



THE REGULAR COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
HELD ON MONDAY, JUNE 24, 2019 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

CALL TO ORDER – At 6:35 PM, Mayor Nicholas J. Helmer called to order the June 24th Regular City Council Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL FOR QUORUM – City Clerk Prisiajniouk called roll. A quorum was present.
ELECTED OFFICIALS PRESENT: Mayor Helmer, City Clerk Prisiajniouk, Treasurer Tibbits, Aldermen – Morgan-Adams, Quinn, Dolick, Cameron, Ludvigsen
OTHER OFFICIALS IN ATTENDANCE – City Administrator Wade, Assistant to the City Administrator Falcone, Deputy Police Chief Porlier, Director of Building and Development Peterson, Digital Communications Technician Colvin, Deputy Clerk Schultheis, Finance Director DuCharme, Director of Public Works Roscoe, and City Attorney Kearney.

PLEDGE OF ALLEGIANCE – Led by Audience Member

INVOCATION – Led by Pastor Yun Choi of Hebron Presbyterian Church

APPROVAL OF MINUTES

A. June 10, 2019 Regular Workshop Meeting Minutes

B. June 10, 2019 Regular Workshop Executive Session Minutes *Not for Public Release* – Alderman Morgan-Adams moved for omnibus approval of June 10, 2019 Regular Workshop Meeting Minutes and June 10, 2019 Regular Workshop Executive Session Minutes *Not for Public Release*; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE:
AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
NAYS - None
ABSENT – None

Motion carried 5 - 0

PRESENTATIONS - None

APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS - None

PUBLIC COMMENT (Agenda Matters) - None

STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS

A. Chicago Executive Airport Report Presented by Director Scott Saewert – Director Saewert gave an update on the Chicago Executive Airport.

- Rock the Runway and Run the Runway events are to be held on Saturday, June 29th. Run the Runway starts at 8 AM, and Rock the Runway begins at 5 PM. Fireworks will start at 9:15 PM
- On July 25 – 28, the Collins Foundation will be displaying vintage WW2 bombers from 2 – 5 PM
- On July 11th, there will be an Open House Meeting at the Ramada Inn to discuss the Chicago Executive Airport Master Plan.
- He mentioned that the newly-elected officials had gone on the CEA tour.
- Director Saewert stated that the planned date for the Joint Meeting is September 18 at Chevy Chase.
- Construction of the Customs Building will be at the Hangar 4 site on the southwest side of The airport. The new construction will begin in the Spring, 2020.
- FAA Sound issues regarding flight plans has launched a pilot program regarding flight patterns. Ten homes will be chosen (including multi-family and single family). An FAA-approved contractor is searching for homes for the pilot project. This program will include anywhere within the contours of the flight patterns.

B. May Treasurer's Report Presented by Finance Director Michael DuCharme – Finance Director DuCharme updated the Council on the financial status of the City. Alderman Ludvigsen asked why the Glenview Revenue Sharing was budgeted for so low this year at only \$20,000. Finance Director DuCharme said that he would research why that number was selected as the amount.

Deputy Chief Porlier – said that the police had gotten a grant for \$15,000 for tactical control from Homeland Security.

- He noted that June 12th was Government Day for the Outreach Program in which 50 children took part. The next Outreach Program is Camp Duncan on July 10.

Alderman Quinn – thanked Staff and Flood Brothers for a smooth transition to the new waste removal vendor.

Alderman Morgan-Adams – As a Workshop topic, the Alderman would like to discuss the need for a Prospect Heights Chamber now that the City has withdrawn from the former Wheeling Prospect Heights Chamber. The City does not want to be a member now that the Chamber has removed Prospect Heights from the name of the chamber.

City Clerk Prisiajiniouk – noted that the Old Orchard Country Club has been remodeled, and said that it would be a good site for an event. She was part of a city-government wide meeting that included the City, the Library, and the Park District.

- She noted an Additional Escorted Transportation Service for seniors. It is a non-profit for anyone that is 60+. Phone (847) 227-9331. The service map encompasses a lot of the northwest Chicago area.

- Senator Gillespie has a Town Hall meeting on Wednesday, June 26th from 7 PM – 8:30 PM at the Memorial Library.

- There are Census taker jobs that are available. They are on the Census website.

Alderman Ludvigsen – thanked the City Administrator, the Director of Public Works, and the City Engineer for getting the contractors to fix the road repairs. The contractor had owed the City repairs to side road damage, and he congratulated the Engineer, Staff and Public Works on their punch list.

Director of Building and Development Peterson – said that weather is wreaking havoc on construction projects.

Aldi's store is closed and has 1 ½ week delay.

Thornton's is trying to meet their August 1 deadline to open.

River Trails is working as quickly as possible to get occupancy.

There are five new housing permits

Director of Public Works Roscoe – noted the role of the Public Works Department in the Block Party.

- He said that the 6-8 weeks of ground saturation from the water. Absorption has become an Issue.

- Mosquito Abatement - it was noted that the City does not spray, the County does.

City Administrator Wade – noted that money has been budgeted for Hillside Lake treatment but Clarke Aquatics said that the elodea is under control but two pond weeds were of concern. It was believed that the weeds would die off when the weather hit 80 degrees. So there is no need for treatment until Spring

Treasurer Tibbits – thanked the Park District for the job that they did at the Block Party.

- Noted that harper College offers free courses for anyone over 65

- Old Orchard Country Club catering – the Treasurer would like to shoot a video there to highlight the new eatery.

- Treasurer Tibbits would like to add water as a workshop topic. He noted that 40% of the City has no water system. He said that the City needs to find a funding system for water.

CONSENT AGENDA – None

OLD BUSINESS

A.O-19-17 Staff Memo and Ordinance Annexing to the City of Prospect Heights Approximately 1.46 Acres Located at 3020 Milwaukee Avenue in Prospect Heights, IL (2nd Reading) – Alderman Quinn moved to approve O-19-17 Ordinance Annexing to the City of Prospect Heights Approximately 1.46 Acres Located at 3020 Milwaukee Avenue in Prospect Heights, IL; seconded by Alderman Cameron. There was unanimous approval.

ROLL CALL VOTE:

AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron

NAYS - None

ABSENT – None

Motion carried 5 - 0

It was noted that the address had been partially in Prospect Heights and partially in unincorporated Cook County; and there had been no protest from the County.

NEW BUSINESS

A.Request for Waiver of 1st Reading O-19-18 Staff Memo and Ordinance Amending Title 3, Chapter 9 - Waste Disposal of the Prospect Heights City Code (1st Reading) – Alderman Dolick moved to waive first reading of O-19-18 Ordinance Amending Title 3, Chapter 9 - Waste Disposal of the Prospect Heights City Code; seconded by Alderman Morgan-Adams.

There was explanation of how Rob Roy residents will pay for waste disposal. It was noted by Alderman Quinn that the waste hauler would take a census of senior residents to determine who would receive the discount, because of their situation where they are billed through the association.

B.O-19-18 Staff Memo and Ordinance Amending Title 3, Chapter 9 - Waste Disposal of the Prospect Heights City Code (2nd Reading) – Alderman Ludvigsen moved to approve O-19-18 Ordinance Amending Title 3, Chapter 9 - Waste Disposal of the Prospect Heights City Code; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE: AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
NAYS - None
ABSENT – None

Motion carried 5 – 0

C.Request for Waiver of 1st Reading O-19-19 Staff Memo and Ordinance Amending Title 2, Chapter 6, Article D - Tobacco Dealers and Vendors (1st Reading) – Alderman Ludvigsen moved to waive first reading of O-19-19 Ordinance Amending Title 2, Chapter 6, Article D - Tobacco Dealers and Vendors; seconded by Alderman Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE: AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
NAYS - None
ABSENT – None

Motion carried 5 – 0

It was noted by City Attorney Kearney that the Ordinance codifies the changes that were made by the State. Deputy Chief Porlier said that officers typically did not stop someone that was smoking but that they could target stores that sell to minors.

Attorney Kearney said that the law goes into effect July 1.

D.O-19-19 Staff Memo and Ordinance Amending Title 2, Chapter 6, Article D - Tobacco Dealers and Vendors (2nd Reading) – Alderman Dolick moved to approve O-19-19 Ordinance Amending Title 2, Chapter 6, Article D - Tobacco Dealers and Vendors; seconded by Alderman Cameron. There was unanimous approval.

ROLL CALL VOTE: AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
NAYS - None
ABSENT – None

Motion carried 5 – 0

E.R-19-17 Resolution Authorizing the Sale of 11 East Camp McDonald Road – Alderman Dolick moved to approve R-19-17 Resolution Authorizing the Sale of 11 East Camp McDonald Road; seconded by Alderman Quinn. There was unanimous approval.

ROLL CALL VOTE: AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
NAYS - None
ABSENT – None

Motion carried 5 – 0

Aldermen wanted to guarantee that the buyer could not purchase the property without the City seeing the closing documents.

DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING:

- A.Liquor License Code Review
- B.Economic Redevelopment
- C.Term Limits of Elected Officials

***Added to the list, at the request of the elected officials are – Water and Chamber of Commerce**

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$76,399.93
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$0.00
Tourism District	\$19,227.26
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$0.00
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$194.35
Special Service Area #8 – Levee Wall #37	\$39,767.84
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$0.00
Palatine Road Tax Increment Financing District	\$0.00

Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$23,148.77
Parking Fund	\$226.33
Sanitary Sewer Fund	\$110.32
<u>Road/Building Bond Escrow</u>	<u>\$1,700.00</u>
TOTAL	\$160,774.80
<u>Wire Payments</u>	
6/21/2019 PAYROLL POSTING	\$167,276.62
POLICE PENSION PAYMENTS	\$69,541.94
DEBT SERVICE PAYMENTS	\$176,840.34
TOTAL WARRANT	\$574,433.70

City Clerk Prisiajniouk read the warrants.

Alderman Morgan-Adams moved to approve the warrants as read to include a TOTAL of \$160,774.80; 6/21/2019 PAYROLL POSTING of \$167,276.62; POLICE PENSION PAYMENTS of \$69,541.94; DEBT SERVICE PAYMENTS of \$176,840.34; and a TOTAL WARRANT of \$574, 433.70; seconded by Alderman Dolick. There was unanimous approval.

ROLL CALL VOTE: AYES – Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
 NAYS - None
 ABSENT – None

Motion carried 5 – 0

PUBLIC COMMENT (Non-Agenda Matters) – Katy Freihage of 400 Shawn Lane – spoke regarding the proposed senior living facility behind St. Alphonsus Church. She is asking that the City take seriously the fact that senior citizen drivers would then be needing to go by the church school with its 185 students. She felt that it presented a safety issue. Mayor Helmer noted that the Council would approve everything before it was implemented. It was noted that the last time that the Church had tried to change the character of the property, it was turned down.

City Administrator Wade said that there was a process for a development application that included a City application that was reviewed by Staff and engineering and legal, and moved to the PZBA for review and approval, and then to the Council for final review and approval. This would include Public notification and input from residents.

City Clerk Prisiajouiuk - noted from her previous comments regarding the free transportation for seniors was that they would take seniors to the hospital, but would not give rides where there was anesthesia administered.

EXECUTIVE SESSION - None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

ADJOURNMENT - At 7:36 PM, Alderman Ludvigsen moved to Adjourn; seconded by Alderman Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE:
AYES - Quinn, Morgan-Adams, Ludvigsen, Dolick, Cameron
NAYS - None
ABSENT - None

Motion carried 5 - 0

Approved by the City Council of Prospect Heights on this the 8th day of July, 2019.



City Clerk Prisiajouiuk





Mayor Nicholas J. Helmer