,259.71
JANUARY ILLINOIS MUNICIPAL RETIREMENT FUND	<u>\$34,089.22</u>
TOTAL WARRANT	\$369,861.59

City Clerk Prisiajniouk read the warrants.

Alderman Dolick moved to approve the Warrants as presented; seconded by Alderman Quinn to include a TOTAL of \$158,512.66; 1/31/2020 Payroll of \$177,259.71; January Illinois Municipal Retirement Fund of \$34,089.22; and a TOTAL WARRANT of \$369,861.59. There was unanimous approval.

ROLL CALL VOTE:

AYES –
NAYS –

Morgan-Adams, Cameron, Ludvigsen, Quinn, Dolick
None

ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

Scott Lehor – 9 E Clarendon – said that he lives behind the fire station, and that he is opposed to the cell tower that is being suggested. He noted that the PZBA has turned down the tower twice. He said that the tower would be 115 feet and could not be concealed. It would have three-four arrays and would be four times as large as what exists. He said that the proposed site violates city code as it is within 50 feet of his house. He said that Deputy Chief Jones had told him that while the tower was a financial win for the Fire District, they did not want it if made them a bad neighbor. The Mayor asked if there was a second tower being built or if this was a replacement. Mr. Lehor said that it would be a replacement, but a completely different structure.

Amy Lehor – 9 East Clarendon – said that she is a nurse, and that the tower has negative effects on health. She said that no one knows the long term effect of these towers on the health of children, and that children are more susceptible to radiation emitted than adults. She also stated that the tower would impair property values. She said that a 2014 survey showed 94% of the people surveyed said that a tower nearby would impact the price they would pay for a house.

Rebecca – 202 East Prairie – said that the tower did not fit into the aesthetics of the neighborhood. She said that the 115' tower with multiple arrays would become the focus of the neighborhood, and it violates zoning laws and health issues. She said that the future is 5G, so this tower is not needed.

City Administrator Wade said that 5G would have more towers and they will have the right to the City's right-of-ways. Director Peterson said that they prefer to co-locate on street lights but Prospect Heights does not have light poles. Multiple monopoles may be used for 5G, and the carriers would have the right to put them up in our front yards, because the City does not have auxiliary sites. Rebecca believed that 5G towers were only 20-30 feet tall, but Director Peterson said that the poles would be 80 feet high, and in front yards.

Rebecca said that she was told that the average 5G tower was had a maximum of 30 feet, and she would prefer smaller towers.

Jim Loerzel- regarding the Airport Layout Plan – said that he is a pilot, and a resident, and is worried about the closure of runway 6/24. He said that the FAA had agreed with him that there were no hotspots on the runway just the taxiways. He also said that the Airport claim that they cannot afford maintenance was false, because they have discretionary funds that can be used to maintain the runway. He asked that the City come to the same conclusion as in 2007, and TABLE the plan.

EXECUTIVE SESSION – None requested

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 8:13 PM, Alderman Dolick moved to Adjourn; seconded by Alderman Morgan-Adams. There was unanimous approval.

VOICE VOTE: All ayes, no Nays.

Motion carried 5 – 0

Approved by the Prospect Heights City Council on this the 24th day of February, 2020


City Clerk Prisiajnicuk




Mayor Nicholas J. Helmer