



**CITY OF PROSPECT HEIGHTS  
FIRE/POLICE COMMISSION  
City Hall  
8 North Elmhurst Road  
Prospect Heights, IL 60070**

**REGULAR MEETING MINUTES  
OF WEDNESDAY, March 28, at 4PM**

**CALL TO ORDER** - At 4:08 PM, Chairman Meyer called to order the Fire Police Commission Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

**ROLL CALL** - Deputy Clerk Schultheis called roll. A quorum was present.  
COMMISSIONERS PRESENT – Chairman Meyer; Commissioners – Fiorito and Hoffman  
OTHER OFFICIALS PRESENT – Deputy Chief Zawlocki, Community Liaison Conboy, Deputy Clerk Schultheis and Digital Communications Technician Colvin

**APPROVAL OF MINUTES**

**A. February 28, 2018 Regular Meeting Minutes – Chairman Meyer moved to Approve the February 28, 2018 Regular Meeting Minutes as presented; seconded by Commissioner Fiorito. There was unanimous consent.**

**VOICE VOTE:** All ayes, no nays.

Motion carried 3 - 0

**CLOSED SESSION - If needed - None**

**OLD BUSINESS - None**

**NEW BUSINESS**

**A. Reappointment of Fire Police Commissioner Sharon Hoffman** – At the March 26, 2018 Regular City Council Meeting, Mayor Helmer reappointed Sharon Hoffman as Commissioner of the Fire Police Commission for another three-year term. That appointment was confirmed by City Council vote.

**B. Spring Newsletter Article – Chairman Meyer** – Chairman Meyer noted that the Mayor

had requested a 100-word description of the functions and duties of the Commission to be published in the City Quarterly Newsletter. Commissioner Fiorito commended the wording of the article to make clear that the Commissioners “rarely” had to exercise the need for disciplinary action. It was noted the Community Liaison Conboy and Chief Steffen had also reviewed and added to the article.

**C. Update Regarding Commissioners’ stipends** – The Commissioners signed the Stipend form indicating all of the meetings that they attended in calendar year 2017. It will be approved by City Administrator Wade, and put on the warrants list to be approved at the Council.

**DEPARTMENTAL UPDATE** – Deputy Chief Zawlocki said that Officers Lange, Smith and Pufundt were promoted to Corporal; and Corporal Suerth was reappointed to Corporal.

Deputy Chief Zawlocki said that Officer Webber saved another opioid overdose victim with Narcan and chest compressions.

Officer Webber was also able to disarm a suspect who had a loaded 9mm gun after chasing him down Piper Lane; along with the assistance of Sgt. Coglianese and Cpl. Suerth.

Community Liaison Conboy that the Outreach Program has finalized their field trips; which include Government day, Camp Duncan, Medieval Times, and Wheeling Aquatic.

It was noted by Chairman Meyer that Community Liaison Conboy would be leaving the Prospect Heights Police Department to concentrate on finishing her education and to intern with the Chicago Police Department.

**CORRESPONDENCE/COMMUNICATIONS** - None

**NEXT REGULAR MEETING – April 25, 2018 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4 PM** – All commissioners said that they would be able to attend the April 25, 2018 Meeting.

**ADJOURNMENT - At 4:15 PM, Chairman Meyer moved to Adjourn; seconded by Commissioner Fiorito. There was unanimous consent.**

**VOICE VOTE:** All ayes, no nays.

Motion carried 3 – 0

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Chairman Jerry Meyer