



THE REGULAR COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, FEBRUARY 25, 2019 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

*Before the Meeting was called to Order, Attorney Kearney stated to the audience that Public Comments regarding the Chicago Executive Airport were considered Non-Agenda Items and would be heard after the Warrants, listed on the Agenda as Item 15 (Public Comment - Non Agenda Matters). He asked that if a group was in attendance, they elect one representative to speak for that group.

CALL TO ORDER – At 6:33 PM, Mayor Nicholas Helmer called to order the February 25, 2019 Regular Meeting of the City Council of Prospect Heights at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called roll. A quorum was in attendance.
ELECTED OFFICIALS PRESENT – Mayor Helmer, Treasurer Tibbits, City Clerk Morgan-Adams, Aldermen – Dolick, Williamson, Messer, Rosenthal, Ludvigsen
OTHER OFFICIALS IN ATTENDANCE – City Administrator Wade, Assistant to the City Administrator Falcone, Deputy Clerk Schultheis, Police Chief Zawlocki, Attorney Kearney, Finance Director DuCharme, Digital Communication Technician Colvin, Director of Building and Development Peterson, and Public Works Superintendent Roscoe.

PLEDGE OF ALLEGIANCE – Led by Audience Member – Robert Kirk

INVOCATION – Led by Pastor Yun Choi - Hebron Presbyterian Church

APPROVAL OF MINUTES

A. February 11, 2019 Regular Workshop Meeting Minutes – **Alderman Messer moved to approve the February 11, 2019 Regular Workshop Minutes as presented; seconded by Alderman Dolick. There was unanimous approval.**

ROLL CALL VOTE:
AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
NAYS – None
ABSENT – None

Motion carried 5 - 0

B. February 11, 2019 Regular Workshop Executive Session Minutes - **Deferred**

PRESENTATIONS

A. Report by Jodi McCarthy, of Gewalt Hamilton Engineering Re: Arlington-Countryside Neighborhood Storm Water Management Evaluation – GHA Study regarding ponding issues. City Engineer Berez had met Public Works Superintendent Roscoe to understand where the flooding occurs and investigate drainage.

Engineer Jodi McCarthy said that GHA used the XPSWMM to simulate rainfall runoff processes and the hydraulic performance of drainage. A myriad of model runs were performed. She noted that the area was divided into WEST of Rand Road and EAST of Rand Road. She stated that most ponding occurs when there is a great deal of rain in a short period of time. It was noted by the Engineer that the neighborhoods could not be combined, therefore, EAST and WEST could not be solved together. All based upon a two-hour event, and maintaining existing outfall location to creek.

TWO HOUR EVENT:

10 Year	=	2.64 inches
25 Year	=	3.25 inches
50 Year	=	3.82 inches
100 Year	=	4.47 inches

OPTION 1A – 36” pipe along Rand Road and parallel to the Creek and connect to node on Forrest Avenue. This would eliminate the 10-year and 25-year ponding. No current piping would be ripped out.

OPTION 1D – 48” storm sewer pipe and tie into 12” pipe under the road, and connect at Rand Road. This gets rid of the 10-year event, and alleviates the 25 year event.

OPTION 1E – 48” pipe for all stormwater in the neighborhood except for Node #144 and connect to Center Lane. Eliminates ponding for the 25 year, 50-year and 100 year events – ultimate option.

It was noted that there would need to be permitting from IDOT, Cook County DOT, MWRD, IDNR, and the US Army Corps of Engineers.

There would also need to be bidding for the job; and the estimated cost is \$2.5 - \$3 million. It was noted that there are grant opportunities, though this project might not qualify.

There was also the question as to whether or not the piping would fit under Camp McDonald.

There was further explanation by Engineer McCarthy as to the issue with the area. She stated that the WEST side bowl has 12” piping and there is not enough grade to push the stormwater that is why a bigger pipe is needed. She noted that the whole neighborhood drains into the 12” pipe.

There were questions regarding erosion – and Engineer McCarthy stated that final engineering will address that. It was noted that there would be very little impact on the watershed levels.

There was a question regarding erosion. It was noted by the engineers that erosion was not I the current study. The US Army Corp and other agencies would look at those aspects of the project before approval was granted. It was noted by the engineers that this project was a permitted use as is. The creek was not required to be remodeled.

It was questioned as to whether it would be wise to build larger pipes under Rand Road? Engineer Bercz answered that they would start east at McDonald Creek and run the pipe back west of Rand. The City could keep building on to the west.

It was noted that the drainage for this area (camp McDonald storm sewer) is less than 5% of the total watershed in the area. There was a question regarding the capacity of the pipes – during a storm event the water rises quickly. The water will come down from the neighborhood and sit in the pipe. It was noted that the plan was not to push the water around, but allow for a bigger pipe to hold the water; then that will drain into the creek.

It was noted by the engineers that there will not be a lift station, and that the system would use gravity. It was noted by the engineer that for new systems – the requirements are to address a 10 year event and have 100 year overflow. A 36 inch pipe would address this.

Engineer McCarthy said that XPSWMM is the industry standard that incorporates hydrology and hydraulics. From a cost benefit approach this project can be done in phases. She noted that you could not have a trunk system on the west side, which is a bowl, but that it was possible to look into the east side. Studying Willow Road down to Olive could be a possible study area.

It was noted by the City Administrator that this subject will be brought back to the Council for the capital budget meeting to get a source for the funds. – **No action was taken**

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS

A. Senior Celebration Proclamation – Read by City Clerk Morgan-Adams
Mayor Helmer asked for a roll call to show approval of the Proclamation
ROLL CALL for Approval of the Senior Celebration Proclamation
AYES – Rosenthal, Williamson, Messer, Ludvigsen, Dolick

PUBLIC COMMENT (agenda matters) - None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Chicago Executive Airport Report Presented by Director Jim Kiefer – Director Kiefer noted that the snowfall did take a toll on revenue, as the snow had to be cleared; but the airport did stay open.

- It was noted that revenues are above budget and expenses are below budget.
- The Master Plan Phase II – Director Kiefer said that it was important to keep negative emotions, drama, politics and hearsay out of the process. He noted that there had been a great deal of negative media. He stated that Wheeling had had been given a fact sheet of just facts and the factsheet had not been given to the media by Wheeling. Prospect Heights has the same fact sheet. It was noted that “no” decisions on the airport have been premed.
- Director Kiefer noted that the website has been revamped, and more facts have been added.
- Director Kiefer said that the last Master Plan was done in 1984. He said that part that was implemented from that plan was Noise Attenuation.
- It was noted by Director Kiefer that the airport serves as a retention pond holding water for the entire community.
- The next Open house for the Master Plan will be Thursday, July 11, 2019.
- Director Kiefer said that he did not expect there to be any expansion plans for the airport “in his lifetime,” prompting Alderman Williamson to note that the verbiage should be stopped because any change in anyone’s lifetime to the airport would have an impact on those affected.

- It was noted by Director Kiefer that the FAA requires a plan for future development as part of a plan, but it does not have to be implemented. It must be a wide ranging plan or the CEA would lose financial support from the FAA. The CEA's last masterplan was 30 years ago. The masterplan enables the CEA to get 95% reimbursement by the FAA. The plan cannot be implemented without Prospect Heights and Wheeling approval. He added that not much of the 1984 plan was ever implemented, except for reducing airport noise.

*Alderman Williamson asked to have the Director Kiefer find out if airport extension was on the 1984 plan.

There was discussion regarding whether widening of the runways was feasible.

- Director Kiefer outlined the criminal destruction of airport property by a trespasser; and said that while the area was being repaired, it was not fully repaired.
- Director Kiefer said that the masterplan schedule had been slowed down because of budgetary reasons. It was noted by Alderman Ludvigsen that the masterplan is not the only time that the airport can ask to extend the runway – they can apply through TIPS program.
- Director Kiefer stated that while State Representative Carroll had said that the jet owners would not have to pay for any improvements, and that it would come from the towns; that was not accurate. No money will come from the City for improvements.

No action was taken.

B. January Treasurer's Report Presented by Finance Director Michael DuCharme – No update

C. Recognition of the Services to the City by Alderman Lora Messer – Mayor Helmer read a proclamation for Alderman Messer, and congratulations were given by Staff, Council, Police Department, Public Works, and citizens.

Public Works Superintendent Roscoe – gave an update regarding ice and snow removal and clean up

Director of Building and Development Peterson - said that the Thornton's project was kicking off in 30 days, and shovels were to be in the ground before the end of March. The expected opening date would be in March.

- He also stated that the car wash facility was in the engineering phase.
- He added that Aldi's is doing a complete renovation and expansion. They will be adding 19.5 feet – adding more produce.

This summer, these will be the three major projects on Rand Road.

Alderman Rosenthal – Ward 2 – asked for clarification of an article that appeared in the *Daily Herald* the previous week, in which City Clerk Morgan-Adams was quoted as saying she is referred to "lovingly as the sixth alderman of the Council."

City Clerk Morgan-Adams said to answer would be inappropriate at the Council meeting.

Police Chief Zawlocki – said that the three new recruits were in week 6 of the training, and have 8 weeks left.

- It was noted that the Police Citizens Academy begins April 8th.

Alderman Williamson – Ward 3 – Asked that Candidate for Ward 1, Michelle Cameron – be appointed to serve out the term of Alderman Messer.

No action was taken.

CONSENT AGENDA -

A. R-19-03 Staff Memo and Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust

B.R-19-04 Staff Memo and Resolution Authorizing City Application for Cook County Department of Transportation and Highways "Invest in Cook" Grant, for Phase I Preliminary Engineering, for Camp McDonald Road Sidewalk, from Wheeling Road to the Metra Commuter Station –

Alderman Messer moved for omnibus approval of R-19-03 Resolution Approving and Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services and Execution of the Declaration of Trust Establishing the Illinois Public Reserves Investment Management Trust and R-19-04 Resolution Authorizing City Application for Cook County Department of Transportation and Highways "Invest in Cook" Grant, for Phase I Preliminary Engineering, for Camp McDonald Road Sidewalk, from Wheeling Road to the Metra Commuter Station; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
NAYS – None
ABSENT – None

Motion carried 5 - 0

OLD BUSINESS

A.O-19-04 Staff Memo and Ordinance Approving an Amendment to Title 5,7 related to Warehouse Use, Applicant Conor Commercial Real Estate *(2nd Reading)* – **Alderman Messer moved to Approve O-19-04 Ordinance Approving an Amendment to Title 5,7 related to Warehouse Use, Applicant Conor Commercial Real Estate; seconded by Alderman Dolick. There was unanimous approval.**

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
NAYS – None
ABSENT – None

Motion carried 5 – 0

B. O-19-05 Staff Memo and Ordinance Approving Preliminary Plat, Preliminary Engineering, Appearance Review and Granting Special Use permit for a 150,000 sq. ft commercial development, Applicant Conor Commercial Real Estate, 25-35 Piper Lane, Prospect Heights, IL 60070 *(2nd Reading)* – **Alderman Dolick moved to Approve O-19-05 Ordinance Approving Preliminary Plat, Preliminary Engineering, Appearance Review and Granting Special Use permit for a 150,000 sq. ft commercial development, Applicant Conor Commercial Real Estate, 25-35 Piper Lane, Prospect Heights, IL 60070; seconded by Alderman Rosenthal.**

Discussion – It was noted by the Director of Building and Development Peterson that there were typo errors that were changed; it was noted by the Attorney that the changes were non-substantive. **There was unanimous approval.**

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
NAYS – None
ABSENT – None

Motion carried 5 – 0

C.O-19-03 Special Use Permit for a Private Truck Parking Lot, Applicant Stery Trucking, in the B-4 Office/Industrial District **(2nd Reading)** – Director of Building and Development Peterson said that there were changes based upon issues brought up by the Council at the February 25th Meeting. It was noted that Stery has already purchased 63 vehicle stickers. They have committed to making certain that anyone who is a lessee will get a sticker. Every vehicle stored in the City, not just registered will have a vehicle sticker. They submitted landscaping - larger landscaping could not be done because the CEA would not allow bigger plantings in the eastern most side of the drive aisle because it is protected. The drive surface shows 68 trucks, and it does meet the IDOT drive aisle widths and leaves enough space for safety.

Mr. Robert Kirk said that he is proposing an addition to the Ordinance. Stery Trucking would like allow temporary storage of containers for parking not storage. At times it is difficult for vehicles picking up trailers – there might be a trailer for a few days.

Alderman Ludvigsen said that the scope of the project is growing and this is a new addition. He noted that there are too many unknowns.

Mr. Kirk noted that Stery has improved the surface, landscaping and site plan.

Attorney Kearney said that applicant is asking for a substantive change to the Ordinance. No vote can be taken until there is another reading.

It was noted by the Director of Building and Development Peterson that owner will allow the Police to have access to the property.

It was noted by Architect Robert Kirk that of the 68 trucks allowed less than 10% will be trailers and even those will not be there every day. Alderman Dolick said that he notices lots of trailers parked there.

Director of Building and Development Peterson said that in addition to the Police, the City does an annual inspection – there are code enforcement and surface inspections.

**FIRST READING OF REVISED ORDINANCE – NO VOTE. DEFERRED UNTIL MARCH 11, 2019
REGULAR WORKSHOP MEETING**

NEW BUSINESS

A.Request for Waiver of 1st Reading O-19-06 Staff Memo and Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the State Plumbing Code and Making Certain Local Amendments to the Adopted Model Codes **(1st Reading)** – Alderman Messer moved to waive first reading of O-19-06 Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the State Plumbing Code and Making Certain Local Amendments to the Adopted Model Codes; seconded by Alderman Rosenthal. There was unanimous approval.

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
NAYS – None
ABSENT – None

Motion carried 5 – 0

B.O-19-06 Staff Memo and Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the State Plumbing Code and Making Certain Local Amendments to the Adopted Model Codes **(2nd Reading)** - Alderman Ludvigsen moved to approve O-19-06 Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the

State Plumbing Code and Making Certain Local Amendments to the Adopted Model Codes; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
NAYS – None
ABSENT – None

Motion carried 5 – 0

DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY: City Administrator Wade stated that the March 11, 2019 Regular Workshop Meeting would begin at **6 PM** regarding the Budget. It was noted that the Budget would be ready the following week.

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$93,848.35
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$429.05
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$12,992.21
Solid Waste Fund	\$27,484.34
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$279.95
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$16,650.00

Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$28,217.50
Parking Fund	\$605.02
Sanitary Sewer Fund	\$944.35
<u>Road/Building Bond Escrow</u>	<u>\$2,871.00</u>
TOTAL	\$184,321.77
<u>Wire Payments</u>	
2/15/2019 PAYROLL POSTING	\$144,812.40
POLICE PENSION PAYMENTS	\$33,808.81
TOTAL WARRANT	\$362,942.98

City Clerk Morgan-Adams read the warrants.

Alderman Rosenthal moved to approve the warrants as presented; seconded by Alderman Dolick to include a TOTAL of \$184,321.77; 2/15/2019 PAYROLL POSTING of \$144,812.40; Police Pension Payments of \$33,808.81; and a Total Warrant of \$362,942.98. There was unanimous approval.

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
 NAYS – None
 ABSENT – None

Motion carried 5 – 0

PUBLIC COMMENT (Non-agenda matters)

Steve Neff – 193 S Wolf, Wheeling- said that he is a founding member of the Citizens Against Runway Expansion – which was started in 2014. He said that Charlie Priester was recommending in 2014 that a master plan study so that overseas flights can be made. He has over 1000 signatures on the referendum against runway expansion. The referendum is just an advisory question. Mr. Neff is also on the Noise Committee. He said that no one has challenged the referendum, and that only CEA Board directors Katz and Kearns reviewed the petition. He said that he was rejected from the SIG group. He said that there has been surprise that there is no Do-nothing option on the SIG. Chicago Executive Say No is the Facebook page.

Karen G - Northeast Mount Prospect – ½ mile from CEA airport aligned with main runway. CEA has been reviewing efforts to expand the runway but have not informed Mount Prospect residents at all. All impacted cities should be notified. All options studied by CEA will affect Palatine Road. Mount Prospect has nothing to gain from airport expansion, only increased pollution and property damage and decreased property values.

Greg Schrieber -1802 N Beach Road, Mount Prospect – live ½ mile from main runway. He said planes fly 50 feet overhead. He said that all retirement plans had to be suspended because an airport expansion skews the numbers, and there is too much uncertainty. He noted that the masterplan does not talk about the impact on any of the neighboring communities. He said that the December 4th Open House was one-sided. It will impact 1500 homes in Mount Prospect.

FIVE MINUTE RECESS –

John Haney – 1690 N English Drive, Mount Prospect – if it’s possible to put together a master plan and negatively affect people, why not move forward with a plan that has no expansion? Why do we need to continue to explore expansion that affects home values.

EXECUTIVE SESSION

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT – At 9:05 PM, Alderman Rosenthal moved to close Open Session and go into Executive Session to discuss setting a price for sale or lease of property owned by the Public Body; seconded by Alderman Messer. There was unanimous approval.

ROLL CALL VOTE: AYES – Messer, Dolick, Ludvigsen, Rosenthal, Williamson
 NAYS – None
 ABSENT – None

Motion carried 5 – 0

Approved by the City Council of Prospect Heights on this the 11th day of March, 2019.



City Clerk Morgan-Adams



Mayor Nicholas J. Helmer

