



**THE CITY COUNCIL REGULAR MEETING MINUTES  
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS  
WAS HELD ON MONDAY, FEBRUARY 24, 2025 AT 6:30 PM**

**CALL TO ORDER AND ROLL CALL** – At 6:30 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Austin called roll. A quorum was present.

**ELECTED OFFICIALS PRESENT** – Alderman Ward 1 Cameron, Alderman Ward 2 Anderson, Alderman Ward 3 Morgan-Adams, Alderman Ward 4 Dash, Alderman Ward 5 Dolick, Mayor Ludvigsen

**ABSENT** – City Treasurer Tibbits with notice, City Clerk Prisiajniouk with notice

**OTHER OFFICIALS PRESENT** – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Derman, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney Jim Hess, Digital Communication Technician Colvin.

**PLEDGE OF ALLEGIANCE** – Mayor Ludvigsen led the pledge of Allegiance.

**APPROVAL OF MINUTES –**

- A.** February 10th, 2025 City Council Regular Meeting Minutes – **Alderman Ward 2 Anderson moved to approve February 10th, 2025 City Council Regular Meeting Minutes; seconded by Alderman Ward 3 Morgan-Adams. There was unanimous approval.**

**ROLL CALL VOTE:**

AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
NAYS:	None
ABSTAIN:	Michelle Cameron
ABSENT:	None

Motion carried 4-0, one abstain.

**PRESENTATIONS –**

- A.** City of Prospect Heights Water Quality and Compliance with National Pollution Discharge Elimination System Report by Karolina Cho of Gewalt Hamilton Associates,

Inc. –

Karolina Cho gives a little background about the program she will be covering, and states that the intent of the program is to maintain storm water quality and ensure that it is not polluted and if it is to take proper action. They help municipalities to make sure storm water management is in place and that good housekeeping/prevention is taking place when pollution is active. Things that are used to detect include odor, color, plant growth and flow of water. The permit is on a five-year cycle that is revamped in some way at the end of the current cycle. Karolina gives some information about watersheds and where Prospect Heights fits within them.

**B. City Council Discussion and Determination of the City's Next "Invest in Cook" Grant Application for Sidewalk Construction Along Schoenbeck Road, Between Viola Lane and Hintz Road, or Willow Road, Between Elmhurst and Schoenbeck. –**

Greg Wojdalski (104 W Marion St) spoke in support of the Willow Road Sidewalk Project. He first gave some background of himself and living in Prospect Heights and why this project means so much to him. He gave a detailed presentation of what the project scope would entail. He also referenced an online poll he conducted showing the support the community has in seeing this project get started. His presentation also included his reasoning for why this sidewalk should be chosen over the other option at this time and also included funding options that could be used for getting this project started. Greg cited the dangers Willow Road currently presents for children trying to make their way to school, and connecting this sidewalk to the already existing one will make travel to school easier for many children. He also mentioned that there is basically no shoulder even present on Willow Road currently, which makes it extremely dangerous for anyone trying to walk/bike on it. Greg said he knows the project is not an easy one, especially with the storm water management portion of it, but he believes this is a project for the city and community.

Robert Cachro (410 Crest Hill Drive) spoke in support of the Schoenbeck Road Sidewalk Project. Robert spoke about his time in Prospect Heights and how he saw a need for a sidewalk to be put in on this stretch of road. He mentions this would allow safe passage for children to school, and also affect many other residents. Robert talks about the invest in Cook grant that would help fund this project, and he believes that this should be the project chosen to be applied for using the invest in Cook grant.

City Administrator Wade gives a breakdown of some of the other sidewalks the city has completed and how some of the funding has come together to get those projects finished. He also explains the process of how these two projects would need to get some preliminary engineering done before an application could be sent in for other funding sources. Administrator Wade also lays out a timeline of how the process would look for whichever sidewalk project gets chosen to be sent in for the "Invest in Cook" grant.

Discussion among the council started about the differences between the two projects. Drainage issues were discussed with both projects, with the estimation that the Willow Road project will contain more storm water issue while the Schoenbeck Road project is longer in distance. Both projects present pros and cons and deciding which project to get some preliminary engineering done will answer some of the questions about how

much work and money each project would entail. There was some discussion about the logistics of the Schoenbeck Road project and which side of the road would be best for the sidewalk to be built. Things like existing sidewalks, and population in proximity would be the factors that would drive which side of the road the Schoenbeck project would be best to explore.

Alderman Dash talks about how dangerous Willow Road is and the many pitfalls it currently has, and for those reasons she believes Willow Road should be the chosen project for the "Invest in Cook" grant. Alderman Morgan-Adams sees Schoenbeck as the most viable project, especially when it comes to the storm water management portion of the project, so she believes Schoenbeck should be chosen for the grant. Alderman Dolick echoes Alderman Dash's sentiment and feels most comfortable moving forward with the Willow Road project. Alderman Anderson would also like to see the Willow Road project be first for the "Invest in Cook" grant. Alderman Cameron acknowledges a need for a sidewalk on Willow Road.

**C. Presentation to the City Council of the City's Draft Website Redesign –**

Deputy Clerk Austin explains how the website redesign process has been going and when a launch is expected. He starts by explaining some of the design changes made to the banner of the home page and how the main design choice here was to include 8 graphic buttons for the most frequented places on the website, so residents can find what they are looking for quickly and efficiently. The next part includes the news and calendar and there weren't as many design changes here as much as there was a nice upgrade to the calendar that includes a sleeker look. There is also a social media bar now on the right side of the screen that stays with you as you scroll. The next part is the city spotlight, which again didn't change as much functionally, but has a nice new look to it. The footer of the home page is next and has a drastic new look that has a new background color and much more organization that ties the footer together. Deputy Clerk Austin also wanted to show what an internal page would look like and show the different color scheme that would be in place. Alderman Anderson asks about highlighting restaurants and hotels in town, and it is explained that we will have a new section that highlights those a bit better when the redesign launches.

**APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS – None**

**PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT) – None**

**CONSENT AGENDA –**

- A. R-25-11 Natural Resources Commission Memo and Request for Council Approval to Conduct Prescribed Burns in the Spring and Fall of 2025 in Prospect Heights – Alderman Ward 3 Morgan-Adams moved to approve R-25-11 Natural Resources Commission Memo and Request for Council Approval to Conduct Prescribed Burns in the Spring and Fall of 2025 in Prospect Heights; seconded by Alderman Ward 5 Dolick. There was unanimous approval.**

**ROLL CALL VOTE:**

AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
NAYS:	None

ABSENT: None

Motion carried 5-0

**OLD BUSINESS –**

- A. O-25-01** Staff Memo and Ordinance Granting Certain Variations for a Fence Addition at 1 E Willow Road (*2nd Reading*) – **Alderman Ward 5 Dolick moved to approve O-25-01 Staff Memo and Ordinance Granting Certain Variations for a Fence Addition at 1 E Willow Road (2nd Reading); seconded by Alderman Ward 3 Morgan-Adams. There was unanimous approval.**

**ROLL CALL VOTE:**            AYES:            Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
   NAYS:            None  
   ABSENT:        None

Motion carried 5-0

- B. O-25-02** Staff Memo and Ordinance Approving a Special Use for a Sit-down Restaurant at 1209 Unit B N Elmhurst Road, Tacos Los Gallillos (*2nd Reading*) – **Alderman Ward 3 Morgan-Adams moved to approve O-25-02 Staff Memo and Ordinance Approving a Special Use for a Sit-down Restaurant at 1209 Unit B N Elmhurst Road, Tacos Los Gallillos (2nd Reading); seconded by Alderman Ward 5 Dolick. There was unanimous approval.**

The owner of the restaurant gives some information on her business. She sees it more as takeout to start, and will have a few tables. It will be traditional mexican food.

**ROLL CALL VOTE:**            AYES:            Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
   NAYS:            None  
   ABSENT:        None

Motion carried 5-0

**NEW BUSINESS –**

- A. O-25-03** Staff Memo and Ordinance Approving of Sale, Donation, and Destruction of Surplus Property (*1st Reading*) –
- B. R-25-12** Staff Memo and Resolution Approving a 2025 Pavement Assessment Proposal by Gewalt Hamilton Associates, Inc., for a Not-to-Exceed Budget of \$15,500.00 – **Alderman Ward 5 Dolick moved to approve R-25-12 Staff Memo and Resolution Approving a 2025 Pavement Assessment Proposal by Gewalt Hamilton Associates, Inc., for a Not-to-Exceed Budget of \$15,500.00; seconded by Alderman Ward 3 Morgan-Adams. There was unanimous approval.**

Public Works Director Roscoe gives an explanation of what this resolution entails. He mentions this is the first step in replacing and repairing many of the roads around



#5	
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$0.00
Capital Improvements	\$0.00
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$46,705.27
Parking Fund	\$808.88
Sanitary Sewer Fund	\$10,897.56
Road/Building Bond Escrow	\$45,160.64
<b>TOTAL</b>	<b>\$312,202.40</b>
<b>Wire Payments</b>	
02.07.25 Payroll	<b>\$193,787.56</b>
January IMRF Payment	<b>\$16,853.65</b>
<b>TOTAL WARRANT</b>	<b>\$522,843.61</b>

- Deputy Clerk Austin read the warrants.

**Alderman Ward 5 Dolick moved to approve the warrants as presented; seconded by Alderman Ward 2 Anderson to include a TOTAL of \$312,202.40, a 2/7/2025 Payroll of \$193,787.56, a January IMRF Payment of \$16,853.65, and a TOTAL WARRANT of \$522,843.61. There was unanimous approval.**

**ROLL CALL VOTE:**

AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
NAYS:	None
ABSENT:	None

Motion carried 5-0

**PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT) - None**

**EXECUTIVE SESSION - None**

**ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED** – None

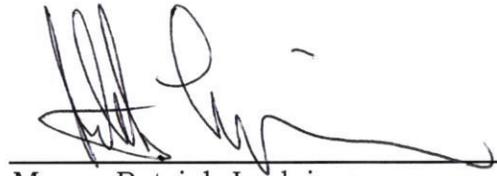
**ADJOURNMENT** – Alderman Ward 5 Dolick moved to Adjourn; seconded by Alderman Ward 2 Anderson. There was unanimous approval.

**VOICE VOTE:** All AYES No NAYS

Motion carried 5-0

**Approved by the Prospect Heights City Council on this the 10th day of March, 2025.**

  
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City Clerk Prisiajnikouk

  
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Mayor Patrick Ludvigsen

