



# VOLUNTEER APPLICATION

## CITY OF PROSPECT HEIGHTS VOLUNTEER APPLICATION

### AVAILABILITY OF ACCOMMODATION

If you require any assistance or accommodation in the application or interview process, please contact the Office of the City Administrator at (847) 398-6070.

### PERSONAL INFORMATION (Please Print)

Name \_\_\_\_\_  
Last First Middle

Current Address \_\_\_\_\_  
Number/Street City State Zip

Email Address \_\_\_\_\_

Phone Number (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Daytime Evening

Have you ever volunteered with the City of Prospect Heights?

YES  NO Yes, give dates and department: \_\_\_\_\_

### VOLUNTEER POSITION DESIRED

Position for which you are applying: \_\_\_\_\_

Other positions for which you would like to be considered: \_\_\_\_\_

Earliest date you can start volunteering: \_\_\_\_\_

### SPECIAL SKILLS AND EXPERIENCE

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### BACKGROUND CHECK NOTIFICATION

By signing below, I understand that the position I am applying for may require a criminal background check to be performed at the discretion of the City of Prospect Heights.

### VOLUNTEER APPLICANT CERTIFICATION

I hereby certify that the statement set forth in this volunteer application are true, accurate, and complete to the best of my knowledge and understand that any misrepresentations or omissions of fact made by me on this application or in my interview(s) shall be sufficient cause for my disqualification as a candidate. I understand that this application and records provided become property of the City of Prospect Heights.

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Signature of Volunteer

Date

Do Not Write in This Area – For Office Use Only

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_

Application complete:    YES       NO      Missing information: \_\_\_\_\_