



**THE CITY COUNCIL REGULAR HYBRID MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, APRIL 25, 2022 AT 6:30 P.M.**

CALL TO ORDER AND ROLL CALL – At 6:32 PM, Acting Mayor Dolick called to order the April 25, 2022 Regular City Council Hybrid Meeting at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Schultheis read the preamble to the Meeting

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Acting Mayor/Alderman Dolick, Aldermen – Morgan-Adams, Dash, Cameron, Quinn, Treasurer Tibbits, City Clerk Prisiajniouk

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Police Chief Zawlocki, Director of Building and Development Peterson, City Attorney Hess, City Attorney O’Driscoll, Digital Communications Technician Colvin, Assistant Finance Director Tannehill.

PLEDGE OF ALLEGIANCE – Led by Deputy Chief Caponigro

APPROVAL OF MINUTES

A.April 11, 2022 City Council Workshop Meeting Minutes – **Alderman Morgan-Adams moved to approve the Minutes as amended; seconded by Alderman Quinn. There was unanimous approval.**

ROLL CALL VOTE:

AYES -	Morgan-Adams, Dolick, Cameron, Quinn, Dash
NAYS -	None
ABSENT -	None

Motion carried 5 - 0

PRESENTATIONS

- A.**Chicago Executive Airport Monthly Update Presented, by Director William Kearns
- noted that the Chicago Executive Board had paid tribute to the late Mayor Helmer by naming their executive conference room in his honor.
 - the operations are averaging over \$100,000 per month. There is a 12-month rolling average of \$8 million gallons of fuel.
 - Customs had 42 operations in March; they usually only have 31.
 - RSIP has nine homes in the pilot program. Six of the nine are completed. The next phase will add more homes.
 - Airfield lighting starts in Fall, 2022.
 - Run the Runway is June 25, 2022 at 8 AM

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*) – None

CONSENT AGENDA – None

OLD BUSINESS

A.O-22-09 Staff Memo and Ordinance Amending Title 1 of City Code and Adopting the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan) (*2nd Reading*) – **Alderman Quinn moved to approved -22-09 Staff Memo and Ordinance Amending Title 1 of City Code and Adopting the Pay Plan (Compensation of Officers, Employee Salaries and Pay Plan); seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Dolick, Cameron, Quinn, Dash, Morgan-Adams
NAYS - None
ABSENT - None

Motion carried 5 - 0

B.O-22-10 Staff Memo and Ordinance Adopting the FY2022-23 Budget for the City of Prospect Heights (*2nd Reading*) – **Alderman Morgan-Adams moved to Approve O-22-10 Staff Memo and Ordinance Adopting the FY2022-23 Budget for the City of Prospect Heights; seconded by Alderman Quinn. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Quinn, Dash, Morgan-Adams, Dolick
NAYS - None
ABSENT - None

Motion carried 5 - 0

NEW BUSINESS

A.Requested Waiver of 1st Reading O-22-11 Staff Memo and Ordinance Approving Annual Official Zoning Map of the City of Prospect Heights (*1st Reading*) – **Alderman Morgan-Adams moved to waive first reading of O-22-11 Staff Memo and Ordinance Approving Annual Official Zoning Map of the City of Prospect Heights; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Quinn, Dash, Morgan-Adams, Dolick, Cameron
NAYS - None
ABSENT - None

Motion carried 5 - 0

B.O-22-11 Staff Memo and Ordinance Approving Annual Official Zoning Map of the City of Prospect Heights (*2nd Reading*) – **Alderman Quinn moved to Approve O-22-11 Staff Memo and Ordinance Approving Annual Official Zoning Map of the City of Prospect Heights; seconded by Alderman Morgan-Adams. There was unanimous approval.**

ROLL CALL VOTE: AYES - Dash, Morgan-Adams, Dolick, Cameron, Quinn
NAYS - None
ABSENT - None

Motion carried 5 - 0

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A.March Financial Report Presented by Assistant Finance Director Tannehill – noted that at 92% of the fiscal year having passed, the City was 113% of revenue and 63% of expenses budgeted. He said that further sign of the recovery from the pandemic is that places for eating taxes are at pre-covid levels.

He noted that audits start next month.

Acting Mayor Dolick – thanked the elected officials and staff that attended the tribute to the Mayor at the Chicago Executive Airport.

-He alerted Staff and Board that the Statement of Economic Interest forms were due by May 2nd.

City Clerk Prisiajnuok – said that she will attend her first Greater Wheeling Chamber of Commerce Meeting on April 13.

-she said that there is a job fair on May 12 at the Wheeling HS

Police Chief Zawlocki – said that there are two new officers. Both will start the Academy on May 2.

Deputy Chief Caponigro – said that there are three new Part-Time officers being hired, as well as a new Records Clerk to replace outgoing Records Clerk Pablo Martinez, who was hired in Milwaukee as a Police Officer.

Director of Building and Development Peterson said that his Department is experiencing a flood of permits.

- Two homes are being demo'ed and a third is being built
- He said that this is property maintenance season

DISCUSSION TOPICS FOR MAY WORKSHOP MEETING: For the May 9th Workshop Meeting

- A.** Discussion of City Water Study and New Water Survey
- B.** Discussion of Elected Officials Stipends
- C.** City of Prospect Heights Quarterly Newsletter (Overall Design and Contents)

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$108,688.57
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$572.10
Tourism District	\$572.10
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$11,730.20
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00

Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$120.74
Special Service Area #8 – Levee Wall #37	\$171.38
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$65,290.10
Palatine Road Tax Increment Financing District	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$22,690.36
Parking Fund	\$71.05
Sanitary Sewer Fund	\$7,910.15
Road/Building Bond Escrow	\$0.00
TOTAL	\$217,816.75
<u>Wire Payments</u>	
4/08/2022 PAYROLL	\$152,933.51
4/20/2022 POLICE PENSION FUND	\$94,750.61
TOTAL WARRANT	\$465,500.87

City Clerk Prisiajniouk read the Warrants

Alderman Quinn moved to approve the warrants as read; seconded by Alderman Dash to include a TOTAL of \$217,816.75; 4/08/2022 PAYROLL of \$152,933.51; 4/20/2022 POLICE PENSION FUND of \$94,750.61 and a TOTAL WARRANT of \$465,500.87. There was unanimous approval.

ROLL CALL VOTE: AYES - Morgan-Adams, Dolick, Cameron, Quinn, Dash
 NAYS - None
 ABSENT - None

Motion carried 5 - 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) - None

EXECUTIVE SESSION – Regarding Section 6

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED- None will be taken.

ADJOURNMENT – At 6:50 PM, Alderman Quinn moved to close open session and go into Closed session, no action will be taken after closed session; seconded by Alderman Dash. There was unanimous approval.

ROLL CALL VOTE:

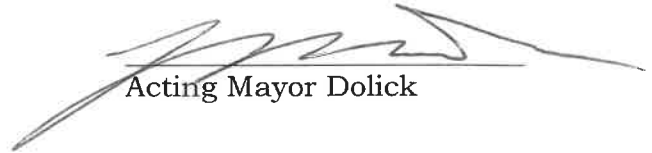
AYES -	Morgan-Adams, Dolick, Cameron, Quinn, Dash
NAYS -	None
ABSENT -	None

Motion carried 5 - 0

Approved by the City Council of the City of Prospect Heights on this the 9th day of May, 2022.



Deputy Clerk Schultheis



Acting Mayor Dolick

