



**CITY OF PROSPECT HEIGHTS**  
**Tourism Board Regular Meeting Agenda**  
**Friday, March 2, 2018 -9:00 a.m.**  
**City Hall**  
**8 North Elmhurst Road**  
**Prospect Heights, IL 60070**

**I. Call to Order** – At 9:10 AM, Chairman Allgauer called to order the Tourism District Board Regular Meeting at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

**II. Roll Call** – Commissioner Schultheis called roll. A quorum was present.  
COMMISSIONERS PRESENT: Allgauer, Schultheis, Hager, Patel  
ABSENT: Helmer  
OTHER OFFICIALS PRESENT: Officer Thibeault, Director of Building and Development Peterson, Public Works Superintendent Roscoe, Assistant Finance Director Graefen

**III. Old Business**

**A.** Approval of the December 1, 2017 Regular Meeting Minutes –  
Commissioner Hager moved to approve the December 1, 2017 Regular Meeting Minutes as presented; seconded by Chairman Allgauer.

**VOICE VOTE:** All Ayes, No Nays

Motion carried 4 – 0; Mayor Helmer absent

**IV. New Business**

**B.** Grant Allocation Approval – Assistant Finance Director Graefen said that the grant allocations should be about the same in this fiscal year as they were

last year. Chairman Allgauer asked that the Assistant Finance Director email the end of April rates for Country Inn and Suites. This would need to be voted upon before the end of the fiscal year in April. If there is no vote taken, then there would have to be a special meeting to approve the expense.

**Commissioner Hager moved to approve the remaining grant allocation to Country Inn and Suites of \$11,802.01 pending paperwork submitted and approved by the City of Prospect Heights Finance Department before the end of the Fiscal Year; seconded by Commissioner Patel.**

**ROLL CALL VOTE:**                    AYES -        Hager, Patel, Allgauer, Schultheis  
    NAYS -        None  
    ABSENT -    Helmer

Motion carried 4 - 0, one absent

**C.** Tourism District Police - Officer Alan Thibeault new Tourism District Officer - Officer Alan Thibeault introduced himself to the Board, and said that he would be working with canine Bane. He offered a strategy to deal with rush hour traffic problems off of Winkleman. It was noted by Officer Thibeault that the Prospect Heights Police can look into traffic enforcement and traffic control in the area.

**D.** Upcoming Seasonal and Maintenance projects - Public Works Superintendent Roscoe said that they still need the lights to be taken off the trees. There is full clean up in project areas. Tulips and Daffodils will be coming up in Spring. Three thousand dollars have been paid for bulbs for Spring.

Summer Plan - there was talk about more color on the hills. Superintendent Roscoe has asked for more reds. Commissioner Hager asked that there be edge brushing around the hill because it was in need of being trimmed. Chairman Allgauer asked that there be more variety in color and types of plants.

It was noted that there was \$3866 spent on two new linear beds of plants around Players Pub.

Superintendent Roscoe said that he has not heard back from Cook County regarding any landscaping for the Forest Preserve.

There was more discussion of Winkleman, and issues related to that street.

Director of Building and Development Peterson said that Cook County Highway was in Phase I and that Sanders Road was part of Phase I - including

lighting for Winkleman/Sanders; and widening of Sanders and Milwaukee. However, it was noted that this was a five year, major project.

It was noted by Chairman Allgauer that Northfield owns part of Winkleman, too. That area of Winkleman has potholes that have not been repaired.  
**Director of Building and Development Peterson said that he would follow up on this issue.**

**IV. ADJOURNMENT – At 9:46 AM, Commissioner Schultheis moved to Adjourn; seconded by Chairman Allgauer.**

**VOICE VOTE:** All Ayes, No Nays

Motion carried 4 - 0; Mayor Helmer absent