

ORDINANCE NO. O-22-09
An Ordinance Amending the Pay Plan

WHEREAS, pursuant to Section 1-7-1 of the Prospect Heights City Code, as amended, the City Council shall from time to time adopt an ordinance which sets forth the title of each employee position in the City, the number of authorized positions in each title and the salary range for every employment position in the City and such other information about each title or position as it deems necessary;

WHEREAS, the Mayor and City Council find it necessary and convenient to amend the pay plan as set forth on Exhibit A to this ordinance;


NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION 1. The Authorized Positions and Pay Plan (“Pay Plan”), attached as Exhibit A to this ordinance, is hereby approved and incorporated into this ordinance in full.

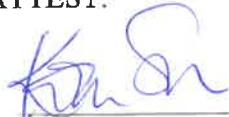
SECTION 2. The City Administrator is authorized and directed to implement the Pay Plan.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED and APPROVED this 25th day of April, 2022.


Matthew Dolick, Acting Mayor

ATTEST:



Deputy Clerk Schultheis

AYES: Dash, Morgan-Adams, Cameron, Quinn, Dolick

NAYS: None

ABSENT: None

Published in pamphlet form: April 25, 2022



EXHIBIT A

Authorized Positions and Pay Plan

Department	Title	Authorized Positions	Salary Range		
			Low	Mid	High
Building & Development	Building & Development Director	1	\$ 93,916	\$ 116,045	\$ 138,175
			\$ 96,499	\$ 119,236	\$ 141,975
Building & Development	Code Enforcement Officer	1	\$ 45,878	\$ 63,150	\$ 80,422
			\$ 47,140	\$ 64,887	\$ 82,634
Building & Development	Assistant Director	0	Vacant and Not Funded		
Building & Development	Health Inspector	0	Services currently provided by contractor.		
Building & Development	Plumbing Inspector	0	Services currently provided by contractor.		
Building & Development	Electrical Inspector	0	Services currently provided by contractor.		
Building &	Building Inspector/ Plan Examiner	1	\$ 57,680	\$ 71,070	\$ 78,795
			\$ 59,266	\$ 73,024	\$ 80,962
Building & Development	Building and Development Admin Asst/Permit Coordinator	1	\$ 44,259	\$ 57,753	\$ 71,786
			\$ 45,476	\$ 59,341	\$ 73,760
Building & Development	Scanning Intern	1	\$ 11.11	\$ 13.83	\$ 16.56
			\$ 11.42	\$ 14.21	\$ 17.02
Administration	City Administrator	1	Set by Action of City Council		
Administration	Assistant City Administration	0	\$ 74,936	\$ 87,512	\$ 99,565
			\$ 76,997	\$ 89,919	\$ 102,303
Administration	Assistant to the City Administrator	1	Vacant and Not Funded		
Administration	Deputy Clerk	1	\$ 22.22	\$ 28.61	\$ 35.11
			\$ 22.83	\$ 29.40	\$ 36.08
Administration	Administrative Assistant	1	\$ 44,259	\$ 57,753	\$ 71,786
			\$ 45,476	\$ 59,341	\$ 73,760
Administration	Finance Director	1	Services currently provided by contractor		
Administration	Assistant Finance Director	1	Services provided by contractor		
Administration	Senior Financial Analyst	1	Services provided by contractor		
Administration	Digital Communications Technician	1 FT	\$ 20.02	\$ 26.52	\$ 33.01
			\$ 20.57	\$ 27.25	\$ 33.92

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Department	Title	Authorized Positions	Salary Range		
			Low	Mid	High
Administration (NRC)	Intern	1	\$ 10.74 \$ 11.04	\$ 11.11 \$ 13.02	\$ 15.00
Administration	Intern	0	Vacant and Not Funded		
Public Safety	Police Chief	1	\$ 127,380 \$ 130,883	\$ 143,572 \$ 147,520	\$ 170,560 \$ 175,250
Public Safety	Deputy Chief	1	\$ 121,713 \$ 125,060	\$ 135,476 \$ 139,202	\$ 148,970 \$ 153,067
Public Safety	Sergeants	5	Compensation Under Collective Bargaining Agreement		
Public Safety	Patrolman (Officers)	16	Compensation Under Collective Bargaining Agreement		
Public Safety	Patrolman Part Time	5	Compensation Under Collective Bargaining Agreement		
Public Safety	Records Supervisor	1	\$ 60,775 \$ 62,446	\$ 74,593 \$ 76,644	\$ 88,518 \$ 90,952
Public Safety	Desk Officers/Records Clerk	2	\$ 44,259 \$ 45,476	\$ 58,077 \$ 59,674	\$ 71,894 \$ 73,871
Public Safety	Police Liason	1	\$ 49,765 \$ 51,134	\$ 63,582 \$ 65,331	\$ 77,400 \$ 79,529
Public Safety	Part Time Desk Officers	4	\$ 16.56 \$ 17.02	\$ 19.49 \$ 20.03	\$ 22.22 \$ 22.83
Public Safety	Technical Assistant	1	\$ 27.56 \$ 28.32	\$ 30.29 \$ 31.12	\$ 32.70 \$ 33.60
Public Safety	Crossing Guards	4 PT	\$ 24.31 \$ 24.98	\$ 28.61 \$ 29.40	\$ 33.01 \$ 33.92
Public Safety	Relief Guards	3 PT	\$ 24.31 \$ 24.98	\$ 28.61 \$ 29.40	\$ 33.01 \$ 33.92
Public Safety	Social Workers	0	Services currently provided by contractor		
Public Works	Public Works Director	1	\$ 93,916 \$ 96,499	\$ 116,045 \$ 119,236	\$ 138,175 \$ 141,975
Public Works	Public Works Superintendent	0	Vacant and Not Funded		
Public Works	Foreman	0	Vacant and Not funded		

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Department	Title	Authorized Positions	Salary Range		
			Low	Mid	High
Public Works	Crew Leader	1	Compensation Under Collective Bargaining Agreement		
Public Works	Maintenance Worker	3	Compensation Under Collective Bargaining Agreement		
Public Works	Mechanic	1	Compensation Under Collective Bargaining Agreement		
Public Works	Water Operator	1	Compensation Under Collective Bargaining Agreement		
Public Works	Seasonal Staff	2	\$ 11.11	\$ 13.83	\$ 16.56
			\$ 11.42	\$ 14.21	\$ 17.02